

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

JANUARY 5, 2023

1. Call to Order/Roll Call

The Organizational Session of the Calhoun County Board of Commissioners convened at 7:02pm, Thursday, January 5, 2023, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chief Judge Michael Jaconette called the meeting to order and requested the Deputy Clerk call the roll. Present: Comrs. Steve Frisbie, Derek King, Tommy Miller, Kathy-Sue Vette, Rochelle Hatcher, Monique French and Diane Thompson.

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Jim Dyer, HR/Labor Relations Director Kim Archambault, Communications Director Lucy Blair, and Deputy Clerk to the Board Susan Connolly.

2. Moment of Silence/Invocation

Judge Jaconette called a Moment of Silence.

3. Pledge of Allegiance

Comr. Frisbie led the Pledge of Allegiance.

4. Special Order of Business

A. 2023 Organizational Session

1. Commissioners' Oath of Office

County Clerk Kimberly Hinkley administered the Oath of Office to the elected members of the 2023-2024 Calhoun County Board of Commissioners: Comr. Rochelle Hatcher, District 1; Comr. Monique French, District 2; Comr. Kathy-Sue Vette, District 3; Comr. Steve Frisbie, District 4; Comr. Derek King, District 5; Comr. Diane Thompson, District 6; and Comr. Tommy Miller, District 7.

2. Election of Board of Commissioners Chairperson

Res.001-2023

Comr. Hatcher nominated Comr. Vette for Chairperson of the Calhoun County Board of Commissioners for a two-year term beginning January 1, 2023.

Comr. Miller nominated Comr. Vette for Chairperson of the Calhoun County Board of Commissioners for a two-year term beginning January 1, 2023.

Clerk Hinkley called three times for other nominations and none were offered.

"Moved Comr. King, second by Comr. Frisbie to close the nominations for Chairperson of the 2023-

2024 Calhoun County Board of Commissioners."

on a **VOICE VOTE**: Motion **CARRIED**.

"Moved Comr. Frisbie, second by Comr. Hatcher, to cast a unanimous ballot to declare Comr. Vette the Chairperson of the 2023-2024 Calhoun County Board of Commissioners."

on a **VOICE VOTE**: Motion **CARRIED**.

Chief Judge Jaconette handed the meeting gavel to Board Chairperson Vette to convene the rest of the meeting.

3. *Election of Board of Commissioners Vice Chair*

Res.002-2023

Comr. French nominated Comr. Frisbie for Vice Chairperson of the Calhoun County Board of Commissioners for a one-year term beginning January 1, 2023.

Comr. Hatcher nominated Comr. Frisbie for Vice Chairperson of the Calhoun County Board of Commissioners for a one-year term beginning January 1, 2023.

Madam Chair Vette called three times for other nominations and none were offered.

"Moved Comr. King, second by Comr. Hatcher to close the nominations for Vice Chairperson of the 2023 Calhoun County Board of Commissioners."

on a **VOICE VOTE**: Motion **CARRIED**.

"Moved Comr. King, second by Comr. Thompson, to cast a unanimous vote to declare Comr. Frisbie the 2023 Vice-Chairperson of the Calhoun County Board of Commissioners."

on a **VOICE VOTE**: Motion **CARRIED**.

5. Approval of Agenda

Res.003-2023

"Moved Comr. Thompson, second by Comr. Hatcher to approve the agenda of the January 5, 2023, meeting of the Calhoun County Board of Commissioners, as presented."

On a voice vote, Motion **CARRIED**.

6. Approval of Minutes

A. *Minutes of the December 15, 2022 Board of Commissioner's Regular Meeting*

Minutes of the December 15, 2022, Board of Commissioners' Regular Meeting.

Comr. French noted two typographical corrections which were made in CivicClerk.

Res.004-2023

“Moved Comr. Hatcher, second by Comr. Thompson to approve the Minutes of the December 15, 2022, Board of Commissioners’ Regular Meeting, as presented and as corrected.”

On a voice vote, Motion **CARRIED**.

7. Citizens' Time

There was none.

8. Elected/Appointed County Officials' Comments

Chief Judge Michael Jaconette, Judge Michelle Richardson, Prosecutor Dave Gilbert, Clerk/Register Kim Hinkley and Sheriff Steve Hinkley congratulated the commissioners on their election and the start of the new term.

Sheriff Hinkley presented the board with copies of a children's book which will be distributed to all 4th graders in Calhoun County.

9. Consent Agenda

A. Petitions, Communications, Reports

1. Other County Resolutions to be acknowledged.

B. Resolutions

1. 2023 Board of Commissioners Meeting Schedule

2. Appointment to Veterans Affairs Committee, Catherine Hayes

3. Appointment to County Economic Development Corporation, Virgie Ammerman

4. FEMA Public Assistance Grant Agreements

Res.005-2023

“Moved Comr. Hatcher, second by Comr. Thompson to approve the Consent Agenda of the February 5, 2023, Board of Commissioner’s Organizational Session, as presented.”

On a voice vote, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

There were none.

Madam Chair Vette explained the role of the commissioners to report on their attendance at committees and board meetings at future meetings.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. **Administrator/Controller's Report**

County Administrator/Controller Kelli Scott welcomed the new commissioners and expressed her enthusiasm to work with the new board members and the new chairperson and vice chair during the next two years. Scott added her appreciation for the participation and collaboration of all countywide elected officials and department heads, and the judiciary, at board meetings and throughout the year during budget and other discussions.

Kelli Scott noted that upcoming items for the new term include appointments of Commissioners to nearly 50 boards and committees, and a board orientation session.

Scott noted that in conjunction with the implementation of the countywide new financial and payroll software, the Road department's systems would be integrated with the County's, and that the Road Department's service request system both on the website and mobile app will be upgraded to new applications.

B. **New Business**

1. *CCRD MDOT Contract #22-5532: 28 Mile Road from Gordon Lake Access to H Drive North*

Kelli Scott noted that this contract was made possible through federal aid and state funding, with only a 1% match required by the Road Department, and added that the match amount was included in the 2023 adopted budget for the Road Department.

Comr. Thompson asked whether the project was scheduled for 2023 or 2024. Scott replied that it would be completed in 2023.

Res.006-2023

"Moved Comr. Miller, second by Comr. Thompson to approve CCRD MDOT Contract #22-5532: 28 Mile Road from Gordon Lake Access to H Drive North, as presented."

On a **roll call vote**, Yes – 7, Comrs. Frisbie, King, Miller, French, Vette, Hatcher, and Thompson.
Motion **CARRIED**.

2. *CCRD 2023 Tree Removal Safety Grant - M Drive South, and Uldriks Road*

Kelli Scott noted that this contract was also made possible through federal funding, and this item was for a safety grant for tree removal in two locations in two different townships. Scott stated that Road Department Managing Director John Midgley was present to answer any questions.

Res.007-2023

“Moved Comr. Thompson, second by Comr. Frisbie to approve CCRD MDOT Contract #22-5524: 2023 Tree Removal Safety Grant - M Drive South and Uldriks Road, as presented.”

On a **roll call vote**, Yes – 7, Comrs. Frisbie, King, Miller, French, Vette, Hatcher, and Thompson.
Motion **CARRIED**.

3. *Authorization to Post County Land For Sale*

Corporation Counsel Jim Dyer provided a description of the unused, vacant land owned by the County, previously used by the Road Commission, and outlined the steps necessary to publish to receive bids.

There was discussion between the Commissioners related to a potential conservation easement, possible contaminants on the land, the need for a Phase 1 environmental study and costs associated with any studies, if necessary. Dyer replied that all costs associated with the sale would be the responsibility of the purchaser.

Comr. Miller noted the Road Department's use of the land in the past and indicated that he would not support the sale because he believed it was a valuable asset to the county.

Res.008-2023

“Moved Comr. Frisbie, second by Comr. Hatcher to approve authorization to post County Land for Sale, as presented.”

On a roll call vote, Yes – 6, Comrs. Frisbie, King, Thompson, Vette, Hatcher, and French.
No - 1, Comr. Miller.
Motion **CARRIED**.

13. Citizens' Time

There was none.

14. Commissioners' Time

Numerous Commissioners welcomed one another and expressed their enthusiasm for the upcoming term to serve the people of Calhoun County.

15. Claims Payable Listing

- A. *Claims Payable for December 8, 2022 through December 28, 2022 in the amount of \$6,843,262.76*

Res.009-2022

“Moved Comr. French, second by Comr. Hatcher to approve Claims Payable for December 8, 2022 through December 28, 2022 in the amount of \$6,843,262.76, as presented.”

On a roll call vote, Yes – 7, Comrs. Frisbie, King, Miller, Thompson, Vette, Hatcher, and French.
Motion **CARRIED**.

16. Announcements

There were none.

17. Adjournment

The meeting was adjourned at 8:03 p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners