

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

MARCH 16, 2023

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00p.m., Thursday, March 16, 2023, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Vette called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Kathy-Sue Vette, Steve Frisbie, Derek King, Tommy Miller, Rochelle Hatcher, Diane Thompson, and Monique French.

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Jim Dyer, HR/Labor Relations Director Kim Archambault, and Communications Director Lucy Blair.

2. Moment of Silence/Invocation

Chair Vette called a Moment of Silence.

3. Pledge of Allegiance

Comr. Hatcher led the Pledge of Allegiance.

4. Approval of Agenda

Res.038-2023

"Moved Comr. Thompson, second by Comr. Hatcher to approve the agenda of the March 16, 2023, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

5. Approval of Minutes

A. Minutes of the March 2, 2023 Board of Commissioners' Regular Meeting

Minutes of the March 2, 2023, Board of Commissioners' Regular Meeting.

Res.039-2023

"Moved Comr. Hatcher, second by Comr. Thompson to approve the Minutes of the March 2, 2023, Board of Commissioners' Regular Meeting, as presented."

On a **VOICE VOTE**, Motion **CARRIED**.

6. Citizens' Time

Chuck Asher from Battle Creek thanked the Board for the opportunity to be appointed to the Senior Millage Allocation Committee.

A resident from the City of Marshall spoke in opposition of the Ford BlueOval Battery Park.

7. Elected/Appointed County Officials' Comments

Treasurer Brian Wensauer commented about the delinquent tax foreclosure process and the related agenda item to authorize this year's issuance of delinquent tax anticipation notes.

8. Special Order of Business

There was none.

9. Consent Agenda

A. Petitions, Communications, Reports

1. Other County Resolutions to be acknowledged

B. Resolutions

1. CCRD 2023 Mowing Equipment Financing Resolution

2. Calhoun County Board of Public Health Reappointment

3. Calhoun County Senior Millage Allocation Committee (SMAC) Reappointments

4. Calhoun County Senior Millage Allocation Committee (SMAC) Appointment

5. Calhoun County Community Mental Health Authority (dba Summit Pointe) Board Reappointments

6. Calhoun County Solid Waste Management Planning Advisory Committee Appointments

7. CCRD Act 51 Road Mileage Certification

8. CCRD Act 51 Added & Decertified Roads Resolution

Res.040-2023

“Moved Comr. Thompson , second by Comr. Frisbie to approve the Consent Agenda of the March 16, 2023, Board of Commissioner’s Regular Session, as presented.”

On a **VOICE VOTE**, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

Comr Tommy Miller reported on a recent meeting of the Homer Lake Management Board. and a recent meeting of the Calhoun County Agricultural and Industrial Society (CCAIS) Board, also known as the Fairgrounds Board.

Comr. Monique French shared updates regarding a recent CareWell Services Advisory Board meeting, a recent meeting of the Calhoun County Broadband Task Force and her tour of the South Michigan Food Bank.

Chair Vette reported on her attendance at a recent tabletop exercise facilitated by the County's Emergency Management Director.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. *Administrator/Controller's Report*

County Administrator/Controller Kelli Scott shared information about a recent meeting of the FireKeepers Local Revenue Sharing Board. She also encouraged commissioners to attend the upcoming Michigan Association of Counties (MAC) legislative conference.

B. *New Business*

1. *Contract Amendment: Inmate Phone and Commissary Services*

Ms. Scott reported that this item includes two contracts: one for inmate phone services, and one for inmate commissary services. She added that the contracts improve services within the jail and provide a similar amount of revenue to the County.

Res.041-2023

“Moved Comr. Hatcher , second by Comr. Miller to approve the contract amendments with Keefe Commissary and IC Solutions (ICS), as presented.”

On a **ROLL CALL VOTE**, Yes – 7, Comrs. Vette, Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**

2. *Contract Amendment: Clerk's Office Records Management*

Administrator/Controller Scott noted that this is an extension of a contract put in place in 2017, and that it includes new services and protections for the public. Scott added that most of the cost for these services are covered by the restricted technology fund.

Res.042-2023

“Moved Comr. French , second by Comr. Hatcher to approve the contract amendment for the Clerk's Office Records Management, as presented.”

On a **ROLL CALL VOTE**, Yes – 7, Comrs. Vette, Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**

3. *CCRD Bid Award: RFP#110J-23 Sodium Chloride (Road Salt)*

Kelli Scott noted that this is the largest materials expense for the Road Department, and that the bid process resulted in an approximate 3% increase in the cost compared with the previous bid.

Chair Vette asked if in the past we've had an abundance of salt. Assistant County Administrator Brad Wilcox responded that the county does maintain inventories of road salt and that this bid is for next winter and will be purchased based on inventory levels to minimize costs.

Res.043-2023

"Moved Comr. Thompson, second by Comr. Miller to approve the contract with Detroit Salt Company, L.C. for road salt RFP#110J-23, as presented."

On a **ROLL CALL VOTE**, Yes – 7, Comrs. Vette, Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**

4. *CCRD Bid Award: RFP#109-23 HMA (Hot Mix Asphalt Pick-Up)*

Administrator/Controller Kelli Scott stated that this bid pre-qualifies all three bidders.

Comr. Miller commented about the importance of testing the hot-mix asphalt, which is a requirement and standard practice as the Road Department oversees the contractors.

Res.044-2023

"Moved Comr. King, second by Comr. Miller to approve the contracts for hot mix asphalt FRP#109-23, as presented."

On a **ROLL CALL VOTE**, Yes – 7, Comrs. Vette, Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**

5. *Resolution to Authorize Delinquent Tax Anticipation Notes*

Ms. Scott noted that this is an annual item for the Board of Commissioners' approval, adding that this type of short term borrowing allows the Treasurer's Office to make local units of government whole for delinquent real property taxes to be collected later by the Treasurer's Office.

Res.045-2023

"Moved Comr. Frisbie, second by Comr. French to approve the Resolution to Authorize Delinquent Tax Anticipation Notes, as presented."

On a **ROLL CALL VOTE**, Yes – 7, Comrs. Vette, Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**

6. *Calhoun County Public Health Department Staffing Pattern Revision*

Kelli Scott noted that this request is to reclassify a position from program assistant to a support specialist.

Deputy Health Officer Brigitte Richenbaugh and Community Health Director Hailey Black shared the Health Department's rationale for the revision.

Res.046-2023

“Moved Comr. Miller , second by Comr. Thompson to approve the Calhoun County Public Health Department Staffing Pattern Revision, as presented.”

On a **ROLL CALL VOTE**, Yes – 7, Comrs. Vette, Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**

7. County Building Parking Lot Lease: Millhaven

Ms. Scott mentioned that this is a new lease of the South parking lot at the County Building for 100 spaces for 5 years, and only on the weekends, for special events by the Millhaven, a Marshall business close to the County Building.

Comr. Miller asked if the contract includes provisions for if something negative were to happen. Administrator Scott replied that the lease does include such provisions and that the lease was reviewed and approved by Corporation Counsel Jim Dyer.

Comr. Thompson asked if there are any cameras covering the parking lot. Assistant Administrator Wilcox said that there is some coverage that the County could use if needed to review any security issues.

Res.047-2023

“Moved Comr. Miller, second by Comr. Hatcher to approve the County Building Parking Lot Lease with the Millhaven, as presented.”

On a **ROLL CALL VOTE**, Yes – 7, Comrs. Vette, Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**

13. Citizens' Time

Several residents from Marshall Township and City of Marshall expressed concern about the Ford Blue Oval Battery Park.

Adam Heikkila, former Bedford Township Supervisor, made comments about governance in general and distributed books to each county commissioner.

Treasurer Brian Wensauer shared information about the upcoming Silent Observer golf outing.

14. Commissioners' Time

Comr. Miller expressed that he shared some of the residents' concerns about the Ford Blue Oval project.

Chair Vette recognized Comr King's birthday on March 15.

15. Claims Payable Listing

- A. *Claims Payable for February 23, 2023 through March 8, 2023 in the amount of \$2,556,978.44.*

Res.048-2023

“Moved Comr. Thompson , second by Comr. Hatcher to approve the Calhoun County Claims Payable for February 23, 2023, through March 8, 2023, in the amount of \$2,556,978.44, as presented.”

On a **ROLL CALL VOTE**, Yes – 7, Comrs. Vette, Frisbie, King, Miller, Hatcher, Thompson, and French.

Motion **CARRIED**.

16. Announcements

17. Adjournment

The meeting was adjourned at 8:07 p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners