

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

June 3, 2021

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, June 3, 2021 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order, requested the Deputy Clerk call the roll and requested that all commissioners note their physical location for the current Board of Commissioners meeting in accordance with the Amended Open Meetings Act. All members indicated they were in Calhoun County, MI.

Present: Comrs. Derek King, Tommy Miller, Gary Tompkins, Kathy-Sue Vette (arrived 7:10pm), Rochelle Hatcher, Jake Smith, and Steve Frisbie.

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, HR/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After a moment of silence, Comr. Smith led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res. 091-2021

“Moved Comr. Miller, second by Comr. Hatcher to approve the agenda of the June 3, 2021 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the Board of Commissioners’ May 20, 2021 Regular Session.

Res. 092-2021

“Moved Comr. Tompkins, second by Comr. Smith to approve the minutes of the Board of Commissioners’ May 20, 2021 Regular Session as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Resolutions from Other Governmental Units to be Acknowledged

- a. Dickinson County re: County Revenue Sharing
- b. Menominee County re: County Revenue Sharing
- c. Muskegon County re: Vaccine Passports Resolutions

B. Resolutions

- 1. Approval of a Resolution Authorizing the Calhoun County Medical Care Facility to pursue a PPP Loan

Res. 093-2021

"Moved Comr. Miller, second by Comr. Hatcher to approve the Consent Agenda of the June 3, 2021 Board of Commissioner's Regular Session as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Miller informed the Calhoun County Agricultural and Industrial Society (CCAIS, or Fair Board) met June 2 to address staff changes, County Fair scheduling and the drive-thru food concession event scheduled for June 4-6.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

County Administrator/Controller Kelli Scott shared information related to American Rescue Plan Act (ARPA) requirements for local governments. Ms. Scott noted that she and other county officials have been participating in education opportunities and webinars by the Michigan Association of Counties (MAC), National Association of Counties (NaCO), US Treasury, Michigan Governmental Finance Officers Association (MGFOA) and White House Intergovernmental team for clarification on the guidelines, which will be finalized by U.S. Treasury in July.

Kelli Scott added that the Calhoun County Road Department will be meeting with township supervisors on June 15 at 10am via Zoom to discuss ARPA funds and how the County may be able to offer funds to partner with townships for additional road work within the Revenue Loss provision of the ARPA legislation.

Administrator/Controller Scott provided an update on the County's COVID-19 response plans following the CDC's requirements and noted the return to in-person board meetings beginning at the July 15 regular meeting.

Ms. Scott informed the Board that 38 County employees will retire under the early retirement incentive plan previously approved by the Board.

Kelli Scott added she was asked by the City of Battle Creek to serve on their Airport Advisory Board to address its economic development, and added that the first meeting will be held on June 9.

Comr. King asked why Calhoun County courts are still closed to the public on a walk-in basis when some other county courts are currently open. Administrator/Controller noted that there is some local discretion in the Courts' reopening plans within the guidelines of SCAO, and that she would follow up with the Calhoun County court administration and Chief Judge to have them provide a response.

B. New Business

1. Calhoun County 2021 Summer and Winter Property Tax Resolutions.

Administrator/Controller Kelli Scott noted that there are no changes in millage rates from the previous year. Summer tax is 5.3779 mills for County operations & winter tax includes .2482 for medical care, .7452 for senior services, .2000 for parks & .1000 for veterans.

Res.094-2021

"Moved Comr. Vette, second by Comr. Hatcher to approve the Calhoun County 2021 Summer and Winter Property Tax Resolutions as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. **Staffing Allocation Request--Community Development: New Zoning Coordinator Position.**

Administrator/Controller Scott stated there are currently two townships (Pennfield and Lee) that are contracting with the County for zoning and planning administration services and that discussions are taking place with other townships. She added that the new position will provide zoning and planning assistance to Community Development Director Jen Bomba. Ms. Scott noted the cost of the position in future years will be partially offset by contracts between the County and townships.

Res.095-2021

"Moved Comr. Tompkins, second by Comr. Vette to approve the Staffing Allocation Request--Community Development: New Zoning Coordinator Position as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZENS' TIME

Battle Creek resident Cayley Winters participated via Zoom. She recognized Pride Month for the month of June. Ms. Winters asked the Board to address LGBTQ protections for employees and asked the Board to place the topic on a future agenda to make changes that will prevent discrimination.

14. COMMISSIONERS' TIME

There was none.

15. CLAIMS PAYABLE

Res.096-2021

"Moved Comr. Vette, second by Comr. Smith to approve the Calhoun County Claims Payable for May 14, 2021 through May 27, 2021 in the amount of \$2,468,331.36 as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

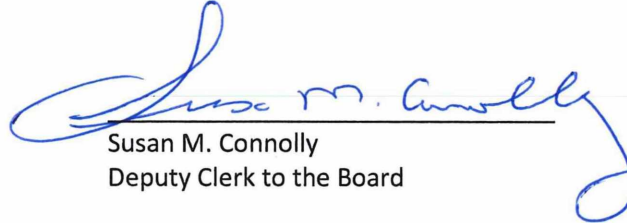
Comr. Miller mentioned the Fairgrounds will be holding a fair food drive thru event June 4 through 6.

Comr. Frisbie informed the Battle Creek Field of Flight event will be held during the July 4 holiday and are expecting a large turnout.

17. ADJOURNMENT

The meeting was adjourned at 7:35 pm at the call of the Chair.

smc



Susan M. Connolly
Deputy Clerk to the Board