

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

October 21, 2021

1. CALL TO ORDER/ROLL CALL

The Annual Property Tax Apportionment Session according to MCL 211.37 of the Calhoun County Board of Commissioners convened at 7:03 p.m., Thursday, October 21, 2021 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Tommy Miller, Gary Tompkins, Jake Smith, Steve Frisbie, and Derek King.

Excused: Comrs. Rochelle Hatcher and Kathy-Sue Vette

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Assistant Administrator Brad Wilcox, HR/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After a moment of silence, Comr. Miller led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res.169-2021

"Moved Comr. Miller, second by Comr. Smith to approve the agenda of the October 21, 2021 Annual Apportionment Session agenda of the Calhoun County Board of Commissioners, as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the October 7, 2021 Board of Commissioners' Annual Meeting.

Res.170-2021

"Moved Comr. Tompkins, second by Comr. Smith to approve the Minutes of the October 7, 2021 Board of Commissioners' Annual Meeting, as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Senior Services Manager Helen Guzzo shared that numerous members representing local United Way organizations were present for the presentation of the United Way Workplace Campaign Resolution.

8. SPECIAL ORDER OF BUSINESS

A. Presentation of 2021 Apportionment Report by Tom Scott, Deputy Equalization Director and Approval of Report and Resolution

Deputy Equalization Director Tom Scott read the memo included with the Apportionment Report and signed by Equalization Director Matthew Hansen, who was also present at the meeting. He informed the Board of Commissioners that the resolution approving the apportionment process serves as each taxing jurisdiction's authority to levy property taxes in the county.

Mr. Scott shared that the report includes pages for each township, authority, city, village, school district, intermediate school district and community college showing their millage rates and taxable values with comparisons to last year.

Res.171-2021

"Moved Comr. Tompkins, second by Comr. Miller to approve the 2021 Apportionment Report and Resolution as presented."

On a roll call vote, Yes – 5, Comrs. Miller, Tompkins, Smith, Frisbie and King. Excused – 2, Comrs. Hatcher and Vette. Motion **CARRIED**.

B. Presentation from Calhoun County District Court Judge Tracie L. Tomak about Domestic Violence Court

Calhoun County District Court Judge Tracie L. Tomak shared highlights of the Domestic Violence Court and the obstacles they've overcome to make the program a success.

Probation Officer, Shannon Wagner presented with Judge Tomak and offered statistics on how many individuals who have graduated from the program.

C. 2021 United Way Workplace Campaign Resolution

Comr. King read the Resolution on the record:

CALHOUN COUNTY WORKPLACE
UNITED WAY CAMPAIGN
October 21-November 5, 2021

WHEREAS, Calhoun County contains three United Way organizations, Albion-Homer United Way, Marshall United Way and the United Way of the Battle Creek and Kalamazoo Region, who are collaborating together on the Calhoun County government workplace campaign;

WHEREAS, the United Way does what no single organization can do alone;

WHEREAS, the United Way has been a leader in the community during the response to the COVID-19 pandemic, and the United Way has a vision of a vibrant community where all people realize their full potential, where every baby thrives, every child graduates from high school, every person earns enough to be financially stable and every person who is hungry, homeless or in crisis gets help;

WHEREAS, the United Ways work to strengthen the community by mobilizing donations and volunteers to support children, health, education, and basic needs for all people;

WHEREAS, Calhoun County government and its employees along with all three of the United Ways support advancing the common good of the community;

WHEREAS, Calhoun County employees and elected officials are asked to donate to the United Way in the 2021 annual workplace campaign by payroll deduction or a check.

THEREFORE, the Calhoun County Board of Commissioners hereby proclaims its support for the Calhoun County Workplace United Way Campaign from October 21 to November 5, 2021 and encourage employees and elected officials to make a pledge in the annual United Way workplace campaign.

Signed: Steve Frisbie, Chair - Calhoun County Board of Commissioners

Res.172-2021

“Moved Comr. Tompkins, second by Comr. Miller to approve the United Way Resolution recognizing October 21, 2021 – November 5, 2021 as the 2021 Workplace Campaign as presented.”

On a voice vote, Motion **CARRIED**.

D. Proclamation – Red Ribbon Week October 23 – October 31, 2021

Comr. Tompkins read the Proclamation on the record:

County Commissioner Proclamation
Red Ribbon Week
October 23rd-31st

WHEREAS, Red Ribbon Week is celebrated annually October 23-31 and is the nation's oldest and largest drug prevention awareness program; and

WHEREAS, Calhoun County values the health and safety of all our citizens; and

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers- accidents, homicides, and suicides; and

WHEREAS, it is the goal of Red Ribbon Week and Calhoun County to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign a establish an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug use; and

WHEREAS, the Red Ribbon Week Campaign theme promotes family and individual responsibilities for living healthy, drug free lifestyles, without illegal drugs or the illegal use of drugs; and

WHEREAS, there are many activities planned during the Red Ribbon Week Campaign in Calhoun County,

NOW, THEREFORE, BE IT PROCLAIMED: that the Calhoun County Board of Commissioners does hereby proclaim October 23rd- October 31st , 2021 as Red Ribbon Week , and encourage everyone to participate in drug prevention education activities, not only during Red Ribbon Week, but also throughout the year, making a visible statement that we are strongly committed to a drug-free lifestyle.

Signed: Steve Frisbie, Chair - Calhoun County Board of Commissioners

Comr. Tompkins noted the efforts made by the substance use disorder prevention organizations within Calhoun County and encouraged funding for the work they perform.

Res.173-2021

“Moved Comr. Tompkins, second by Comr. Smith to approve the Red Ribbon Week October 23-31, 2021 Proclamation as presented.”

On a voice vote, Motion **CARRIED**.

E. Proclamation – Support Your Local Chamber of Commerce Day October 20, 2021

Comr. Smith noted that this Proclamation should be taken as supporting all of the Chambers of Commerce within Calhoun County and not just the Battle Creek Area Chamber of Commerce. He then read the Proclamation into the record:

WHEREAS, since its incorporation in 1912, the Battle Creek Area Chamber of Commerce has been promoting the City's rich diversity, including commercial, industrial, agricultural, professional and civic interests; the Chamber of Commerce is a non-profit 501 (c)(6) corporation whose mission is to provide the best in member services and aggressive business advocacy to create a climate for employer growth and a prosperous community; and

WHEREAS, the Chamber of Commerce has worked tirelessly to advance the value of business & community, believing the whole is greater than the sum of the parts; and

WHEREAS, the Chamber of Commerce worked especially hard this year and during the 2020 unprecedented COVID-19 pandemic; the Chamber of Commerce has been a valuable resource to our business community bringing awareness to grant opportunities, writing references for those grants and providing information and guidance; our businesses were overwhelmed with shutdowns, then re-openings, curbside pickups, masks, social distancing, employee shortages, financial uncertainty and federal legislation; the Chamber of Commerce stood ready to assist by providing members valuable guidelines, resources and interpretations;

NOW, THEREFORE, BE IT PROCLAIMED: that the Calhoun County Board of Commissioners does hereby proclaim October 20, 2021, as

"SUPPORT YOUR LOCAL CHAMBER OF COMMERCE DAY"

in the Greater Battle Creek Area, in recognition of the important role the Battle Creek Area Chamber of Commerce plays within our community.

Signed: Steve Frisbie, Chair - Calhoun County Board of Commissioners

Res.174-2021

“Moved Comr. King, second by Comr. Smith to approve the Support Your Local Chamber of Commerce Day October 20, 2021 Proclamation as presented.”

On a voice vote, Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Resolutions from Other Counties to be Acknowledged:
 - a. *Ingham County re: Support of Emergency Orders*

B. Resolutions

1. *Community Mental Health Authority (Summit Pointe) Board Appointment: (Term ending March 31, 2022)*
 - a. *Appoint Dr. Adrien Bennings to complete term vacated by Dr. Preston Hicks*
2. *Veterans Affairs Committee Reappointment: (Term ending October 21, 2025)*
 - a. *Sam Gray*
3. *Resolution Authorizing Judicial Salaries*
4. *Calhoun County Planning Commission Reappointment: (Three-year term expiring May 31, 2021)*
 - a. *Ben Lark*

Res.175-2021

“Moved Comr. Smith, second by Comr. Miller to approve the Consent Agenda of the October 21, 2021 Board of Commissioner’s Apportionment Meeting, as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins shared that the Solid Waste Advisory Committee met on October 20 and discussed the 2022 budget and heard a report from Solid Waste Program Coordinator Sarah Kelly.

Comr. Frisbie informed the Board that the County’s 2022 Budget Hearings were held on October 15.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

County Administrator/Controller Kelli Scott shared information related to the 2022 budget planning process, including an upcoming final budget committee meeting with both internal and the Board of Commissioners budget committee members, and then the required public hearing on November 17.

Administrator/Controller Scott reported that the Michigan Association of Counties had recently unveiled their "MI Prosperity Roadmap", which is a request sent to the state legislators and the Governor's Office asking that out of the state's remaining 5.7 billion in ARPA funds that they prioritize matching programs, grant programs, direct reimbursement programs for counties and local governments.

Kelli Scott mentioned she attended a regional County Administrator's Meeting on Broadband initiatives this past week to share updates with surrounding counties.

B. New Business

1. Senior Millage Program Contracts from 2021 Request for Proposals.

Administrator/Controller Kelli Scott noted that this item included two contracts: with CareWell Services at the same level supported in the past; and for the money management program, with Guardian Finance and Advocacy being recommended at \$20,000 a year.

Kelli Scott added that Senior Services Manager Helen Guzzo was present to answer any questions.

Res.176-2021

"Moved Comr. Tompkins, second by Comr. Smith to approve the Senior Millage Program Contracts from 2021 Request for Proposals, as presented."

On a roll call vote, Yes – 5, Comrs. Miller, Tompkins, Smith, Frisbie and King. Excused – Comrs. Hatcher and Vette. Motion **CARRIED**.

2. Senior Millage Supplemental funding for Minor Home Repair, Home Heating, Prescription, Ramps, Senior Center Operations, Guardian & Money Management.

Ms. Scott highlighted that this item is to reallocate unspent funds to several senior programs that have an increase in demand, adding that it totals a little over \$155,000. Kelli Scott mentioned that this funding had been approved by the Senior Millage Allocation Committee in two steps, some of them in September and some of them on October 1.

Res.177-2021

“Moved Comr. King, second by Comr. Smith to approve the Senior Millage Supplemental funding for Minor Home Repair, Home Heating, Prescription, Ramps, Senior Center Operations, Guardian & Money Management, as presented.”

On a roll call vote, Yes – 5, Comrs. Miller, Tompkins, Smith, Frisbie and King. Excused – Comrs. Hatcher and Vette. Motion **CARRIED**.

3. Sheriff's Office IRS Enforcement Grant Budget Amendment.

Kelli Scott shared this is a grant budget amendment to purchase forensic software and upgrade evidence lockers and shelves. She explained that in order to fund the increase, the IRS will cover 80% of the cost with the remaining funds to be paid by the City of Albion and the Sheriff's Office special revenue funds.

Res.178-2021

“Moved Comr. Tompkins, second by Comr. Smith to approve the Sheriff's Office IRS Enforcement Grant Budget Amendment, as presented.”

On a roll call vote, Yes – 5, Comrs. Miller, Tompkins, Smith, Frisbie and King. Excused – Comrs. Hatcher and Vette. Motion **CARRIED**.

4. Health Department Behavioral Risk Factor Study Contract with VIP Research and Evaluation.

Administrator/Controller Kelli Scott noted that Health Officer Eric Pessell was present to answer any questions. Ms. Scott summarized the request as being a contract with consulting firm VIP Research and Evaluation to conduct a Behavioral Risk Factor Study, which will supplement the work that was just recently completed through the Community Health Needs Assessment by focusing more on why our community has the health indicators we do.

Res.179-2021

“Moved Comr. Tompkins, second by Comr. Miller to approve the Health Department Behavioral Risk Factor Study Contract with VIP Research and Evaluation, as presented.”

On a roll call vote, Yes – 5, Comrs. Miller, Tompkins, Smith, Frisbie and King. Excused – Comrs. Hatcher and Vette. Motion **CARRIED**.

5. Calhoun County September 2021 Financials for Informational Purposes Only.

Kelli Scott noted that 2021 General Fund Revenues are lower than 2020 revenues mainly in the area of jail bad revenues, and that this variance had already been factored into the mid-year budget amendment. She added that she and Deputy Controller Megan Banning continue to meet with the Sheriff monthly to review his budget.

Administrator/Controller Scott added within the Road Department budget there is a positive budget variance in license and permit revenues due to recent solar energy projects.

Res.180-2021

"Moved Comr. Miller, second by Comr. Smith to approve the Calhoun County September 2021 Financials for Informational Purposes Only, as presented."

On a voice vote, Motion **CARRIED**.

13. CITIZENS' TIME

There was none.

14. COMMISSIONERS' TIME

Comr. King expressed his condolences to Land Bank Manager Krista Trout-Edwards for the passing of her father Randall Trout who was a decorated Vietnam War veteran.

15. CLAIMS PAYABLE

Res.181 -2021

"Moved Comr. Miller, second by Comr. Smith to approve the Calhoun County Claims Payable for September 29, 2021 through October 14, 2021 in the amount of \$7,088,036.35, as presented."

On a roll call vote, Yes – 5, Comrs. Miller, Tompkins, Smith, Frisbie and King. Excused – Comrs. Hatcher and Vette. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins mentioned October 23 is DEA National Prescription Drug Take Back Day.

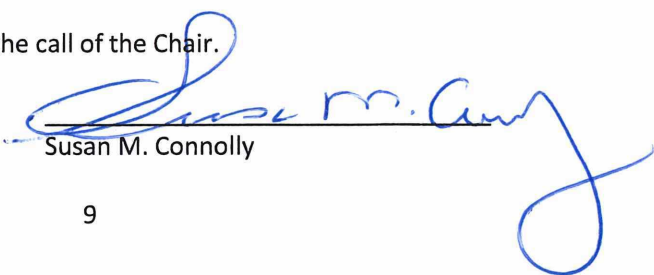
Comr. Tompkins reported that various communities will be having Halloween events the weekend of October 30-31.

Comr. Miller shared that the County Fairground Board (Calhoun Agricultural and Industrial Society) is looking for Merry Mile Volunteers and there is a meeting on October 23 to discuss the upcoming holiday season events.

17. ADJOURNMENT

The meeting was adjourned at 7:56 p.m. at the call of the Chair.

smc


Susan M. Connolly

Deputy Clerk to the Board