

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

JUNE 4, 2026

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00pm, Thursday, June 4, 2026, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Derek King, Monique French, Al Morehart, Dominic Oo, Dan Strowbridge, Matt Saxton, and Gary Tompkins

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator-Internal Services Megan Banning, Assistant County Administrator-Community Services Doug Ferrall, Corporation Counsel Kate Ambrose, Communications Specialist Lynn Meikle, and Deputy Clerk to the Board of Commissioners Susan Connolly.

2. Moment of Silence/Invocation

Chair King called for a moment of silence.

3. Pledge of Allegiance

Comr. Strowbridge led the Pledge of Allegiance.

4. Approval of Agenda

Res.068-2026

"Moved Comr. Moorehart, second by Comr. Saxton to approve the Agenda of the June 4, 2026, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. Minutes of the May 21, 2026, Board of Commissioners' Regular Meeting

Minutes of the May 21, 2026, Board of Commissioners' Regular Meeting.

Res.069-2026

"Moved Comr. Tompkins, second by Comr. Strowbridge to approve the Minutes of the May 21, 2026, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

There was none.

7. Elected/Appointed County Officials' Comments

There was none.

8. Special Order of Business

There was none.

9. Consent Agenda

A. Petitions, Communications, Reports

B. Resolutions

1. CCPHD Fee Schedule addition--Sports Physicals

2. CCRD Engineering Reimbursement

Res.070-2026

“Moved Comr. Morehart, second by Comr. Strowbridge to approve the Consent Agenda of the June 4, 2026, Board of Commissioner’s Regular Session, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

Comr. French shared highlights from the Summit Pointe Board meeting held on June 2 in Battle Creek.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. Administrator/Controller's Report

County Administrator/Controller Kelli Scott shared that the Calhoun County Economic Development Corporation (EDC) Board and the Calhoun County Brownfield Redevelopment Authority (BRA) Board met on June 8. Scott added that the BRA Board approved its Bylaws and that both boards recommended a new member for Board of Commissioners appointment in July. Ms. Scott thanked Assistant County Administrator Doug Ferrall for his leadership in staffing both boards, which are intended to increase the County's efforts to foster responsible economic development.

B. New Business

1. *Treasurer's Office Authorized Staffing Request*

Administrator/Controller Scott stated that the new Foreclosure Outreach Specialist/Case Manager position, requested by the County Treasurer, is a supervisory role intended to provide oversight of foreclosure prevention services and links to community resources for residents who are in financial hardship.

Treasurer Melinda Weaver was present to answer any questions.

Res.071-2026

“Moved Comr. Tompkins, second by Comr. Oo to approve the Treasurer's Office Authorized Staffing Request, as presented.”

On a **ROLL CALL VOTE**

YES – 7, Comrs. King, French, Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Motion **CARRIED**.

13. Citizens' Time

There was none.

14. Commissioners' Time

There was none.

15. Claims Payable Listing

- A. *Claims Payable for May 14, 2026, through May 27, 2026, in the amount of \$17,451,065.52*

Res.072-2026

“Moved Comr. Oo, second by Comr. Saxton to approve the Calhoun County Claims Payable for May 14, 2026, through May 27, 2026, in the amount of \$14,451,065.52, as presented.”

On a **ROLL CALL VOTE**

YES – 7, Comrs. King, French, Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Motion **CARRIED**.

16. Announcements

There was none.

17. Adjournment

The meeting was adjourned at 7:07p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, June 4, 2026, with Chair Derek King presiding, the following action was taken:

RESOLVED, that the Calhoun County Board of Commissioners approves the addition to the authorized 2025-26 Health Department Fee Schedule of a new Sports Physical Fee of \$20.

Res.070-2026

"Moved Comr. Morehart, second by Comr. Strowbridge to approve the addition to the authorized 2025-26 Health Department Fee Schedule of a new Sports Physical Fee of \$20, as presented on the Consent Agenda."

On a **VOICE VOTE**

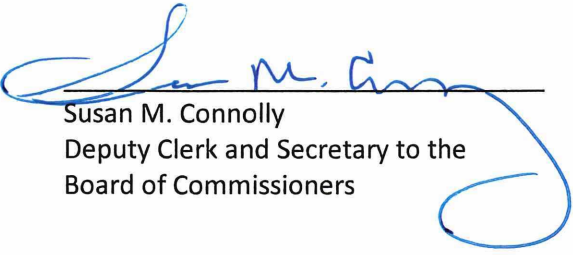
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
) SS
COUNTY OF CALHOUN)

I, the undersigned, Calhoun County Deputy Clerk and Secretary to the Board of Commissioners, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Calhoun County Board of Commissioners at its regular meeting held on June 4, 2026, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: June 4, 2026


Susan M. Connolly
Deputy Clerk and Secretary to the
Board of Commissioners



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RESOLVED, that the Calhoun County Board of Commissioners does hereby approve the submission of the Engineering Reimbursement, Form 2044, to the State of Michigan.

Res.070-2026

"Moved Comr. Morehart, second by Comr. Strowbridge to approve the submission of the Engineering Reimbursement, Form 2044, to the State of Michigan, as presented."

On a **VOICE VOTE**

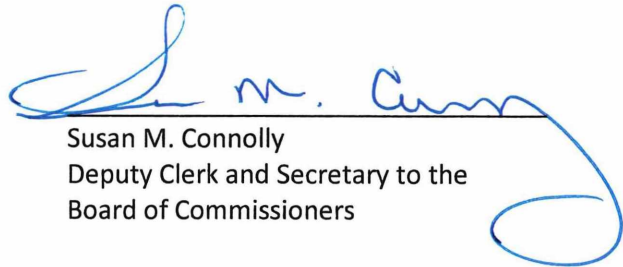
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

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RESOLVED, the Board of Commissioners approves the requested changes to the Treasurer's Office 2026 Authorized Staffing Allocation as presented, along with the related budget adjustments.

Res.071-2026

"Moved Comr. Tompkins, second by Comr. Oo to approve the requested changes to the Treasurer's Office 2026 Authorized Staffing Allocation, as presented."

On a **ROLL CALL VOTE**

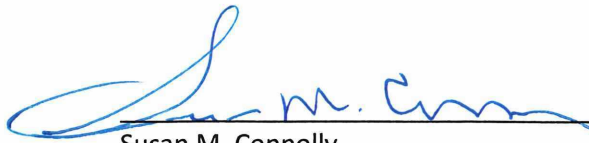
YES - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

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