

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

February 4, 2021

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:02p.m., Thursday February 4, 2021 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order, requested the Deputy Clerk call the roll and requested all commissioners note their physical location for the current Board of Commissioners meeting in accordance with the Amended Open Meetings Act. All members indicated they were in Calhoun County, MI.

Present: Comrs. Derek King, Tommy Miller, Gary Tompkins, Kathy-Sue Vette, Rochelle Hatcher, Jake Smith and Steve Frisbie.

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Assistant Administrator Brad Wilcox, Human Resources/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After the moment of silence, Comr. Vette led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res.018-2021

“Moved Comr. Miller, second by Comr. Vette to approve the agenda of the February 4, 2021 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the January 21, 2021 Board of Commissioners Regular Session.

Res.019-2021

“Moved Comr. Tompkins, second by Comr. Smith to approve the Minutes of the January 21, 2021 Organizational Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There was none.

B. Resolutions

1. *County Administrator/Controller Evaluation Committee Appointments
(Terms to Expire December 31, 2022)*
 - {a} Commissioner Steve Frisbie, Chair*
 - {b} Commissioner Kathy-Sue Vette*
 - {c} Commissioner Derek King*
 - {d} Kim Archambault*
 - {e} James Dyer*
2. *Area Agency on Aging Advisory Board Appointment
(Term to Expire December 31, 2022)*
 - {a} Commissioner Jake Smith*
3. *Area Metropolitan Service Agency (AMSA) Liaison Appointments
(Term to Expire December 31, 2022)*
 - {a} Commissioner Rochelle Hatcher*
 - {b} Commissioner Derek King (Alternate)*
4. *Battle Creek Downtown Development Authority (DDA) Advisory Member Appointments
(Term to Expire December 31, 2022)*
 - {a} Commissioner Jake Smith*
 - {b} Administrator/Controller Kelli Scott*
5. *Battle Creek Local Development Finance Authority (LDFA) Board Appointment (Term to
Expire December 31, 2022)*
 - {a} Commissioner Kathy-Sue Vette*

6. *Battle Creek Area Transportation Study (BCATS) Policy Committee Appointments (Term to Expire December 31, 2022)*
 - {a} Commissioner Derek King*
 - {b} Commissioner Steve Frisbie (Alternate)*
7. *Calhoun County Board of Public Health Appointment (Term to Expire December 31, 2022)*
 - {a} Commissioner Derek King*
8. *County Board of Commissioners' Budget Committee Appointments (Terms to Expire December 31, 2022)*
 - {a} Commissioner Steve Frisbie, Chair*
 - {b} Commissioner Gary Tompkins*
 - {c} Commissioner Rochelle Hatcher*
9. *Calhoun County Employee Recognition Committee (Terms to expire December 31, 2022)*
 - {a} Commissioner Kathy-Sue Vette*
 - {b} Commissioner Tommy Miller*
 - {c} Kelli Scott, County Administrator/Controller*
 - {d} Sarah Parker, Circuit Court*
 - {e} Shannon Koepke, District Court*
 - {f} Brent Thelen, GIS*
 - {g} Brigitte Reichenbaugh, Health Department*
 - {h} Megan Sharkey, Human Resources*
 - {i} Marie St.Amand, Human Resources*
 - {j} Melissa Jelinek, Prosecutor's Office*
 - {k} Phil Amsterburg, Circuit Court*
 - {l} Melinda Weaver, Treasurer's Office*
 - {m} Brittany Clifton, Water Resources*
10. *Calhoun County Community Economic Development Corporation (EDC) Appointment*
 - {a} Appointment of Commissioner Gary Tompkins, to serve remainder of term vacated by Susan Baldwin (Term to expire 12/31/24)*
11. *Calhoun County Planning Commission Appointment (Term to Expire December 31, 2022)*
 - {a} Commissioner Rochelle Hatcher*
12. *Calhoun County Trailway Alliance Appointment (Term to Expire December 31, 2022)*
 - {a} Commissioner Tommy Miller*
13. *Calhoun County Consolidated Dispatch Authority (CCFDA) Board Appointment (Term to Expire December 31, 2022)*
 - {a} Commissioner Steve Frisbie*

14. *Drainage Board Appointment (Term to Expire December 31, 2022)*
 {a} *Commissioner Steve Frisbie, Statutory*
15. *Goguac Lake Board Appointment (Term to Expire December 31, 2022)*
 {a} *Commissioner Kathy-Sue Vette*
16. *Homer Lake Management Board Appointment*
 (Term to Expire December 31, 2022)
 {a} *Commissioner Gary Tompkins*
17. *Calhoun County Hospital Finance Authority Board Appointments*
 (Terms to expire December 31, 2022)
 {a} *Kelli Scott*
 {b} *Jeryl Schoepke*
 {c} *John Byrd, II*
18. *Information Technology Executive Committee (ITEC) Appointments*
 (Terms to Expire December 31, 2022)
 {a} *Commissioner Jake W. Smith, Chair*
 {b} *Kelli Scott, Administration*
 {c} *Brad Wilcox, Administration*
 {d} *Megan Banning, Finance*
 {e} *David Hackett, IT*
 {f} *Tim Hurtt, Sheriff's Office*
 {g} *Melissa Jelinek, Prosecutor's Office*
 {h} *Aaron Edlefson, Veterans Affairs Office*
 {i} *Brian Wensauer, Treasurer*
 {j} *Kristen Getting, Circuit Court/FOC*
 {k} *Brigette Reichenbaugh, Health Department*
 {l} *John Midgley, Road Department*
 (m) *Kim Archambault, Human Resources*
 {n} *Rich Feole, CCCDA*
 {o} *Kimberly Hinkley, Clerk/Register of Deeds*
19. *Calhoun County Board of Commissioners Legislative Liaisons Committee Appointments*
 (Terms to expire December 31, 2022)
 {a} *Commissioner Jake W. Smith, Chair*
 {b} *Commissioner Steve Frisbie*
20. *Calhoun County Local Jail Population Management Committee Appointments (Term to Expire December 31, 2022)*
 {a} *Commissioner Jake Smith, Chair*
 {b} *Commissioner Rochelle Hatcher*
 {c} *Kelli Scott, Administrator/Controller*
 {d} *Steve Hinkley, Sheriff*
 {e} *David Gilbert, Prosecutor*
 {f} *Randy Hazel, Chief Deputy Sheriff (alternate for Matt Saxton)*

- {g} Katherine Ambrose, District Court Administrator/Attorney Magistrate*
- {h} Shannon Koepke, Deputy District Court Administrator (Alternate for Katherine Ambrose)*
- {i} Michael L. Jaconette, Chief Judge*
- {j} Sarah Lincoln, Criminal/Civil Division Judge*
- {k} Paul Beardslee, Presiding District Court Judge*
- {l} Kris Getting, Circuit Court Administrator/FOC (Alternate for Judge Jaconette and Judge Lincoln)*

21. *Michigan State University Extension Advisory Board Appointment
(Term to Expire December 31, 2022)
{a} Commissioner Tommy Miller*
 22. *Marshall Local Development Finance Authority Appointment
(Term to Expire December 31, 2022)
{a} Commissioner Tommy Miller*
 23. *Potawatomi Resource Conservation and Development Council Appointment (Term to Expire December 31, 2022)
{a} Commissioner Jake Smith*
 24. *Community Action of South Central Michigan Governing Board of Directors Appointment
(Term to Expire December 31, 2022)
{a} Commissioner Gary Tompkins*
- (there were no #25 or #26)*
27. *Community Corrections Advisory Board Appointment
(Term to Expire December 31, 2022)
{a} Commissioner Rochelle Hatcher*
 28. *Senior Millage Allocation Committee (SMAC) Appointments
(Terms to Expire December 31, 2022)
{a} Commissioner Jake Smith
{b} Commissioner Gary Tompkins*
 29. *Southcentral Michigan Planning Council (SMPC) Appointment
(Term to Expire December 31, 2022)
{a} Commissioner Steve Frisbie*
 30. *Southwest Michigan Behavioral Health (SWMBH) Substance Use Disorder Policy Board Appointments (Term to Expire December 31, 2022)
{a} Commissioner Kathy-Sue Vette
{b} Commissioner Rochelle Hatcher*

31. *Risk Management Committee Appointments (Terms ending December 31, 2022)*

- {a} Brad Wilcox, Chair*
- {b} Durk Dunham, Vice-Chair*
- {c} Sheriff Steve Hinkley*
- {d} Treasurer Brian Wensauer*
- {e} Prosecutor David Gilbert*
- {f} Eric Pessell*
- {g} Aaron Edlefson*
- {h} Kristen Getting*
- {i} Kate Ambrose*
- {j} Phil Amsterburg*
- {k} Tori Bendon*
- {l} Kevin Hamilton*

32. *Solid Waste Management Planning Advisory Committee Appointment*

- {a} Gary Tompkins - Calhoun County Board of Commissioners*
(term ending December 31, 2022)

33. *Calhoun County Agricultural and Industrial Society (CCAIS) Liaison Appointment (Term to Expire December 31, 2022)*

- {a} Commissioner Tommy Miller*

Res.020-2021

“Moved Comr. Vette, second by Comr. King to approve the consent agenda as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Miller shared that the Marshall Public School Board met to discuss bond proposals. Mr. Miller added the Marshall Blues Fest will be delayed this year and that the Marshall LDFA Board is discussing additional changes to the format.

Comr. Vette reported that the Summit Pointe Board met virtually on February 2 and heard an educational report regarding youth services and programs from Angela Deal.

Comr. Frisbie mentioned the Parks and Rec Committee met virtually on February 4 and elected officers and new members which will be announced at a later time.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

County Administrator/Controller Kelli Scott informed the Board that this year's State of the Community address was held virtually and hosted by the County and the City of Battle Creek, and included local government speakers from Albion, Marshall and Springfield.

Ms. Scott shared on Jan. 25, the Board of Health met virtually and at the meeting, Health Officer Eric Pessell provided an update on COVID-19 vaccine efforts in the community, including very positive feedback on our mass vaccination clinics.

Administrator/Controller Scott reported the Marshall Area Economic Development Alliance (MAEDA) Board met Jan. 26 and discussed an upcoming revised budget that will include investing revenues in increased marketing and downtown development efforts.

Ms. Scott mentioned the Beyond the Cereal Bowl event, a monthly community partnership breakfast held by Harper Creek Schools Superintendent Rob Ridgeway, took place on Jan. 28, virtually. She noted that speaking at this event were Dr. Adrien Bennings, President of Kellogg Community College, and from the County, Sheriff Steve Hinkley and Commissioner Derek King.

Kelli Scott informed the Board that the Battle Creek Rotary Club Board met on January 29 and discussed membership and community service efforts.

Ms. Scott highlighted she attended New Legislation Boot Camp put on by Title Check, who provided information to county treasurers and others about the latest legislation related to Michigan's general property tax laws, and specifically surplus funds acquired through forfeiture and foreclosure.

B. New Business

1. Notice of Intent to Issue 2021 Pension Obligation Bonds and Approval of Comprehensive Financial Plan.

Administrator/Controller Scott highlighted the terms of the proposed bond issuance, which will provide funding to pay off unfunded liabilities for two of the County's defined benefit pension plans, noting that these two plans have been closed to new hires since February 2020 with agreement from the relevant employee union groups. Ms. Scott noted the requirements to issue a Notice of Intent for publication. Kelli Scott added the plan will create an estimated savings up to 40% or \$11 million over the life of the bonds.

The County's municipal advisor Bobby Bendzinski participated via Zoom and shared information regarding current interest rates and anticipated completion of the bond sale by June 30, 2021.

Bill Danhof, principal attorney with Miller Canfield and serving as the County's bond counsel, reported his support of this financing mechanism and noted that his firm prepared the resolution presented for Board approval.

Res. 021-2021

"Moved Comr. Tompkins, second by Comr. Vette to approve the Notice of Intent to Issue 2021 Pension Obligation Bonds and Approval of Comprehensive Financial Plan as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. RFB#122-20 Chip Seal Slag Award.

Ms. Scott informed this Contract is for Calhoun County only and not a joint bid with the Jackson County Department of Transportation this year, and has been built into the Road Department budget. Ms. Scott highlighted that the incumbent Yellow Rose Transport was the only bid submitted.

John Midgley Road Dept Manager participated via Zoom to answer any questions.

Res.022-2021

"Moved Comr. Vette, second by Comr. Miller to approve the RFB#122-20 Chip Seal Slag Award as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN'S TIME

There were none.

14. COMMISSIONER'S TIME

Comr. Vette thanked Susan Connolly for her professionalism in helping the public when calls are received to the Administration office and noted how exceptional the covid vaccinations are being run by the Health Department.

Comr. Hatcher recognized resident Katherine King aka Mama Kat and wished her a Happy 90th Birthday on Feb. 8.

Comr. Frisbie noted the work related to the pension bonds voted on this evening and how it protects employees and the County in general.

15. CLAIMS PAYABLE

Res.023-2020

“Moved Comr. Vette, second by Comr. Smith to approve the Calhoun County Claims Payable for January 15, 2021 through January 28, 2021 in the amount of \$4,667,673.23 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins recognized resident Ellen Goodwill who recently turned 114.

Comr. Frisbie informed the first meeting of the Red White and Blue Foundation was held which honors students entering the military after high school.

17. ADJOURNMENT

The meeting was adjourned at 7:48 pm at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk and Secretary
to the Board of Commissioners