

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

May 5, 2022

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, May 5, 2022, in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Steve Frisbie, Derek King, Tommy Miller, Gary Tompkins, Kathy-Sue Vette, Rochelle Hatcher, and Jake Smith

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Jim Dyer, HR/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After a moment of silence, Comr. Vette led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res.073-2022

"Moved Comr. Vette, second by Comr. Hatcher to approve the agenda of the May 5, 2022, Regular Session of the Calhoun County Board of Commissioners, as presented."

Comr. Miller Motioned to Amend the Agenda to add New Business Item 12B9 - Motion to Prohibit Return to Gravel on Primary Roads Unless There is a Board Policy in Place Covering the Road Department Turning Primary Roads to Gravel.

Res.074-2022

"Moved Comr. Miller, second by Comr. Smith to approve amending the Agenda of the May 5, 2022, Regular Session to add New Business Item 12B9 - Motion to Prohibit Return to Gravel on Primary Roads Unless There is a Board Policy in Place Covering the Road Department Turning Primary Roads to Gravel, as presented."

On a roll call vote, Yes – 4, Comrs. Miller, Tompkins, Hatcher, and Smith.
No - 3, Comr. King, Vette, and Frisbie
Motion **CARRIED**.

“Comr. Vette and Comr. Hatcher affirmed their motion to approve the amended agenda of the May 5, 2022, Regular Session of the Calhoun County Board of Commissioners, as presented.”

5. APPROVAL OF MINUTES

Minutes of the April 12, 2022, Board of Commissioners’ Equalization Meeting.

Res.075-2022

“Moved Comr. Tompkins, second by Comr. Vette to approve the Minutes of the April 12, 2022, Board of Commissioners’ Equalization Meeting, as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS’ TIME

Residents of numerous townships shared concerns regarding road projects and tree removal.

7. ELECTED/APPOINTED COUNTY OFFICIALS’ COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

A. Proclamations to Honor Corrections Officers and Law Enforcement Personnel

1. National Correctional Officers Week May 1-7

Comr. Vette read the Proclamation on the record:

NATIONAL CORRECTIONAL OFFICERS WEEK

WHEREAS, the safety and well-being of every citizen is of the utmost importance, and the corrections deputies who work in the Calhoun County Jail dedicate themselves to this critical task each and every day; and,

WHEREAS, in an environment that may become intimidating, aggressive, or even hostile, corrections deputies are skilled professionals who are trained to maintain composure while preserving safety and property, and restraining persons that may be dangerous to themselves or others; and,

WHEREAS, these honorable men and women are hard-working and committed public servants, and without their expertise and service, Calhoun’s correctional facilities would be unable to operate as successfully and efficiently as they do today; and,

WHEREAS, during this week, May 1-7, 2022, we join with all Michigan Sheriffs across the great State of Michigan to recognize every correctional deputy that serves the citizens. We thank them

for the essential role they play in helping to protect the people of Michigan, and specifically Calhoun County;

THEREFORE, BE IT RESOLVED that, I, Steve Frisbie, the Calhoun County Board Chair, do hereby proclaim this week May 1-7, 2022, as Correctional Officers Week in Calhoun County and publicly thanks the service of corrections deputies and staff who successfully operate the Calhoun County Jail every day.

Dated this 5th day of May 2022

Signed by Steve Frisbie, Chair Calhoun County Board of Commissioners

Res.076-2022

“Moved Comr. Tompkins, second by Comr. Hatcher to approve the Proclamation - National Correctional Officers Week , as presented.”

On a voice vote, Motion **CARRIED**.

2. National Police Week May 11-17

Comr. King read the Proclamation on the record:

NATIONAL POLICE WEEK – MAY 2022

WHEREAS, National Police Week 2022 is dedicated time to honor the service and sacrifice of law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy; and

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Calhoun County Sheriff's Office who responded to over 25,000 calls in 2021; and

WHEREAS, since the first recorded death in 1786, more than 23,000 law enforcement officers in the United States have made the ultimate sacrifice, including 616 in 2021; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington D.C.; and

WHEREAS, National Police Week, which will be observed May 11-17, brings attention to these sacrifices and the dedication of our Sheriff's Office deputies who are committed to maintaining safety in our community; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

THEREFORE, BE IT RESOLVED that, I, Steve Frisbie, the Calhoun County Board Chair, do hereby proclaim May 11-17, 2022, as National Police Week in Calhoun County, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Dated this 5th day of May 2022

Signed by Steve Frisbie, Chair Calhoun County Board of Commissioners

Res.077-2022

“Moved Comr. Hatcher, second by Comr. Vette to approve the Proclamation – National Police Week – May 2022, as presented.”

On a voice vote, Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Resolutions from Other Counties to Be Acknowledged:
 - a. Iosco County re: Support for Community Mental Health System

B. Resolutions

1. CCRD 2022 Local Road Agreements
2. Financial Statements for Information Only: March 2022
3. Calhoun County Economic Development Corporation (EDC) Appointments (Terms ending December 31, 2028):
 - a. Vester Davis, City Manager, City of Springfield
 - b. James Durian, CEO, Marshall Area Economic Development Alliance

Res.078-2022

“Moved Comr. Tompkins, second by Comr. Vette to approve the Consent Agenda of the May 5, 2022, Board of Commissioner’s Regular Session, as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins shared that the Calhoun County Solid Waste Committee met on April 20, and that Solid Waste Coordinator Sarah Kelly provided an update on recent events and illegal dumping that’s occurred on the east side of the County.

Comr. Tompkins reported that the Calhoun County Broadband Taskforce met on May 5 and heard updates from consulting firms CTC and Kitch regarding pending broadband legislation and grant opportunities, and discussions with internet service providers.

Comr. Hatcher shared that the Calhoun County Land Bank Authority held an event on April 23 in Battle Creek and that their Washington Heights Advisory Committee met to discuss rehabilitating homes and vacant land use.

Comr. Vette informed the Board that Summit Pointe held their annual organizational meeting on May 3 and heard a presentation the marketing and community awareness team.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott reported that the Firekeepers Local Revenue Sharing Board met April 29 and held their organizational meeting including the election of officers. Ms. Scott noted that County Commissioner Derek King was elected Chairperson for 2022, and that the Net Win payment this year was another all-time record amount of nearly \$6.4 million. She added that the board will now consider Tier II Cost Reimbursement applications throughout the month of May.

Kelli Scott announced that the County is converting board agenda management software and that the new system, CivicClerk, will be implemented for the May 19, 2022, Board of Commissioners meeting. Ms. Scott provided an explanation of the new system and the steps each Commissioner will need to take to create an account for future electronic voting during meetings.

Ms. Scott wished all mother's a Happy Mother's Day this Sunday.

B. New Business

1. Approval of Ballot Language for Renewal of Calhoun County Medical Care Facility Millage.

Administrator/Controller Kelli Scott stated that the millage authorization for the Calhoun County Medical Care Facility expires on December 31, 2022, and that the Board is requested to approve renewal language to be placed on the August 2, 2022, primary election ballot.

Kelli Scott added, these funds are essential to the ability of the CCMCF to continue providing its services to older adults in Calhoun County.

Res.079-2022

"Moved Comr. Miller, second by Comr. Vette to approve the Ballot Language for Renewal of Calhoun County Medical Care Facility Millage, as presented."

On a roll call vote, Yes – 7, Comrs. Frisbie, King, Miller, Tompkins, Vette, Hatcher, and Smith.
Motion **CARRIED**.

2. **2022 Calhoun County Parks Millage Allocations.**

Administrator/Controller Scott reported that this item is in compliance with the 2020 voter approved Parks Millage, and also the November 2021 Board of Commissioners Parks Millage Operating Guidelines. She added that there was attached information presented with the Board agenda including the breakdown of the 50% of the property tax revenue to be distributed to local municipal entities based on population, and also an informational presentation from the Parks Department.

Deputy Community Development Director Doug Ferrall provided a hard copy of a presentation showing a three-year timeline and highlighted projects in Albion, Battle Creek, Marshall, Springfield, Homer and Athens.

Res.080-2022

“Moved Comr. Vette, second by Comr. Hatcher to approve the 2022 Calhoun County Parks Millage Allocations, as presented.”

On a roll call vote, Yes – 7, Comrs. Frisbie, King, Miller, Tompkins, Vette, Hatcher, and Smith.
Motion **CARRIED**.

3. **Bid Award: Kimball Pines Park Renovations.**

Ms. Scott noted that in June of 2021, the Calhoun County Board of Commissioners approved a grant agreement with the Michigan Department of Natural Resources to develop and renovate Kimball Pines Park. She added that Calhoun County's Purchasing Department solicited bids for the project in accordance with DNR guidelines, and only one bid was received, from Hoffman Brothers, a local company

Administrator/Controller Scott summarized the scope of work for this project including habitat restoration, paved trails, tree plantings, parking improvements, and a new entrance.

Community Development Director Jen Bomba and Deputy Director Doug Ferrall were present to answer any questions.

Res.081-2022

“Moved Comr. Tompkins, second by Comr. King to approve the Bid Award: Kimball Pines Park Renovations, as presented.”

On a roll call vote, Yes – 7, Comrs. Frisbie, King, Miller, Tompkins, Vette, Hatcher, and Smith.
Motion **CARRIED**.

4. Bid Award: RFP#113-22 Jail - Repeater & Radio Communication System (HMA).

Ms. Scott reported that Radio Communications Inc., of Battle Creek was selected as the most responsible bidder and the primary supplier of the Repeater & Radio equipment for the County jail.

Res.082-2022

“Moved Comr. Smith, second by Comr. Miller to approve Bid Award: RFP#113-22 Jail - Repeater & Radio Communication System, as presented.”

On a roll call vote, Yes – 7, Comrs. Frisbie, King, Miller, Tompkins, Vette, Hatcher, and Smith.
Motion **CARRIED**.

5. Contract for Animal Shelter Services.

Administrator/Controller Kelli Scott noted that this item was to renew an existing contract for animal shelter services in accordance with the County’s Animal Control Ordinance. Scott added that the recommendation is for a five-year contract with the Calhoun County Animal Center with terms similar to the previous agreement.

Comr. Smith asked if other vendors submitted bids.

Assistant County Administrator Brad Wilcox shared that the contract was not put out for competitive bid because there are no other willing and able local providers of this service, and that the extension with the current provider is the best decision for the County.

Res.083-2022

“Moved Comr. Hatcher, second by Comr. Vette to approve the Contract for Animal Shelter Services, as presented.”

On a roll call vote, Yes – 7, Comrs. Frisbie, King, Miller, Tompkins, Vette, Hatcher, and Smith.
Motion **CARRIED**.

6. Updated Policy #340 - Employee Benefits.

Human Resources Manager Kim Archambault reported that this update was to increase the county’s holiday schedule by adding Juneteenth and increasing Good Friday from a half day to a full day holiday, effective immediately for non-union employees. She added that union negotiations and separate policies for the Courts will take place soon in order to implement these changes with represented and Court employees

Comr. Miller asked if union employees will be included in the holiday changes. Administrator/Controller replied that yes, the intent is for all county employees to have the same holiday schedule, with exception of departments including the Sheriff's Office, which has different time off arrangements in order to operate the 24/7 services.

Res.084-2022

"Moved Comr. Vette, second by Comr. Smith to approve the Updated Policy #340 - Employee Benefits, as presented."

On a roll call vote, Yes – 7, Comrs. Frisbie, King, Miller, Tompkins, Vette, Hatcher, and Smith.
Motion **CARRIED**.

7. Calhoun County Public Health Department: Relocation, Lease, and Budget Adjustment for the Albion Office.

Administrator/Controller Scott introduced Health Officer Eric Pessell, who reported that the Calhoun County Public Health Department is proposing relocating their clinic site for the CCPHD Albion location from 214 E. Michigan Ave. to the Cram Building, 115 Market Place, Albion. He noted that by relocating, goals include increased outreach and expanded services to the east side of the county including the surrounding rural areas. This move also creates opportunity to strengthen and build partnerships and to create a one-stop health service location for the CCPHD and aligns with the Health Department's plan to build mobile health unit services.

Corporation Counsel Jim Dyer shared the County is currently negotiating the early termination of the current Health Department's lease.

Comr. Hatcher questioned the demographics between the current and new locations. Pessell replied that there would be essentially no change in the demographics of customers served with either location.

Comrs. Smith and Miller expressed concerns related to the potential cost of termination of the existing contract.

Corporation Counsel Jim Dyer informed he is in negotiations related to each contract and could not make further comment about those negotiations, which included discussions of the state of repairs to the current facility.

Res.085-2022

"Moved Comr. Tompkins, second by Comr. Vette to approve the Calhoun County Public Health Department: Relocation, Lease, and Budget Adjustment for the Albion Office, as presented."

On a roll call vote, Yes – 6, Comrs. Frisbie, King, Miller, Tompkins, Vette, and Hatcher.
No - 1, Comr. Smith
Motion **CARRIED**.

8. TPOAM - Road Collective Bargaining Agreement 5/5/22 to 10/31/24.

HR/Labor Relations Director Kim Archambault shared that the previous agreement had expired on October 31, 2021, and after that the Road Department workers selected TPOAM as their new union representative organization. She noted that this new collective bargaining agreement was the result of negotiations since the new union was selected. She added that the first tentative agreement was voted down by the members in March, and that the membership voted in favor of the new agreement on April 27, 2022.

Res.086-2022

“Moved Comr. Tompkins, second by Comr. Miller to approve the TPOAM - Road Collective Bargaining Agreement 5/5/22 to 10/31/24, as presented.”

On a roll call vote, Yes – 7, Comrs. Frisbie, King, Miller, Tompkins, Vette, Hatcher, and Smith.
Motion **CARRIED**.

9. Prohibit Return to Gravel on Primary Roads Unless There is a Board Policy in Place.

Comr. Miller initiated the discussion stating his support of a motion to prohibit the return to gravel on primary roads unless there is a board policy in place that covers the Road Department turning primary roads to gravel.

Corporation Counsel Jim Dyer addressed concerns related to the presumptive knowledge of a failed roadway and the liability of the County to make repairs. Mr. Dyer shared concerns related to potential liability for the County should an injury occur on one of the roadways.

Mr. Dyer provided an explanation of Policy 509 and Act 51.

Comr. King shared his concerns related to this vote and the liability it will cause the County.

Comr. Hatcher asked if there are known failed roads in the County.

Administrator/Controller Kelli Scott informed the Board that the Road Department had recently determined and communicated to commissioners and the townships that two roadways are completely failed and are currently planned for return to gravel.

Res.087-2022

“Moved Comr. Miller, second by Comr. Smith to prohibit the return to gravel on primary roads unless there is a board policy in place covering the Road Department turning primary roads to gravel, as presented.”

On a roll call vote, Yes – 4, Comrs. Miller, Tompkins, Hatcher, and Smith.
No - 3, Comrs. Frisbie, King, and Vette.
Motion **CARRIED**.

13. CITIZENS' TIME

Numerous residents approached to follow up their comments related to road conditions and repairs.

14. COMMISSIONERS' TIME

Comr. Tompkins recognized National Firefighters Day on May 4 and noted local centenarians were given Proclamations.

Comr. Frisbie stated that the County took over the Road Commission in 2012 and at that time they knew roads would need to be returned to gravel. Chair Frisbie shared since 2012, \$100 million has been invested into County roadways and referenced numerous townships that do not contribute to local road funding.

15. CLAIMS PAYABLE

Res.088-2022

"Moved Comr. Miller, second by Comr. Hatcher to approve the Calhoun County Claims Payable for April 6, 2022, through April 22, 2022, in the amount of \$6,774,067.34, as presented."

On a roll call vote, Yes – 7, Comrs. Frisbie, King, Miller, Tompkins, Vette, Hatcher, and Smith.
Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins shared the Homer VFW is hosting a dinner on May 6.

Comr. Miller thanked Sheriff Hinkley for the first annual report from the Sheriff's Department.

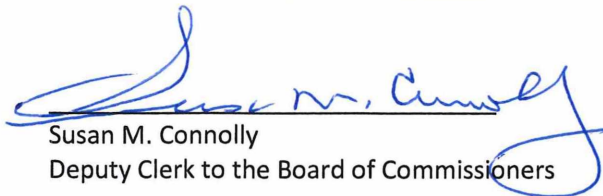
Comr. Miller highlighted upcoming meetings and events at the fairgrounds.

Comr. Frisbie noted the upcoming Chamber Appreciation Luncheon with the Red White and Blue Foundation.

17. ADJOURNMENT

The meeting was adjourned at 8:54 p.m. at the call of the Chair.

smc


Susan M. Connolly
Deputy Clerk to the Board of Commissioners