

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

JUNE 15, 2023

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, June 15, 2023, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Vette called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Kathy-Sue Vette, Steve Frisbie, Derek King, Tommy Miller, Monique French, and Diane Thompson.

Absent/Excused: Comr. Rochelle Hatcher

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Jim Dyer, HR/Labor Relations Director Kim Archambault, Communications Director Lucy Blair, and Deputy Clerk to the Board Susan Connolly.

2. Moment of Silence/Invocation

Comr. Frisbie called a Moment of Silence.

3. Pledge of Allegiance

Comr. Frisbie led the Pledge of Allegiance.

4. Approval of Agenda

Res.081-2023

"Moved Comr. Thompson, second by Comr. Miller to approve the agenda of the June 15, 2023, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. *Minutes of the June 1, 2023 Board of Commissioners' Regular Meeting*

Minutes of the June 1, 2023, Board of Commissioners' Regular Meeting.

Res.082-2023

"Moved Comr. Frisbie, second by Comr. Thompson to approve the Minutes of the June 1, 2023, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Special Order of Business

A. Proclamation - Juneteenth Day 2023

Lynn Ward Gray, Treasurer, Battle Creek Juneteenth Family Day Celebration Committee received the Proclamation and shared information related to events to be held in Claude Evans Park June 16-17.

Comr. French read the following Proclamation on the record:

JUNETEENTH DAY PROCLAMATION

WHEREAS, Juneteenth had its origin in 1865 in Galveston, Texas, observing June 19 as the African American Emancipation Day and is the oldest known celebration of the ending of slavery; and

WHEREAS, Juneteenth commemorates the date June 19, 1865, when the last African American slaves held in Confederate states were freed, and has been observed since June 19, 1866; and

WHEREAS, it is a time for reflection and rejoicing; a time for assessment, self-improvement and for planning the future. Its growing popularity signifies a level of maturity and dignity in America long overdue, and in cities across the country, people of all races, nationalities, and religions are joining hands to truthfully acknowledge a period in our history that shaped and continues to influence our society today; and

WHEREAS, sensitized to the conditions and experiences of others, only then can we make significant and lasting improvements in our society.

THEREFORE, BE IT RESOLVED, that the Calhoun County Board of Commissioners does hereby proclaim June 19th as:

“JUNETEENTH DAY”

In Calhoun County and encourages all citizens to participate in Juneteenth Day celebrations as permissible and to honor this great moment in the history of our nation.

Dated: June 15, 2023

Signed: Kathy-Sue Vette, Chair Calhoun County Board of Commissioners

Res.083-2023

“Moved Comr. French, second by Comr. Miller to approve the Proclamation - Juneteenth Day 2023, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

7. Citizens' Time

Marshall resident, Emily Rich commented regarding a petition for referendum presented to the City of Marshall.

8. Elected/Appointed County Officials' Comments

Senior Services Director Helen Guzzo highlighted the Senior Millage agenda items for approval and noted that she had distributed to commissioners copies of the 2022 Senior Services Annual Report.

Mrs. Guzzo also mentioned the annual Senior Services brochure, which provides information about the numerous services provided.

9. Consent Agenda

A. Petitions, Communications, Reports

1. Other County Resolutions to be acknowledged

B. Resolutions

1. Corrective Deed for sale of 799 West Michigan Avenue

2. Calhoun County Planning Commission Appointment and Reappointment

3. CCRD Local Road Improvement Agreements: Emmett Township and Sheridan Township.

4. Senior Millage Contract Extensions

5. Senior Millage Allocation Committee (SMAC) Revised ByLaws

6. Financial Statements For Information Only: May 2022

7. CCRD Engineering Reimbursement

8. Abandonment of Culbertson Avenue

Res.084-2023

“Moved Comr. Miller, second by Comr. Thompson to approve the Consent Agenda of the June 15, 2023, Board of Commissioner’s Regular Session, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

Comr. French reported on the recent County Broadband Task Force meeting.

Comr. Miller shared information from a recent Homer Lake Board meeting.

Comr. Frisbie reported on a recent Calhoun County Consolidated Dispatch Authority (CCFDA) meeting, noting a new Motorola agreement and a new therapy dog to be utilized within the dispatch center.

Comr. King shared information from a recent Battle Creek Area Transportation Study (BCATS) meeting, including the announcement that Director Pat Karr is retiring soon. Derek King also reported on the FireKeepers Local Revenue Sharing Board (FLRSB) meeting of June 14, which included approval of the disbursement of all of the 2023 checks, totaling more than \$6 million.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. *Administrator/Controller's Report*

County Administrator/Controller Kelli Scott added to Commissioner French's report on the Broadband Task Force's meeting, noting that the State is expected to announce soon who received the first round of new federal broadband grant funding for expanded internet services in unserved areas across the state.

Ms. Scott reported that the Michigan Native American Heritage Fund (NAHF) is in the process of evaluating applications for this year's round of nearly \$500,000 in grant funding, which is made possible from a part of the State's revenue sharing from the FireKeepers Casino Hotel's net win from electronic gaming.

Administrator/Controller wished fathers a Happy Father's Day and encouraged everyone to participate in the local Battle Creek and Albion celebrations of Juneteenth on Monday or over the weekend.

B. *New Business*

1. *BCATS FY2024 Local Funding Resolution*

County Administrator/Controller Kelli Scott stated that this is an annual resolution to support local funding for BCATS operations, noting that the funds are split based on population between the County Road Department and the Cities of Battle Creek and Springfield, based on population.

The Road Department Manager John Midgley was present to answer questions.

Res.085-2023

“Moved Comr. King, second by Comr. French to approve the Battle Creek Area Transportation

Study's Fiscal Year 2024 Local Funding Resolution, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent/Excused - 1, Comr. Hatcher.

Motion **CARRIED**.

2. Senior Millage 2023 Strategic Projects Contracts

Ms. Scott reported that the contracts being proposed by the Senior Millage Allocation Committee represent a continued strategic spend down of an accumulated fund balance, and invited Helen Guzzo to comment further.

Helen Guzzo added that there was a thorough committee process to review applications.

Res.086-2023

“Moved Comr. Miller, second by Comr. French to approve Senior Millage 2023 Strategic Projects Contracts, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent/Excused - 1, Comr. Hatcher

Motion **CARRIED**.

3. Bid Award - Soil Removal RFP#124-22

Administrator/Controller Scott reported this is a bid award through the Purchasing and Community Development Departments, for the contracted removal of the contaminated mound near the Justice Center in Battle Creek, partially funded by a grant from the U.S. Environmental Protection Agency (EPA). Scott noted that the contamination was determined to be from the construction and excavation of the property to build the Justice Center in the early 1990s, and that it does carry some safety concerns.

Assistant Administrator Controller Brad Wilcox was available to answer any questions.

Res.087-2023

“Moved Comr. Frisbie, second by Comr. Thompson to approve Bid Award - Soil Removal RFP#124-22, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent/Excused - 1, Comr. Hatcher

Motion **CARRIED**.

4. Senior Millage Supplemental Funding Contract Amendments - Ramps, Minor Home Repair, Home Heating

Kelli Scott noted that this item is to award supplemental funding contract amendments to various agencies that have either wait lists and just general increased need.

Helen Guzzo added that there are definitely increased needs for ramps, floors, water heaters, furnaces and to provide assistance for seniors' homes.

Ms. Guzzo added there are currently 33 homes on the wait list for services.

Res.088-2023

“Moved Comr. French, second by Comr. Miller to approve the Senior Millage Supplemental Funding Contract Amendments - Ramps, Minor Home Repair and Home Heating, as presented.”

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent/Excused - 1, Comr. Hatcher

Motion **CARRIED**

5. New Policy #372 - Infectious Disease Control and Protective Safety Measures

Ms. Scott shared this is a revision of a former COVID-related temporary policy that was in place since 2020, and that now state and federal regulatory agencies, along with the County Health Department, are advising organizations to make several of the policy's provisions permanent for all reportable infectious disease situations.

Administrator/Controller Scott added this policy outlines employee responsibilities and the county's commitment to keeping a safe and healthy and productive work environment.

Scott noted that Human Resources Director Kim Archambault and her staff drafted the policy and that it was reviewed and supported by Countywide union leaders, the courts, elected officials and department heads.

Comr. Frisbie noted that he agreed that the policy was necessary to comply with safety regulations.

Res.089-2023

“Moved Comr. King, second by Comr. French to approve New Policy #372 - Infectious Disease Control and Protective Safety Measures, as presented.”

On a **ROLL CALL VOTE**, Yes – 5, Comrs. Vette, Frisbie, King, Thompson, and French.

No - 1, Comr. Miller

Absent/Excused - 1, Comr. Hatcher

Motion **CARRIED**.

6. *Grant Application - Calhoun County Charging and Fueling Infrastructure*

Administrator/Controller Scott stated that this grant application would seek federal funding for electric vehicle charging stations, which would be partially powered by new solar energy equipment currently included in the County's previously approved energy improvement project.

Kelli Scott shared that the new grant program encourages communities to participate by providing charging stations at publicly owned buildings so that our customers have that infrastructure in convenient places where they work and where they visit.

Comr. Miller asked where the charging stations will be located. Assistant County Administrator Brad Wilcox replied that they are planned for all county buildings with a total of 32 in the parking lots.

Res.090-2023

"Moved Comr. Thompson, second by Comr. Miller to approve the Grant Application - Calhoun County Charging and Fueling Infrastructure, as presented."

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and French.
Absent /Excused - 1, Comr. Hatcher
Motion **CARRIED**.

13. Citizens' Time

A few residents of Marshall requested the County allow the City of Marshall to access the County's technology to allow for the City to offer live stream video for their meetings.

14. Commissioners' Time

Comr. Frisbie acknowledged the upcoming Juneteenth celebrations.

Comr. Vette recognized Father's Day was the upcoming Sunday.

15. Claims Payable Listing

A. *Claims Payable for May 25, 2023 through June 7, 2023 in the amount of \$3,149,866.71*

Res.091-2023

"Moved Comr. Thompson, second by Comr. French to approve the Calhoun County Claims Payable for May 25, 2023 through June 7, 2023, in the amount of \$3,149,866.71, as presented."

On a **ROLL CALL VOTE**, Yes – 6, Comrs. Vette, Frisbie, King, Miller, Thompson, and

French.

Absent/Excused - 1, Comr. Hatcher.

Motion **CARRIED**.

16. Announcements

Comr. Miller informed the Board of the Fairgrounds Car Show on July 1.

17. Adjournment

The meeting was adjourned at 8:00 p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners