

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

OCTOBER 5, 2023

1. Call to Order/Roll Call

The Annual Meeting according to MCL46.1 of the Calhoun County Board of Commissioners convened at 7:03p.m., Thursday, October 5, 2023, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Vette called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Kathy-Sue Vette, Steve Frisbie, Tommy Miller, Rochelle Hatcher, Diane Thompson, and Monique French.

Absent/Excused: Comr. Derek King

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, HR/Labor Relations Director Kim Archambault, Communications Director Lucy Blair, and Deputy Clerk to the Board Susan Connolly.

2. Moment of Silence/Invocation

Chair Vette called a Moment of Silence.

3. Pledge of Allegiance

Comr. Miller led the Pledge of Allegiance.

4. Approval of Agenda

Res.126-2023

"Moved Comr. Hatcher, second by Comr. Miller to approve the agenda of the October 5, 2023, Annual Meeting according to MCL46.1 of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. *Minutes of the September 21, 2023 Board of Commissioners' Regular Meeting*

Minutes of the September 21, 2023, Board of Commissioners' Regular Meeting.

Res.127-2023

"Moved Comr. Thompson, second by Comr. French to approve the Minutes of the September

21, 2023, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

Mr. Logan, a resident of Battle Creek, provided correspondence with attachments to the board related to Loganwood Acres subdivision and his repeated request for the County to make certain roads public roadways.

Mr. Adams of Marshall expressed concerns related to the development of the BlueOval site.

7. Elected/Appointed County Officials' Comments

There was none.

8. Special Order of Business

A. Biennial Election of Members of the Calhoun County Board of Canvassers

Chair Vette explained that the Calhoun County Board of Commissioners is required to fill vacancies on the Board of Canvassers by electing a Democratic and Republican member from the names submitted by each of the party's county committees to the County's Election Clerk. She stated that Michigan election law specified that a ballot be used by the Board of Commissioners in filling the seats, and that the Democratic Party Submitted the names of Susan Buckley, Nancy MacFarlane and James K. Powers. The Republican Party submitted the names of Bonnie Kazmar, Carol VanSlyke and Ric Herwarth.

The Board of Commissioners held a biennial election by ballot and the results were tabulated by Comr. Frisbie and Comr. Hatcher, as appointed by Chair Vette. By unanimous vote, Susan Buckley was elected as the Democrat to the Board of Canvassers. By unanimous vote, Bonnie Kazmar was elected as the Republican to the Board of Canvassers. The official ballot is retained in the October 5, 2023 Board of Commissioners meeting file.

Res.128-2023

"Moved Comr. Frisbie, second by Comr. Miller to approve that Bonnie Kazmar (Republican Party) and Susan Buckley (Democratic Party) have been duly elected by the Calhoun County Board of Commissioners and are hereby appointed to the Calhoun County Board of Canvassers for a term of four years beginning November 1, 2023, and ending October 31, 2027, as presented."

On a ROLL CALL VOTE, Yes – 6, Comrs. Miller, Thompson, Vette, Hatcher, French and Frisbie.
Absent/Excused - 1, Comr. King
Motion **CARRIED**.

9. Consent Agenda

A. *Petitions, Communications, Reports*

1. *Other County Resolutions to be acknowledged*

B. *Resolutions*

1. *Planning Consultation Services Agreement with Fredonia Township*

2. *CCRD Traffic Control Order: A Drive North & 15 Mile Rd - Marshall Township*

Comr. Miller asked if there was specific funding related to the Road Department's requested traffic control order for A Drive North and 15 Mile Road, Marshall Township.

John Midgley, Road Department Director, indicated the stop signs will be installed by the Road Department and no additional funds are needed for the project.

Res.129-2023

“Moved Comr. Thompson, second by Comr. Miller to approve the Consent Agenda of the October 5, 2023, Board of Commissioner’s Annual Meeting according to MCL46.1, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

Comr. Miller reported that the Homer Lake Level Board met on September 27.

Comr. French reported on her recent contact with the Calhoun County Medical Care Facility.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. ***Administrator/Controller's Report***

County Administrator/Controller Kelli Scott reported on a recent meeting of the Calhoun County Economic Development Corporation, and noted that she attended the Michigan Association of Counties 2023 Annual Conference in Kalamazoo. Scott added that MAC sent a recent email to commissioners including links to copies of all of the conference presentations on their website.

Ms. Scott reported that she also attended along with several other county employees the MERS of Michigan 2023 Annual Conference, where the county was honored for implementing a new health care program for our post 65 retirees.

Administrator/Controller Scott noted that the 2024 budget hearings with the Board of Commissioners Budget Committee are scheduled for October 18.

B. New Business

1. Sheriff's Office Amended Services Agreement with the Calhoun Intermediate School District

Administrator/Controller Scott introduced the item, noting that Sheriff Hinkley was present to answer any questions.

Ms. Scott reported that this is an amendment of an agreement that's been in place since 2007 with the Calhoun Intermediate School District, and the purpose is to add one deputy and increase the presence of those deputies to year round.

Kelli Scott noted this position will begin December 1, 2024 with all direct costs being reimbursed plus 10% for indirect costs.

Res.130-2023

"Moved Comr. Thompson, second by Comr. Hatchere to approve the Sheriff's Office Amended Services Agreement with the Calhoun Intermediate School District, as presented."

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, Miller, Hatcher, Thompson, and French. Absent/Excused - 1, Comr. King

Motion **CARRIED**.

2. CCRD MDOT Contract 23-5292 Wattles Road - Emmett Township

Administrator/Controller Scott noted Engineering Director Kristine Parsons and Managing Director of the Road Department John Midgley were present to answer questions.

Kelli Scott reported that this is a federal aid contract with MDOT to make road and bridge improvements, with more than 90% of the cost to be covered with the federal grant.

Ms. Scott added that the remaining \$177,000 will come from the Road Department's 2024 budget.

Res.131-2023

"Moved Comr. Frisbie, second by Comr. Miller to approve the CCRD MDOT Contract 23-5292 Wattles Road - Emmett Township, as presented."

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, Miller, Hatcher, Thompson, and French.

Absent/Excused - 1, Comr. King
Motion **CARRIED**.

13. Citizens' Time

Mr. Adams informed the Board of a protest at the Marshall fountain on Saturday, October 7, opposing the BlueOval site.

14. Commissioners' Time

Comr. Frisbie addressed Mr. Logan's concerns mentioned during Citizens time.

Comr. Thompson thanked the Road Department for the safety improvements to A Drive and 15 Mile Rd. in Marshall Township.

15. Claims Payable Listing

- A. *Claims Payable for September 13, 2023 through September 27, 2023 in the amount of \$5,914,442.36*

Res.132-2023

“Moved Comr. Thompson, second by Comr. Miller to approve the Calhoun County Claims Payable for September 13, 2023, through September 27, 2023, in the amount of \$5,914,442.36, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, Miller, Hatcher, Thompson, and French.
Absent/Excused - 1, Comr. King.
Motion **CARRIED**.

16. Announcements

Comr. Hatcher noted that October is Breast Cancer Awareness Month and that there is a related charity walk in Battle Creek this upcoming weekend.

17. Adjournment

The meeting was adjourned at 7:38 p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners