

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

November 18, 2021

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, November 18, 2021 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Rochelle Hatcher, Jake Smith, Steve Frisbie, Derek King, Tommy Miller, and Gary Tompkins.

Absent: Comr. Vette

Staff Present: Administrator/Controller Kelli Scott, Assistant Administrator Brad Wilcox, HR/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After a moment of silence, Comr. Tompkins led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res.194-2021

"Moved Comr. Smith, second by Comr. Hatcher to approve the agenda of the November 18, 2021 Regular Session of the Calhoun County Board of Commissioners, as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the November 4, 2021 Board of Commissioners' Regular Meeting.

Res.195-2021

"Moved Comr. Tompkins, second by Comr. Miller to approve the Minutes of the November 4, 2021 Board of Commissioners' Regular Meeting, as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Residents of Battle Creek and Marshall expressed concerns related to the Health Department's COVID-19 quarantine order and the data supporting it, specifically as related to COVID-19 cases within certain school districts.

Residents of Battle Creek, Convis Township, Marshall and Marengo Township with Calhoun County Equality and Battle Creek Pride requested the Board to put on a future Board of Commissioners meeting agenda the consideration to include LGBTQ protections in antidiscrimination provisions within County policies.

Marshall resident Carl Gibson shared the progress of the Marshall Heritage Commons Senior Center relocation.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

A. 2022 Administrator/Controller's Budget Recommendation and Public Hearing

Res.196-2021

"Moved Comr. Tompkins, second by Comr. Hatcher to Open the Public Hearing."

On a roll call vote, Yes – 6, Comrs. Hatcher, Smith, Frisbie, King, Miller, and Tompkins.

Absent - 1, Comr. Vette

Motion **CARRIED**.

Deputy Controller Megan Banning provided a presentation explaining the budget process, budget assumptions, and summaries of total expenditures and revenues and the long-term forecast for both the General Fund and the Road Department Fund, along with key special revenue funds.

Ms. Banning also noted that for the General Fund, there is an expected 2% increase in state revenue sharing and that the proposed budget requires a \$4 million American Rescue Plan Act appropriation as budget stabilization for 2022.

Administrator/Controller Kelli Scott emphasized the importance of the ARPA funds as one-time budget stabilization to reimburse the County for lost revenues due to COVID-19 and other economic factors. She added that the County has a critical need to address the recent drastic reduction in public safety revenues, revenues that come into the jail that have typically offset almost half of the cost of our jail. Ms. Scott also expressed gratitude to the Board of Commissioners budget committee, internal budget committee and all countywide leadership, and especially that of Deputy Controller Megan Banning and her staff that has resulted in the presentation of a balanced budget for 2022.

Comr. Frisbie asked if there was any public comment.

Comr. Frisbie stated that there was not any public comment and asked for a motion and second to Close Public Hearing.

Res. 197-2021

“Moved Comr. Smith, second by Comr. Miller to Close Public Hearing.”

On a roll call vote, Yes – 6, Comrs. Hatcher, Smith, Frisbie, King, Miller, and Tompkins.

Absent - 1, Comr. Vette

Motion **CARRIED**.

- B. Battle Creek Area Transportation Study (BCATS) Holiday Season Impaired Driving and Drive Sober or Get Pulled Over Campaign Proclamation.

Comr. King read the Proclamation on the record:

Holiday Season Impaired Driving Prevention Campaign December 2021

December 15, 2021 – January 1, 2022

“Buzzed Driving is Drunk Driving” and “If You Feel Different, You Drive Different. Drive High, Get a DUI” Enforcement Campaigns

WHEREAS, motor vehicle crashes involving alcohol (with at least one driver with a blood alcohol concentration of .08 grams per deciliter or above) still accounted for approximately 1/3 of all motor vehicle traffic fatalities in 2019 and injure hundreds of thousands more every year in the United States; and

WHEREAS, between 2009 and 2018, of those drivers killed in crashes and tested for marijuana, marijuana presence had nearly doubled over that time; and

WHEREAS, the Christmas and New Year’s holiday periods from mid-December through January 1st are traditionally one of the most deadly times of the year for alcohol-impaired driving, more than any other holiday period in 2019 for example; and

WHEREAS, in 2019 one person was killed every 52 minutes in a drunk-driving crash in the United States and there were 10,142 persons killed in drunk-driving crashes in the United States that year; and

WHEREAS, drivers must remember that driving impaired by any substance, drugs (legal or illegal) or alcohol, is illegal and potentially deadly for themselves, passengers, and other road users; and

WHEREAS, organizations across the nation are joining together to promote Holiday Season Impaired Driving Prevention Campaigns involving both alcohol and drugs in

December 2021 in the form of the "Buzzed Driving is Drunk Driving" and "If You Feel Different, You Drive Different. Drive High, Get a DUI" national public awareness campaigns during the December 15, 2021 – January 1, 2022 time period;

NOW, THEREFORE, We, the Calhoun County Board of Commissioners, do hereby proclaim December 2021 as Holiday Season Impaired Driving Prevention and recognize the December 15, 2021 – January 1, 2022 "Buzzed Driving is Drunk Driving and "If You Feel Different, You Drive Different. Drive High, Get a DUI" Enforcement Campaigns in the greater Battle Creek area. We call upon everyone to promote awareness of the impaired driving problem, to promote safer and healthier behaviors regarding the use of alcohol and all drugs, and to promote the awareness campaign this holiday season and throughout the year.

Signed: Steve Frisbie, Chair Calhoun County Board of Commissioners

Res.198-2021

"Moved Comr. King, second by Comr. Hatcher to approve the Battle Creek Area Transportation Study (BCATS) Holiday Season Impaired Driving and Drive Sober or Get Pulled Over Campaign Proclamation as presented"

On a voice vote, Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Resolutions from Other Counties to be Acknowledged:
 - a. Muskegon County re: Support for Little River Band Casino
 - b. Dickinson County re: Support for State to Use ARPA Funds for Matching
 - c. Oceana County re: Support for Amending Open Meetings Act
 - d. Jackson County re: Opposition to Mandatory Vaccines, Masks

B. Resolutions

1. *Senior Strategic Projects Contract Amendments to extend contract terms to December 31, 2022*

Res.199-2021

"Moved Comr. Hatcher, second by Comr. Miller to approve the Consent Agenda of the November 18, 2021 Board of Commissioner's Regular Session, as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Miller reported that the Marshall Downtown Development Authority and Local Development Finance Authority met on Nov. 18 and discuss the ongoing parking lot project near Schuler's Restaurant which will add an additional 20 or more parking spaces.

Comr. Tompkins shared that the Senior Millage Allocation Committee met on November 5 and unanimously recommended for approval the extension of the senior project contracts for the Albion Community Foundation and their senior housing and urban community gardens project to December 31 of 2022.

Comr. Tompkins added that the Calhoun County Broadband task force met on Nov. 18 and heard from Bruce Patterson, who described the open source broadband model he was involved with creating in Ammon, Idaho.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

County Administrator/Controller Kelli Scott announced that chief judge Mike Jaconette has been appointed for the next two years as continuation of the chief judge for all of the courts in Calhoun County.

Ms. Scott reported an increased level of county employees testing positive with COVID-19. She noted that the County's Human Resources department is reporting that some of them are hospitalized, and some of their families are hospitalized, and that it's a higher rate than we've seen in a very long time. Scott added that Health Officer Eric Pessell has shared that the hospitals are experiencing high numbers of COVID-19 patients as well.

B. New Business

1. Senior Millage Supplemental Funding for Hearing, Vision, and Personal Emergency Response Systems (PERS).

Administrator/Controller Kelli Scott noted that this is the supplemental funding request that the Senior Millage Allocation Committee approved at its last meeting, and that it would increase funding to several programs through 2021 and avoid waitlists.

Res.200-2021

“Moved Comr. Tompkins, second by Comr. Hatcher to approve the Senior Millage Supplemental Funding for Hearing, Vision, and Personal Emergency Response Systems (PERS), as presented.”

On a roll call vote, Yes – 6, Comrs. Hatcher, Smith, Frisbie, King, Miller, and Tompkins.

Absent - 1, Comr. Vette

Motion **CARRIED**.

2. MDOT 21-5417 Tree Removal Contract for 2022.

Ms. Scott stated the contract accepts federal safety grant funding to do tree clearing within four different groups of areas throughout the county.

Kelli Scott noted various members of the Road Department Management team were present to answer any questions.

Res.201-2021

“Moved Comr. Smith, second by Comr. Miller to approve the MDOT 21-5417 Tree Removal Contract for 2022, as presented.”

On a roll call vote, Yes – 6, Comrs. Hatcher, Smith, Frisbie, King, Miller, and Tompkins.

Absent - 1, Comr. Vette

Motion **CARRIED**.

3. MDOT Contract 21-5422 F Drive North - Emmett Township.

Administrator/Controller Scott stated that this federal grant funding will allow for completion of work done a few years ago on F Drive North under an economic development federal grant .

Res.202-2021

“Moved Comr. King, second by Comr. Smith to approve the MDOT Contract 21-5422 F Drive North - Emmett Township, as presented.”

On a roll call vote, Yes – 6, Comrs. Hatcher, Smith, Frisbie, King, Miller, and Tompkins.

Absent - 1, Comr. Vette

Motion **CARRIED**.

4. MDOT Contract 21-5421 Beadle Lake Rd from B Drive N to I-94 - Emmett Township.

Administrator/Controller Kelli Scott stated that this contract comes from the federal highway improvement program, and that the required match will be included in the Road Department’s 2022 budget.

Res.203-2021

“Moved Comr. Tompkins, second by Comr. Miller to approve MDOT Contract 21-5421 Beadle Lake Rd from B Drive N to I-94 - Emmett Township, as presented.”

On a roll call vote, Yes – 6, Comrs. Hatcher, Smith, Frisbie, King, Miller, and Tompkins.

Absent - 1, Comr. Vette

Motion **CARRIED**.

5. Calhoun County October 2021 Financials.

Kelli Scott reported that the General Fund shows a positive balance of revenue over expenditures. She added that 2021 actuals through October are at lower levels than 2020 mainly because of the infusion of COVID-19 federal funds and also higher COVID expenses last year.

Res.204-2021

“Moved Comr. Hatcher, second by Comr. Miller to approve the Calhoun County October 2021 Financials, as presented.”

On a voice vote, Motion **CARRIED**.

6. Calhoun County American Rescue Plan Act (ARPA) Appropriation Phase 2.

Ms. Scott recommended the second appropriation of the American Rescue Plan Act dollars. Kelli Scott reminded the Board of the first phase of funds appropriated in August, noting that they primarily took care of 2021 budgetary needs to replace lost revenues.

Administrator/Controller Kelli Scott highlighted various internal department requests such as upgrading phone systems, allowing the clerk to get records backed up and, upgrading courtroom recording systems for providing public documents to through our OnBase module and upgrading financial and HR software.

Ms. Scott mentioned that the only recommended external appropriation within the current request is to Summit Pointe through a contractual relationship to add three new positions specifically dedicated to support mental health services within our jail.

Res.205-2021

“Moved Comr. Smith, second by Comr. Hatcher to approve the Calhoun County American Rescue Plan Act (ARPA) Appropriation Phase 2, as presented.”

On a roll call vote, Yes – 6, Comrs. Hatcher, Smith, Frisbie, King, Miller, and Tompkins.

Absent - 1, Comr. Vette

Motion **CARRIED**.

13. CITIZENS' TIME

There was none.

14. COMMISSIONERS' TIME

Comr. Tompkins wished everyone a happy Thanksgiving next week,

Comr. Hatcher shared her support for the EEO policy reform.

15. CLAIMS PAYABLE

Res.206-2021

"Moved Comr. Miller, second by Comr. Smith to approve the Calhoun County Claims Payable for October 29, 2021 through November 12, 2021 in the amount of \$2,110,514.16, as presented."

On a roll call vote, Yes – 6, Comrs. Hatcher, Smith, Frisbie, King, Miller, and Tompkins.

Absent - 1, Comr. Vette

Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins shared on Nov. 20 the Homer VFW Auxiliary will have its fall craft show.

Comr. Tompkins noted on Nov. 20 the first annual Albion Harvest and Gospel Fest will be taking place from 12 to 5pm.

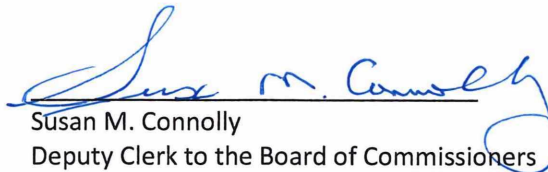
Comr. Tompkins added on Dec. 2 Santa is coming to Homer for the Santa Parade.

Comr. Frisbie shared the Battle Creek Christmas parade is Nov. 20.

17. ADJOURNMENT

The meeting was adjourned at 8:25 p.m. at the call of the Chair.

smc


Susan M. Connolly
Deputy Clerk to the Board of Commissioners