

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

February 18, 2021

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00p.m., Thursday February 18, 2021 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order, requested the Deputy Clerk call the roll and requested all commissioners note their physical location for the current Board of Commissioners meeting in accordance with the Amended Open Meetings Act. All members indicated they were in Calhoun County, MI.

Present: Comrs. Tommy Miller, Gary Tompkins, Kathy-Sue Vette, Rochelle Hatcher, Jake Smith, Steve Frisbie and Derek King.

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Assistant Administrator Brad Wilcox, Human Resources/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After the moment of silence, Comr. Miller led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res.024-2021

“Moved Comr. Vette, second by Comr. Smith to approve the agenda of the February 18, 2021 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the February 4, 2021 Board of Commissioners Regular Session.

Res.025-2021

“Moved Comr. Tompkins, second by Comr. Vette to approve the Minutes of the February 4, 2021 Organizational Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Deputy Treasurer Melinda Weaver informed the Board that the Treasurer's Office is working on delinquent tax matters and referenced a video on social media regarding delinquent tax procedures created by Communications Manager Lucy Blair and the Treasurer's Office, and asked members to share the video with the public.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There was none.

B. Resolutions

1. Jury Board Reappointment (Term ending April 30, 2027)
 - (a) Kathleen Johnson (R), Convis Township
2. Southwest Michigan Solid Waste Consortium Appointments (Terms ending January 31, 2022)
 - (a) Gary Tompkins, Board Vice Chair, Calhoun County Board of Commissioners
 - (b) Sarah Kelly, Calhoun County Solid Waste and Recycling Coordinator
3. Calhoun County Parks and Recreation Commission Appointments (three-year terms ending 12/31/2023)
 - (a) Doug White; Biology Department, Albion College
 - (b) Patty Hoch-Melluish; Environmental & Storm Service Manager, City of Battle Creek
4. Lease Purchase Agreement for Four (4) Plow Trucks for Calhoun County Road Department
5. Community Mental Health Authority (Summit Pointe) Board Appointment and Reappointments (Terms ending March 31, 2024)
 - (a) Reappoint County Commissioner Kathy-Sue Vette
 - (b) Reappoint Dr. Tino Smith
 - (c) Reappoint Brandon McKinney
 - (d) Appoint Battle Creek Police Lieutenant Troy Gilleylen to complete term vacated by Lieutenant James Martens

Res.026-2021

“Moved Comr. Vette, second by Comr. Miller to approve the consent agenda as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins reported the Senior Millage Allocation Committee met on February 5th and finalized 2020 spending and 2021 contract recommendations.

Comr. Vette informed the Board that the Calhoun County Visitors Bureau (CVD) Board met on Feb. 9 and discussed the various COVID-19 response grants they were awarded and the current year’s budget status.

Comr. Miller shared the CCAIS (aka Calhoun County Fair Board) met February 17 and confirmed his appointment to the Board.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller’s Report

Administrator/Controller Kelli Scott reported that the COVID-19 Countywide Joint Operations Center Unified Command team has decided to continue with the current schedule of meeting Tue. And Thus. At 8:30am, with a Joint Operations Center briefing weekly on Tue. at 9:00am, and every other week live Joint Information Center briefings on Wed. at 1:00. She also mentioned her recommendation to continue county board meetings virtually potentially through April given MIOSHA and MDHHS orders along with the permission within the Open Meetings Act.

Ms. Scott shared the Visitors Bureau Board received updates from CEO, Linda Freybler, about new items including the second round of federal Paycheck Protection Program Loans and Employee Retention Tax Credits. She also noted the 2020 Year in Review document prepared by Ms. Freybler that highlighted numerous successes during the year in spite of COVID-19.

Kelli Scott reminded the Board of the scheduled beginning of term orientation session on Friday, February 19, to be held via Zoom.

B. New Business

1. Resolution to Authorize Delinquent Tax Anticipation Notes.

Administrator/Controller Scott shared the Delinquent Tax Anticipation Notes (DTANs) assist to pay all the taxing jurisdictions their amount of delinquent real property taxes that were returned delinquent on March 1, 2020.

Treasurer Brian Wensauer and Assistant Treasurer Melinda Weaver were present via Zoom to answer any questions.

Res. 027-2021

“Moved Comr. Tompkins, second by Comr. Vette to approve the Resolution to Authorize Delinquent Tax Anticipation Notes as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. 2021 Staffing Allocation Change - Administrative Services.

Ms. Scott noted that this item requested a change to the authorized staffing that the Board approved as part of the 2021 annual budget, and that the change was recommended by the Administrative Services Department.

Assistant County Administrator Brad Wilcox explained that the department recently lost two employees combining 50 years’ experience. Mr. Wilcox added that this change in allocation will assist to restructure by creating an Operations Coordinator position in place of the previous Purchasing Coordinator position to manage purchasing, leasing, and risk management, among other duties.

Res.028-2021

“Moved Comr. King, second by Comr. Vette to approve the 2021 Staffing Allocation Change - Administrative Services as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. Medical Director Contract Amendment 2021.

Administrator/Controller Scott highlighted this amendment renews the County’s Western Michigan University Homer Stryker M.D. School of Medicine Medical Director Contract for the services of Dr. William Nettleton and backup personnel, and that the amendment is necessary given the increased time allocated to Calhoun County that Dr. Nettleton is spending.

Res. 029-2021

“Moved Comr. Vette, second by Comr. Smith to approve the Medical Director Contract Amendment 2021 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

There were none.

14. COMMISSIONER'S TIME

Comr. Tompkins thanks the Road Department for their road maintenance related to the recent storms.

Comr. Vette shared various commissioners participated in an NAACP Vaccination Informational Program hosted by Battle Creek NAACP on February 9.

Comr. Miller noted the positive comments regarding the Health Department and the COVID vaccination clinics.

15. CLAIMS PAYABLE

Res.030-2020

“Moved Comr. Vette, second by Comr. Hatcher to approve the Calhoun County Claims Payable for January 29, 2021 through February 11, 2021 in the amount of \$2,275,095.32 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins shared he will be drafting and presenting a Proclamation for residents who will be celebrating their 70th wedding anniversary on February 27.

17. ADJOURNMENT

The meeting was adjourned at 7:50 pm at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk and Secretary
to the Board of Commissioners