

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

March 18, 2021

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00p.m., Thursday March 18, 2021 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order, requested the Deputy Clerk call the roll and requested all commissioners note their physical location for the current Board of Commissioners meeting in accordance with the Amended Open Meetings Act. All members indicated they were in Calhoun County, MI.

Present: Comrs. Kathy-Sue Vette, Rochelle Hatcher, Jake Smith, Steve Frisbie, Derek King, Tommy Miller and Gary Tompkins.

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Assistant Administrator Brad Wilcox, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After a moment of silence, Comr. Smith led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res. 039-2021

“Moved Comr. Miller, second by Comr. Vette to approve the agenda of the March 18, 2021 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the Board of Commissioners’ March 4, 2021 Regular Session.

Res. 040-2021

“Moved Comr. Tompkins, second by Comr. Vette to approve the minutes of the Board of Commissioners’ March 4, 2021 Regular Session, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

A. Countywide Broadband Initiative Presentation and Approvals.

Administrator/Controller Kelli Scott introduced Lee Adams and Mac McCullough who provided an overview of the regional approach to providing countywide broadband services. Ms. Scott mentioned that County Administration is requesting that the Board approve a Broadband Initiative Support Resolution that includes next steps to include public input. She added that there would also be a request on the April 13 Board of Commissioners agenda for the creation of a Broadband Task Force to provide needed leadership and structure for this countywide effort .

1. Presentation by Lee Adams and Mac McCullough

Mac McCullough and Lee Adams shared their support for the creation of a County led broadband task force and the contract with Merit Network, Inc. to conduct an assessment of broadband coverage with the assistance of Calhoun County Community Partners.

2. Broadband Initiative Support Resolution

Res. 041-2021

"Moved Comr. Vette, second by Comr. Smith to approve the Broadband Initiative Support Resolution, as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. Merit Network, Inc. Membership Agreement

Res. 042-2021

"Moved Comr. Tompkins, second by Comr. Vette to approve the Merit Network, Inc. Membership Agreement, as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. Merit Network, Inc. Broadband Data Collection Services Agreement

Res. 043-2021

“Moved Comr. Vette, second by Comr. Smith to approve the Merit Network, Inc. Broadband Data Collection Services Agreement, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Resolutions from Other Counties to be Acknowledged by the Board of Commissioners
 - a. Berrien County Communication to Governor
 - b. Crawford County Support for Local Businesses
 - c. Grand Traverse County Resolution Regarding Pandemic
 - d. Iron County in Support of Waiving Fees for Licenses and Permits
 - e. Jackson County in Support of Request to Reopen Jackson County
 - f. Mecosta County Support for Local Businesses
 - g. Menominee County Resolution Regarding Orders Issued by the State
 - h. Missaukee County Resolution Regarding Pandemic
 - i. Otsego County Resolution Regarding Pandemic
 - j. Tuscola County Declaring as Constitutional 2nd Amendment Sanctuary County

B. Resolutions

1. Senior Millage Allocation Committee (SMAC) Reappointments (three-year terms expiring December 31, 2024):
 - (a) Art Kale
 - (b) Robert Lyng
 - (c) James Powers
 - (d) Willie Tabb
2. CCRD 2021 Grader Financing Resolution
3. MERS Service Credit Purchase - Matthew Burpee
4. Calhoun County Public Health Department COVID-19 SmartTracker Scheduling Software Agreement
5. Calhoun County Economic Development Corporation (EDC) Board Reappointment (term ending December 31, 2026): (a) Amy DePrez, Albion Economic Development Corporation

Res. 044-2021

“Moved Comr. Vette, second by Comr. Tompkins to approve the Consent Agenda as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins shared that the Senior Allocation Committee met March 5 and discussed strategic initiatives, including addressing social isolation of seniors related to the pandemic.

Comr. Tompkins informed the Board that the Solid Waste Advisory Committee met on March 17 and at the meeting Solid Waste Coordinator Sarah Kelly discussed upcoming collection events and some recent issues with illegal dumping.

Comr. Vette reported that the Goguac Lake Board Met March 11. She noted that water samples have been taken and an aquatic survey will be performed in May.

Comr. Vette mentioned the Substance Use Disorder Oversight Policy Board met March 15 and viewed a presentation regarding gambling disorders.

Comr. Hatcher reported that she met with Land Bank Authority Executive Director Krista Trout-Edwards to discuss blight and vacant land within District 2.

Comr. Miller shared that the Calhoun County Agricultural and Industrial Society (CCAIS, or Fair Board) met March 17 to review regulations from the State and that the County Fair is still planning to proceed this summer.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

County Administrator/Controller Kelli Scott noted that the upcoming Saturday would mark the one-year anniversary of the first positive COVID-19 case in Calhoun County. She then shared updates on County operations and pandemic response and reopening plans.

Ms. Scott reported that the FireKeepers Local Revenue Sharing Board met virtually on March 5 and elected officers to the Board, noting that Marshall City Mayor Joe Caron was elected as the new FLRSB Chairperson. She added that the Board approved the 2021 meeting schedule and allocation timeline, adding that the 2021 application is now out for response for Tier 2 reimbursement of actual cost increases incurred for local municipalities near the casino in Emmett Township or the Tribal reservation in Athens Township.

Administrator/Controller Scott reported on the American Rescue Plan, noting that the estimated County Allocation totals 26 million and that it would be required to be invested over the next 3 years in addressing impacts of the COVID-19 pandemic, including reduced revenues and the needs for enhanced infrastructure and other services to the public.

B. New Business

1. FireKeepers Local Revenue Sharing Board Administrative Services Agreement 2021.

Administrator/Controller Scott shared this agreement remains unchanged from last year and provides services in exchange for an annual payment to the County of \$30,000.

Res.045-2021

“Moved Comr. Hatcher, second by Comr. Vette to approve the FireKeepers Local Revenue Sharing Board Administrative Services Agreement 2021, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. CCRD 6.5 Mile Road and Harper Village Drive Signal Modernization Design Contract Award.

Administrator/Controller Scott reported the Road Department has been granted \$257,713 in Congestion Mitigation and Air Quality (CMAQ) funding. She added that this contract was necessary because the Calhoun County Road Department does not have an electrical or signals engineer on staff to carry out the design work for this project.

Res.046-2021

“Moved Comr. Vette, second by Comr. Hatcher to approve the CCRD 6.5 Mile Road and Harper Village Drive Signal Modernization Design Contract Award, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. CCRD Bridge Program--County Support Resolutions for 12 Bridge Structures for 2024 Funding.

Ms. Scott noted the Road Department has selected twelve structures to submit for 2024 funding for repairs or replacement based on the condition of the structures and the route the structures are located on.

Comr. Miller questioned if MDOT could support this request and Engineering Director, Kristine Parsons informed they requested a letter of support from MDOT.

Res.047-2021

“Moved Comr. Tompkins, second by Comr. Hatcher to approve the CCRD Bridge Program--County Support Resolutions for 12 Bridge Structures for 2024 Funding, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. CCRD Biennial Bridge Inspection Program Award to Great Lakes Engineering Group.

Kelli Scott reported that these inspections must be performed by a credentialed professional every two years. She added that the National Bridge Inspection Standards (NBIS) establish these credentials which include education, experience, and training, and that the County's Road Department is recommending this contract award in order to ensure completion of the upcoming inspections.

Res.048-2021

"Moved Comr. Vette, second by Comr. Hatcher to approve the 2021/222 Biennial Bridge Inspection Program Award to Great Lakes Engineering Group, as presented."

On a roll call vote, Yes – 6, Comrs. Smith, Frisbie, King, Tompkins, Vette, and Hatcher. No – 1, Comr. Miller. Motion **CARRIED**

5. CCRD Culvert Bid Award.

Assistance Administrator Brad Wilcox shared that this bid is to provide culverts designed to allow water to flow under roadways throughout Calhoun County. He added that the culvert bids were requested in various materials, lengths, and diameters, and that St. Regis (Charlotte, MI) responded to the solicitation with the lowest bid.

Res.049-2021

"Moved Comr. Miller, second by Comr. Smith to approve the CCRD Culvert Bid Award, as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CCRD Hot Mix Asphalt Bid Award.

Mr. Wilcox reported this bid provides paving material for making repairs to County roads, and that it was determined that all four vendors were qualified for suppliers of HMA. He noted that the term for the contract will be for one (1) year.

Res.050-2021

"Moved Comr. Tompkins, second by Comr. Vette to approve the CCRD Hot Mix Asphalt Bid Award, as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

7. CCRD Sodium Chloride Bid Award.

Assistant Administrator Wilcox mentioned this bid is a collaboration between the Calhoun County Road Department (CCRD) and the Jackson County Department of Transportation (JCDOT). He noted that his bid is for winter ice control on County roads, and that four responsive bids were received

including: Morton Salt (Detroit, MI), Detroit Salt Co. (Detroit, MI), Cargill Salt (North Olmsted, OH) and Compass Minerals (Toledo, OH).

Comr. Miller questioned the cost difference between amounts proposed for Calhoun and Jackson counties. Kelli Scott clarified that the amounts bid were based on proximity to each County and that the low bidders were chosen.

Comr. Smith questioned if other cities within the County could collaborate on bids like this with the County. Brad Wilcox noted he would follow up with the City of Battle Creek in that regard.

Res.051-2021

“Moved Comr. Miller, second by Comr. Smith to approve the CCRD Sodium Chloride Bid Award, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

8. CCRD Materials Testing Bid Award.

Mr. Wilcox informed the Board that SME has been providing the CCRD and neighboring municipalities with similar services since 1985 and has knowledgeable staff who understand MDOT Standard Specifications, in addition to expertise in pavement design, evaluation and road construction which will assist the CCRD in identifying and solving potential problems before they significantly impact road project schedules and budgets.

Res.052-2021

“Moved Comr. Tompkins, second by Comr. Vette to approve the CCRD Materials Testing Bid Award, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

9. CCRD Asphalt Emulsion Bid Award.

Brad Wilcox noted the recommendation that the emulsion bid be split between K-Tech Specialty Coatings (Chip Seal) and Michigan Paving (Durapatch Oil). Mr. Wilcox added the Road Department will purchase durapatch oil from Michigan Paving and chip seal and fog seal from K-Tech Specialty Coatings.

Res.053-2021

“Moved Comr. Smith, second by Comr. Miller to approve the CCRD Asphalt Emulsion Bid Award, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. County Parks Landscape Architect Bid Award.

Brad Wilcox reminded the Board that voters approved a five-year county-wide parks millage wherein funds are to be used to improve and expand Calhoun County Parks. He added that this bid is for architectural services to assist in various projects throughout the five years including, but not limited to, park acquisitions, park renovations, capital repairs, capital replacements, grant projects, and construction.

Res.054-2021

“Moved Comr. Miller, second by Comr. King to approve the County Parks Landscape Architect Bid Award, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

11. Health Department Mobile Medical Unit Bid Award.

Mr. Wilcox mentioned the Calhoun County Public Health Department determined a need for a mobile immunization van/clinic to conduct immunizations within the community to allow staff to serve residents within our rural communities, homebound, and underserved population.

Res.055-2021

“Moved Comr. Vette, second by Comr. Hatcher to approve the Health Department Mobile Medical Unit Bid Award, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

12. CCRD: Resolution to Certify or Decertify Certain Road Segments under Act 51.

Administrator/Controller Scott reported that Corporation Counsel Jim Dyer had assisted with this resolution, that officially recognized segments of roads added or subtracted from the list submitted to the State indicating which roadways the Calhoun County Road Department maintains.

Ms. Scott noted that this Resolution includes various segments of road including Sperry Avenue, and certain newly certified road segments in Emmett Township which were recently improved under the Emmett Local Road Program.

Res.056-2021

“Moved Comr. King, second by Comr. Vette to approve the CCRD: Resolution to Certify or Decertify Certain Road Segments under Act 51, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CCRD: Annual Act 51 Road Mileage Certification.

Administrator/Controller Scott noted that this required annual certification provides township level maps and lists of primary and local roads maintained by the Calhoun County Road Department.

Res.057-2021

“Moved Comr. Miller, second by Comr. Smith to approve the CCRD: Annual Act 51 Road Mileage Certification, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

14. Contract Amendment for the Senior Millage-funded Senior Transportation program.

Administrator/Controller Scott reported that approval of this contract amendment was requested to preserve Community Action's capacity to provide transportation, adding that Community Action has indicated a dramatic decrease in the number of rides being provided and is requesting this rate increase to cover its fixed costs until ridership can be regained.

Ms. Scott noted the Senior Millage Allocation Committee approved this contract amendment at its March 5, 2021 meeting.

Res.058-2021

“Moved Comr. Tompkins, second by Comr. Miller to approve Contract Amendment for the Senior Millage-funded Senior Transportation program, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZENS' TIME

There was none.

14. COMMISSIONERS' TIME

Comrs. Vette and King shared their excitement for the upcoming Open House for the new Summit Pointe Psychiatric Center.

15. CLAIMS PAYABLE

Res.059-2021

“Moved Comr. Smith, second by Comr. Miller to approve the Calhoun County Claims Payable for February 26, 2021 through March 11, 2021 in the amount of \$2,020,173.94 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins shared upcoming events within District 7 in the Homer and Albion area.

17. ADJOURNMENT

The meeting was adjourned at 8:33 pm at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board