

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

DECEMBER 7, 2023

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00p.m., Thursday, December 7, 2023, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Vice Chair Steve Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Steve Frisbie, Derek King, Tommy Miller, and Diane Thompson.

Excused: Comrs. Kathy-Sue Vette, and Monique French

Absent: Comr. Rochelle Hatcher.

Staff Present: Administrator/Controller Kelli Scott, HR/Labor Relations Director Kim Archambault, Communications Director Lucy Blair, and Deputy Clerk to the Board Susan Connolly.

2. Moment of Silence/Invocation

Vice Chair Frisbie called for a moment of silence.

3. Pledge of Allegiance

Comr. Miller led the Pledge of Allegiance.

4. Approval of Agenda

Res.149-2023

"Moved Comr. Thompson, second by Comr. Miller to approve the agenda of the December 7, 2023, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. Minutes of the November 2, 2023 Board of Commissioners' Regular Meeting

Minutes of the November 2, 2023, Board of Commissioners' Regular Meeting.

Res.150-2023

"Moved Comr. Miller, second by Comr. Thompson to approve the Minutes of the November 2,

2023, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

Richard Logan expressed concerns related to Loganwood development and litigation related to the County. Mr. Logan stated that he appreciated the holiday lighting in the City of Marshall and the new Veteran's Memorial at the County Administration building.

Barry Wayne Adams expressed opposition to the time limit for Citizen's Time.

Dennis McKinley, Bedford Township Superintendent reported the strategic plan for road work between the Road Department and the Township.

Numerous Michigan Youth Challenge Academy cadets were recognized as they will be graduating this month. Cadet Brown thanked the board for the opportunity to attend the meeting.

7. Elected/Appointed County Officials' Comments

County Clerk/Register of Deeds Kimberly Hinkley shared a new brochure created for the 2024 Early Voting information.

Ms. Kinkley gave updates on her efforts to recruit election inspectors and the purchase of campaign finance software.

8. Special Order of Business

A. Proclamation - 2023 Holiday Season National Enforcement Mobilization Campaign

Comr. King read the following Proclamation into the record:

**2023 Holiday Season National Enforcement Mobilization Campaign
December 15, 2023 – January 1, 2024
"Drive Sober or Get Pulled Over"**

WHEREAS, motor vehicle crashes involving alcohol (with at least one driver with a blood alcohol concentration of .08 grams per deciliter or above) still accounted for approximately 1/3 of all motor vehicle traffic fatalities in 2021 and injure hundreds of thousands more every year in the United States; and

WHEREAS, the Christmas and New Year's holiday periods from mid-December through January 1st are traditionally one of the most deadly times of the year for alcohol-impaired driving, more than any other holiday period in 2021 for example; and

WHEREAS, in 2021 one person was killed every 39 minutes in a drunk-driving crash (as

compared to every 52 minutes in 2019) in the United States and there were 13,384 persons killed in drunk-driving crashes in the United States that year; and

WHEREAS, drivers must remember that driving impaired by any substance, drugs (legal or illegal) or alcohol, is illegal and potentially deadly for themselves, passengers and other road users; and

WHEREAS, based on December 2021 crash figures, male drivers were almost four times more likely to be involved in a fatal crash involving alcohol than female drivers, and drivers ages 21-34 accounted for the highest percent (27%) of alcohol impaired fatalities that month; and

WHEREAS, organizations across the nation are joining together to promote Holiday Season National Enforcement Mobilization to remove impaired drivers from the roadways under the "Drive Sober or Get Pulled Over" national public awareness campaign during the December 15, 2023 – January 1, 2024 time period;

NOW, THEREFORE, We, the Calhoun County Board of Commissioners do hereby recognize the 2023 Holiday Season National Enforcement Mobilization effort from December 15, 2023 – January 1, 2024 under the "Drive Sober or Get Pulled Over" campaign. We call upon everyone to promote awareness of the impaired driving problem, to promote safer and healthier behaviors regarding the use of alcohol and all drugs, and to promote the awareness campaign this holiday season and throughout the year.

Dated: December 7, 2023

Signed: Steve Frisbie, Vice Chair Calhoun County Board of Commissioners

Res.151-2023

"Moved Comr. King, second by Comr. Miller to approve the Proclamation, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

B. Public Hearing and Adoption of 2024 Budgets

Res.152-2023

"Moved Comr. King, second by Comr. Miller to Open the Public Hearing."

On a **VOICE VOTE**, Motion **CARRIED**.

Finance Director Megan Banning provided a presentation explaining the budget process, budget assumptions, and summaries of total expenditures and revenues and the long-term forecast for the General Fund and Road Department.

Ms. Scott thanked the Budget Committee and countywide leadership for their support in balancing the budget. Scott noted that the 2024 budget does not require any mileage rate increases. She added that one of the long-term ongoing budget challenges is the lack of dedicated capital funding. Scott also mentioned that the five-year general fund forecast will be updated in conjunction with the upcoming final 2023 budget amendment.

Scott concluded with highlighting the Appropriations Resolution, that includes numerous budgetary controls of the Board of Commissioners.

Comr. Frisbie asked if there was any public comment.

Barry Wayne Adams commented on property tax valuations.

Richard Logan commented on the taxation forecast of subdivisions.

Vice-chair Frisbie stated there was no further public comment and asked for a motion and second to Close the Public Hearing.

Res.153-2023

“Moved Comr. Thompson, second by Comr. Miller to Close the Public Hearing.”

On a **VOICE VOTE**, Motion **CARRIED**.

Res.154-2023

“Moved Comr. Thompson, second by Comr. Miller to approve the Calhoun County Fiscal Year 2024 Budget and Appropriations Resolution, as presented.”

On a **ROLL CALL VOTE**, Yes – 4, Comrs. Frisbie, King, Miller, and Thompson.

Absent/Excused - 3, Comrs. Vette, French, and Hatcher.

Motion **CARRIED**.

- C. *Public Hearing on Closeout of CDBG Grant - Marshall Township Site Readiness Planning Grant*

Res.155-2023

“Moved Comr. Miller, second by Comr. Thompson to Open Public Hearing.”

On a **VOICE VOTE**, Motion **CARRIED**.

Community Development Director Jen Bomba shared the process for site development, the RFP process, including the final report attached to the agenda.

Comr. Frisbie asked if there was any public comment.

Barry Wayne Adams expressed objection to the use of public funds.

Comr. Frisbie stated there was no further public comment and asked for a motion and second to Close Public Hearing.

Res.156-2023

“Moved Comr. Thompson, second by Comr. Miller to Close Public Hearing.”

On a **VOICE VOTE**, Motion **CARRIED**.

D. Public Hearing on Closeout of CDBG Grant - Emmett Charter Township Site Readiness Planning Grant

Res.157-2023

“Moved Comr. Thompson, second by Comr. Miller to Open Public Hearing.”

On a **VOICE VOTE**, Motion **CARRIED**.

Community Development Director Jen Bomba provided a similar narrative to Marshall Township Site Readiness Planning Grant. Ms. Bomba addressed obstacles and successes and shared that neither grant was used from the general fund.

Comr. Frisbie asked if there was any public comment.

Barry Wayne Adams questioned the appropriation of public funds.

Richard Lindsey highlighted the grant applications, environmental reviews and thanked the County for their support.

Comr. Frisbie stated there was no additional public comment and asked for a motion and second to Close Public Hearing.

Res.158-2023

“Moved Comr. Miller, second by Comr. Thompson to Close Public Hearing.”

On a **VOICE VOTE**, Motion **CARRIED**.

9. Consent Agenda

A. Petitions, Communications, Reports

1. *Other County Resolutions to be acknowledged*
2. *Financial Statements For Information Only: October 2023*
- B. *Resolutions*
 1. *Calhoun County Board of Public Health Appointments*
 2. *Calhoun County Clerk's Office Grant Application for Early Voting 2024*
 3. *CCRD Road Maintenance Agreement Renewal with the NHBP Tribal Government*
 4. *Lease of County Property to Greater Kingdom Builders*
 5. *2024 Workers Compensation Excess Insurance Renewal*
 6. *Staffing Allocation Request: Calhoun County Sheriff's Office*
 7. *Calhoun County, MI Multi-Jurisdictional Natural Hazard Mitigation Plan*
 8. *Staffing Allocation Request: Calhoun County Public Health Department School Wellness Program*
 9. *Petition to Vacate Additional Portion of C Drive North*
 10. *Appointment of Board Members to the Transportation Authority of Calhoun County (TACC)*

Res.159-2023

"Moved Comr. Miller, second by Comr. Thompson to approve the Consent Agenda of the December 7, 2023, Board of Commissioner's Regular Session, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

Comr. Miller reported that the Homer Lake board met December 5 for their end of year meeting.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. Administrator/Controller's Report

Administrator/Controller Kelli Scott noted a few agenda items to expect for the last Board meeting of the year, scheduled for December 21.

B. New Business

1. Application for Laying Out and Designating a Drainage District W. Drive S Drain

Kelli Scott noted Water Resources Commissioner Ron Smith was present to answer any questions.

Ms. Scott added that the application is for a new drainage district in Athens Township, and that this resolution is the first required step and authorizes the Road Department to file a petition so the process can continue to design the drain and establish the apportionment of costs.

Res.160-2023

“Moved Comr. Miller, second by Comr. King to approve the Application for Paying Out and Designating a Drainage District W. Drive S Drain, as presented.”

On a **ROLL CALL VOTE**, Yes – 4, Comrs. Frisbie, King, Miller, and Thompson.

Excused/Absent - 3, Comrs. Vette, French, and Hatcher.

Motion **CARRIED**.

2. MDOT Contract #23-5472 - B Drive North - Sheridan Township

Ms. Scott thanked members of the Road Department for their attendance to answer any questions.

Kelli Scott reported this federal aid project is included in the 2024 budget with 82% covered by grant funds with a remaining 18% covered by the county in the amount of \$87,000.

Res.161-2023

“Moved Comr. Miller, second by Comr. Thompson to approve MDOT Contract #23-5472 - B Drive North - Sheridan Township, as presented.”

On a **ROLL CALL VOTE**, Yes – 4, Comrs. Frisbie, King, Miller, and Thompson.

Excused/Absent - 3, Comrs. Vette, French, and Hatcher.

Motion **CARRIED**.

3. MDOT # 216512 - 9 1/2 Mile Rd (Wattles Rd) from MI Ave to Verona Rd - Emmett Township

Administrator/Controller Kelli Scott reported this federal aid project is included in the 2024 budget with 82% covered by grant funds with a remaining 18% covered by the county in the amount of \$189,000.

Res.162-2023

“Moved Comr. Thompson, second by Comr. Miller to approve MDOT Contract #216512 - 9 1/2 Mile Rd (wattles Rd) from MI Ave to Verona Rd - Emmett Twp, as presented.”

On a **ROLL CALL VOTE**, Yes – 4, Comrs. Frisbie, King, Miller, and Thompson.

Excused/Absent - 3, Comrs. Vette, French, and Hatcher.

Motion **CARRIED**.

4. *MDOT#23-5477 R Drive S between Kalamazoo County Line and 1 1/2 Mile Rd - Athens Township*

Ms. Scott noted this project is also a federal aid grant project with 80% of the funds coming from the federal grant and the remaining \$190,000 coming from the Road Department's 2024 budget.

Res.163-2023

“Moved Comr. King, second by Comr. Miller to approve MDOT Contract #23-5477 R Drive S between Kalamazoo County Line and 1 1/2 Mile Rd - Athens Twp, as presented.”

On a **ROLL CALL VOTE**, Yes – 4, Comrs. Frisbie, King, Miller, and Thompson.

Excused/Absent - 3, Comrs. Vette, French, and Hatcher.

Motion **CARRIED**.

5. *2024 Remonumentation Grant Application*

Kelli Scott stated that this application continues the remonumentation process from previous years with grant funding and a match from the County's deed recording revenues allowed for this purpose by state law.

Ms. Scott noted any contracts related to the grant application will be presented at a future date.

Res.164-2023

“Moved Comr. Miller, second by Comr. Thompson to approve the 2024 Remonumentation Grant Application, as presented.”

On a **ROLL CALL VOTE**, Yes – 4, Comrs. Frisbie, King, Miller, and Thompson.

Excused/Absent - 3, Comrs. Vette, French, and Hatcher.

Motion **CARRIED**.

13. Citizens' Time

Bishop Tino Smith thanked the board for the unanimous vote related to the Lease Agreement noted in the Consent Agenda.

Richard Logan provided an article related to the City of Marshall for the board.

Barry Wayne Adams expressed opposition to the BlueOval site.

14. Commissioners' Time

Comr. Miller addressed Mr. Logan and the roadway development issues he's expressed to the board.

Comr. Frisbie acknowledged Water Resources Commissioner Ron Smith and his work.

15. Claims Payable Listing

- A. *Claims Payable for October 26, 2023 through November 29, 2023, in the amount of \$11,246,368.88*

Res.165-2023

“Moved Comr. Thompson, second by Comr. Miller to approve the Calhoun County Claims Payable for October 26, 2023 through November 29, 2023 in the amount of \$11,246,368.88, as presented.”

On a **ROLL CALL VOTE**, Yes – 4, Comrs. Frisbie, King, Miller, and Thompson.

Absent/Excused - 3, Comrs. Vette, French, and Hatcher.

Motion **CARRIED**.

16. Announcements

Comr. Miller highlighted the Merry Mile ongoing at the County Fairgrounds.

17. Adjournment

The meeting was adjourned at 8:22 p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners