

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

DECEMBER 21, 2023

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00pm, Thursday, December 21, 2023, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Vette called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Kathy-Sue Vette, Steve Frisbie, Derek King, Tommy Miller, Diane Thompson, and Monique French.

Absent: Comr. Rochelle Hatcher.

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, HR/Labor Relations Director Kim Archambault, Communications Director Lucy Blair, and Deputy Clerk to the Board Susan Connolly.

2. Moment of Silence/Invocation

Chair Vette call for a moment of silence and a remembrance for Vice Chair Frisbie's father, Jim Frisbie, who passed away last week.

3. Pledge of Allegiance

Comr. King led the Pledge of Allegiance.

4. Approval of Agenda

Res.166-2023

"Moved Comr. King, second by Comr. French to approve the agenda of the December 21, 2023, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. Minutes of the December 7, 2023 Board of Commissioners' Regular Meeting

Minutes of the December 7, 2023, Board of Commissioners' Regular Meeting.

Res.167-2023

"Moved Comr. Frisbie, second by Comr. Miller to approve the Minutes of the December 7,

2023, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

Battle Creek resident Richard Logan wished everyone a happy holiday and addressed continued concerns related to a Loganwood Development roadway ownership matter and related litigation with the County.

Clarendon Township Supervisor Steve Schrock expressed disappointment related to the County Road Department's selection of 2024 local road projects, which did not include any from Clarendon Township.

7. Elected/Appointed County Officials' Comments

Rodney Auton, Senior Services Manager, introduced himself to the board and offered to answer any questions related to items on the agenda in relation to Senior Services.

County Prosecutor David Gilbert wished everyone a Merry Christmas.

8. Special Order of Business

A. Proclamation for the Retirement of K9 Rocket

Sheriff's Deputy David Winder and K9 Rocket were present to receive the Proclamation.

Sheriff Hinkley noted the support of the K9 program through donations by Honor Credit Union.

Comr. Frisbie read the following Proclamation on the record:

**PROCLAMATION
Honoring the Retirement of K9 Rocket**

WHEREAS, K9 Rocket is a special deputy with the Calhoun County Sheriff's Office since 2018 and has worked with her partner Deputy David Winder in that time as an explosive detection working dog trained to locate ammunition, weapons, and various explosives; and

WHEREAS, K9 Rocket's achievements are vast during her tenure with the Sheriff's Office with numerous examples of locating handguns, ammunition, firearm magazines, and casings that weren't found by law enforcement, including a handgun hidden in a small child's piano after a search warrant was executed by the Special Response Team, as well as a handgun thrown in a wooded area that was used in a homicide; and

WHEREAS, K9 Rocket conducted dozens of searches in schools and responded to numerous bomb threats, as well as assisted bomb sweeps at venues around the state, including ensuring the presidential motorcade route was safe when President Trump visited Battle Creek; and

WHEREAS, these efforts by K9 Rocket make Calhoun County a safer and responsive place for all residents to live, especially in partnership with Deputy Dave Winder who has worked for the Sheriff's Office since 2011;

NOW, THEREFORE, BE IT RESOLVED, the Calhoun County Board of Commissioners expresses its sincere appreciation for K9 Rocket for her service to Calhoun County and its residents.

Dated this 21st day of December 2023

Signed: Kathy-Sue Vette, Chair Calhoun County Board of Commissioners

Res.168-2023

“Moved Comr. Miller, second by Comr. Thompson to approve the Proclamation, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

9. Consent Agenda

A. Petitions, Communications, Reports

1. Financial Statements for Information Only: November 2023

B. Resolutions

1. Scheduling of the 2024 Board of Commissioners Organizational Session

2. Appointment of Patrick A. Hansma, D.O. as Calhoun County Medical Examiner

Res.169-2023

“Moved Comr. Thompson, second by Comr. Miller to approve the Consent Agenda of the December 21, 2023, Board of Commissioner’s Regular Session, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

Comr. Frisbie shared the progress of the implementation of new radios by the Calhoun County Consolidated Dispatch Authority as reported in a recent CCCDA Board meeting.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. *Administrator/Controller's Report*

Administrator/Controller Kelli Scott highlighted the initial local road improvement project selection process for 2024 by the County Road Department, noting that the County was able to increase its initial budget for these contracts by 50% to \$1.5 million, which will result in a significantly larger number of projects in partnership with townships.

Kelli Scott recognized Road Department Director John Midgley and his upcoming retirement at the end of December.

B. *New Business*

1. *Senior Services 2023 RFP Awarded Contracts*

Administrator/Controller Kelli Scott noted that Assistant County Administrator Brad Wilcox and Assistant Director of Community Development Doug Ferrall supported the selection process and the recommended contracts starting in 2024. Scott noted that the new Senior Services Manager, Rodney Auton was available to answer any questions.

Comr. Thompson expressed support for the contracts and noted her participation on the Senior Millage Allocation Committee, which oversees the allocation of the dedicated millage revenues.

Comr. Frisbie questioned whether the contracts were renewals or new agreements. Brad Wilcox replied that almost all of the incumbent providers were recommended for new contracts, and that the ramp building program was the only one that received challenging bids.

Res.170-2023

“Moved Comr. Thompson, second by Comr. French to approve the Senior Services 2023 RFP Awarded Contracts, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent - 1, Comr. Hatcher
Motion **CARRIED**.

2. *APAA Collective Bargaining Agreement 2024-2025*

Ms. Scott reminded the Board that HR/Human Relations Director, Kim Archambault was the lead negotiator on behalf of the County and that her successful labor relations has led to tremendous savings by not requiring outside legal counsel during union negotiations.

Ms. Archambault highlighted the summary of the terms of the agreement, which had been

emailed to the Board prior to the meeting.

Res.171-2023

“Moved Comr. Miller, second by Comr. French to approve the APAA Collective Bargaining Agreement 2024-2025, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent - 1, Comr. Hatcher
Motion **CARRIED**.

3. TPOAM-Health Collective Bargaining Agreement 2024-2026

Administrator/Controller Scott noted that this Agreement covers non-supervisory staff in the Health Department.

Kim Archambault highlighted contract changes, including revisions to the probationary period and certain employee leave criteria.

Ms. Archambault noted the agreement was ratified on the morning of Dec.21.

Res.172-2023

“Moved Comr. Miller, second by Comr. Frisbie to approve the TPOAM-Health Collective Bargaining Agreement 2024-2026, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent - 1, Comr. Hatcher
Motion **CARRIED**.

4. TPOAM Collective Bargaining Agreement 2024-2026

Kelli Scott reported that this Agreement covers various non-supervisory employees across county departments.

Ms. Archambault noted contract changes, including revisions to flex time language, and personal leave of absence language.

Res.173-2023

“Moved Comr. Miller, second by Comr. Thompson to approve the TPOAM Collective Bargaining Agreement 2024-2026, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent - 1, Comr. Hatcher
Motion **CARRIED**.

5. *2023 Year-End Budget Amendments*

Kelli Scott highlighted the purpose and Policy requiring end of year budget adjustments.

Ms. Scott highlighted the significant changes in revenues and expenses within the General Fund , Road Department Fund and other Special Revenue Funds.

Res.174-2023

“Moved Comr. Miller, second by Comr. Frisbie to approve the 2023 Year-End Budget Amendment, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent - 1, Comr. Hatcher
Motion **CARRIED**.

13. Citizens' Time

There was none.

14. Commissioners' Time

Comr. Miller expressed concerns related to the working relationship between the Road Department and townships.

Comrs. Frisbie and King responded to Commissioner's concerns related to road funding and the County's ability to maintain and improve roads in partnership with townships.

15. Claims Payable Listing

- A. *Claims Payable for November 30, 2023 through December 13, 2023 in the amount of \$4,096,545.06*

Res.175-2023

“Moved Comr. Miller, second by Comr. Frisbie to approve the Calhoun County Claims Payable for November 30, 2023 through December 13, 2023, in the amount of \$4,096,545.06, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent - 1, Comr. Hatcher
Motion **CARRIED**.

16. Announcements

Comr. Miller shared that the Merry Mile is ongoing at the Fairgrounds.

17. **Closed Session as Permitted by Section 8(e) and (h), of the Michigan Open Meetings Act to Discuss Pending Litigation**

A. *Closed Session to Discuss Pending Litigation*

Res.176-2023

"Moved Comr. Frisbie, second by Comr. French to retire to closed session to discuss pending litigation."

On a **VOICE VOTE**, Motion **CARRIED**.

Closed session commenced at 7:53p.m.

Open session resumed at 8:15 p.m.

18. **New Business Following Closed Session**

Res.177-2023

"Moved. Comr. King, second by Comr. Miller to follow the recommendation and advice of counsel with regard to the matter discussed in closed session."

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.

Absent - 1, Comr. Hatcher

Motion **CARRIED**.

19. **Adjournment**

The meeting was adjourned at 8:19 p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners