

**CALHOUN COUNTY
BOARD OF COMMISSIONERS**

Special Meeting - Orientation

February 19, 2021

CALL TO ORDER/ROLL CALL

The Special Session of the Calhoun County Board of Commissioners convened at 8:00 a.m., Friday, February 19, 2021 virtually via Zoom.

Due to Chairman Frisbie's concurrent meeting requirement and his need to be muted intermittently for parts of the Orientation Session, Vice Chairman Tompkins called the meeting to order and requested the Deputy Clerk call the roll, including indication of the physical location of commissioners.

Present: Comrs. Frisbie, King, Miller, Tompkins, Vette, Hatcher and Smith. All commissioners indicated they were physically located in Calhoun County, MI.

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Jim Dyer, HR Director Kim Archambault, Communications Manager Lucy Blair, Deputy Controllers Megan Banning and Jeryl Schoepke, Road Department Director of Operations Kori Albrecht and Engineering Director Kristine Parsons, Road Department Managing Director John Midgley, and Executive Assistant/Deputy Clerk Susan Connolly.

WELCOME AND INTRODUCTION

Administrator/Controller Scott welcomed the Board and provided an overview of the agenda.

DEPARTMENTAL OVERVIEWS

Administrator/Controller Scott presented on the County Administrative Organization, Commissioner primary duties and authority, and key focus projects for 2021-2022.

Assistant Administrator Brad Wilcox informed of County administrative services organizational plans, current operations and upcoming projects.

Communications Manager Lucy Blair highlighted the County's communications infrastructure, new website development and maintenance, and her priorities for 2021 and beyond.

Human Resources Director Kim Archambault shared information about support provided by the Human Resources Department, benefits of the CareHere Health and Wellness Center and the 2021 goals, projects, and initiatives.

Deputy Controller Megan Banning presented Finance Highlights including the 2021 budgets for major funds of the County.

Road Dept. Managing Director John Midgley, Operations Director Kori Albrecht addressed questions regarding snowplow mailbox damage claims and patching expenditures.

Road Dept. Engineering Director Kristine Parsons presented slides related to federal aid projects.

BREAK

Corporation Counsel Jim Dyer reported on FOIA statistics and facilitated a discussion on ethics, policy making vs operational management, and fiduciary duties. Extensive discussion was held related to social media policies and procedures, and the appointment process for countywide boards and committees.

COMMISSIONER DISCUSSION

Comr. Smith requested communications to the public regarding the different services the County provides versus services the cities and townships provide.

Comr. Miller discussed the cost of Road patching and employee staffing.

Comr. Tompkins asked questions regarding the progress of Road projects and chip and seal projects.

No action of the Board occurred during the 2021 Orientation Session.

ADJOURNMENT

The 2021-2022 Calhoun County Board of Commissioner Orientation was adjourned at 12:20 p.m.

Respectfully submitted,


Susan M. Connolly
Executive Assistant