

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

JUNE 6, 2024

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00pm, Thursday, June 6, 2024, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Acting Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.
Present: Comrs. Steve Frisbie, Derek King, Tommy Miller, Rochelle Hatcher, Diane Thompson, and Monique French.

Vacant: District 3

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Kate Ambrose, HR/Labor Relations Director Kim Archambault, Communications Director Lucy Hough, and Deputy Clerk to the Board Susan Connolly.

2. Moment of Silence/Invocation

Acting Chair Frisbie called a moment of silence.

3. Pledge of Allegiance

Comr. French led the Pledge of Allegiance.

4. Approval of Agenda

Res.075-2024

"Moved Comr. Thompson, second by Comr. Hatcher to approve the agenda of the June 6, 2024, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. *Minutes of the May 16, 2024, Board of Commissioners' Regular Meeting*

Minutes of the May 16, 2024, Board of Commissioners' Regular Meeting.

Res.076-2024

"Moved Comr. Miller, second by Comr. Thompson to approve the Minutes of the May 16, 2024, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

There was none.

7. Elected/Appointed County Officials' Comments

There was none.

8. Special Order of Business

A. Election of Board of Commissioners Chairperson

Res.077-2024

Comr. French nominated Comr. King for Chairperson to serve for the remainder of the 2023-24 Term, which ends December 31, 2024.

Comr. Hatcher nominated Comr. King for Chairperson to serve for the remainder of the 2023-24 Term, which ends December 31, 2024.

Acting Chair Frisbie called three times for other nominations and none were offered.

"Moved Comr. French, second by Comr. Hatcher to elect Comr. King, Chairperson to serve for the remainder of the 2023-24 Term, which ends December 31, 2024, for the Calhoun County Board of Commissioners."

on a **VOICE VOTE**: Motion **CARRIED**.

Res. 078-2024

"Moved Comr. Thompson, second by Comr. Hatcher, to close the nominations and have the Deputy Clerk take a ROLL CALL VOTE to declare Comr. King the Chairperson to serve for the remainder of the 2023-24 Term, which ends December 31, 2024 for the Calhoun County Board of Commissioners."

On a **ROLL CALL VOTE**

YES – 6, Comrs. Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**.

Acting Chairperson Frisbie handed the meeting gavel to Board Chairperson King to convene the rest of the meeting.

B. Presentation by Ryan Reincke, Executive Director - Calhoun Conservation District

Ryan Reincke, Executive Director of the Calhoun Conservation District, highlighted projects and properties owned by the Conservation District within Calhoun County.

Mr. Reincke noted work performed at Rice Creek and the Battle Creek watershed.

Executive Director Reincke shared the outreach offered to local youth and organizations within Calhoun County and thanked the board for the recent allocation to the Conservation District for future projects.

C. Proclamation - 51st Annual Battle Creek Club Founder's Day and Sojourner Truth Awards Banquet

Comr. Miller read the following Proclamation onto the record:

**51st Annual Battle Creek Club Founder's Day
And Sojourner Truth Awards Banquet Celebration**

WHEREAS, it is with deep appreciation for their commitment and dedication to the Battle Creek community that we recognize The Battle Creek Club of the National Association of Negro Business and Professional Women's Clubs, Inc. (NANBPWC, Inc.) for their Annual Battle Creek Club Founder's Day and Sojourner Truth Awards Banquet Celebration; and

WHEREAS, this year's event will be held on Friday, June 7, 2024 at 6:00pm at the Maranatha Original Church of God; and

WHEREAS, this year's Guest Speaker is Demarra West who created the wellness program "Be Well Beautiful Women" to ensure that women from all walks of life can be free of whatever is blocking them from living the life they desire and proactively investing in their wellness; and

NOW, THEREFORE, BE IT RESOLVED, that the Calhoun County Board of Commissioners recognizes The Battle Creek Club of the National Association of Negro Business and Professional Women's Clubs, Inc. on its 51st Annual Battle Creek Club Founder's Day and Sojourner Truth Awards Banquet Celebration. Calhoun County encourages residents to attend and extends our appreciation for their continued commitment to the community.

Dated this 6th day of June 2024

Signed: Steve Frisbie, Vice Chair/Acting Chair Calhoun County Board of Commissioners

Res.079-2024

"Moved Comr. Frisbie, second by Comr. Hatcher to approve the Proclamation - 51st Annual Battle Creek Club Founder's Day and Sojourner Truth Awards Banquet, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

D. Proclamation - Juneteenth Family Day 2024

Comr. Hatcher read the following Proclamation onto the record:

**Juneteenth Family Day
June 15, 2024**

WHEREAS, the celebration of Juneteenth began on June 19th, 1865, in Galveston TX, and commemorates African American Freedom and the ending of slavery in the United States of America; and

WHEREAS, across our nation, Americans continue to celebrate Juneteenth, a day to reflect on the sufferings of slavery and to remember the joyful declaration of freedom. It is a time of rejoicing with family and friends and a time for planning the future; and

WHEREAS, in Battle Creek, Michigan, this celebration is known as "Juneteenth Family Day." It is a coming together of the "Juneteenth" event originated in 2003 by the Battle Creek branch of the NAACP and the Southwestern Michigan Urban League's long-standing "Family Day" event to create a family focused celebration of freedom for all communities in the greater Battle Creek area; and

WHEREAS, this year, there will be a two-day celebration. On Friday, June 14, 2024, a FREE indoor movie, "Wish" at 7:00 PM at Washington Heights United Methodist Church. On Saturday, June 15, 2024, at Claude Evans Park, the traditional FREE food giveaway of hot dogs, chips and red pop starts at 11 am. Also starting at 11 AM come out to support food, retail and information vendors until the celebration concludes at 6 PM; and

NOW, THEREFORE, on behalf of the Calhoun County Board of Commissioners, it is my honor and privilege to extend our very best wishes for a most successful Juneteenth Family Day celebration in Battle Creek and across Calhoun County.

Dated this 6th day of June 2024

Signed: Steve Frisbie, Vice Chair/Acting Chair Calhoun County Board of Commissioners

Res.080-2024

"Moved Comr. Thompson, second by Comr. Hatcher to approve the Proclamation - Juneteenth Family Day 2024, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

9. Consent Agenda

A. *Petitions, Communications, Reports*

1. *Other County Resolutions to be Acknowledged*

B. *Resolutions*

1. *Calhoun County Senior Millage Allocation Committee (SMAC) Reappointments*
2. *Calhoun County Board of Public Health Amended Bylaws*
3. *Sheriff's Office Law Enforcement Services Memorandum of Understanding - Marshall Township*
4. *Calhoun County Planning Commission Reappointment*
5. *CCRD Engineering Reimbursement*
6. *Calhoun County Notice of Intent, EGLE Material Management Planning*

Res.081-2024

"Moved Comr. Miller, second by Comr. Hatcher to approve the Consent Agenda of the June 6 2024, Board of Commissioner's Regular Session, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

There were none.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. *Administrator/Controller's Report*

County Administrator/Controller Kelli Scott noted that there were written updates on Boards and Committees within the June 6, 2024 Board Update email report, and also reported that the Summit Pointe Board met on June 4.

Kelli Scott noted that the June 6 FireKeepers Local Revenue Sharing Board was canceled due to lack of unanimous attendance, and that the next meeting is scheduled for June 18.

Administrator/Controller Scott thanked Communications Director Lucy Hough, who has accepted a position with Ford, for her service with the County.

Kelli Scott wished fathers a Happy Father's Day on June 16.

B. *New Business*

1. *Prosecutors Office Authorized Staffing Request*

Kelli Scott highlighted the nature of the staffing request, which included a reclassification of a current position and not the addition of a position, and invited Prosecutor Dave Gilbert to the podium to present his request.

Prosecutor Gilbert reported the request was to move a current paralegal to the appellate court coordinator position, having retained that position and experience.

Dave Gilbert noted staffing shortages and constraints in the Prosecutor's Office related to the increase in the Court of Appeal process.

Res.082-2024

“Moved Comr. Frisbie, second by Comr. Hatcher to approve the Prosecutors Office Authorized Staffing Request, as presented.”

On a **ROLL CALL VOTE**

Yes – 6, Comrs. Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**.

2. MERS Deferred Retirement Option Program (DROP)

Administrator/Controller Scott stated that the proposed MERS Deferred Retirement Option Program (DROP) program is being offered to the Sheriff's Office employees.

Ms. Scott added the program is cost neutral to the County and there is no obligation for any employees to participate. Scott noted that the County reached an agreement with the POAM union to offer this program and that the opt in window will be from July 1, 2024-Dec.31, 2024, and that employees must choose from 6-60 months as their final date of retirement.

Comr. Miller questioned whether the program will be offered to other County departments outside the scope of the Sheriff's Department. Scott replied that it will not for this current implementation of the program.

Res.083-2024

“Moved Comr. Miller, second by Comr. Thompson to approve the MERS Deferred Retirement Option Program (DROP), as presented.”

On a **ROLL CALL VOTE**

Yes – 6, Comrs. Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**.

13. Citizens' Time

There was none.

14. Commissioners' Time

Comr. Miller requested information from Corporation Counsel related to the projects and agreements between the Township of Newton and the Road Department.

Comr. Thompson acknowledged the planting of trees and projects with the Conservation District.

Comr. Frisbie shared the status of the 911 tower project and the upcoming ballot initiative for renewal of the millage for the Parks and Recreation Department.

Comr. French highlighted recent and upcoming events to be held within the Washington Heights neighborhood, including July 13th event.

15. Claims Payable Listing

A. Claims Payable for May 9, 2024, through May 29, 2024, in the amount of \$18,346,622.29

Res.084-2024

“Moved Comr. Miller, second by Comr. French to approve the Calhoun County Claims Payable for May 9, 2024, through May 29, 2024, in the amount of \$18,346,622.29, as presented.”

On a **ROLL CALL VOTE**

YES – 6, Comrs. Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**.

16. Announcements

Comr. Frisbie announced the Battle Creek Cereal Fest and Breakfast Table is this weekend.

17. Adjournment

The meeting was adjourned at 7:32 p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners