

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

SEPTEMBER 19, 2024

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00pm, Thursday, September 19, 2024, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Steve Frisbie, Derek King, Tommy Miller, Rochelle Hatcher, Monique French, and Al Morehart.

Excused: Comr. Diane Thompson.

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Kate Ambrose, HR/Labor Relations Director Kim Archambault, Communications Director Amber LeClear, and Deputy Clerk to the Board Susan Connolly.

2. Moment of Silence/Invocation

Chair King called for a moment of silence.

3. Pledge of Allegiance

Comr. Miller led the Pledge of Allegiance.

4. Approval of Agenda

Res.114 -2024

"Moved Comr. Hatcher, second by Comr. French to approve the agenda of the September 19, 2024, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. *Minutes of the September 5, 2024, Board of Commissioners' Regular Meeting*

Minutes of the September 5, 2024, Board of Commissioners' Regular Meeting.

Res.115-2024

"Moved Comr. Frisbie, second by Comr. Hatcher to approve the Minutes of the September 5, 2024, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

Barry Wayne Adams of Marshall expressed opposition to the Transportation Authority of Calhoun County.

Resident of Battle Creek, Eric Newcomb shared opposition to the development of the Marshall Ford Blue Oval Battery Plant.

7. Elected/Appointed County Officials' Comments

Interim Managing Director of the Road Department, Kristine Parsons, addressed the consent agenda item related to the Loganwood Development. Director Parsons noted the approval is related to design criteria to bring the development to current standards.

8. Special Order of Business

A. Presentation by Ryan Reincke, Executive Director - Calhoun Conservation District

Ryan Reincke, Executive Director of the Calhoun Conservation District, provided a presentation which highlighted current grant applications and development in various watersheds throughout Calhoun County. Mr. Reincke noted upcoming public events and local work groups to enable conversations with residents and numerous municipalities, and added that he is participating on municipal boards, as well as the County Parks and Recreation Commission and County Planning Commission.

9. Consent Agenda

A. Petitions, Communications, Reports

1. Financial Statements for Information Only: August 2024

B. Resolutions

1. Loganwood Acres North Preliminary Plat Approval

2. Goguac Lake Board Appointment

Res.116-2024

“Moved Comr. Hatcher, second by Comr. Miller to approve the Consent Agenda of the September 19, 2024, Board of Commissioner’s Regular Session, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

Comr. Miller reported on a recent Calhoun County Agricultural and Industrial Society (CCAIS) meeting, noting that the recent annual County Fair was a success. Comr. Miller also mentioned the upcoming Halloween camping event to be held at the fairgrounds.

Comr. French reported on a CareWell Services Oversight Committee meeting on Monday, September 16 and noted the Miles for Memory Walk will be held October 5. Comr. French added that a Breast Cancer Awareness Walk will be held in November, and that she will serve on a panel for the Faith & Work Movement on September 23rd.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. *Administrator/Controller's Report*

County Administrator/Controller Kelli Scott shared that she and Board Chair Derek King facilitated a quarterly City Managers and Mayors meeting on Sept.19, mentioning that there are some upcoming changes with city managers and assistant managers in Battle Creek, Marshall and Albion.

Ms. Scott reported that Assistant County Administrator Brad Wilcox has announced his upcoming partial retirement on October 3, with a reduced work schedule and a focus on the completion of the Youth Center construction project until full retirement in December. Scott added that she is working on some reorganization at the Administrative Executive Team Level and within Finance, stating that there will be requested staffing allocation changes to be presented to the Board in October.

Administrator/Controller Scott announced that the City of Battle Creek and its Airport Advisory Board, which Scott serves on, will hold a Centennial event this Saturday recognizing 100 years of flight.

B. *New Business*

1. *Sheriff's Office Updated Agreement--Pennfield Schools School Resource Officer*

Kelli Scott shared this agreement has been in place with Pennfield Schools since 2010, and that this item renews the agreement with similar terms, and includes an auto-renewal clause.

Res.117-2024

“Moved Comr. Frisbie, second by Comr. Hatcher to approve the Sheriff's Office Updated Agreement - Pennfield Schools - School Resource Officer, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Frisbie, King, Miller, Hatcher, French and Morehart.

Excused - 1, Comr. Thompson
Motion **CARRIED**.

2. *Sheriff's Office Contract Amendment - Animal Shelter Services*

Administrator/Controller Scott stated that the proposed contract amendment will keep the same term in effect through 2027, and that it was requested by the new governing board. Scott added that the amendment significantly increases the fee to the County, due to the need of repairs in the facility, and other operational increases, and is reasonable given that the City of Battle Creek recently amended their contract similarly.

Res.118-2024

"Moved Comr. Morehart, second by Comr. Miller to approve the Sheriff's Office Contact Amendment - Animal Shelter Services, as presented."

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Frisbie, King, Miller, Hatcher, French and Morehart.
Excused - 1, Comr. Thompson.
Motion **CARRIED**.

3. *Sheriff's Office Updated Agreement--Pennfield Township Law Enforcement Services*

Kelli Scott shared that this is an update to an ongoing agreement with Pennfield Township for law enforcement services. Scott noted that the agreement continues the same scope of services and performance, including the financial arrangements between the township and the County.

Res.119-2024

"Moved Comr. Morehart, second by Comr. Miller to approve the Sheriff's Office Updated Agreement - Pennfield Township Law Enforcement Services, as presented."

On a **ROLL CALL VOTE**, Yes – 7, Comrs. Frisbie, King, Miller, Hatcher, French and Morehart.
Excused - 1, Comr. Thompson.
Motion **CARRIED**.

4. *PA2 Budget for FY24/25*

Ms. Scott noted that the County is required to pass through 40% of the liquor tax that is collected in Calhoun County to Southwest Michigan Behavior Health (SWMBH), which is the Regional Administrator for providers of substance-use disorder treatment services.

Kelli Scott shared that the budget will provide funds to allow for treatment and that SWMBH continues to identify other state and federal sources to fully fund the prevention services.

Administrator/Controller Scott noted that the proposed FY24/25 budget is nearly equal to the budget of the preceding year, and that the budget has been reduced to a level that should be

sustainable going forward.

Res.120-2024

“Moved Comr. French, second by Comr. Miller to approve the PA2 Budget for FY24/25, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Frisbie, King, Miller, Hatcher, French, and Morehart.
Excused - 1, Comr. Thompson.

Motion **CARRIED**.

5. *Calhoun County Public Health Department FY25 Budget*

Administrator/Controller Scott stated that the Public Health Department has a proposed FY24/25 budget of just under 10 million dollars, and noted that 67% is grant funded and about \$1 million is provided by the County allocation.

Kelli Scott invited to the podium the Calhoun County Health Officer Eric Pessell for comments and questions.

Eric Pessell noted that the budget proposed is strategic and includes increased focus on overall community health.

Res.121-2024

“Moved Comr. French, second by Comr. Hatcher to approve the Calhoun County Public Health Department FY25 Budget, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Frisbie, King, Miller, Hatcher, French, and Morehart.
Excused - 1, Comr. Thompson

Motion **CARRIED**.

6. *Lease Amendment--Michigan Department of Health and Human Services*

Kelli Scott reported that the proposed lease amendment is agreeable to the State of Michigan and decreases the square footage of the current leased space for the Department of Health and Human Services (MDHHS), which will allow for the relocation of the County's Veterans Affairs office and expansion of the Public Defender's Office. Scott added that the amendment is for a renewal through 2027 with an additional extension of 5 years through 2032.

Res.122-2024

“Moved Comr. Miller, second by Comr. Hatcher to approve the Lease Amendment - Michigan Department of Health and Human Services, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Frisbie, King, Miller, Hatcher, French, and Morehart.
Excused - 1, Comr. Thompson.
Motion **CARRIED**.

13. Citizens' Time

Barry Wayne Adams informed the Committee for Marshall Not the Megasite filed a referendum to the Michigan Supreme Court and expressed opposition to the Blue Oval site.

Mr. Newcomb shared opposition to the development of the Blue Oval site.

14. Commissioners' Time

There was none.

15. Claims Payable Listing

- A. *Claims Payable for August 29, 2024, through September 10, 2024, in the amount of \$3,555,611.29*

Res.123-2024

“Moved Comr. Frisbie, second by Comr. Hatcher to approve the Calhoun County Claims Payable for August 29, 2024, through September 10, 2024, in the amount of \$3,555,611.29, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Frisbie, King, Miller, Hatcher, French, and Morehart.
Excused - 1, Comr. Thompson.
Motion **CARRIED**.

16. Announcements

Comr French noted several upcoming events in Battle Creek:
A community partners Fair Housing meeting at the Kool Family Community Center on September 24;
W.K. Kellogg Housing Stakeholders on September 26;
Upgrades at the Claude Evans Park in Washington Avenue; and
Listening sessions at the United Way in Washington Heights.

17. Adjournment

The meeting was adjourned at 7:50 p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners