

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

AUGUST 15, 2024

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00pm, Thursday, August 15, 2024, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Steve Frisbie, Derek King, Tommy Miller, Diane Thompson, Monique French, Rochelle Hatcher and Al Morehart.

Absent/Excused: Comr. Rochelle Hatcher

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Kate Ambrose, Communications Specialist Lynn Meikle, and Deputy Clerk to the Board Susan Connolly.

2. Moment of Silence/Invocation

Chair King called for a moment of silence.

3. Pledge of Allegiance

Comr. Frisbie led the Pledge of Allegiance.

4. Approval of Agenda

Res.099-2024

"Moved Comr. Thompson, second by Comr. Miller to approve the agenda of the August 15, 2024, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. *Minutes of the July 18, 2024, Board of Commissioners' Regular Meeting*

Minutes of the July 18, 2024, Board of Commissioners' Regular Meeting.

Res.100-2024

"Moved Comr. Thompson, second by Comr. Frisbie to approve the Minutes of the July 18, 2024, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

A student with the Washington Heights Summer Youth Employment Group led by Comr. French expressed appreciation for the opportunity to learn about county government.

Marshall Resident Barry Wayne Adams expressed objection to proposed changes to County Policy 330, which was tabled at a previous Board of Commissioners meeting.

Shannon Mikuski of Emmett Township expressed concerns related to ATV's trespassing on her property from Ott Biological Preserve.

7. Elected/Appointed County Officials' Comments

Clerk Kimberly Hinkley congratulated members of the Board of Commissioners that succeeded in the August Primary election. Hinkley also reported on the early in-person voting success, thanking the County's Facilities staff for their work in configuring the voting room. She noted the cost to the County is zero dollars as the primary election is reimbursed by the state/federal and grant applications.

Clerk Hinkley thanked Comr. Monique French for the Summer Youth Employment Group, which focused on the diverse set of employment opportunities within county government.

8. Special Order of Business

A. Calhoun County 2023 Audited Financial Statements and Related Communications:

- 1. Presentation by Nathan Balderman, Rehmann*
- 2. Acceptance of 2023 Audit*

Nathan Balderman with Rehmann provided an overview of the audit process and stated that the audit firm issued an unmodified or clean opinion.

Mr. Balderman highlighted changes to auditing and accounting standards on leases, including IT software and subscription-based arrangements.

Nathan Balderman noted new standards effective for next year's audit will include different accounting for compensated absences.

Administrator/Controller Kelli Scott expressed appreciation for Mr. Balderman's time and presentation.

Res.101-2024

“Moved Comr. Miller, second by Comr. Morehart to approve the Calhoun County 2023 Audited Financial Statements and Related Communications, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

9. Consent Agenda

A. Petitions, Communications, Reports

- 1. Other County Resolutions to be Acknowledged*
- 2. Financial Statements for Information Only: July 2024*

B. Resolutions

- 1. Community Mental Health Authority (Summit Pointe) Board Appointments*
- 2. 2024 MERS Officer & Employee Delegate Certification*

Res.102-2024

“Moved Comr. Thompson, second by Comr. Miller to approve the Consent Agenda of the August 15, 2024, Board of Commissioner’s Regular Session, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

There was none.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. Administrator/Controller's Report

County Administrator/Controller Kelli Scott noted the upcoming Annual Michigan Association of Counties (MAC) Conference to be held September 24-26 in Traverse City.

Ms. Scott reported that on August 20 the FireKeepers Local Revenue Sharing Board will meet to review 39 Tier IV grant applications received for this year's offering of \$450,000 in discretionary funding.

Kelli Scott added that the Request for Proposals (RFP) Subcommittee of the Opioid Settlement Fund Steering Committee met on Aug.15 and reviewed 8 applications received. Scott said that the Subcommittee would present their recommendations to the Steering Committee at their meeting to be held on August 22 in Battle Creek.

Administrator/Controller Scott reported on the status of upcoming Capital Bond issuance for road improvement projects in Newton Township and various County facilities and equipment upgrades. Scott noted that S&P Global Rating issued a strong "AA" credit rating with a stable outlook on the County's upcoming capital improvement and refinancing bonds.

Ms. Scott thanked Comr. French and Clerk Hinkley for their time supporting the Washington Heights Youth Program and was excited by the turnout and interest by the students.

County Administrator/Controller Kelli Scott highlighted some financial successes from the 2023 audit and thanked Finance Director Megan Banning and Shannon Rose of the Road Department for their attendance at the meeting and their leadership over the audit process.

B. New Business

1. 2024 Mid-Year Budget Amendments

Administrator/Controller Scott highlighted the mid-year budget adjustments, mentioning that they included a positive improvement to the General Fund budget and the Road Department budget.

Kelli Scott noted that this item also included updated budgets for new staff positions previously approved by the Board, including a GIS Technician, as well as updated cost estimates to reflect previous and upcoming amendments to the County's contract for jail medical services and animal control sheltering services. Ms. Scott added that the General Fund increased revenue projections included marijuana tax and jail boarding.

Finance Director Megan Banning was available to answer questions.

Res.103-2024

“Moved Comr. Miller, second by Comr. Thompson to approve the Calhoun County 2024 Mid-Year Budget Amendments, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Frisbie, King, Miller, Thompson, French, and Morehart. Absent/Excused - 1, Comr. Hatcher.

Motion **CARRIED**.

2. Sheriff's Office FY2025 Secondary Road Patrol Grant

Kelli Scott stated that this annual grant is funded through the statewide liquor tax collections and distributed by population proportionately to counties. Scott added that this year's grant, beginning Oct.1, 2024, is approximately \$350,000 and covers staffing costs for three Sheriff's deputies for secondary road patrol.

Ms. Scott added that the grant has increased substantially over the past few years.

Res.104-2024

“Moved Comr. Frisbie, second by Comr. Thompson to approve the Sheriff's Office FY2025 Secondary Road Patrol Grant, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Frisbie, King, Miller, Thompson, French, and Morehart. Absent/Excused - 1, Comr. Hatcher.
Motion **CARRIED**.

13. Citizens' Time

Ms. Mikuski of Emmett Township stated that she volunteers at the Animal Shelter, and noted improvements made by the new owners and the continued need for additional repairs.

Barry Wayne Adams of Marshall noted the results of the primary elections, specifically related to Marshall Township. Mr. Adams expressed opposition to the BlueOval development.

14. Commissioners' Time

There was none.

15. Claims Payable Listing

A. *Claims Payable for July 10, 2024, through August 7, 2024, in the amount of \$7,125,956.03*

Res.105-2024

“Moved Comr. Morehart, second by Comr. Miller to approve the Calhoun County Claims Payable for July 10, 2024, through August 7, 2024, in the amount of \$7,125,956.03, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French. Absent/Excused - 1, Comr. Hatcher.
Motion **CARRIED**.

16. Announcements

Comr. French acknowledged the participation of the Washington Heights Youth Group.

Comr. Miller reported that the County Fair is ongoing this week.

17. Adjournment

The meeting was adjourned at 7:54p.m. at the call of Jordan Patterson with the Washington Heights Youth Group.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners