

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

January 21, 2021

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00p.m., Thursday January 21, 2021 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Steve Frisbie, Derek King, Tommy Miller, Gary Tompkins, Kathy-Sue Vette, Rochelle Hatcher and Jake Smith.

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Assistant Administrator Brad Wilcox, Human Resources/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After the moment of silence, Comr. Miller led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res.8-2021

“Moved Comr. Hatcher, second by Comr. Miller to approve the agenda of the January 21, 2021 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the January 7, 2021 Board of Commissioners Organizational Session.

Res.9-2021

“Moved Comr. Tompkins, second by Comr. Hatcher to approve the Minutes of the January 7, 2021 Organizational Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Treasurer Brian Wensauer informed of new legislation passed related to the Property Tax Act and shared that a training session called "Legislative Boot Camp" will be held in the near future to review the legislation and operations related to County Land Banks. Mr. Wensauer added the Treasurer's Department held a Show Cause Hearing today with positive turnout.

Comr. Hatcher noted the assistance by the Calhoun County Land Bank of developments in her district and offered her assistance in the future.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There was none.

B. Resolutions

1. FY21 CCPHD Additional Grant Awards;
2. Solid Waste Management Planning Advisory Committee Appointments and Reappointments:

Art Kale – Regional Planning Agency Representative Reappoint for a term beginning January 1, 2020 through December 31, 2022; and

Brandy VanHorn – Solid Waste Management Industry Representative Appoint for a term effective January 1, 2020 through December 31, 2022;

3. Approval of Dust Control Contract Assignment; and
4. 457(b) Plan Amendment and Alerus Service Provider Agreement.

Res.10-2021

"Moved Comr. Smith, second by Comr. Miller to approve the consent agenda as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins shared that the Senior Millage Committee met on January 8 and heard a presentation from Laura Ferrara, the CEO of Senior Care Partners PACE and Dr. Daniel Browner, Chair of

Geriatrics at the WMU Stryker School of Medicine. He added that the Committee approved mini grants for the City of Marshall.

Comr. Tompkins reported that the Homer Lake Level Management Board met on January 12 and noted that he will continue to serve as secretary and administrator of the board. He added that Dave Heschel will serve as treasurer and that the Board approved the 2021 fiscal year budget.

Comr. Tompkins mentioned the Southwest Michigan Behavioral Health Substance Use Policy Oversight Board met on January 18 and reviewed admission data for 2020.

Comr. Frisbie requested that all commissioners note their physical location for the current Board of Commissioners meeting in accordance with the amended Open Meetings Act, and roll call was recorded of each commissioner. All indicated that they were located in Calhoun County, MI.

Comr. Vette shared that the Battle Creek Local Development Finance Authority met via zoom to discuss activities authorized under PA 281 and approved their audit and report from 2020.

Comr. Frisbie reported Jim Blocker was approved as the new chair of the Calhoun County Consolidated Dispatch (911) Board.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

County Administrator/Controller Kelli Scott gave updates on the status of the County's COVID-19 response and reopening operations.

Administrator/Controller Scott shared that the Calhoun Public Safety Information Alliance Board (aka RMS Board) met on Jan. 8. The Board reelected Battle Creek Police Chief Jim Blocker as Chair and Chief Deputy Randy Hazel as Vice Chair for 2021. The newest member of the Board is Sheriff Steve Hinkley.

Ms. Scott reported that the Veterans Affairs Committee met on January 13 to review the budget and approve applications for emergency relief.

Ms. Scott mentioned the group called "Border Bandits" met virtually as an informal gathering of city, village, and county managers/administrators from surrounding counties for the sharing of information across agencies.

Finally, Administrator/Controller Kelli Scott informed the South and Northeast Neighborhood Improvement Authorities (NIA) of the City of Marshall met virtually and have approved the NIA

Development and Tax Increment Financing Plans as well as development agreements that will allow for the economic development projects to move forward.

B. New Business

1. MDOT Contract #20-5462 Capital Avenue, SW.

Administrator/Controller Scott informed that John Midgley, Managing Director and Kristine Parsons, Engineering Director of the Road Department were in attendance via Zoom to be a part of the discussion of the numerous MDOT contracts presented.

Ms. Scott shared that the first contract related to work in Emmett Township to reconstruct a roadway.

Res. 11-2021

“Moved Comr. Vette, second by Comr. Hatcher to approve MDOT Contract #20-5462 Capital Avenue, SW as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. MDOT Contract #20-5481 Morgan Road.

Ms. Scott reported this work relates to road work in Bedford Township.

Mr. Parsons highlighted the location of the work to be conducted related to the right-of-way which MDOT plans to improve in 2022/2023 through economic development grants.

Res.12-2021

“Moved Comr. Hatcher, second by Comr. Smith to approve MDOT Contract #20-5481 Morgan Road as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. MDOT Contract #20-5484 Division Drive.

Administrator/Controller Scott noted this work is in Albion and Sheridan townships and reiterated that the contracts presented before the board represent an estimated \$3million worth of road improvements to be done this summer.

Kristine Parsons mentioned the limited area permitted to use federal urban funding within, and explained how it is allocated among jurisdictions each year.

Res.13-2021

“Moved Comr. Tompkins, second by Comr. Hatcher to approve MDOT Contract #20-5484 Division Drive as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. MDOT Contract #20-5463 Partello Road Phase II.

Administrator/Controller Scott stated this contract is in Marengo Township.

Comr. Miller questioned the location of the project and future plans to connect to previous work done and potential future work to be done.

Ms. Parsons provided the timeline for next projects based on the current regional TIP (Transportation Improvement Program) for federal aid projects and limited funding.

Res.14-2021

“Moved Comr. Vette, second by Comr. Miller to approve MDOT Contract #20-5463 Partello Road Phase II as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. Raymond Road Bridge Design Award.

Ms. Scott informed this contract relates to a previously approved construction contract in Emmett Township to improve the bridge over the Raymond Road railroad.

Engineering Director Parsons informed the contract is for bridge design engineering services and that the construction project itself would include substructure patching, not full replacement in 2022, and noted the impact could temporarily have on the nearby Kellogg Company plant traffic.

Res.15-2021

“Moved Comr. King, second by Comr. Vette to approve the Raymond Road Bridge Design Award as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. 2021 Medical Marijuana Operation and Oversight Grant.

Ms. Scott shared the grant will supplement the cost of one of the sheriff's full-time deputies.

Res.16-2021

“Moved Comr. Tompkins, second by Comr. Hatcher to approve the 2021 Medical Marijuana Operation and Oversight Grant as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

There were none.

14. COMMISSIONER’S TIME

Comr. Hatcher highlighted the upcoming National Holocaust Day.

Comr. Frisbie informed of the upcoming virtual Board Orientation on February 19.

15. CLAIMS PAYABLE

Res.17-2020

“Moved Comr. Hatcher, second by Comr. Tompkins to approve the Calhoun County Claims Payable for December 30, 2020 through January 14, 2021 in the amount of \$2,988,721.71 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins informed of the fourth annual Dr. Martin Luther King Jr. community celebration taking place on February 22 and the second annual Mental Health Symposium will be held virtually on Monday, January 25 and 26.

17. ADJOURNMENT

The meeting was adjourned at 8:11 pm at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk and Secretary
to the Board of Commissioners