

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

DECEMBER 18, 2025

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00pm, Thursday, December 18, 2025, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Derek King, Monique French, Al Morehart, Dominic Oo, Dan Strowbridge, Matt Saxton, and Gary Tompkins.

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator-Internal Services Megan Banning, Assistant County Administrator-Community Services Doug Ferrall, Corporation Counsel Kate Ambrose, Interim HR/Labor Relations Director Catherine Lessnau, Communications Director Amber Coco, and Deputy Clerk to the Board of Commissioners Susan Connolly.

2. Moment of Silence/Invocation

Chair Derek King called for a moment of silence.

3. Pledge of Allegiance

Comr. Tompkins led the Pledge of Allegiance.

4. Approval of Agenda

Res.164-2025

"Moved Comr. Oo, second by Comr. Morehart to approve the agenda of the December 18, 2025, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. *Minutes of the December 4, 2025, Board of Commissioners' Regular Meeting*

Minutes of the December 4, 2025, Board of Commissioners' Regular Meeting.

Res.165-2025

"Moved Comr. Saxton, second by Comr. Strowbridge to approve the Minutes of the December 4, 2025, 2025, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

Battle Creek resident Alex expressed concerns related to Calhoun County Jail Policies and the Calhoun County Sheriff's Office Immigration and Customs Enforcement (ICE) agreement(s).

Barry Wayne Adams of Marshall commented regarding the proposed new data center in the Industrial Park located south of the City of Marshall.

7. Elected/Appointed County Officials' Comments

There were none.

8. Special Order of Business

There was none.

9. Consent Agenda

A. Petitions, Communications, Reports

1. Financial Statements For Information Only: November 2025

B. Resolutions

1. Transportation Authority of Calhoun County (TACC) Board Reappointments

2. Calhoun County Senior Millage Allocation Committee Appointment

3. Calhoun County Veterans Affairs Committee Reappointment

4. Calhoun County Planning Commission Reappointments

5. Calhoun County Parks and Recreation Commission Reappointment

6. 2026 Survey and Remonumentation Grant Application

7. 2026 BCBSM Renewal Documents

Res.166-2025

“Moved Comr. Tompkins, second by Comr. Strowbridge to approve the Consent Agenda of the December 18, 2025, Board of Commissioner’s Regular Session, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

Comr. Tompkins reported on the recent Senior Millage Allocation Committee meeting and the recent Homer Lake Management Board meeting. Tompkins also noted that the Calhoun County Broadband Task Force met recently and heard updates on the upcoming expansion of internet services within the County from the federally funded Broadband Equity and Access Deployment (BEAD) program.

Comr. French added highlights from the Broadband Task Force meeting, including a report from the MERIT Network on their project to provide student connectivity, now available to the Intermediate School District and Kellogg Community College.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. *Administrator/Controller's Report*

Administrator/Controller Kelli Scott extended holiday wishes to staff and residents and informed the next board meeting will be the organizational meeting on January 15, 2026.

B. *New Business*

1. *2025 Year-End Budget Amendments*

Ms. Scott noted that the Appropriations Resolution is one mechanism that provides for Board of Commissioners control over budget amendments and staffing changes throughout the year. Scott highlighted revenues and expenses within the proposed 2026 budgets.

Res.167-2025

“Moved Comr. Strowbridge, second by Comr. Saxton to approve the 2025 Year-End Budget Amendments, as presented.”

On a **ROLL CALL VOTE**

YES – 7, Comrs. King, French, Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Motion **CARRIED**.

2. *Senior Millage Contract Awards*

Kelli Scott stated that the contract awards are funded through senior millage taxes, and were being recommended by the Senior Millage Allocation Committee.

Senior Services Director Rod Auton was present to answer questions and noted the contracts vary between one, two, and three-year terms.

Res.168-2025

“Moved Comr. Tompkins, second by Comr. Oo to approve the Senior Millage Contract Awards, as presented.”

On a **ROLL CALL VOTE**

YES – 7, Comrs. King, French, Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Motion **CARRIED**.

3. *ImageSoft Software Renewal Agreement*

Administrator/Controller Scott stated that the software renewal is a five-year fixed price proposal recommended by the County Information Technologies (IT) Department. Scott added that the five-year renewal is lower in cost than what would it otherwise be with a shorter-term contract.

Res.169-2025

“Moved Comr. Saxton, second by Comr. Strowbridge to approve the ImageSoft Software Renewal Agreement, as presented.”

On a **ROLL CALL VOTE**

YES – 7, Comrs. King, French, Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Motion **CARRIED**.

4. *APAA Collective Bargaining Agreement 2026-2027*

County Administrator/Controller Kelli Scott noted this is a two-year agreement for the prosecutor's office which will support recruitment and retention.

Kelli Scott thanked Interim HR/Labor Relations Director Catherine Lessnau for her work on the agreement on behalf of the County.

Res.170-2025

“Moved Comr. Strowbridge, second by Comr. Oo to approve the APAA Collective Bargaining Agreement 2026-2027, as presented.”

On a **ROLL CALL VOTE**

YES – 7, Comrs. King, French, Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Motion **CARRIED**.

5. *COAM Collective Bargaining Agreement 2026-2028*

Kelli Scott noted this is a three-year agreement covering Sheriff's Office supervisory staff. Ms. Scott stated that the agreement realigns staff wage pay scales, so that there is a fixed differential between non-supervisory deputy to sergeant, sergeant to lieutenant, and lieutenant to captain. Scott added the agreement includes a one-time ratification payment,

ends COVID-funded recruitment and retention bonuses, and adds overtime pay provisions consistent with the POAM, nonsupervisory unit language.

Res.172-2025

“Moved Comr. Morehart, second by Comr. Oo to approve the COAM Collective Bargaining Agreement 2026-2028, as presented.”

On a **ROLL CALL VOTE**

YES – 7, Comrs. King, French, Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Motion **CARRIED**.

13. Citizens' Time

Alex of Battle Creek noted a recent MLive article related to ICE Detention revenue to Calhoun County.

Barry Wayne Adams commented regarding the Transportation Authority of Calhoun County (TACC) millage on the City of Marshall winter tax bill, and also his continued opposition of the Marshall Ford Blue Oval Battery Park development.

14. Commissioners' Time

Comr. Tompkins expressed condolences to the Lee Township Supervisor, whose father recently passed away, and wished everyone a happy holiday.

15. Claims Payable Listing

- A. *Claims Payable for November 25, 2025, through December 10, 2025, in the amount of \$18,989,357.97*

Res.173-2025

“Moved Comr. Morehart, second by Comr. Oo to approve the Calhoun County Claims Payable for November 25, 2025, through December 10, 2025, in the amount of \$18,989,357.97, as presented.”

On a **ROLL CALL VOTE**

YES – 7, Comrs. King, French, Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Motion **CARRIED**.

16. Announcements

There were none.

17. Adjournment

The meeting was adjourned at 7:44p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At its Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

RESOLVED that the Calhoun County Board of Commissioners does hereby accept the November Financial Statements, for information only.

Res.166-2025

"Moved Comr. Tompkins, second by Comr. Strowbridge to accept the November 2025 Financial Statements, as presented on the Consent Agenda, for information only."

On a **VOICE VOTE**

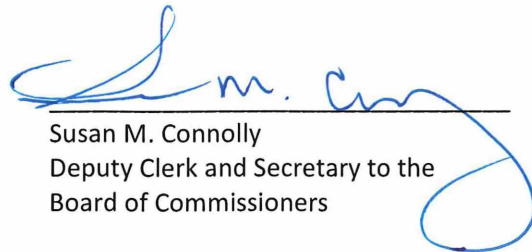
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
) SS
COUNTY OF CALHOUN)

I, the undersigned, Calhoun County Deputy Clerk and Secretary to the Board of Commissioners, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Calhoun County Board of Commissioners at its regular meeting held on December 18, 2025, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: December 18, 2025



Susan M. Connolly
Deputy Clerk and Secretary to the
Board of Commissioners



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

BE IT RESOLVED that the County Board of Commissioners does hereby reappoint the following board members to the Transit Authority of Calhoun County for terms beginning on January 1, 2026:

- Jenasia Morris, nominated by the City of Battle Creek, for a term ending on 12/31/28
- Amy Evans, nominated by the City of Springfield, for a term ending on 12/31/28

Res.166-2025

"Moved Comr. Tompkins, second by Comr. Strowbridge to reappoint the mentioned board members to the Transit Authority of Calhoun County, as presented on the Consent Agenda."

On a **VOICE VOTE**

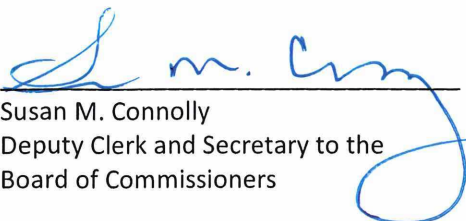
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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COUNTY OF CALHOUN)

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Dated: December 18, 2025



Susan M. Connolly
Deputy Clerk and Secretary to the
Board of Commissioners



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

BE IT RESOLVED, that the Calhoun County Board of Commissioners appoints Jose Orozco to the Senior Millage Allocation Committee with a term ending December 31, 2028.

Res.166-2025

"Moved Comr. Tompkins, second by Comr. Strowbridge to appoint Jose Orozco to the Senior Millage Allocation Committee, as presented on the Consent Agenda."

On a **VOICE VOTE**

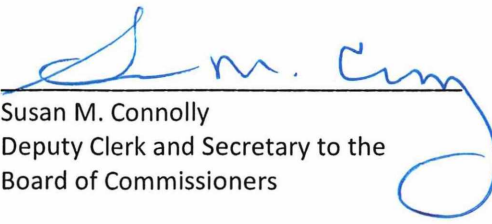
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED.**

STATE OF MICHIGAN)
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COUNTY OF CALHOUN)

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Dated: December 18, 2025


Susan M. Connolly
Deputy Clerk and Secretary to the
Board of Commissioners



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

BE IT RESOLVED, that the Calhoun County Board of Commissioners reappoint Mr. Don Kujawa and Mr. Al Smith to the Calhoun County Veterans Affairs Committee for a four-year term ending December 31, 2029.

Res.166-2025

"Moved Comr. Tompkins, second by Comr. Strowbridge to reappoint Mr. Don Kujawa and Mr. Al Smith to the Calhoun County Veterans Affairs Committee, as presented on the Consent Agenda."

On a **VOICE VOTE**

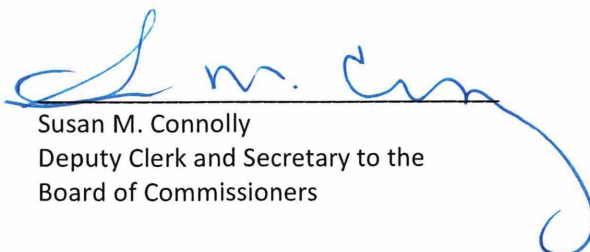
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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COUNTY OF CALHOUN)

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Dated: December 18, 2025


Susan M. Connolly
Deputy Clerk and Secretary to the
Board of Commissioners



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

RESOLVED, that the Calhoun County Board of Commissioners hereby reappoint John Sackrider and Jerry Johnson to the County Planning Commission for a three-year term of office ending December 31, 2028.

Res.166-2025

"Moved Comr. Tompkins, second by Comr. Strowbridge to reappoint John Sackrider and Jerry Johnson to the County Planning Commission, as presented on the Consent Agenda."

On a **VOICE VOTE**

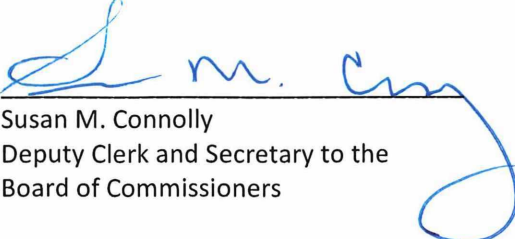
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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Dated: December 18, 2025


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Deputy Clerk and Secretary to the
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**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

BE IT RESOLVED, that the Calhoun County Board of Commissioners reappoint Gregg Strand to the Calhoun County Parks and Recreation Commission for a three-year term ending December 31, 2028.

Res.166-2025

"Moved Comr. Tompkins, second by Comr. Strowbridge to reappoint Gregg Strand to the Calhoun County Parks and Recreation Commission, as presented on the Consent Agenda."

On a **VOICE VOTE**

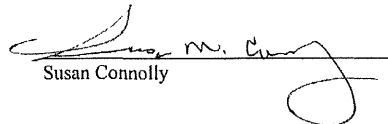
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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COUNTY OF CALHOUN)

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Susan Connolly

Deputy Clerk and Secretary to the
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**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

RESOLVED, that the Calhoun County Board of Commissioners does approve submission of the 2026 Survey and Remonumentation Grant Application and appoints the Administrator/Controller as grant administrator with authority to sign all documents necessary to implement the grant objectives.

Res.166-2025

"Moved Comr. Tompkins, second by Comr. Strowbridge to approve submission of the 2026 Survey and Remonumentation Grant Application, as presented on the Consent Agenda."

On a **VOICE VOTE**

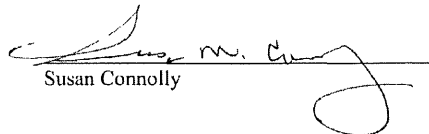
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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COUNTY OF CALHOUN)

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Dated: December 18, 2025


Susan Connolly



CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

RESOLVED, the Board of Commissioners hereby approves the 2026 Blue Cross Blue Shield of Michigan renewal agreements and authorizes the Administrator/Controller to sign the agreements.

Res.166-2025

“Moved Comr. Tompkins, second by Comr. Strowbridge to approve the 2026 Blue Cross Blue Shield of Michigan renewal agreements, as presented on the Consent Agenda.”

On a **VOICE VOTE**

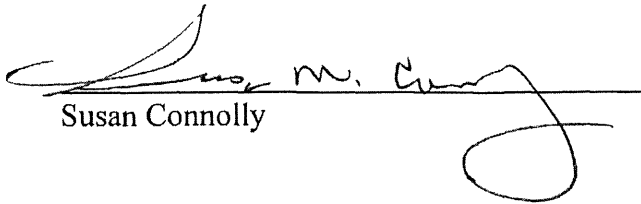
Present - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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COUNTY OF CALHOUN)

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Dated: December 18, 2025


Susan Connolly



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

RESOLVED, the Calhoun County Board of Commissioners does hereby approve the FY 2025 Year-End Budget Amendments for the General Fund and several Special Revenue Funds.

Res.167-2025

"Moved Comr. Strowbridge, second by Comr. Saxton to approve the FY 2025 Year-End Budget Amendments for the General Fund and several Special Revenue Funds, as presented."

On a **ROLL CALL VOTE**

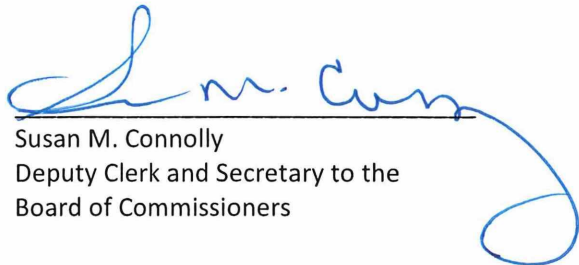
YES - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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Susan M. Connolly
Deputy Clerk and Secretary to the
Board of Commissioners



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

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BE IT RESOLVED, that the Calhoun County Board of Commissioners approves the Senior Millage contracts awarded through the Senior Services grant application process, as presented; and authorizes the Board Chairperson to sign each contract.

Res.168-2025

"Moved Comr. Tompkins, second by Comr. Oo to approve the Senior Millage contracts awarded through the Senior Services grant application process, as presented."

On a **ROLL CALL VOTE**

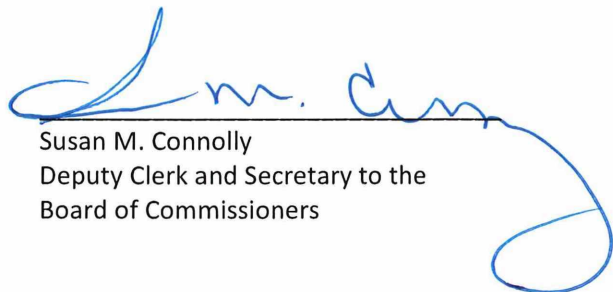
YES - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

RESOLVED, the Calhoun County Board of Commissioners does hereby approve the Statement of Work for the ImageSoft Software Renewal as presented and authorizes the County Administrator/Controller to sign the agreement and any necessary changes as reviewed by Corporation Counsel and within the guidelines of the County Purchasing Policy #405.

Res.169-2025

"Moved Comr. Saxton, second by Comr. Strowbridge to approve the Statement of Work for the ImageSoft Software Renewal, as presented."

On a **ROLL CALL VOTE**

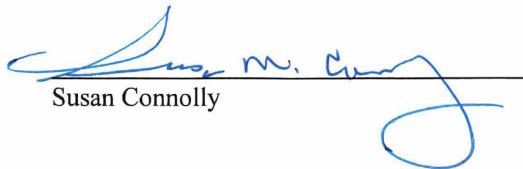
YES - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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Susan Connolly



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

RESOLVED, the Board of Commissioners approves the APAA collective bargaining agreement for 2026-2027 as presented and authorizes the Board Chair to sign the Agreement.

Res.170-2025

"Moved Comr. Strowbridge, second by Comr. Oo to approve the APAA collective bargaining agreement for 2026-2027, as presented."

On a **ROLL CALL VOTE**

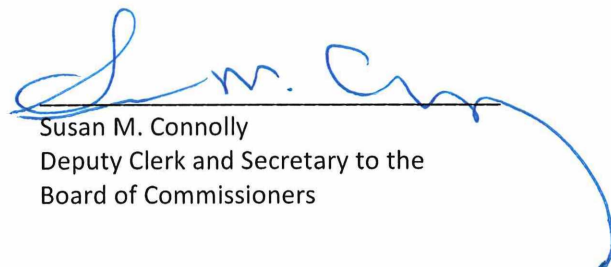
YES - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
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Susan M. Connolly
Deputy Clerk and Secretary to the
Board of Commissioners



**CALHOUN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, December 18, 2025, with Chair Derek King presiding, the following action was taken:

RESOLVED, the Board of Commissioners hereby approves the COAM collective bargaining agreement as presented and authorizes the Board Chair to sign the Agreement.

Res.171-2025

"Moved Comr. Morehart, second by Comr. Oo to approve the COAM collective bargaining agreement, as presented."

On a **ROLL CALL VOTE**

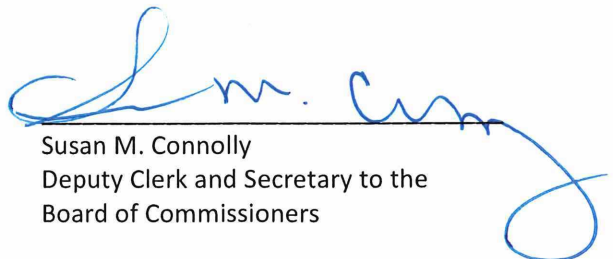
YES - 7, Comrs. Oo, French, Morehart, Strowbridge, King, Saxton, and Tompkins.

Motion **CARRIED**.

STATE OF MICHIGAN)
) SS
COUNTY OF CALHOUN)

I, the undersigned, Calhoun County Deputy Clerk and Secretary to the Board of Commissioners, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Calhoun County Board of Commissioners at its regular meeting held on December 18, 2025, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: December 18, 2025


Susan M. Connolly
Deputy Clerk and Secretary to the
Board of Commissioners