

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

MAY 15, 2025

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00pm, Thursday, May 15, 2025, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Vice Chair, Matt Saxton called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Al Morehart, Dominic Oo, Dan Strowbridge, Matt Saxton, and Gary Tompkins.
Excused: Comrs. Derek King and Monique French.

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator-Internal Services Megan Banning, Assistant County Administrator-Community Services Doug Ferrall, Corporation Counsel Kate Ambrose, Communications Director Amber Coco, and Deputy Clerk to the Board of Commissioners Susan Connolly.

2. Moment of Silence/Invocation

Vice Chair Saxton called for a moment of silence.

3. Pledge of Allegiance

Comr. Morehart led the Pledge of Allegiance.

4. Approval of Agenda

Res.066-2025

"Moved Comr. Morehart, second by Comr. Oo to approve the agenda of the May 15, 2025, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. *Minutes of the May 1, 2025, Board of Commissioners' Regular Meeting*

Minutes of the May 1, 2025, Board of Commissioners' Regular Meeting.

Res.067-2025

"Moved Comr. Tompkins, second by Comr. Morehart to approve the Minutes of the May 1, 2025, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

There was none.

7. Elected/Appointed County Officials' Comments

County Clerk/Register of Deeds Kimberly Hinkley reported that the special election in May was conducted successfully. Hinkley added that the website for election results was updated and is easier to use.

Ms. Hinkley also requested the Board's approval of the new business agenda item to add a second Personal Protection Order (PPO) Coordinator position, highlighting some statistics justifying the request.

8. Special Order of Business

There was none.

9. Consent Agenda

A. Petitions, Communications, Reports

1. Financial Statements for Information Only: April 2025

B. Resolutions

1. FY26 County Veteran Service Fund Grant Application from Michigan Veterans Affairs Agency

2. Policy Update: Road Department Policy 514 - Mailboxes

3. First Amendment to the Intergovernmental Agreement with the State Land Bank Authority

Res.068-2025

"Moved Comr. Morehart, second by Comr. Strowbridge to approve the Consent Agenda of the May 15, 2025, Board of Commissioner's Regular Session, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

Comr. Tompkins reported that the Senior Millage Allocation Committee met May 2nd and discussed various grant and millage allocation projects, the upcoming Senior Expo at Kellogg Arena and the search for County centenarians.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. *Administrator/Controller's Report*

County Administrator/Controller Kelli Scott shared that the Veterans Affairs Committee met on May 7 and noted it was the final meeting for outgoing Director, Aaron Edlefson.

Ms. Scott reported that the FireKeepers Local Revenue Sharing Board met on May 8 and approved Tier II funding requests. She added that the Calhoun County Economic Development Corporation (EDC) met on May 9, noting that Commissioners Saxton and Morehart serve on the Board and that the main discussion at the meeting was around coordination for economic growth across communities within the County.

B. *New Business*

1. *Calhoun County 2025 Summer and Winter Property Tax Resolution*

Administrator/Controller Kelli Scott noted the various millage rates for summer and winter, and stated that this resolution was required by state law to authorize the levy of the Countywide 2025 property taxes.

Ms. Scott thanked Deputy Equalization Director Tom Scott for preparation of the resolution and noted that he was present to answer any questions.

Comr Tompkins asked whether the County's operating millage has ever increased. Scott replied that it had not, and in fact has been reduced permanently several times over the years due to Headlee rollbacks.

Res.069-2025

“Moved Comr. Tompkins, second by Comr. Morehart to approve the Calhoun County 2025 Summer and Winter Property Tax Resolution, as presented.”

On a **ROLL CALL VOTE**

YES – 5, Comrs. Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Excused - 2, Comrs. King and French.

Motion **CARRIED**.

2. *Staffing Allocation Request: New PPO Coordinator – Circuit Court Clerk*

Administrator/Controller Scott stated that this request is from the Clerk/Register of Deeds and that Clerk Hinkley and numerous court staff were present in the audience. Hinkley expressed the need to add another PPO Coordinator position due to 2024 changes in state law and

increased demand for the services.

Comrs. Tompkins and Saxton acknowledged the increased case load.

Comr. Strowbridge expressed concern that this position was not originally budgeted and that it increases the size of government and has a long-term budget impact.

Kimberly Hinkley replied that to partially cover the new cost, she has been holding previously funded positions vacant.

Res.070-2025

“Moved Comr. Morehart, second by Comr. Oo to approve the Staffing Allocation Request: New PPO Coordinator - Circuit Court Clerk, as presented.”

On a **ROLL CALL VOTE**

YES – 5, Comrs. Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Excused - 2, Comrs. King and French.

Motion **CARRIED**.

13. Citizens' Time

There was none.

14. Commissioners' Time

Comr. Tompkins shared the recent passing of a Homer High School student from a motor vehicle crash. Tompkins wished everyone a pleasant upcoming Memorial Day Holiday and expressed congratulations to the upcoming high school senior graduates.

15. Claims Payable Listing

A. Claims Payable for April 24, 2025, through May 8, 2025, in the amount of \$5,090,457.95

Res.071-2025

“Moved Comr. Tompkins, second by Comr. Oo to approve the Calhoun County Claims Payable for April 24, 2025, through May 8, 2025, in the amount of \$5,090,457.95, as presented.”

On a **ROLL CALL VOTE**

YES – 5, Comrs. Morehart, Oo, Strowbridge, Saxton, and Tompkins.

Excused - 2, Comrs. King and French.

Motion **CARRIED**.

16. Announcements

There was none.

17. Adjournment

The meeting was adjourned at 7:30p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners