

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

DECEMBER 1, 2022

1. Call to Order/Roll Call

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00pm, Thursday, December 1, 2022, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Steve Frisbie, Derek King, Tommy Miller, Gary Tompkins, Kathy-Sue Vette, and Jake Smith

Absent - 1, Comr. Rochelle Hatcher

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, HR/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2. Moment of Silence/Invocation

Chair Frisbie called a Moment of Silence.

3. Pledge of Allegiance

Comr. Miller led the Pledge of Allegiance.

4. Approval of Agenda

Res.190-2022

"Moved Comr. Tompkins, second by Comr. King to approve the agenda of the December 1, 2022, Regular Session of the Calhoun County Board of Commissioners, as presented."

On a voice vote, Motion **CARRIED**.

5. Approval of Minutes

A. Minutes of the November 17, 2022 Regular Session

Minutes of the November 17, 2022, Board of Commissioners' Regular Meeting.

Res.191-2022

"Moved Comr. Tompkins, second by Comr. Smith to approve the Minutes of the November 17, 2022, Board of Commissioners' Regular Meeting, as presented."

On a voice vote, Motion **CARRIED**.

6. Citizens' Time

There was none.

7. Elected/Appointed County Officials' Comments

Sheriff Steve Hinkley shared news of Lieutenant Chris Young's recent emergency management certification following 150 hours of training. He added that the Sheriff's office would still like to fill 29 corrections officer vacancies, and expressed his appreciation for the value of Kellogg Community College's Police Academy.

8. Special Order of Business

There was none.

9. Consent Agenda

A. Petitions, Communications, Reports

B. Resolutions

1. Amended Calhoun County Consolidated Dispatch Authority Lease

2. Amended 2022 Apportionment Report

3. Policy 361 and 362 - Inclusion of Previously Approved Changes

Res.192-2022

“Moved Comr. Smith, second by Comr. Miller to approve the Consent Agenda of the December 1, 2022, Board of Commissioner’s Regular Session, as presented.”

On a voice vote, Motion **CARRIED**.

10. Special Committee/Workshop/Board Reports

There was none.

11. Unfinished and Old Business

There was none.

12. New Business and County Administrator's Report

A. Administrator/Controller's Report

County Administrator/Controller Kelli Scott reported that the County's Broadband Taskforce met on Dec.1, noting that there are efforts underway to add additional community members to the task force, and that a new roster of recommended appointees will be brought to the Board of Commissioners in early 2023 to formalize these additions.

B. New Business

1. County American Rescue Plan Act (ARPA) Appropriation #5

County Administrator/Controller Kelli Scott highlighted the ARPA appropriations since inception of the County's allocation in 2021, describing how the funds have been strategically invested with the input of the County Board, its budget committee and the County internal budget committee, to reimburse the County's lost revenues since 2021 and to help the community and our residents recover from negative health and economic impacts of COVID-19.

Ms. Scott noted that after this recommended appropriation #5, the County would have \$3 million in ARPA funds remaining to appropriate during 2023 and 2024.

Comrs. Smith and Miller stated that they can't support this proposed allocation of funds, as they felt local businesses were not informed of the application process.

Comr. Frisbie replied that he believed there had been sufficient notification process of ARPA funds by federal and state governments along with numerous communications by the County.

Res.193-2022

“Moved Comr. Vette, second by Comr. Miller to approve the 5th appropriation of American Rescue Plan Act (ARPA) funding for use on the specified projects in response to the COVID-19 pandemic, and authorizes the County Administrator/Controller in consultation with Corporation Counsel to execute all contracts and documents necessary to implement the projects as outlined within the attached Resolution, as presented.”

On a roll call vote, Yes – 4, Comrs. Frisbie, King, Tompkins, and Vette.

No - 2, Comrs. Smith and Miller

Absent - 1, Comr. Hatcher

Motion **CARRIED**.

2. 2023 Remonumentation Grant Application and Contracts

County Administrator/Controller Kelli Scott stated that this application continues the remonumentation process from previous years with grant funding and some dedicated funding from the County's deed recording revenues allowed for this purpose by state law. Scott noted that the Board is requested to approve both the grant application and the independent contracts for individuals who carry out the program work on behalf of the County. Scott acknowledged GIS Manager Brent Thelen, who was in attendance to answer questions..

Res.194-2022

“Moved Comr. Tompkins, second by Comr. Miller to approve the submission of the 2023 Survey and Remonumentation Grant Application, continues the appointment of Michael Pratt as the Calhoun County Representative, appoints the members of the Survey Peer Group and approves their contracts, as presented, and appoints the Administrator/Controller as grant administrator with authority to sign all documents, including the Survey Peer Group contracts, necessary to implement the grant

objectives, as presented.”

On a roll call vote, Yes – 6, Comrs. Frisbie, King, Miller, Tompkins, Vette, and Smith.

Absent - 1, Comr. Hatcher

Motion **CARRIED**.

3. Fiscal Year 2023 Budget and Appropriations

Administrator/Controller Kelli Scott provided a recap of the 2023 budget assumptions , which were presented at the Nov.17 Board of Commissioners meeting and public hearing on the budget. She noted the total revenues and expenditures for both the General Fund and Road Department fund, the two largest budgetary funds. Scott also highlighted the key provisions within the Appropriations Resolution, including the setting forth of 2023 salaries and pay increases for county and court nonunion, elected officials and deputies, and county commissioners; and numerous budgetary control statements. Ms. Scott noted that the budget book for 2023 also included the staffing authorization chart and departmental fee schedules.

Kelli Scott thanked Finance Director, Megan Banning for her work and added she was available at the meeting to answer questions.

Comr. Smith requested a motion to amend the Appropriations Resolution to reflect no increases to the county commissioners' salaries for 2023.

Res.195-2022

“Moved Comr. Smith, second by Comr. Miller to amend the Appropriations Resolution to reflect no increases to the county commissioners' salaries for 2023.”

On a roll call vote, Yes – 2, Comr. Smith and Miller.

No -4, Comrs. Frisbie, King, Tompkins, and Vette.

Absent - 1, Comr. Hatcher

Motion **FAILED**.

Res.196-2022

“Moved Comr. Vette, second by Comr. Smith to approve the Calhoun County Fiscal Year 2023 Budget and Appropriations Resolution, as presented.”

On a roll call vote, Yes – 4, Comrs. Frisbie, King, Tompkins, and Vette.

No - 2, Comrs. Smith and Miller

Absent - 1, Comr. Hatcher

Motion **CARRIED**.

4. POAM Collective Bargaining Agreement 2023-2025

Administrator/Controller Scott requested that Human Resources/Labor Relations Director Kim Archambault summarize the terms of the proposed POAM collective bargaining agreement, between the Sheriff's Office, the County and the covered non-supervisory group of Sheriff's Office employees. Archambault noted that she had sent an email to the commissioners summarizing the

terms of the agreement in advance of the Board meeting, for their information, and noted that the changes were mainly economic with a focus on increasing pay scales to achieve market competitiveness, and to continue the recruitment and retention program to assist with adequate starting levels. Archambault reported that the POAM union had already voted in favor of the agreement as presented. Kelli Scott noted that Sheriff Hinkley was also in attendance to answer questions.

Res.197-2022

“Moved Comr. Tompkins, second by Comr. Vette to approve the POAM collective bargaining agreement for 2023-2025 and authorizes the Board Chair to sign the Agreement, as presented.”

On a roll call vote, Yes – 6, Comrs. Frisbie, King, Miller, Tompkins, Vette, and Smith.

Absent - 1, Comr. Hatcher

Motion **CARRIED**.

13. Citizens' Time

Commissioner-elect Pastor Monique French thanked the board for the ARPA funds approved on behalf of the Washington Heights United Methodist church, noting that the funds will make the walking path safer for community members with added lighting.

VOCES Executive Director Jose Orozco also thanked the board for the ARPA funds awarded.

14. Commissioners' Time

Comr. Smith thanked the board for working with him as he served as commissioner for the past 6 years. Smith added that he was required to resign by Dec.6 to serve as a commissioner for the City of Battle Creek to avoid incompatibility of offices.

Comr. Frisbie on behalf of the board thanked Comr. Smith for his years of service.

15. Claims Payable Listing

- A. *Claims Payable for November 10, 2022 through November 22, 2022 in the amount of \$4,309,658.84.*

Res.198-2022

“Moved Comr. Vette, second by Comr. Miller to approve the Calhoun County Claims Payable for November 10, 2022 through November 22, 2022, in the amount of \$4,309,658.84, as presented.”

On a roll call vote, Yes – 6, Comrs. Frisbie, King, Miller, Tompkins, Vette, and Smith.

Absent -1, Comr. Hatcher

Motion **CARRIED**.

16. Announcements

Comr. Miller shared the Calhoun County Fairgrounds Merry Mile begins tonight open until 9p.m. running daily through New Years.

Comrs. Frisbie and Tompkins mentioned various parades this coming weekend and next week in Battle Creek, Homer and Albion.

17. Adjournment

The meeting was adjourned at 7:47p.m. at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board of Commissioners