



Calhoun County Board of Commissioners
Thursday, June 17, 2021, 7:00 p.m.

Held Virtually via Zoom

KATHY-SUE VETTE

District 1

ROCHELLE HATCHER

District 2

JAKE W. SMITH

District 3

STEVE FRISBIE

District 4

DEREK KING

District 5

TOMMY MILLER

District 6

GARY TOMPKINS

District 7

- 1. Call to Order/Roll Call**
- 2. Moment of Silence/Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
(Action: Motion to Approve by Roll Call Vote)
- 5. Approval of Minutes**
(Action: Motion to Approve by Roll Call Vote)
 - a. Minutes of the May 28, 2021 Board of Commissioners' Special Workshop on American Rescue Plan Act--Attachment**
 - b. Minutes of the June 3, 2021 Board of Commissioners' Regular Session--Attachment**
- 6. Citizens' Time**
 - a. Citizens' Time Call In Numbers--Attachment**
- 7. Elected/Appointed County Officials' Comments**
- 8. Special Order of Business**
 - a. 2020 Medical Examiner's Annual Report--presented by Dr. Joyce deJong, D.O.**

- b. Public Hearing as required by Section 147 (f) of the Internal Revenue Code, concerning the approval of a Resolution authorizing the issuance of certain bonds that will benefit Endeavor Charter Academy (Attachment)
 - 1} Public Hearing
 - 2} Action: Motion to Approve Authorizing Resolution.

- c. Juneteenth Day Proclamation--Attachment

**9. Consent Agenda
(Action: Motion to Approve by Roll Call Vote)**

A. Petitions, Communications, Reports

- 1. Resolutions from Other Counties to be Acknowledged:
 - 1} Crawford County re: 4-Year County Commission Terms

B. Resolutions

- 1. 2020 Homeland Security Grant Program Intergovernmental Funding Agreement--Attachment
- 2. Project Agreement for Kimball Pines Development Grant--Attachment
- 3. Calhoun County Veterans Affairs Committee Reappointments--Attachment
(Terms to Expire June 3, 2025):
 - 1} Charles Baker
 - 2} Ronald Cady
- 4. Ratifying Approval of a Contract to Pave Emily Corlett South of Kiethen Way--Attachment
- 5. Appointment to Calhoun County Community Mental Health Authority (dba Summit Pointe) Board of Directors:
 - 1} Frank StraubTerm to Expire March 31, 2023

10. Special Committee/Workshop/Board Reports

11. Unfinished and Old Business

12. New Business and County Administrator's Report

A. Administrator/Controller's Report

B. New Business

1. Lake Level Capital Project Fund Deficit Elimination Plan : Year 2 (Attachment)--Action: Motion to Approve by Roll Call Vote
2. Staffing Allocation Request--Equalization Clerk (Action: Motion to Approve by Roll Call Vote)
3. Senior Services Strategic Project Contracts: Albion Health Care Alliance and CareWell Services--Attachments (Action: Motion to Approve by Roll Call Vote)
4. Board and Committee Appointment Policy (New)--Attachments (Action: Motion to Approve by Roll Call Vote)
5. Revisions to the Standing Rules of the Board of Commissioners--Attachment (Action: Motion to Approve by Roll Call Vote)
6. Calhoun County May 2021 Financials (Attachment) -- Action: Motion to Accept for Information Only, by Roll Call Vote
7. Updates to 2021 Fee Schedule --Attachment (Action : Motion to Approve by Roll Call Vote)
8. BCATS FY2022 Local Funding Resolution--Attachments (Action: Motion to Approve by Roll Call Vote)
9. Award of Construction Contract to improve J Drive S. in Albion Township to Hoffman Brothers--Attachment (Action: Motion to Approve by Roll Call Vote)

13. Citizens' Time

- a. Citizens' Time Call In Numbers--Attachment

14. Commissioners' Time

**15. Claims Payable Listing
(Action: Motion to Approve by Roll Call Vote)**

- a. Claims Payable for May 28, 2021 through June 9, 2021 in the amount of \$2,783,883.85--Attachments

16. Announcements

17. Closed session as permitted by Section 8 (e) and (h), of the Michigan Open Meetings Act to discuss pending litigation

18. Adjournment

AI-3605

5. a.

BOC Regular

Meeting Date: 06/17/2021

Minutes of the May 28, 2021 Board of Commissioners' Special Workshop on American Rescue Plan Act

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Susan Connolly, Legal Secretary, Corporation Counsel

Department: Administration

Information

RESOLUTION:

Approval of Minutes

(Action: Motion to Approve by Roll Call Vote)

RECOMMENDATION:

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Minutes of the May 28, 2021 Board of Commissioners' Special Workshop on American Rescue Plan Act--Attachment

Fiscal Impact

Attachments

BOC Minutes 052821

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS
SPECIAL WORKSHOP ON
AMERICAN RESCUE PLAN ACT**

May 28, 2021

1. CALL TO ORDER/ROLL CALL

The Special Workshop on the American Rescue Plan Act of the Calhoun County Board of Commissioners convened at 8:32 a.m., Friday, May 28, 2021 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order, requested the Deputy Clerk call the roll and requested that all commissioners note their physical location for the current Board of Commissioners meeting in accordance with the Amended Open Meetings Act. All members indicated they were in Calhoun County, MI.

Present: Comrs. Kathy-Sue Vette, Rochelle Hatcher, Jake Smith, Steve Frisbie, Derek King, Tommy Miller, and Gary Tompkins.

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Assistant Administrator Brad Wilcox, HR/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After a moment of silence, Comr. Tompkins led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res. 090-2021

"Moved Comr. Vette, second by Comr. Hatcher to approve the May 28, 2021 Board of Commissioners' Special Workshop on American Rescue Plan Act agenda as presented."

On a voice call vote, Yes – 7. Motion **CARRIED**.

5. SPECIAL ORDER OF BUSINESS: WORKSHOP ON AMERICAN RESCUE PLAN ACT

- a. *8:45) American Rescue Plan Act--Coronavirus State and Local Fiscal Recovery Funds (CLFRF): Overview and Initial County Strategy
--Kelli Scott, Administrator/Controller and Megan Banning, Deputy Controller*

Comr. Hatcher questioned if there are categories for future pandemic training.

Administrator/Controller Kelli Scott replied that training for various purposes would qualify as an eligible use of the funds.

Comr. Frisbie asked about what types of investments might bring long-term tax benefits for taxpayers including facilities maintenance to lower costs. Administrator/Controller Kelli Scott replied that examples of projects with long-term return on investment might include ways to improve the County's balance sheet position, such as accelerating capital improvements that would lower deferred maintenance needs; strategies related to retiree health benefits and their associated unfunded liabilities, and upgrades to information technology and facilities infrastructure that would increase energy efficiency and safety.

b. 9:30) ALICE Report: Households Facing Financial Hardships in Calhoun County

--Chris Sargent, President & CEO, United Way of Battle Creek and Kalamazoo Region

Kelli Scott noted that overall improvements in the County's average household income and poverty percentages would also produce long-term benefits to the County and its taxpayers because these economic indicators are a factor in the County's bond credit rating and resulting interest rates on financing projects .

*c. 10:00) Potential Investment Areas--Presentations and Discussion:
10:00) Addressing Economic and Tourism Impacts*

*--Linda Freybler, CEO, Calhoun County Visitors Bureau (CVB)
--Joe Sobieralski, CEO, Battle Creek Unlimited (BCU)*

Kelli Scott noted that one tool to assist with economic development projects is the Property Assessed Clean Energy (PACE) Program set forth by the Board of Commissioners and managed through the Treasurer's office, noting that this tool was helpful a few years ago to the YMCA's capital upgrade project.

Kelli Scott asked Linda Freybler if she considered the renovations to the former McCamly Plaza/Hotel and Kellogg Arena as the highest priority for reviving the County's capacity for tourism. Freybler responded that she did consider this project at the top of the list.

Scott mentioned that another potential investment that would aid the recovery of hardest-hit tourism industry would be assistance to the Calhoun County

Fair Board and their need to create a master plan and upgrade facilities and infrastructure. After some discussion noted that this item would require further discussion after receiving information about such needs from the Fair Board.

10:20) Return to Full Capacity and Better

--Calhoun County Courts

Chief Judge Mike Jaconette highlighted Courts' memo requesting ARPA funds for various projects, and added that he would also support funding to improve the Juvenile Home. Court Administrators Kris Getting and Kate Ambrose offered some detail about the Courts' funding requests.

Comr. Frisbie noted that the Courts' request included the need for a visiting judge to assist with backlog of cases.

Ms. Scott asked if there was also the need for ARPA funding to specialty courts. Judge Jaconette replied that there might be such a need as funding plans continue to be developed.

10:40) Financial Assistance to Households and Businesses

--Brian Wensauer, Treasurer, Calhoun County

--Melinda Weaver, Deputy Treasurer, Calhoun County

Comr. Tompkins questioned how much funding would be requested for the property tax relief program and how it might be sustained long term. Melinda Weaver replied that the estimate for ARPA funds for this program is \$1.5 million.

Comr. King asked about how the funds could be equitably and fairly appropriated to citizens given that many individuals and businesses have continued to stay current on taxes throughout the pandemic.

11:00) Housing and Workforce Development Initiatives

--Krista Trout-Edwards, Executive Director, Calhoun County Land Bank Authority

Administrator/Controller Kelli Scott noted that these initiatives would be a great example of collaborative opportunities with Cities within Calhoun County.

6. CITIZENS' TIME

Kathy Szenda Wilson, resident of Battle Creek, informed the Board of the need for early childhood care support, including financial support of childcare workers that maintain essential services.

From Contact Us Form at 11:20 a.m. from Linda Pell: This message is regarding ARPA funds Board of Commissioners workshop. Excellent information provided by the participants that provided a good baseline to understand both how the funds can be used and summarizing some of the needs across the county. I look forward to continuing to monitor and provide feedback. Two thoughts: 1. Coordination and collaboration among county, cities, townships, school districts who are receiving ARPA funds on allocating funds will give our citizens and taxpayers the best bang for the buck. 2. Promoting these meetings earlier and across more outlets will allow for greater public participation. Let's encourage folks to participate in the education process to prepare them for giving input grounded in facts and knowledge. Having all of us pulling in the same direction in support of our greater Calhoun County Community would be powerful.

7. COMMISSIONERS' DISCUSSION ON PRIORITIES

Comr. Smith and Comr. Miller expressed their support for partnerships with local municipalities. Smith noted that he would support investments in workforce development and in upgrading the Road Department facilities.

Comr. Hatcher expressed appreciation for the workshop presentations.

Comr. King added his support for the funds to be applied toward mental health serviced and echoed the support for collaboration with municipalities and organizations.

Comr. Tompkins noted that he looks forward to further discussion and stressed the need for projects with county-wide impact.

Comr. Frisbie reminded the Board of the meeting with the Road Department and township supervisors scheduled for June 15.

8. ADJOURNMENT

The meeting was adjourned at 11:57am at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board

AI-3606

5. b.

BOC Regular

Meeting Date: 06/17/2021

Minutes of the June 3, 2021 Board of Commissioners' Regular Session

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Susan Connolly, Legal Secretary, Corporation Counsel

Department: Administration

Information

RESOLUTION:

Approval of Minutes

(Action: Motion to Approve by Roll Call Vote)

RECOMMENDATION:

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Minutes of the June 3, 2021 Board of Commissioners' Regular Session--Attachment

Fiscal Impact

Attachments

BOC Minutes 060321

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

June 3, 2021

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, June 3, 2021 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order, requested the Deputy Clerk call the roll and requested that all commissioners note their physical location for the current Board of Commissioners meeting in accordance with the Amended Open Meetings Act. All members indicated they were in Calhoun County, MI.

Present: Comrs. Derek King, Tommy Miller, Gary Tompkins, Kathy-Sue Vette (arrived 7:10pm), Rochelle Hatcher, Jake Smith, and Steve Frisbie.

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, HR/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After a moment of silence, Comr. Smith led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res. 091-2021

“Moved Comr. Miller, second by Comr. Hatcher to approve the agenda of the June 3, 2021 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the Board of Commissioners’ May 20, 2021 Regular Session.

Res. 092-2021

“Moved Comr. Tompkins, second by Comr. Smith to approve the minutes of the Board of Commissioners’ May 20, 2021 Regular Session as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Resolutions from Other Governmental Units to be Acknowledged

- a. Dickinson County re: County Revenue Sharing
- b. Menominee County re: County Revenue Sharing
- c. Muskegon County re: Vaccine Passports Resolutions

B. Resolutions

1. Approval of a Resolution Authorizing the Calhoun County Medical Care Facility to pursue a PPP Loan

Res. 093-2021

“Moved Comr. Miller, second by Comr. Hatcher to approve the Consent Agenda of the June 3, 2021 Board of Commissioner’s Regular Session as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Miller informed the Calhoun County Agricultural and Industrial Society (CCAIS, or Fair Board) met June 2 to address staff changes, County Fair scheduling and the drive-thru food concession event scheduled for June 4-6.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

County Administrator/Controller Kelli Scott shared information related to American Rescue Plan Act (ARPA) requirements for local governments. Ms. Scott noted that she and other county officials have been participating in education opportunities and webinars by the Michigan Association of Counties (MAC), National Association of Counties (NaCO), US Treasury, Michigan Governmental Finance Officers Association (MGFOA) and White House Intergovernmental team for clarification on the guidelines, which will be finalized by U.S. Treasury in July.

Kelli Scott added that the Calhoun County Road Department will be meeting with township supervisors on June 15 at 10am via Zoom to discuss ARPA funds and how the County may be able to offer funds to partner with townships for additional road work within the Revenue Loss provision of the ARPA legislation.

Administrator/Controller Scott provided an update on the County's COVID-19 response plans following the CDC's requirements and noted the return to in-person board meetings beginning at the July 15 regular meeting.

Ms. Scott informed the Board that 38 County employees will retire under the early retirement incentive plan previously approved by the Board.

Kelli Scott added she was asked by the City of Battle Creek to serve on their Airport Advisory Board to address its economic development, and added that the first meeting will be held on June 9.

Comr. King asked why Calhoun County courts are still closed to the public on a walk-in basis when some other county courts are currently open. Administrator/Controller noted that there is some local discretion in the Courts' reopening plans within the guidelines of SCAO, and that she would follow up with the Calhoun County court administration and Chief Judge to have them provide a response.

B. New Business

1. Calhoun County 2021 Summer and Winter Property Tax Resolutions.

Administrator/Controller Kelli Scott noted that there are no changes in millage rates from the previous year. Summer tax is 5.3779 mills for County operations & winter tax includes .2482 for medical care, .7452 for senior services, .2000 for parks & .1000 for veterans.

Res.094-2021

"Moved Comr. Vette, second by Comr. Hatcher to approve the Calhoun County 2021 Summer and Winter Property Tax Resolutions as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Staffing Allocation Request--Community Development: New Zoning Coordinator Position.

Administrator/Controller Scott stated there are currently two townships (Pennfield and Lee) that are contracting with the County for zoning and planning administration services and that discussions are taking place with other townships. She added that the new position will provide zoning and planning assistance to Community Development Director Jen Bomba. Ms. Scott noted the cost of the position in future years will be partially offset by contracts between the County and townships.

Res.095-2021

"Moved Comr. Tompkins, second by Comr. Vette to approve the Staffing Allocation Request--Community Development: New Zoning Coordinator Position as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZENS' TIME

Battle Creek resident Cayley Winters participated via Zoom. She recognized Pride Month for the month of June. Ms. Winters asked the Board to address LGBTQ protections for employees and asked the Board to place the topic on a future agenda to make changes that will prevent discrimination.

14. COMMISSIONERS' TIME

There was none.

15. CLAIMS PAYABLE

Res.096-2021

"Moved Comr. Vette, second by Comr. Smith to approve the Calhoun County Claims Payable for May 14, 2021 through May 27, 2021 in the amount of \$2,468,331.36 as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Miller mentioned the Fairgrounds will be holding a fair food drive thru event June 4 through 6.

Comr. Frisbie informed the Battle Creek Field of Flight event will be held during the July 4 holiday and are expecting a large turnout.

17. ADJOURNMENT

The meeting was adjourned at 7:35 pm at the call of the Chair.

smc

Susan M. Connolly
Deputy Clerk to the Board

AI-3598

6. a.

BOC Regular

Meeting Date: 06/17/2021

Citizens Time

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Kelli Scott, Administrator/Controller, Administration

Department: Administration

Information

RESOLUTION:

RECOMMENDATION:

Citizens Time Zoom Info

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Fiscal Impact

Attachments

Citizens Time Call In Numbers

CITIZENS' TIME

You may dial any of the available numbers below:

+1 646 558 8656

+1 301 715 8592

+1 312 626 6799

+1 669 900 9128

+1 253 215 8782

+1 346 248 7799

Webinar ID: 860 5642 8340

Passcode: 609182

***9 to raise your hand**



AI-3608

8. a.

BOC Regular

Meeting Date: 06/17/2021

2020 Medical Examiner Annual Report

FROM: Kelli Scott, Administrator/Controller,
Administration

Department: Administration

Information

RESOLUTION:

RECOMMENDATION:

Dr. Joyce deJong will present the 2020 Medical Examiner's Annual Report.

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Fiscal Impact

Attachments

ME 2020 Report

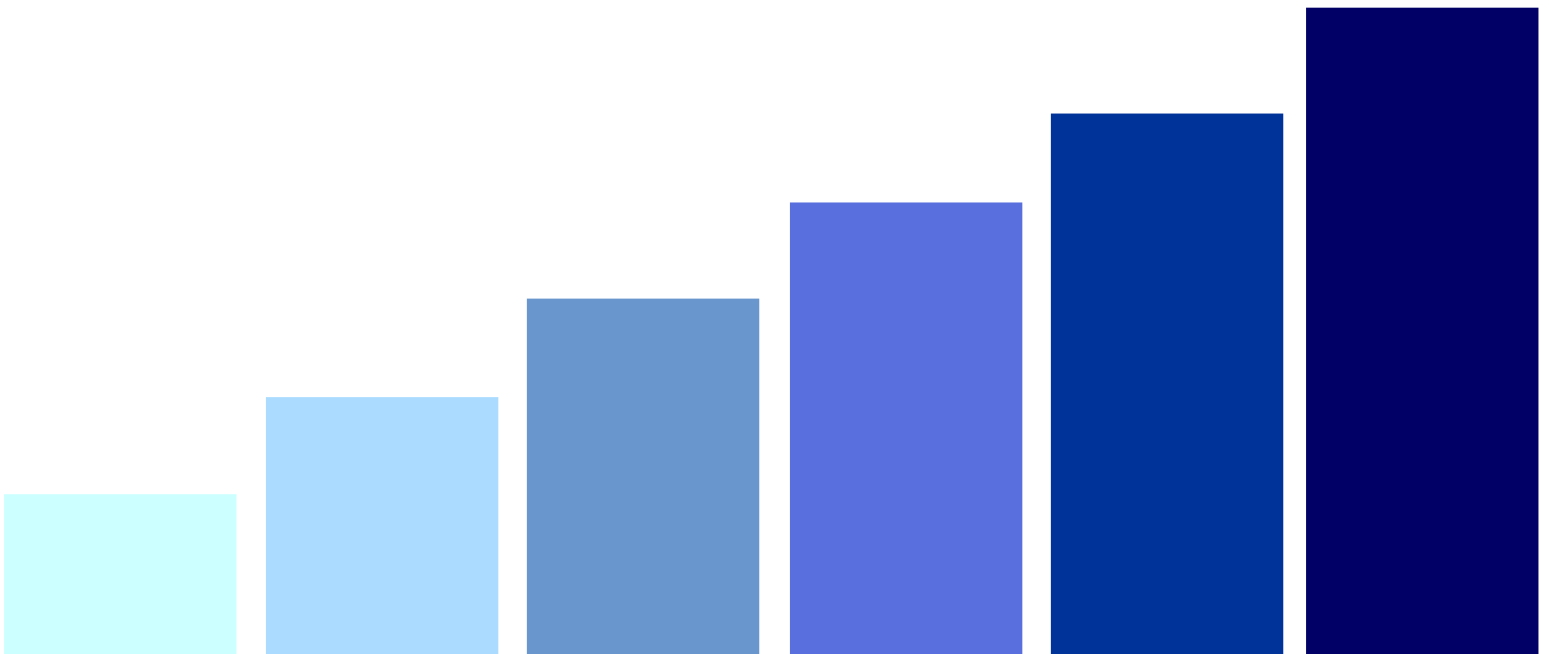


MEDICAL EXAMINER AND
FORENSIC SERVICES

2020 Annual Report

Office of the Medical Examiner

**Allegan, Barry, Berrien, Calhoun, Grand Traverse, Kalamazoo, Leelanau,
Mason, Muskegon, Osceola, St. Joseph and Van Buren Counties**



**Physical Address:**

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Kalamazoo, MI 49008

Hours of Operation:

Our office operates 24 hours per day, 7 days per week, 365 days per year.
Our administrative office is open from 8:00 a.m. to 5:00 p.m. Monday through Friday, with holiday exceptions.

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Editor's note: Every effort has been made to provide the most accurate data in this report by the Quality and Research Manager within the Department of Pathology: Abigail Grande, MPH.

Department of Pathology Faculty

Joyce L. deJong, DO

Chair and Professor

Medical Examiner

Joseph A. Prahlow, MD

Vice Chair and Professor

Deputy Medical Examiner

Theodore T. Brown, MD

Medical Director and Assistant Professor

Deputy Medical Examiner

Jered B. Cornelison, PhD

Assistant Professor

Forensic Anthropologist

Elizabeth A. Douglas, MD

Assistant Professor

Deputy Medical Examiner

Amanda O. Fisher-Hubbard, MD

Assistant Professor

Chief, Division of Neuropathology

Deputy Medical Examiner

Prentiss Jones, Jr., PhD

Associate Professor

Forensic Toxicologist

Christine M. Pink, PhD

Assistant Professor

Forensic Anthropologist

Brandy L. Shattuck, MD

Assistant Professor

Deputy Medical Examiner

Which Deaths Do We Investigate?

The Michigan Compiled Laws (MCL) 52.202 require the county medical examiner or deputy county medical examiner to investigate the cause and manner of death of an individual under each of the following circumstances:

- The individual dies by violence.
- The individual's death is unexpected.
- The individual dies without medical attendance by a physician, or the individual dies while under home hospice care without medical attendance by a physician or a registered nurse during the 48 hours immediately preceding the time of death, unless the attending physician, if any, is able to determine accurately the cause of death.
- The individual dies as the result of an abortion, whether self-induced or otherwise.
- If a prisoner in a county or city jail dies while imprisoned, the county medical examiner or deputy county medical examiner, upon notification of the death of the prisoner, shall examine the body of the deceased prisoner.

We also consider the National Association of Medical Examiners (NAME) standards in deciding which deaths to investigate, which include:

- Deaths due to violence.
- Known or suspected non-natural deaths.
- Unexpected or unexplained deaths when in apparent good health.
- Unexpected or unexplained deaths of infants and children.
- Deaths occurring under unusual or suspicious circumstances.
- Deaths of persons in custody.
- Deaths known or suspected to be caused by diseases constituting a threat to public health.
- Deaths of persons not under the care of a physician.



Identification of Decedent

In Michigan, MCL 52.205 requires a scientific identification in cases where visual identification of a decedent is impossible as a result of burns, decomposition, or other disfiguring injuries or the death is the result of an accident that involved two or more individuals who were approximately the same age, sex, height, weight, hair color, eye color and race. In these cases, the county medical examiner is required to verify the identity of the decedent through fingerprints, dental records, DNA or another definitive identification procedure.

Indications for Complete Autopsy

The decision regarding whether a complete autopsy should be performed is based on the NAME Autopsy Performance Standards. Consequently, an autopsy is performed when the:

1. Death is known or suspected to have been caused by apparent criminal violence.
2. Death is unexpected and unexplained in an infant or child.
3. Death is associated with police action.
4. Death is apparently non-natural and in custody of a local, state, or federal institution.
5. Death is due to acute workplace injury.
6. Death is caused by apparent electrocution.
7. Death is by apparent intoxication by alcohol, drugs, or poison, unless a significant interval has passed, and the medical findings and absence of trauma are well documented.
8. Death is caused by unwitnessed or suspected drowning.
9. Body is unidentified and the autopsy may aid in identification.
10. Body is skeletonized.
11. Body is charred.
12. Forensic pathologist deems a forensic autopsy is necessary to determine cause or manner of death, or document injuries/disease, or collect evidence.
13. Deceased is involved in a motor vehicle incident and an autopsy is necessary to document injuries and/or determine the cause of death.

What is the difference between Cause of Death & Manner of Death?

The cause of death is (a) the disease or injury that initiated the train of morbid events leading directly to death, or (b) the circumstances of the accident or violence that produced fatal injury.

Manner of death determination is something that originated in the United States. Unlike the cause of death, with thousands of possibilities, in Michigan, manner of death is limited to: *Natural*, *Suicide*, *Accident*, *Homicide* and *Indeterminate*. The fundamental purpose for determining the manner of death is for public health surveillance and vital statistics.

"The inference of manner is much like the inference of cause of death. One creates the equivalent of a differential diagnosis, ranks and prunes the possibilities, and comes to a conclusion as to which is most likely. The difference is in the degree to which the determination relies on external information. There is often little about a bullet-hole that tells one who created it; many wounds are equally consistent with homicide, suicide or even accident. It is necessary to consider investigational data, scene data and history."

- **Natural** deaths are due solely or nearly totally to disease and/or the aging process.
- **Accident** applies when an injury or poisoning (such as a drug overdose) causes death and there is little or no evidence that the injury or poisoning occurred with intent to harm or cause death. In essence, the fatal outcome was unintentional.
- **Suicide** results from an injury or poisoning as a result of an intentional, self-inflicted act.

- **Homicide** occurs when the death results from a volitional act committed by another person to cause fear, harm, or death. Intent to cause death is a common element but is not required for classification as a homicide. It has to be emphasized that the classification of homicide for the purpose of death certification is a "neutral" term and neither indicates nor implies criminal intent, which remains a determination within the province of legal processes.
- **Indeterminate** is a classification used when the information pointing to one manner of death is no more compelling than one or more other competing manners of death, in thorough consideration of all available information.

In general, when death involves a combination of natural processes and external factors, such as injury or poisoning, preference is given to the non-natural manner of death.

The Death Investigation Process

A medical examiner investigator (MEI) responds to nearly all of the death scenes. The medical examiner investigator is trained to recognize the vast majority of the deaths requiring postmortem examinations and, in those cases, immediately arranges for transport to WMed for a postmortem examination. Homicides, infant deaths, and drug overdoses are examples of the deaths that are immediately sent.

If the death does not appear to meet the requirements for a postmortem examination, the MEI contacts the on-call medical examiner to discuss the case before releasing the body to a funeral home. The MEI writes a report documenting their findings and uploads images obtained at the investigation. These reports and photos are reviewed by the medical examiner or deputy medical examiner.

The medical examiner or a deputy medical examiner is assigned to each case and generally uses one of the following approaches in each of the deaths for which our office is responsible:

- **Declined Jurisdiction:** A reported death classified as an attended natural death should be documented as a Declined Jurisdiction case.
- **Direct Release:** The body is released directly from the scene to the funeral home. The MEI at the scene views the body and collects information on the scene, medical history, and social history. This information is provided to the on-call medical examiner who may decide to release a body directly to the funeral home chosen by the family.
- **Storage:** The body will be taken to WMed for temporary storage until a funeral home has been chosen. If family cannot be found or if the family does not take responsibility for the disposition of the remains, an unclaimed remains process ensues.
- **External Examination:** An external examination includes a careful evaluation of the circumstances of the death and an examination of the external surfaces of the body, with possible laboratory/toxicology testing. This includes the production of a written report.
- **Limited Examination:** A limited examination generally is within an anatomic boundary (such as a brain only examination) to recover a foreign body or to answer specific questions. This type of examination may also include

toxicology testing. This type of exam is rare and used in only special circumstances. This includes the production of a written report.

- **Complete Autopsy:** A complete examination includes external and internal examination, with toxicology. This includes the production of a written report.

Cremation Permit Authorizations

MCL 52.210 requires funeral directors and embalmers to obtain a signed permit from the medical examiner for the county in which the death occurred. Our office reviews thousands of cremation permit requests each year. The requests for authorization to cremate involves reviewing the death certificate provided by the funeral director to ascertain that deaths that should have been reported to our office were, in fact, reported. Deaths that were not properly reported are investigated before cremation is authorized. We provide monthly detailed reports to the counties that charge for cremation permits to allow them to send invoices, as needed.

Public Health & Safety

The major purpose of the Medical Examiner's Office is to conduct death investigations. The information obtained from individual death investigations may also be studied collectively to gather information that may be used to address public health and safety issues. Our office participates with the Child Death Review Team in all counties, providing significant information regarding how children died with the goal of preventing future deaths.

With funding from the Michigan Department of Health and Human Services (MDHHS), our team grew to include a public health data analyst specifically to assist with tackling the opioid epidemic. This has involved increased surveillance of all drug-related deaths and more detailed death certification in these types of cases across each county we serve. Our team is now working with MDHHS, the Michigan Public Health Institute (MPHI), and multiple counties to create legislation to create and support Opioid Fatality Review Teams across the state. This opioid-specific review team will identify demographical and geographical trends of drug-related deaths to guide prevention efforts.

In addition to this report, a separate analysis of our office's improved surveillance is available and should be viewed for additional detail of all drug-related deaths reported.

Unclaimed Investigations

When a death occurs, there is not always someone available who is willing and able to claim the decedent and arrange for final disposition with a funeral director. The process varies with whether the decedent had resources to cover the cost of final disposition. If not, our staff members work with the State of Michigan DHHS and area funeral directors to have the decedent cremated. As this process results in an accumulation of unclaimed cremains, we started working with St. Martin of Tours Episcopal Church in Kalamazoo, Michigan in 2019 to bury the cremains. The names of each of the decedents buried in small coffins on the grounds of the church are located on plaques on the outside of the church. This annual event did not occur in 2020 due to the COVID-19 pandemic; however, we hope to resume this respectful disposition of remains as soon as it is safe to do so.

Terms

- “MEI Scene Investigations” are those reported deaths for which an MEI went to the death scene.
- “Deaths Investigated” include MEI Scene Investigations as well as reported deaths that, while may not allow for a scene investigation, involved an investigation beyond the initial report of the death, usually in the form of a records review in response to information provided as part of a cremation request.
- The category “Referrals to Gift of Life” does not include in-hospital deaths reported to the Medical Examiner’s Office, which are referred to Gift of Life by hospital staff rather than the Medical Examiner’s Office.
- For “Accidental Deaths,” the subcategory “Vehicle” consists of deaths that were classified as transportation-related fatalities and includes all forms of transport; drivers/operators, passengers and pedestrians; and types of death that might otherwise fall into a different sub-classification, such as vehicle fires and traumatic asphyxia.

Important note regarding the data in this report:

The data reflects the county where the individual was pronounced dead rather than the county of residence or the county in which the incident leading to death might have occurred. If a motor vehicle collision occurs in County A, and an individual injured in the collision is transported to and eventually reported dead in County B, the death is reported to the Medical Examiner of County B. Consequently, counties with major medical centers typically have a much higher number of deaths with injuries that may have occurred in another county.

COVID-19

In March of 2020, the COVID-19 pandemic changed the way we lived and worked in a moment’s notice. Our investigative and autopsy teams adjusted safety protocols and implemented new testing procedures to adhere to CDC guidelines while continuing to serve our communities as essential healthcare workers.

The end of this report will provide data for the COVID-19-related deaths reported to our office during the pandemic. We will outline the number of decedents tested in both the field and in the autopsy suite and capture the overall increase in deaths with an emphasis on how the surge of deaths affected our office. However, our data does not capture the full burden of the pandemic on the communities and healthcare systems in the counties that we serve, as the majority of COVID-19-related deaths took place in a hospital setting, thus not requiring notification to the Medical Examiner’s Office.

Of significance, the total number of deaths in each county increased, sometimes to record levels. When the number of deaths increase, so do the number of deaths reported to our office, the number of deaths investigated, and the number of postmortem examinations needed. This increase has continued well into 2021 and our sincere hope is that the numbers begin to decline.

ALLEGAN COUNTY

Summary of All Allegan County Cases

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Total Deaths in the County	607	549	602	657	705	753	745	788	772	819 ¹	973 ²
Deaths Reported to the ME	164	172	162	182	193	176	203	188	197	219	291
Deaths Investigated	N/A	N/A	145	164	189	170	192	164	191	199	278
MEI Scene Investigations	147	155	143	160	177	152	174	158	185	179	250
Death Certificates by ME	98	83	78	76	97	77	85	76	88	88	120
Bodies Transported to WMed	80	68	63	58	74	66	62	69	72	69	90
Complete Autopsy	57	51	43	49	63	32	36	45	41	37	54
Limited Autopsy	4	2	6	1	2	2	5	2	2	3	6
External Examination	16	13	11	5	7	18	17	13	24	21	23
Storage Only at WMed	3	2	3	3	2	14	4	9	5	8	7
Total Cases with Toxicology	70	51	54	54	70	47	52	54	59	55	79
Unidentified Remains After Exam	0	0	0	0	2	1	0	0	1	2	0
Referrals to Gift of Life	14	35	38	32	62	64	63	73	61	55	97
Tissue Donations	4	3	4	0	5	8	5	6	4	11	9
Cornea Donations	1	3	5	0	6	7	4	7	4	5	5
Unclaimed Investigations	0	2	2	1	2	3	1	2	2	8	9
Exhumations	0	0	0	0	0	0	0	0	0	0	0

Cremation Permit Authorizations, Allegan County

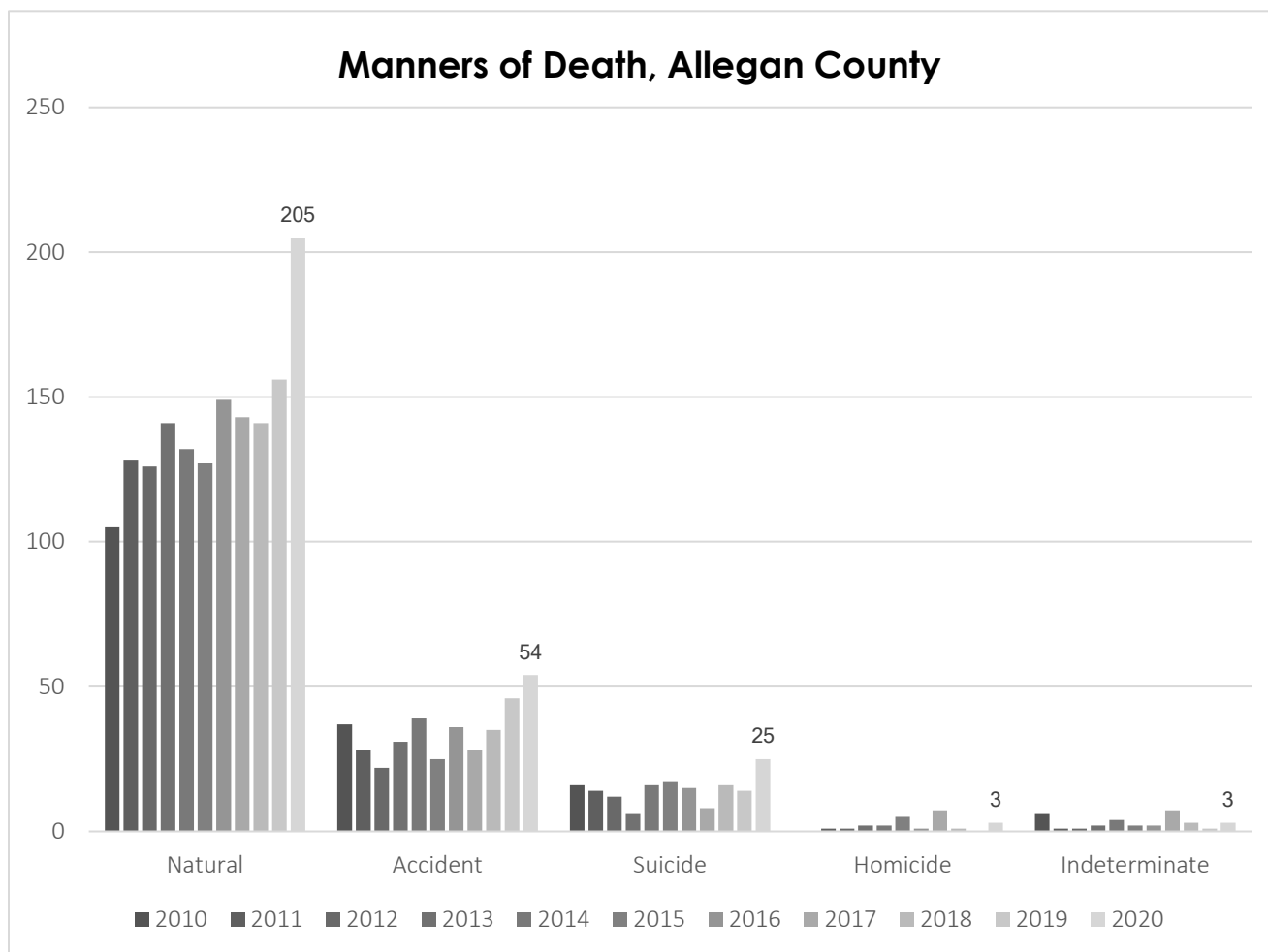
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Cremation Permits	287	300	299	350	409	404	442	469	487	519	650
% of Total Deaths with Cremation	47%	55%	50%	53%	58%	54%	60%	59%	63%	63%	67%

¹ Updated total number of deaths occurring in the county

² Provisional total number of deaths occurring in the county

Manners of Death Reported, Allegan County

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Natural	105	128	126	141	132	127	149	143	141	156	205
Accident	37	28	22	31	39	25	36	28	35	46	54
Suicide	16	14	12	6	16	17	15	8	16	14	25
Homicide	0	1	1	2	2	5	1	2	1	0	3 ¹
Indeterminate	6	1	1	2	4	2	2	7	3	1	3 ²
Total	164	172	162	182	193	176	203	188	196	217	290³



¹ Includes (1) Homicide via unspecified means, missing since 1989

² Includes (1) Mixed drug intoxication; (1) Motor vehicle collision; (1) Excited delirium due to acute drug intoxication

³ Does not include (1) Synthetic tongue

Deaths Reported by Age (in years), Allegan County¹

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2010	0	0	1	1	9	21	55	74
2011	0	0	1	3	9	14	49	95
2012	0	0	0	0	5	20	63	74
2013	2	0	0	0	7	17	57	99
2014	3	0	0	1	6	16	73	92
2015	0	1	1	5	7	15	59	87
2016	0	1	0	0	5	26	58	112
2017	3	1	0	2	3	17	54	106
2018	1	3	0	2	4	29	55	102
2019	1	0	0	0	6	22	57	131
2020 ²	0	0	0	4	7	33	99	147

Pediatric Deaths, Allegan County

The four deaths of individuals under 18 years of age include:

1. 11-17 years old
 - a. (1) Homicide by unspecified means, 1989 missing person; homicide
 - b. (1) Hanging; suicide
 - c. (1) Lymphocytic myocarditis; natural
 - d. (1) Shotgun wound of head; suicide

¹ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

² Does not include (1) Synthetic tongue

Accidental Deaths by Mechanism, Allegan County

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Vehicle	15	12	13	9	11	10	9	12	12	9	18
Drug-Related	6	7	3	10	20	7	11	10	9	17	14 ¹
Drowning	1	2	0	1	1	0	1	3	3	1	3 ²
Fall	7	4	2	7	5	5	10	3	10	12	15
Fire	3	2	3	1	0	0	0	0	0	1	0
Environmental Exposure	0	0	0	2	0	2	1	0	0	1	2 ³
Asphyxia	3	2	1	0	0	0	2	0	2	3	2 ⁴
Other	2	0	0	2	2	1	2	0	0	2	0
Total	37	29	22	31	39	25	36	28	35⁵	46	54

Drug-Related Deaths by Manner, Allegan County⁶

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Accident	6	7	3	10	20	7	11	10	9	17	14
Suicide	2	3	0	1	4	0	0	0	2	0	0
Indeterminate	2	0	1	0	0	0	1	2	0	0	2
Total	10	10	4	11	24	7	12	12	11	17	16
Total involving opioid(s)	N/A	N/A	N/A	N/A	N/A	6	8	6	8	13	11
% of Accidental and Indeterminate Deaths Involving Opioids	N/A	N/A	N/A	N/A	N/A	86%	67%	50%	78%	76%	69%

¹ Includes (1) Mixed drug intoxication associated with possible hypothermia

² Includes (1) Drowning associated with mixed drug intoxication

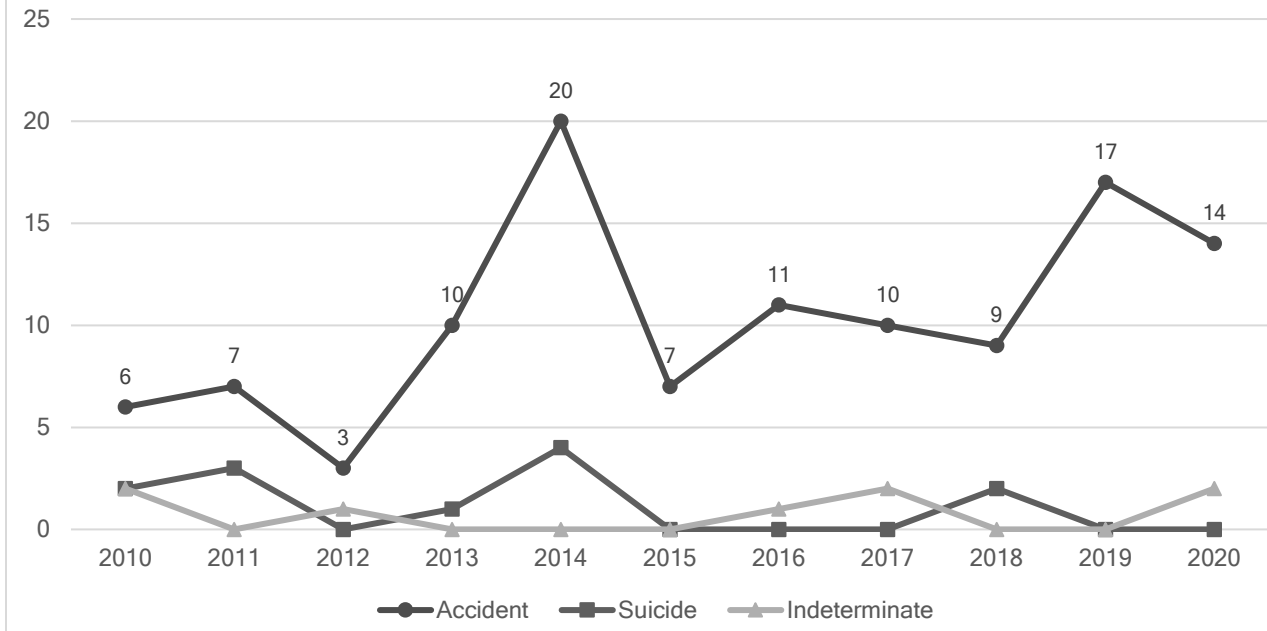
³ Includes (1) Hypothermia associated with acute drug intoxication

⁴ Includes (1) Choking associated with acute alcohol intoxication; (1) Compression asphyxia due to trench collapse

⁵ (1) Death categorized twice (drowning & drug-related)

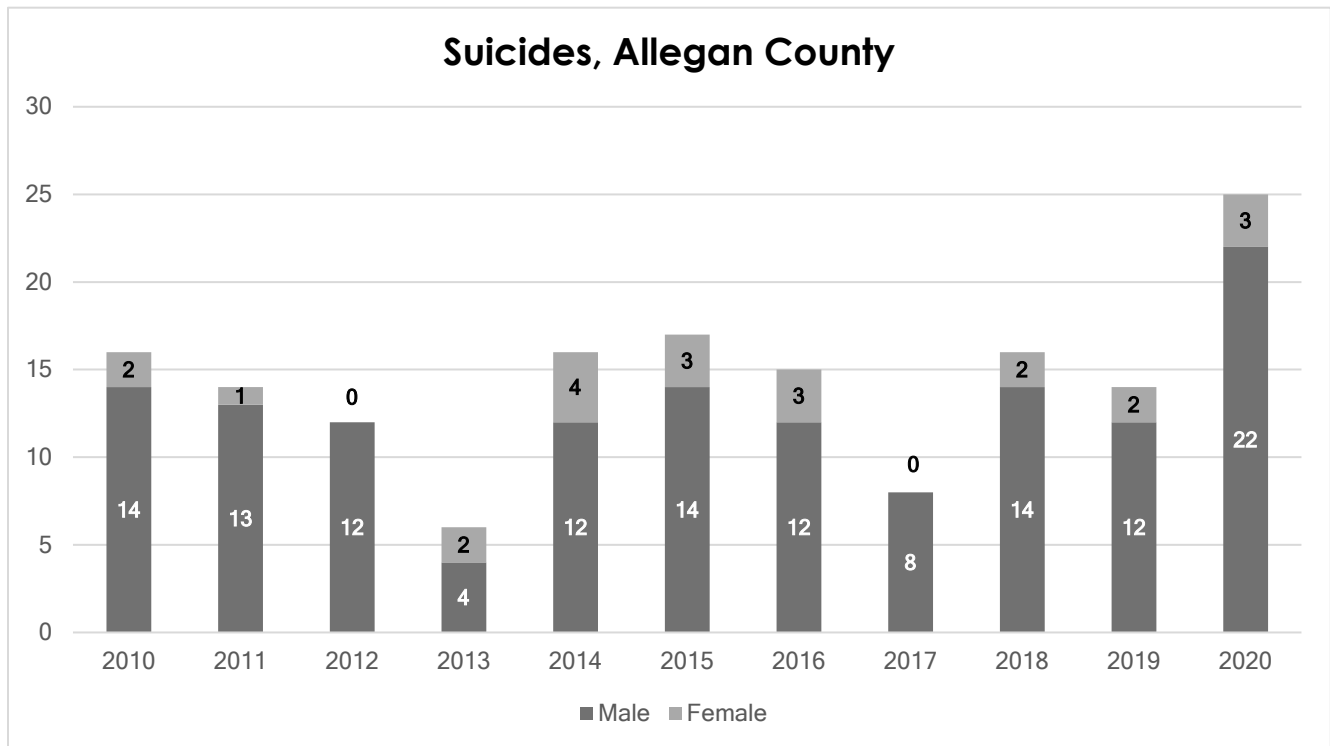
⁶ Acute alcohol intoxications are defined as drug-related deaths and are included in this data.

Drug-Related Deaths, Allegan County



Suicides by Sex & Age, Allegan County

Year	Total	Male	Female	0 – 17	18 - 25	26 - 44	45 - 64	65 +
2010	16	14	2	0	3	8	2	3
2011	14	13	1	0	1	7	4	2
2012	12	12	0	0	1	3	6	2
2013	6	4	2	0	1	2	2	1
2014	16	12	4	0	1	4	8	3
2015	17	14	3	2	4	1	5	5
2016	15	12	3	0	3	6	3	3
2017	8	8	0	0	2	0	3	3
2018	16	14	2	0	0	7	7	2
2019	14	12	2	0	3	4	3	4
2020	25	22	3	2	1	5	14	3



Suicides by Mechanism, Allegan County

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Firearm	6	6	9	3	11	11	10	7	8	6	15
Hanging	6	3	3	0	1	4	4	0	5	6	7
Carbon Monoxide	1	1	0	1	0	0	1	1	0	0	1
Drug Intoxication	2	2	0	1	4	0	0	0	1	0	0
Motor Vehicle	1	2	0	1	0	0	0	0	1	0	1
Sharp Force Trauma	0	0	0	0	0	0	0	0	0	1	0
Asphyxia/Suffocation	0	0	0	0	0	2	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	1	1	1 ¹
Total	16	14	12	6	16	17	15	8	16	14	25

¹ (1) Jump from height

BARRY COUNTY

Summary of All Barry County Cases¹

	2015	2016 ²	2018	2019	2020
Total Deaths in the County	416	399	390	399 ³	453 ⁴
Deaths Reported to the ME	125	130	146	121	161
Deaths Investigated	118	124	131	108	147
MEI Scene Investigations	112	120	128	103	132
Death Certificates by ME	53	57	52	54	52
Bodies Transported to WMed	43	47	41	38	35
Complete Autopsy	35	37	25	28	22
Limited Autopsy	1	0	1	2	2
External Examination	6	8	12	8	7
Storage Only at WMed	1	2	3	0	4
Total cases with Toxicology	N/A	N/A	35	37	28
Unidentified Remains After Exam	N/A	N/A	0	0	0
Referrals to Gift of Life	40	48	44	22	44
Tissue Donations ⁵	6	17	3	3	2
Cornea Donations	N/A	N/A	0	1	1
Unclaimed Investigations	1	0	1	0	4
Exhumations	N/A	N/A	0	0	0

Cremation Permit Authorizations, Barry County

	2018	2019	2020
Cremation Permits	262	251	303
% of Total Deaths with Cremation	67%	63%	67%

¹ Data for 2017 is not available at the time this report is authored

² Data from years 2015-2016 obtained from Sparrow Hospital

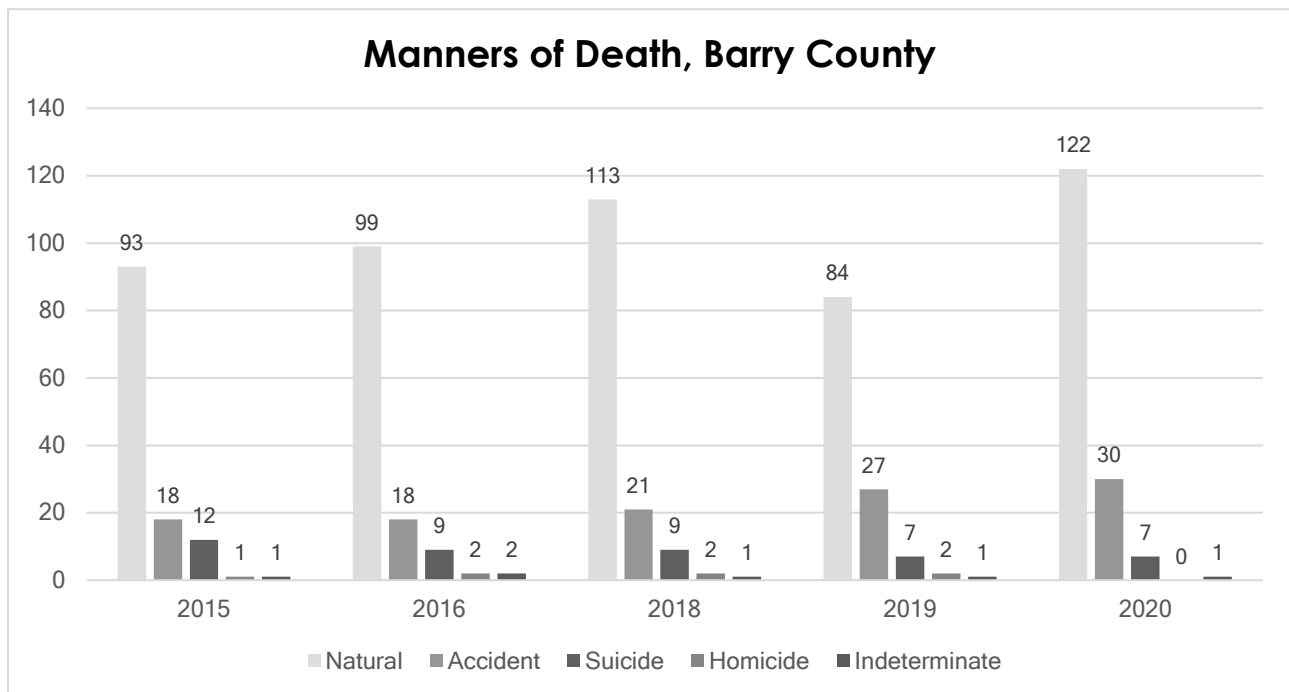
³ Updated total number of deaths occurring in the county

⁴ Provisional total number of deaths occurring in the county

⁵ 2016 and 2017 data include both tissue and cornea donations combined

Manners of Death Reported, Barry County¹

	2015	2016	2018	2019	2020
Natural	93	99	113	84	122
Accident	18	18	21	27	30
Suicide	12	9	9	7	7
Homicide	1	2	2	2	0
Indeterminate	1	2	1	1	1 ²
Total	125	130	146	121	160³



Deaths Reported by Age (in years), Barry County⁴

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2018	0	0	0	1	0	8	46	89
2019	1	0	0	2	5	12	30	71
2020	3	0	0	0	4	13	42	98

¹ Data from years 2015-2016 obtained from Sparrow Hospital

² (1) Unexplained sudden death (of infant) associated with illicit drug exposure; indeterminate

³ Does not include (1) Stillbirth investigation (cremation authorization)

⁴ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

Pediatric Deaths, Barry County

The three deaths of individuals under 18 years of age include:

1. <1 year old
 - a. (1) Unexplained sudden death (of infant) associated with illicit drug exposure; indeterminate
 - b. (1) Extreme prematurity; natural
 - c. (1) Congenital cardiac anomaly; natural

Accidental Deaths by Mechanism, Barry County

	2018	2019	2020
Vehicle	7	11	6
Drug-Related	4	5	10
Drowning	0	3	1
Fall	8	4	10
Fire	0	1	0
Environmental Exposure	0	1	0
Asphyxia	1	2	1 ¹
Other	1	0	2 ²
Total	21	27	30

Drug-Related Deaths by Manner, Barry County³

	2018	2019	2020
Accident	4	5	10
Suicide	0	0	0
Indeterminate	1	1	0
Total	5	6	10
Total involving opioid(s)	2	4	8
% of Accidental and Indeterminate Deaths Involving Opioids	40%	67%	80%

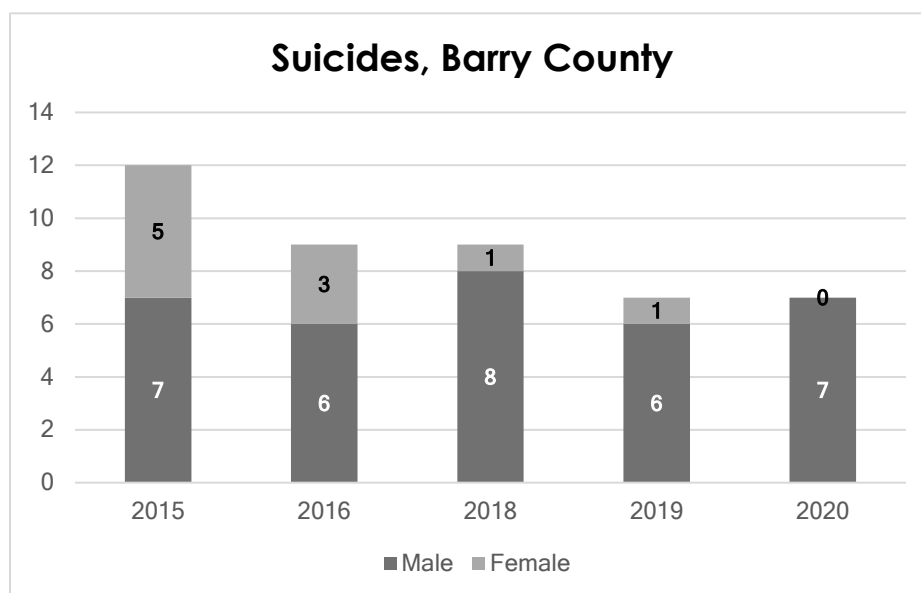
¹ (1) Choking

² Includes (1) Blunt force head injuries due to being struck by falling tree limb; (1) Gunshot wound of chest

³ Acute alcohol intoxications are defined as drug-related deaths and are included in this data.

Suicides by Sex & Age, Barry County

Year	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2015	12	7	5	1	0	7	4	0
2016	9	6	3	1	0	1	5	2
2018	9	8	1	1	0	1	4	3
2019	7	6	1	1	1	0	3	2
2020	7	7	0	0	1	2	3	1



Suicides by Mechanism, Barry County

	2015	2016	2018	2019	2020
Firearm	7	7	7	4	4
Hanging	3	1	1	3	2
Carbon Monoxide	0	0	0	0	1
Drug Intoxication	2	1	0	0	0
Motor Vehicle	0	0	0	0	0
Sharp Force Trauma	0	0	0	0	0
Asphyxia/Suffocation	0	0	0	0	0
Other	0	0	1	0	0
Total	12	9	9	7	7

Summary of All Berrien County Cases

	2019	2020
Total Deaths in the County	1,622	1,867 ¹
Deaths Reported to the ME	430	596
Deaths Investigated	399	540
MEI Scene Investigations	353	461
Death Certificates by ME	152	207
Bodies Transported to WMed	132	152
Complete Autopsy	90	103
Limited Autopsy	5	4
External Examination	26	25
Storage Only at WMed	11	20
Total Cases with Toxicology	110	126
Unidentified Remains After Exam	1	3 ²
Referrals to Gift of Life	80	137
Tissue Donations	7	8
Cornea Donations	4	7
Unclaimed Investigations	10	19
Exhumations	1	0

Cremation Permit Authorizations, Berrien County

	2019	2020
Cremation Permits	1,045	1,218
% of Total Deaths with Cremation	64%	65%

¹ Provisional total number of deaths occurring in the county

² Includes (1) Mandible only, likely historic or prehistoric; (2) Skeletal remains of cold cases taken into our custody from law enforcement archives

Manners of Death Reported, Berrien County

	2019	2020
Natural	321	470
Accident	71	87
Suicide	21	21
Homicide	8	8
Indeterminate	9	6 ¹
Total	430	592²

Deaths Reported by Age (in years), Berrien County³

	< 1	1 - 5	6 - 10	11 - 17	18 – 25	26 - 44	45 - 64	65 +
2019	6	1	1	2	6	58	108	246
2020 ⁴	2	2	0	5	16	55	172	340

Pediatric Deaths, Berrien County

The nine deaths of individuals under 18 years of age include:

1. <1 year old
 - a. (1) Unexplained sudden death associated with maternal diabetes, prematurity; natural
 - b. (1) Unexplained sudden death associated with unsafe sleep; indeterminate
2. 1-5 years old
 - a. (1) Viral myocarditis associated with Mycoplasma pneumoniae co-infection; natural
 - b. (1) Respiratory Syncytial Virus (RSV); natural
3. 11-17 years old
 - a. (2) Inhalation of products of combustion and thermal injuries (house fire); indeterminate
 - b. (1) Multiple gunshot wounds; homicide
 - c. (1) Drowning (lake); accident
 - d. (1) Hanging; suicide

¹ Includes (2) Inhalation of products of combustion associated with thermal injuries (house fire); (1) Gunshot wound of head; (1) Complications due to remote hanging; (1) Carbon monoxide intoxication associated with mixed drug intoxication; (1) Unexplained sudden death (of infant) associated with unsafe sleep

² Does not include (1) Mandible only, likely historic or prehistoric; (2) Skeletal remains of cold cases taken into our custody from law enforcement archives; (1) Stillbirth investigation (cremation authorization)

³ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

⁴ Does not include (1) Mandible only, likely historic or prehistoric; (2) Skeletal remains of cold cases taken into our custody from law enforcement archives

Accidental Deaths by Mechanism, Berrien County

	2019	2020
Vehicle	21	15
Drug-Related	23	37
Drowning	4	9 ¹
Fall	12	15 ²
Fire	2	2 ³
Environmental Exposure	3	4 ⁴
Asphyxia	3	4 ⁵
Other	3	1 ⁶
Total	71	87

Drug-Related Deaths by Manner, Berrien County⁷

	2019	2020
Accident	23	37
Suicide	2	1
Indeterminate	1	0
Total	26	38
Total involving opioid(s)	22	29
% of Accidental and Indeterminate Deaths Involving Opioids	92%	78%

Suicides by Sex & Age, Berrien County

<i>Year</i>	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2019	21	17	4	1	0	9	4	7
2020	21	18	3	1	2	4	8	6

¹ Includes (1) Drowning (bathtub) associated with mixed drug intoxication

² Includes (1) Complications of head injuries with contributing COVID-19 infection

³ Includes (1) Inhalation of smoke containing burning poison ivy (brush fire)

⁴ Includes (1) Hypothermia associated with acute drug intoxication; (1) Chronic alcohol use associated with possible hypothermia

⁵ Includes (2) Asphyxia due to choking; (1) Positional asphyxia; (1) Traumatic asphyxia (pinned beneath vehicle)

⁶ (1) Gunshot wound of chest

⁷ Acute alcohol intoxications are defined as drug-related deaths and are included in this data.

Suicides by Mechanism, Berrien County

	2019	2020
Firearm	16	14
Hanging	3	5
Carbon Monoxide	0	0
Drug Intoxication	2	1
Motor Vehicle	0	0
Sharp Force Trauma	0	0
Asphyxia/Suffocation	0	0
Other	0	1 ¹
Total	21	21

¹ (1) Drowning (lake)

CALHOUN COUNTY

Summary of All Calhoun County Cases

	2014	2015	2016	2017	2018	2019	2020
Total Deaths in the County	1,390	1,378	1,427	1,396	1,495	1,521 ¹	1,783 ²
Deaths Reported to the ME	377	429	411	443	475	508	585
Deaths Investigated	335	392	361	400	415	442	518
MEI Scene Investigations	296	311	307	352	387	381	450
Death Certificates by ME	178	180	186	191	200	176	194
Bodies Transported to WMed	138	164	165	176	170	146	172
Complete Autopsy	103	109	103	102	103	81	112
Limited Autopsy	1	5	4	3	8	8	6
External Examination	20	28	36	46	38	32	27
Storage Only at WMed	14	20	22	25	21	25	27
Total Cases with Toxicology	122	131	113	141	139	112	136
Unidentified Remains After Exam	0	0	0	0	0	0	0
Referrals to Gift of Life	119	115	118	146	107	72	102
Tissue Donations	8	3	11	10	11	6	11
Cornea Donations	8	8	11	8	9	3	5
Unclaimed Investigations	13	8	11	23	24	29	40
Exhumations	1	0	0	0	0	0	0

Cremation Permit Authorizations, Calhoun County

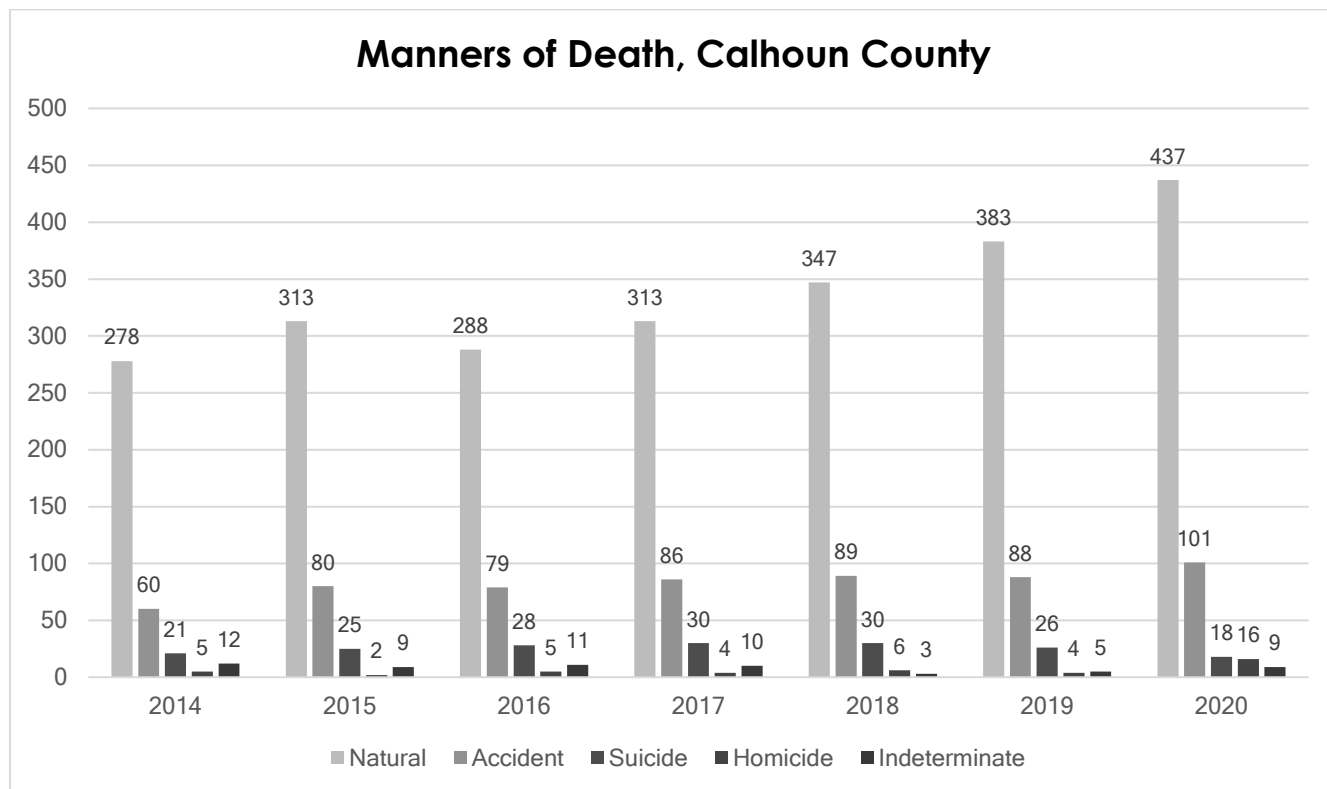
	2014	2015	2016	2017	2018	2019	2020
Cremation Permits	721	742	811	857	901	997	1,176
% of Total Deaths with Cremation	52%	54%	57%	61%	60%	66%	66%

¹ Updated total number of deaths occurring in the county

² Provisional total number of deaths occurring in the county

Manners of Death Reported, Calhoun County

	2014	2015	2016	2017	2018	2019	2020
Natural	278	313	288	313	347	383	437
Accident	60	80	79	86	89	88	101
Suicide	21	25	28	30	30	26	18
Homicide	5	2	5	4	6	4	16
Indeterminate	12	9	11	10	3	5	9 ¹
Total	377	429	411	443	475	506	581²



¹ (1) Unexplained sudden death (of infant) associated with unsafe sleep and viral infection; (1) Unexplained sudden death (of infant) associated with unsafe sleep and Chiari Type I malformation; (1) Unexplained sudden death (of infant) associated with possible unsafe sleep; (1) Unexplained sudden death (of infant) associated with unsafe sleep, prematurity and pulmonary stenosis; (1) Unexplained sudden death (of infant) associated with unsafe sleep, chronic bronchiolitis and viral infection; (1) Cause and manner of death could not be determined; (2) Mixed drug intoxication; (1) Gunshot wound of thigh;

² Does not include (4) Stillbirth investigations (cremation authorizations)

Deaths Reported by Age (in years), Calhoun County¹

	< 1	1 - 5	6 - 10	11 - 17	18 – 25	26 - 44	45 - 64	65 +
2014	6	4	0	3	8	34	148	171
2015	4	0	1	6	11	59	128	215
2016	4	0	2	2	9	53	122	208
2017	3	1	1	1	14	65	140	206
2018	1	0	2	2	9	45	164	241
2019	0	0	1	0	12	53	157	283
2020	6	2	0	0	12	63	184	314

Pediatric Deaths, Calhoun County

The eight deaths of individuals under 18 years of age include:

1. <1 year old
 - a. (1) Craniocerebral trauma; homicide
 - b. (1) Unexplained sudden death (of infant) associated with unsafe sleep and Chiari Type I malformation; indeterminate
 - c. (1) Unexplained sudden death (of infant) associated with unsafe sleep, prematurity and pulmonary stenosis; indeterminate
 - d. (1) Unexplained sudden death (of infant) associated with unsafe sleep, chronic bronchiolitis and viral infection (Rhino/Enterovirus); indeterminate
 - e. (1) Unexplained sudden death (of infant) associated with unsafe sleep and viral infection (Coronavirus HKU1); indeterminate
 - f. (1) Unexplained sudden death (of infant) associated with possible unsafe sleep; indeterminate
2. 1-5 years old
 - a. (1) Multiple injuries; homicide
 - b. (1) Bronchiolitis due to multiple viral respiratory co-infections; natural

¹ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

Accidental Deaths by Mechanism, Calhoun County

	2014	2015	2016	2017	2018	2019	2020
Vehicle	10	21	20	14	15	15	20
Drug-Related	26	44	38	44	49	40	50 ¹
Drowning	0	2	2	3	1	4	2 ²
Fall	16	11	14	19	19	20	19 ³
Fire	5	0	1	0	1	1	0
Environmental Exposure	2	0	0	0	0	3	5 ⁴
Asphyxia	2	0	2	5	3	2	4 ⁵
Other	1	1	2	1	1	3	1 ⁶
Total	62	81	79	86	89	88	101

Drug-Related Deaths by Manner, Calhoun County⁷

	2014	2015	2016	2017	2018	2019	2020
Accident	26	44	37	44	49	40	50
Suicide	3	2	5	3	3	3	2
Indeterminate	2	2	4	5	2	0	2
Total	31	48	46	52	54	43	54
Total involving opioid(s)	N/A	42	40	48	48	36	46
% of Accidental and Indeterminate Deaths Involving Opioids	N/A	91%	88%	94%	92%	88%	87%

¹ Includes (1) Mixed drug intoxication associated with probable mechanical asphyxia

² Includes (1) Drowning (pond), pinned beneath tractor that drove into water

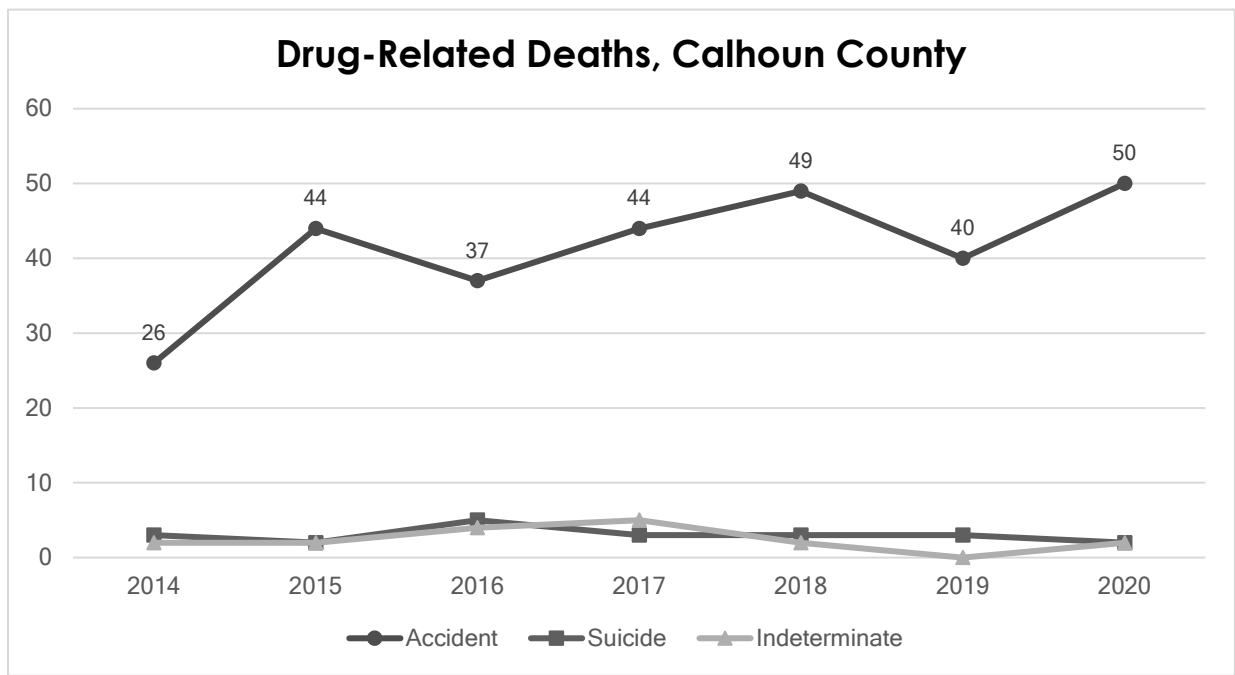
³ Includes (1) Fall associated with possible choking episode

⁴ Includes (1) Probable hypothermia; (1) Hypothermia associated with recent drug use

⁵ (4) Choking

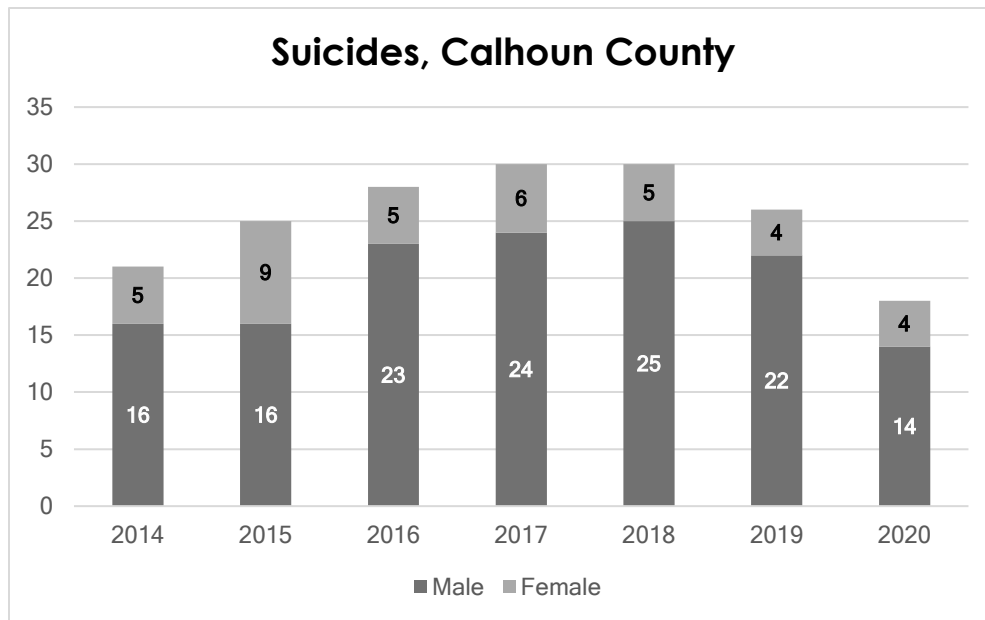
⁶ (1) Craniocerebral trauma due to falling tree limb

⁷ Acute alcohol intoxications are defined as drug-related deaths and are included in this data.



Suicides by Sex & Age, Calhoun County

<i>Year</i>	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2014	21	16	5	1	4	7	8	1
2015	25	16	9	2	2	7	7	7
2016	28	23	5	1	2	8	12	5
2017	30	24	6	0	4	12	7	7
2018	30	25	5	1	2	5	15	7
2019	26	22	4	0	4	9	9	4
2020	18	14	4	0	2	9	7	0



Suicides by Mechanism, Calhoun County

	2014	2015	2016	2017	2018	2019	2020
Firearm	11	14	14	12	17	16	11
Hanging	7	5	6	10	10	5	4
Carbon Monoxide	0	0	2	0	0	0	0
Drug Intoxication	3	2	5	3	3	3	2
Motor Vehicle	0	0	1	2	0	1	1
Sharp Force Trauma	0	0	0	1	0	0	0
Asphyxia/Suffocation	0	2	0	1	0	0	0
Other	0	2	0	1	0	1	0
Total	21	25	28	30	30	26	18

GRAND TRAVERSE COUNTY

Summary of All Grand Traverse County Cases

	2017	2018	2019	2020
Total Deaths in the County	1,306	1,413	1,345 ¹	1,571 ²
Deaths Reported to the ME	380	350	384	495
Deaths Investigated	249	252	278	375
MEI Scene Investigations	122	206	212	211
Death Certificates by ME	153	126	131	158
Bodies Transported to WMed	77	58	65	69
Complete Autopsy	56	45	52	53
Limited Autopsy	2	0	2	3
External Examination	19	13	12 ³	13
Storage Only at WMed	0	0	0	0
Total Cases with Toxicology	73	53	61	64
Unidentified Remains After Exam	1	2	0	1 ⁴
Referrals to Gift of Life	44	37	43	49
Tissue Donations	4	3	1	7
Cornea Donations	4	2	0	2
Unclaimed Investigations	5	7	10	12
Exhumations	0	0	0	0

Cremation Permit Authorizations, Grand Traverse County

	2017	2018	2019	2020
Cremation Permits	1,005	1,108	1,077	1,283
% of Total Deaths with Cremation	76%	78%	80%	82%

¹ Updated total number of deaths occurring in the county

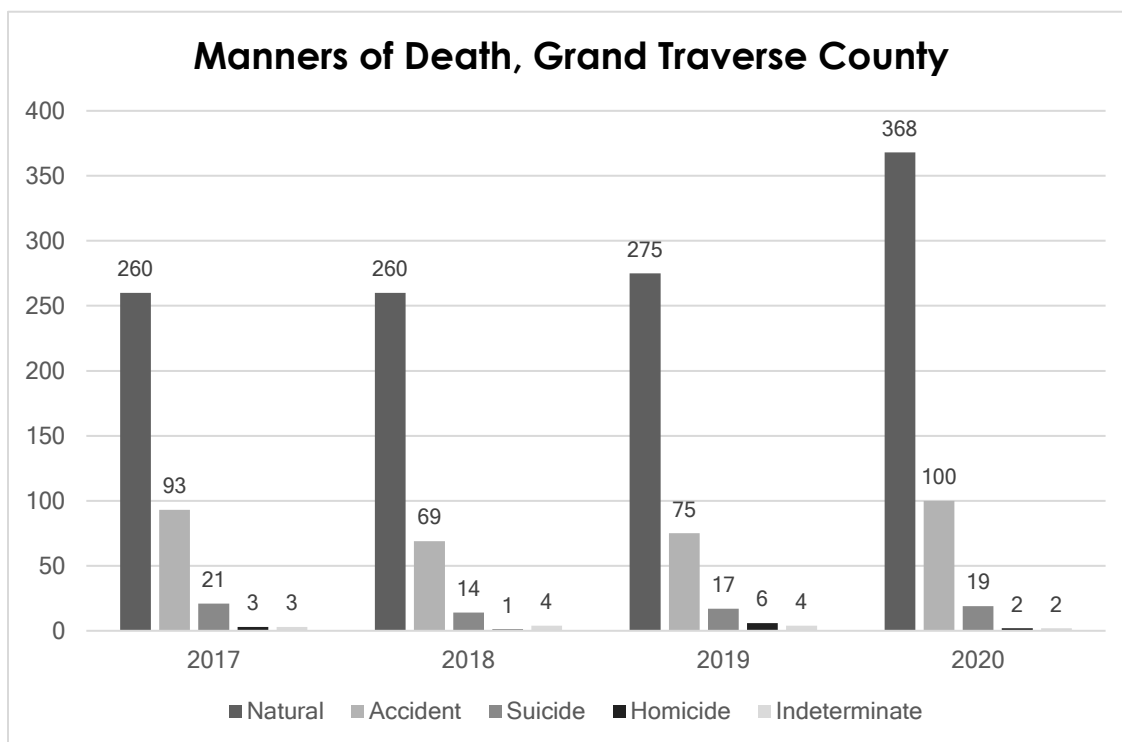
² Provisional total number of deaths occurring in the county

³ Updated to include (1) investigation of death occurring in 2019 but not having examination until 2020.

⁴ (1) Femur only, likely historic

Manners of Death Reported, Grand Traverse County

	2017	2018	2019	2020
Natural	260	260	275	368
Accident	93	69	75	100
Suicide	21	14	17	19
Homicide	3	1	6	2
Indeterminate	3	4	4	2 ¹
Total	380	348	377	491²



Deaths Reported by Age (in years), Grand Traverse County³

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2017	0	0	0	0	7	32	94	229
2018	5	0	0	2	7	22	85	216
2019	4	0	0	4	3	34	94	238
2020 ⁴	7	0	0	1	10	37	122	314

¹ (1) Unexplained sudden death (of infant) associated with unsafe sleep; (1) Hanging

² Does not include (3) Stillbirth investigations (cremation authorizations); (1) Femur only, likely historic

³ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

⁴ Does not include (1) Femur only, likely historic

Pediatric Deaths, Grand Traverse County

The eight deaths of individuals under 18 years of age include:

1. <1 year old
 - a. (5) Prematurity; natural
 - b. (1) Unexplained sudden death (of infant) associated with unsafe sleep; indeterminate
 - c. (1) Trisomy 18; natural
2. 11-17 years old
 - a. (1) Hanging; indeterminate

Accidental Deaths by Mechanism, Grand Traverse County

	2017	2018	2019	2020
Vehicle	23	15	22	18 ¹
Drug-Related	19	9	10	19 ²
Drowning	2	2	2	6 ³
Fall	44	35	34	47 ⁴
Fire	2	1	1	1
Environmental Exposure	0	1	0	4
Asphyxia	1	3	4	3 ⁵
Other	2	3	2	2 ⁶
Total	93	69	75	100

Drug-Related Deaths by Manner, Grand Traverse County⁷

	2017	2018	2019	2020
Accident	19	9	10	19
Suicide	4	1	2	3
Indeterminate	0	0	0	0
Total	23	10	12	22
Total involving opioid(s)	18	8	8	15
% of Accidental and Indeterminate Deaths Involving Opioids	84%	89%	70%	68%

¹ Includes (1) Multiple injuries with acute alcohol intoxication, snowmobile collision

² Includes (1) Acute drug intoxication associated with hypothermia; (1) Acute and chronic alcohol use associated with blunt force injuries due to fall

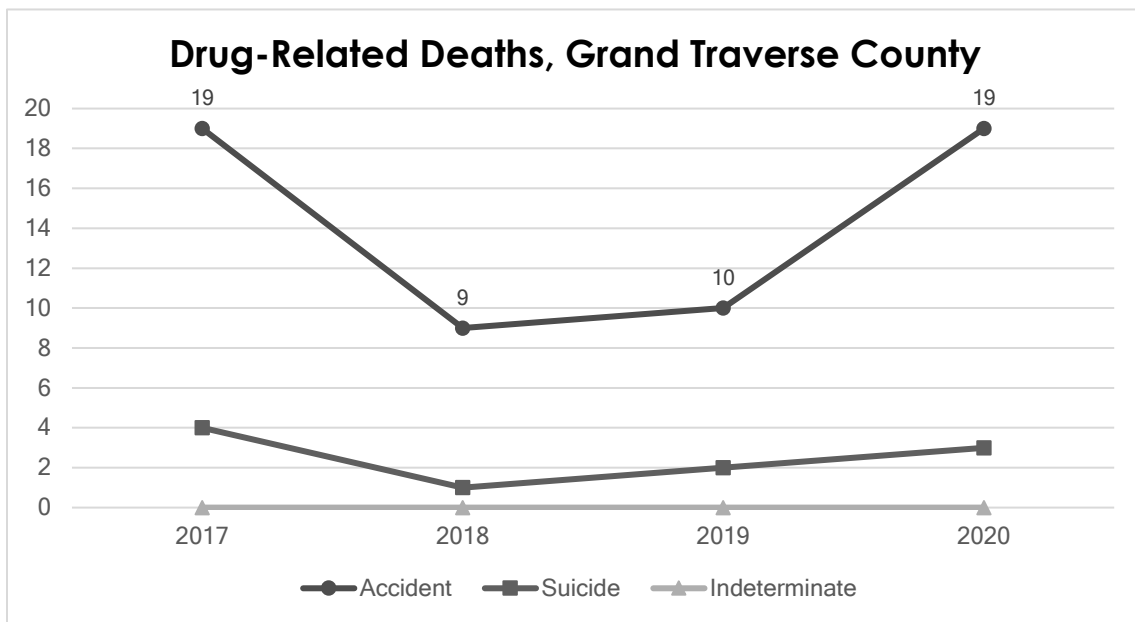
³ Includes (1) Drowning (lake) associated with neck injury due to dive into water

⁴ Includes (1) Fall due to coughing episode associated with COVID-19 infection

⁵ (1) Airway obstruction associated with epilepsy; (1) Probable positional asphyxia; (1) Pinned beneath motor vehicle

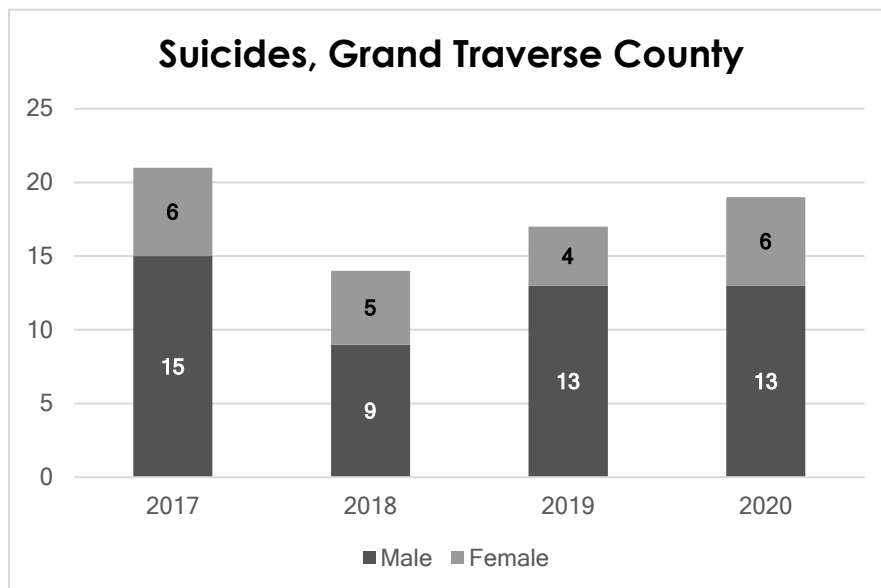
⁶ (2) Blunt force head injuries due to falling tree limb

⁷ Acute alcohol intoxications are defined as drug-related deaths and are included in this data.



Suicides by Sex & Age, Grand Traverse County

Year	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2017	21	15	6	0	3	3	9	6
2018	14	9	5	2	1	6	5	0
2019	17	13	4	3	0	9	3	2
2020	19	13	6	0	3	8	7	1



Suicides by Mechanism, Grand Traverse County

	2017	2018	2019	2020
Firearm	11	5	9	7
Hanging	4	5	4	5
Carbon Monoxide	0	0	1	0
Drug Intoxication	4	1	2	3
Motor Vehicle	1	1	0	1
Sharp Force Trauma	1	1	0	3
Asphyxia/Suffocation	0	0	0	0
Other	0	1	1	0
Total	21	14	17	19

KALAMAZOO COUNTY

Summary of All Kalamazoo County Cases

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Total Deaths in the County	2,582	2,540	2,668	2,684	2,733	2,879	2,840	2,977	2,921 ¹	3,444 ²
Deaths Reported to the ME	828	778	777	750	810	975	991	1,068	1,060	1,242
Deaths Investigated	N/A	556	580	560	646	745	733	782	781	931
MEI Scene Investigations	498	503	549	411	434	560	627	677	650	746
Death Certificates by ME	394	362	358	355	306	390	406	405	401	449
Bodies Transported to WMed	244	233	241	253	247	318	307	330	290	302
Complete Autopsy	178	187	193	174	142	192	189	187	180	188
Limited Autopsy	10	4	4	6	7	7	4	9	7	6
External Examination	50	34	37	37	52	60	64	68	62	60
Storage Only at WMed	6	8	7	36	46	59	50	62	41	44
Total Cases with Toxicology	198	212	222	198	174	222	238	238	224	236
Unidentified Remains After Exam	14	0	0	0	0	0	0	1	0	1 ³
Referrals to Gift of Life	9	46	65	95	113	161	156	129	136	161
Tissue Donations	3	4	4	6	9	22	16	16	17	17
Cornea Donations	2	4	9	9	9	20	10	7	7	10
Unclaimed Investigations	14	9	7	10	10	10	13	41	40	48
Exhumations	0	0	0	0	0	1	0	0	0	0

Cremation Permit Authorizations, Kalamazoo County

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Cremation Permits	1,485	1,467	1,740	1,782	1,672	1,856	1,920	2,101	2,028	2,492
% of Total Deaths with Cremation	58%	58%	65%	66%	61%	64%	68%	71%	70%	72%

¹ Updated total number of deaths occurring in the county

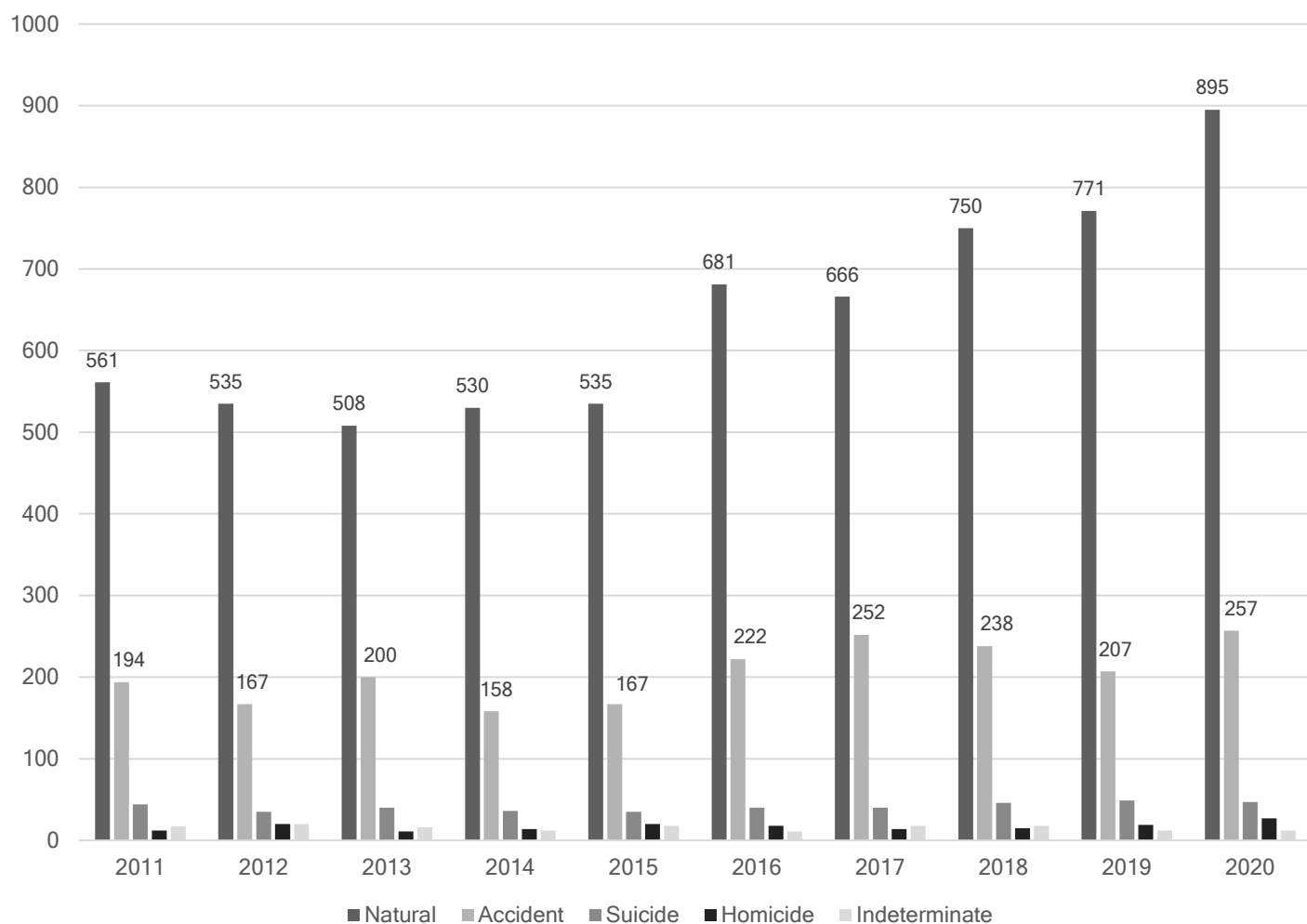
² Provisional total number of deaths occurring in the county

³ (1) Possible cremains, unknown if human

Manners of Death Reported, Kalamazoo County

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Natural	561	535	508	530	588	681	666	750	771	895
Accident	194	167	200	158	151	222	252	238	207	257
Suicide	44	35	40	36	38	40	40	46	49	47
Homicide	12	20	11	14	14	18	14	15	19	27
Indeterminate	17	20	16	12	19	11	18	17	12	12 ¹
Total	828	777	775	750	810	971	990	1066	1058	1238²

Manners of Death, Kalamazoo County



¹ (1) Complications of head trauma (unknown etiology) and acute meningitis associated with chronic alcohol use and hypertensive cardiovascular disease; (1) Mixed drug intoxication; (1) Complications of injuries and natural disease due to fall down stairs; (1) Multiple injuries due to fall from height; (1) Gunshot wound of head; (1) Multiple blunt force injuries due to motor vehicle collision; (2) Multiple injuries, pedestrian struck by motor vehicle; (1) Natural disease complicated by blunt head injury (unknown etiology); (1) Unexplained sudden death (of infant) associated with unsafe sleep and illicit drug exposure; (2) Unexplained sudden death (of infant) associated with unsafe sleep

² Does not include (3) Stillbirth investigations (cremation authorizations); (1) Possible cremains, unknown if human

Deaths Reported by Age (in years), Kalamazoo County¹

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2011	9	6	2	3	32	74	240	461
2012	12	4	3	7	34	79	235	403
2013	14	8	0	11	29	76	209	429
2014	7	3	5	5	29	61	239	399
2015	14	5	3	7	21	82	220	441
2016	5	5	3	12	37	95	269	494
2017	15	6	3	10	35	103	259	513
2018	13	5	1	9	23	97	297	571
2019	6	6	3	5	37	98	293	610
2020	11	4	4	9	28	130	343	709

Pediatric Deaths, Kalamazoo County

The 28 deaths of individuals under 18 years of age include:

1. <1 year old
 - a. (2) Prematurity; natural
 - b. (2) Unexplained sudden death (of infant) associated with unsafe sleep; indeterminate
 - c. (1) Complications of congenital heart defect; natural
 - d. (1) Complications of multiple congenital anomalies and chromosomal abnormality; natural
 - e. (1) Complications of Hirschsprung's disease; natural
 - f. (1) Asphyxia due to unsafe sleep; accident
 - g. (1) Complications of traumatic brain injury; homicide
 - h. (1) Bacterial pneumonia associated with empyema, pericarditis, sepsis; natural
 - i. (1) Unexplained sudden death (of infant) associated with unsafe sleep and illicit drug exposure; indeterminate
2. 1-5 years old
 - a. (1) Embryonic brain tumor; natural
 - b. (1) Complications of multiple injuries, including asphyxia; homicide
 - c. (1) Complications of multiple injuries, including craniocerebral trauma; homicide
 - d. (1) Multiple injuries; homicide
3. 6-10 years old
 - a. (1) Cerebral palsy associated with seizure disorder; natural
 - b. (1) Cerebral palsy associated with seizure disorder and bronchitis/bronchiolitis; natural
 - c. (1) Blunt force head injury, struck by liftgate of truck; accident
 - d. (1) Multiple injuries, including craniocerebral trauma; homicide
4. 11-17 years old
 - a. (2) Multiple blunt force injuries, passenger in roll-over motor vehicle collision; accident

¹ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

- b. (1) Complications of shunt obstruction; natural
- c. (1) Complications of restraint asphyxia; homicide
- d. (1) Hanging; suicide
- e. (1) Mechanical asphyxia due to trench collapse; accident
- f. (1) Gunshot wound of head; suicide
- g. (1) Intraoral shotgun wound of head; suicide
- h. (1) Acute and chronic asthmatic bronchitis; natural

Accidental Deaths by Mechanism, Kalamazoo County

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Vehicle	46	48	60	35	46	58	72	51	45	40 ¹
Drug-Related	33	34	47	35	33	72	61	63	47	69 ²
Drowning	5	2	2	3	1	4	7	9	5	5 ³
Fall	92	67	76	77	57	80	92	100	85	123 ⁴
Fire	5	2	8	3	3	4	5	4	5	6 ⁵
Environmental Exposure	2	4	1	1	1	1	2	3	5	5 ⁶
Asphyxia	6	3	4	2	7	3	6	6	12	6 ⁷
Other	6	7	3	4	3	1	7	3	3	3 ⁸
Total	195	167	200	160	151	223	252	238⁹	207	257

¹ Includes (1) Pedestrian swimmer struck by watercraft propeller

² Includes (1) Mixed drug intoxication associated with hypothermia

³ Includes (1) Drowning (river) associated with mixed drug intoxication

⁴ Includes (1) Fall down stairs associated with alcohol use; (1) Fall associated with COVID-19 infection

⁵ Includes (1) Smoke and soot inhalation with thermal injuries associated with acute alcohol intoxication

⁶ Includes (1) Hypothermia associated with carbon monoxide intoxication

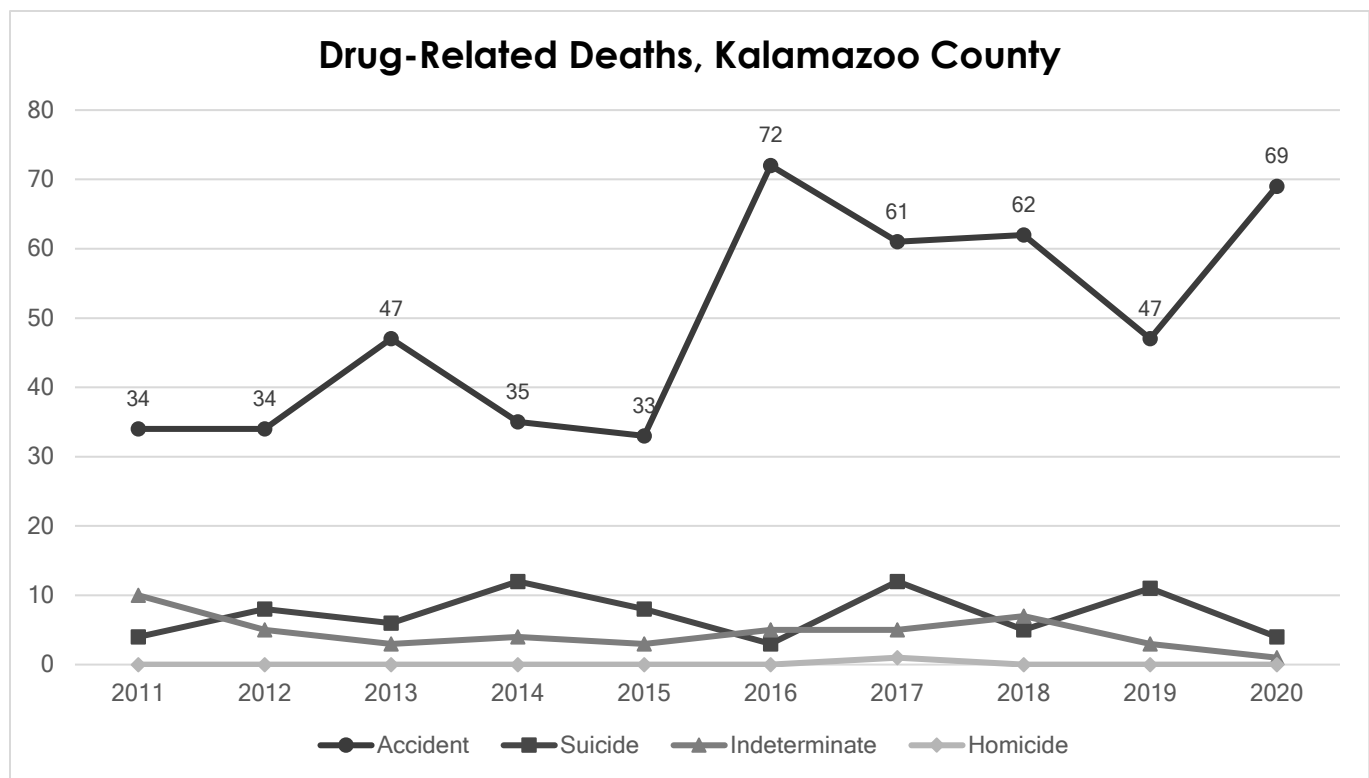
⁷ Includes (1) Positional asphyxia associated with acute and chronic alcohol use; (1) Choking; (1) Positional asphyxia associated with tracheostomy obstruction and acute alcohol intoxication; (1) Unsafe sleep (infant); (1) Probable positional asphyxia associated with acute alcohol intoxication; (1) Mechanical asphyxia due to trench collapse

⁸ (1) Carbon monoxide intoxication; (1) Blunt force head injury, struck by liftgate of truck; (1) Multiple blunt force injuries due to crush injury by metal oil tank

⁹ (1) death is categorized twice (drowning and vehicle-related; vehicle left roadway and entered water)

Drug-Related Deaths by Manner, Kalamazoo County¹

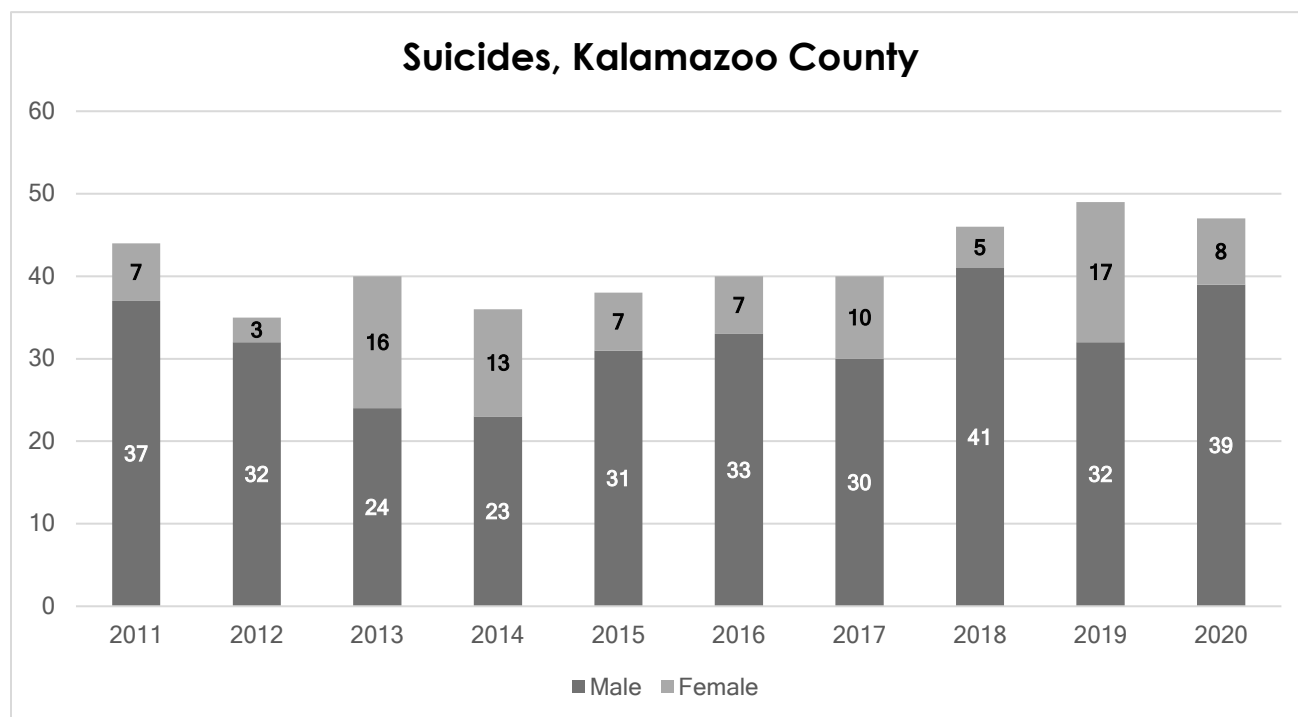
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Accident	34	34	47	35	33	72	61	63	47	69
Suicide	4	8	6	12	8	3	12	5	11	4
Homicide	0	0	0	0	0	0	1	0	0	0
Indeterminate	10	5	3	4	3	5	5	7	3	1
Total	48	47	56	51	44	80	79	75	61	74
Total involving opioid(s)	N/A	N/A	N/A	N/A	30	64	59	51	32	56
% of Accidents and Indeterminate Deaths Involving Opioids	N/A	N/A	N/A	N/A	83%	82%	74%	73%	60%	80%



¹ Acute alcohol intoxications are defined as drug-related deaths and are included in this data.

Suicides by Sex & Age, Kalamazoo County

Year	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2011	44	37	7	0	7	13	16	8
2012	35	32	3	1	3	11	12	8
2013	40	24	16	5	12	4	12	7
2014	36	23	13	0	7	12	10	7
2015	38	31	7	3	6	8	14	7
2016	40	33	7	3	7	13	12	5
2017	40	30	10	1	3	14	14	8
2018	46	41	5	2	9	11	11	13
2019	49	32	17	3	13	14	13	6
2020	47	39	8	3	5	15	19	5



Suicides by Mechanism, Kalamazoo County

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Firearm	20	15	15	14	19	19	14	26	22	21
Hanging	12	8	13	7	9	13	12	13	12	21
Carbon Monoxide	2	1	0	0	1	2	0	0	0	1
Drug Intoxication	4	8	6	12	8	3	12	5	11	4 ¹
Motor Vehicle	0	0	1	1	1	0	0	0	2	0
Sharp Force Trauma	3	1	2	0	0	2	2	0	0	0
Asphyxia/Suffocation	1	1	3	1	0	0	0	1	1	0
Other	1	1	0	1	0	1	0	1	1	0
Total	44	35	40	36	38	40	40	46	49	47

¹ Includes (1) alcohol ingestion, including hand sanitizer

LEELANAU COUNTY

Summary of All Leelanau County Cases

	2017	2018	2019	2020
Total Deaths in the County	148	175	145	187 ¹
Deaths Reported to the ME	39	46	33	45
Deaths Investigated	36	45	33	44
MEI Scene Investigations	24	41	28	31
Death Certificates by ME	21	15	13	11
Bodies Transported to Morgue	10	9	8	7
Complete Autopsy	9	7	6	1
Limited Autopsy	1	0	0	0
External Examination	0	2	2	6
Storage Only	0	0	0	0
Total Cases with Toxicology	10	8	8	6
Unidentified Remains After Exam	0	0	0	0
Referrals to Gift of Life	6	8	6	7
Tissue Donations	0	1	1	1
Cornea Donations	0	0	0	0
Unclaimed Investigations	0	0	0	0
Exhumations	0	0	0	0

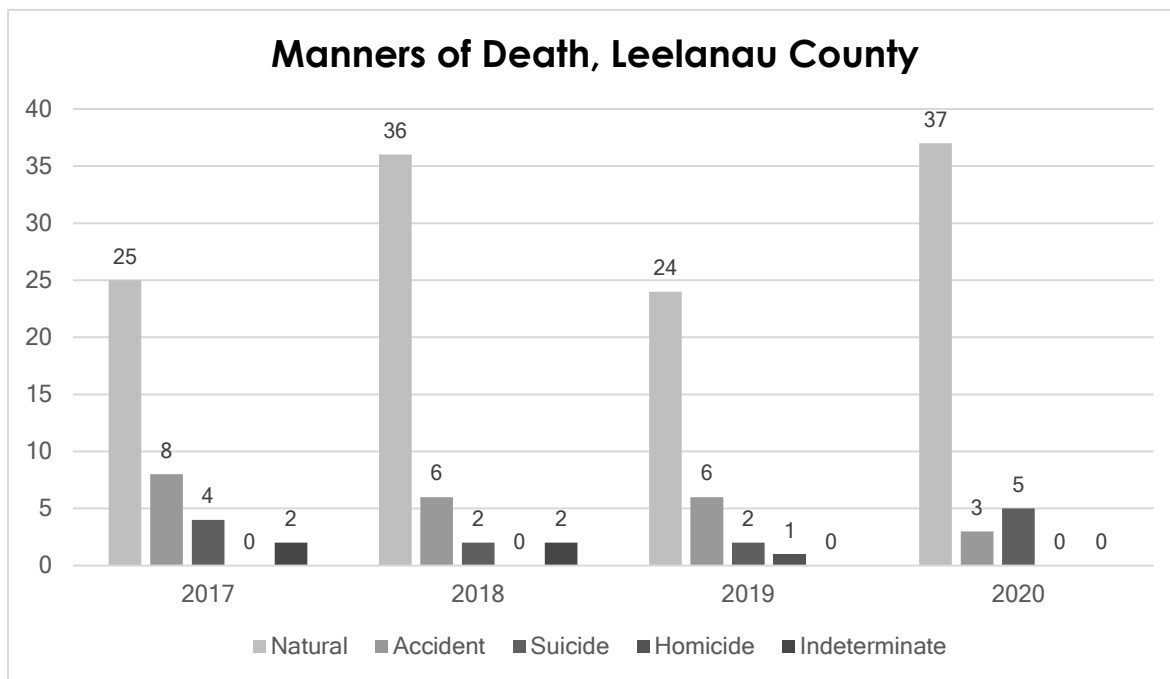
Cremation Permit Authorizations, Leelanau County

	2017	2018	2019	2020
Cremation Permits	105	130	102	132
% of Total Deaths with Cremation	71%	74%	70%	71%

¹ Provisional total number of deaths occurring in the county

Manners of Death Reported, Leelanau County

	2017	2018	2019	2020
Natural	25	36	24	37
Accident	8	6	6	3
Suicide	4	2	2	5
Homicide	0	0	1	0
Indeterminate	2	2	0	0
Total	39	46	33	45



Deaths Reported by Age (in years), Leelanau County¹

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2017	0	0	0	1	3	3	7	25
2018	0	0	1	0	1	3	7	34
2019	0	0	0	0	1	2	5	25
2020	0	0	0	0	0	2	10	33

¹ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

Accidental Deaths by Mechanism, Leelanau County

	2017	2018	2019	2020
Vehicle	2	1	3	1
Drug-Related	1	1	0	1
Drowning	0	2	2	0
Fall	0	1	1	0
Fire	0	0	0	0
Environmental Exposure	0	0	0	0
Asphyxia	0	1	0	1 ¹
Other	1	0	0	0
Total	4	6	6	3

Drug-Related Deaths by Manner, Leelanau County²

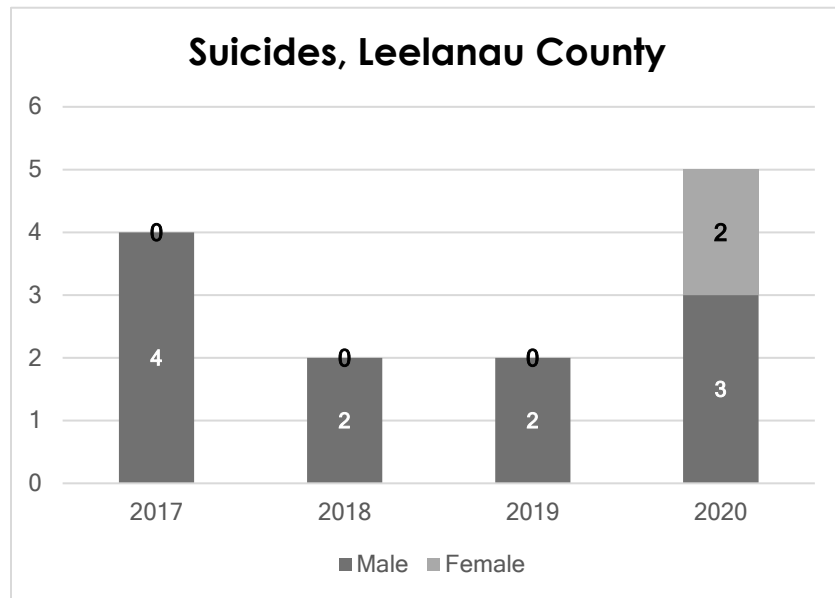
	2017	2018	2019	2020
Accident	1	1	0	1
Suicide	0	0	0	0
Indeterminate	0	0	0	0
Total	1	1	0	1
Total involving opioid(s)	1	0	0	1
% of Accidents and Indeterminate Manners Involving Opioids	100%	0%	0%	100%

Suicides by Sex & Age, Leelanau County

Year	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2017	4	4	0	1	0	0	1	2
2018	2	2	0	0	0	0	0	2
2019	2	2	0	0	0	1	1	0
2020	5	3	2	0	0	1	1	3

¹ (1) Choking

² Acute alcohol intoxications are defined as drug-related deaths and are included in this data.



Suicides by Mechanism, Leelanau County

	2017	2018	2019	2020
Firearm	2	2	2	3
Hanging	1	0	0	2 ¹
Carbon Monoxide	0	0	0	0
Drug Intoxication	0	0	0	0
Motor Vehicle	0	0	0	0
Sharp Force Trauma	0	0	0	0
Asphyxia/Suffocation	0	0	0	0
Other	1	0	0	0
Total	4	2	2	2

¹ Includes (1) Hanging associated with acute drug intoxication

MASON COUNTY

Summary of All Mason County Cases

	2018	2019	2020
Total Deaths in the County	311	287	344 ¹
Deaths Reported to the ME	107	110	111
Deaths Investigated	92	93	97
MEI Scene Investigations	88	84	83
Death Certificates by ME	53	52	34
Bodies Transported to Morgue	37	34	22
Complete Autopsy	29	25	12
Limited Autopsy	0	0	3
External Examination	6	7	7
Storage Only	2	2	0
Total cases with Toxicology	32	31	21
Unidentified Remains After Exam	0	0	1 ²
Referrals to Gift of Life	16	10	19
Tissue Donations	3	2	0
Cornea Donations	0	1	0
Unclaimed Investigations	1	0	0
Exhumations	0	0	0

Cremation Permit Authorizations, Mason County

	2018	2019	2020
Cremation Permits	231	224	288
% of Total Deaths with Cremation	74%	78%	84%

¹ Provisional total number of deaths occurring in the county

² Human skeletal remains recovered from eroding shoreline, multiple decedents (likely historic cemetery)

Manners of Death Reported, Mason County

	2018	2019	2020
Natural	84	82	85
Accident	16	24	17
Suicide	7	2	8
Homicide	0	1	0
Indeterminate	0	1	0
Total	107	110	110¹

Deaths Reported by Age (in years), Mason County²

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2018	0	0	0	3	2	13	25	63
2019	0	0	0	1	5	7	30	67
2020 ³	0	0	0	0	1	10	28	71

Accidental Deaths by Mechanism, Mason County

	2018	2019	2020
Vehicle	5	6	4
Drug-Related	7	2	5
Drowning	1	7	2
Fall	3	6	4
Fire	0	0	0
Environmental Exposure	0	3	0
Asphyxia	0	0	1
Other	0	0	1 ⁴
Total	16⁵	24	17

¹ Does not include (1) Human skeletal remains recovered from eroding shoreline, multiple decedents (likely historic cemetery)

² All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

³ Does not include (1) Human skeletal remains recovered from eroding shoreline, multiple decedents (likely historic cemetery)

⁴ (1) Carbon monoxide intoxication

⁵ (1) death is categorized twice (drug-related and environmental exposure)

Drug-Related Deaths by Manner, Mason County¹

	2018	2019	2020
Accident	7	2	5
Suicide	1	0	0
Indeterminate	0	1	0
Total	8	3	5
Total involving opioid(s)	4	1	5
% of Accidents and Indeterminate Deaths Involving Opioids	57%	33%	100%

Suicides by Sex & Age, Mason County

Year	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2018	7	4	3	1	0	3	3	0
2019	2	1	1	0	1	1	0	0
2020	8	8	0	0	0	2	4	2

Suicides by Mechanism, Mason County

	2018	2019	2020
Firearm	2	2	6
Hanging	4	0	2
Carbon Monoxide	0	0	0
Drug Intoxication	1	0	0
Motor Vehicle	0	0	0
Sharp Force Trauma	0	0	0
Asphyxia/Suffocation	0	0	0
Other	0	0	0
Total	7	2	8

¹ Acute alcohol intoxications are defined as drug-related deaths and are included in this data.

MUSKEGON COUNTY

Summary of All Muskegon County Cases

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Total Deaths in the County	1,625	1,693	1,600	1,730	1,707	1,784	1,759	1,784	1,841	1,846 ₁	2,220 ₂
Deaths Reported to the ME	544	440	481	527	524	605	585	629	662	670	804
Deaths Investigated	N/A	N/A	412	424	453	530	504	468	504	523	628
MEI Scene Investigations	353	310	384	420	444	501	469	425	463	467	538
Death Certificates by ME	213	201	203	216	228	251	231	234	235	248	255
Bodies Transported to Morgue	163	161	132	148	178	159	167	159	161	177	167
Complete Autopsy	135	122	106	120	144	120	114	108	117	134	125
Limited Autopsy	5	10	2	6	2	4	2	4	4	5	4
External Examination	22	21	22	18	18	35	41	43	35	30	34
Storage Only	1	8	2	4	4	0	10	4	4	8	4
Total Cases with Toxicology	147	153	119	142	152	160	136	140	147	160	158
Unidentified Remains After Exam	0	0	0	0	0	0	0	0	0	0	0
Referrals to Gift of Life	27	70	81	93	156	139	109	122	128	104	137
Tissue Donations	3	7	8	9	14	17	12	9	15	12	9
Cornea Donations	3	8	11	12	16	20	11	7	8	6	4
Unclaimed Investigations	0	4	4	3	6	5	7	12	15	14	19
Exhumations	0	0	0	0	0	0	0	0	0	0	0

¹ Updated total number of deaths occurring in the county

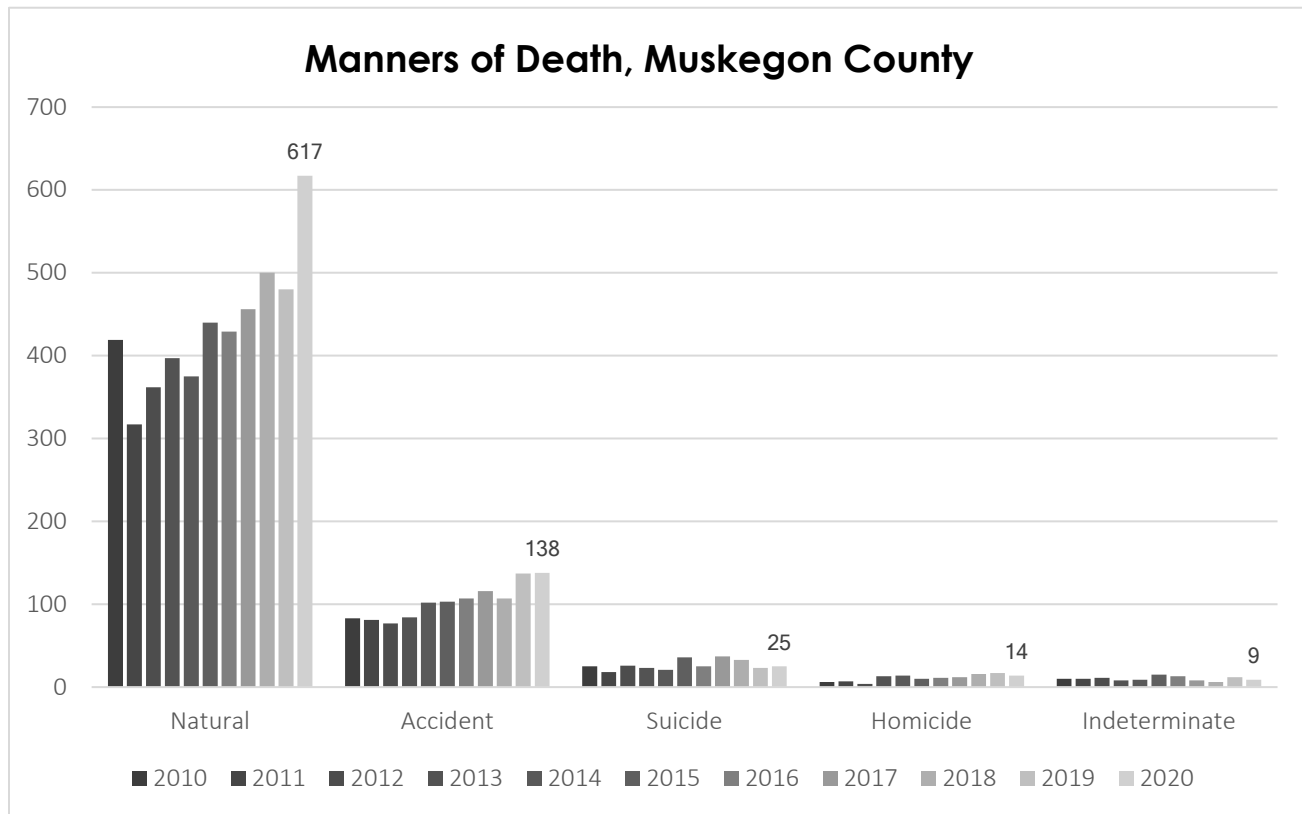
² Provisional total number of deaths occurring in the county

Cremation Permit Authorizations, Muskegon County

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Cremation Permits	893	812	952	986	1,007	1,116	1,138	1,188	1,264	1,383	1,600
% of Total Deaths with Cremation	55%	48%	60%	57%	59%	63%	65%	67%	68%	75%	72%

Manners of Death Reported, Muskegon County

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Natural	419	317	362	397	375	440	429	456	500	480	617
Accident	83	81	77	84	102	103	107	116	107	137	138
Suicide	25	18	26	23	21	36	25	37	33	23	25
Homicide	6	7	4	13	14	10	11	12	16	17	14
Indeterminate	10	10	11	8	9	15	13	8	6	12	9 ¹
Total	544	440	480	525	524	604	585	629	662	669	803²



¹ (1) Hanging; (2) Drowning (lake); (2) Unexplained sudden death (of infant) associated with unsafe sleep; (1) Drowning (sink) associated with natural and psychiatric disease; (1) Multiple blunt force injuries due to motor vehicle collision; (1) Unexplained sudden death (of infant) associated with probable unsafe sleep and illicit drug exposure; (1) Unexplained sudden death (of infant) associated with unsafe sleep and prematurity

² Does not include (1) Stillbirth investigation (cremation authorization)

Deaths Reported by Age (in years), Muskegon County¹

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2010	8	0	2	4	11	47	151	306
2011	3	1	1	4	14	59	134	217
2012	4	3	1	3	14	44	144	267
2013	5	0	0	4	13	48	170	286
2014	4	0	0	8	15	66	155	273
2015	9	1	2	2	24	61	199	304
2016	4	2	1	5	18	55	184	303
2017	3	1	0	8	14	81	168	344
2018	1	2	3	1	16	88	190	344
2019	2	0	0	1	22	74	177	393
2020	6	0	1	6	16	87	199	488

Pediatric Deaths, Muskegon County

The 13 deaths of individuals under 18 years of age include:

1. <1 year old
 - a. (2) Unexplained sudden death (of infant) associated with unsafe sleep; indeterminate
 - b. (1) Asphyxia due to unsafe sleep; accident
 - c. (1) Multiple injuries, including head and neck trauma; homicide
 - d. (1) Unexplained sudden death (of infant) associated with probable unsafe sleep and illicit drug exposure; indeterminate
 - e. (1) Unexplained sudden death (of infant) associated with unsafe sleep and prematurity; indeterminate
2. 6-10 years old
 - a. (1) Multiple blunt force injuries, passenger in motor vehicle collision; accident
3. 11-17 years old
 - a. (3) Multiple gunshot wounds; homicide
 - b. (1) Complications of Goldenhar syndrome; natural
 - c. (1) Complications of cerebral palsy; natural
 - d. (1) Multiple blunt force injuries, unrestrained driver in motor vehicle collision; accident

¹ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

Accidental Deaths by Mechanism, Muskegon County

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Vehicle	16	25	18	13	18	22	22	22	21	33	27
Drug-Related	31	30	20	37	47	39	40	47	40	46	57 ¹
Drowning	3	4	4	4	4	4	2	4	2	5	4 ²
Fall	21	17	27	26	29	29	32	38	37	43	38
Fire	3	3	0	0	1	3	1	0	0	1	3
Environmental Exposure	0	0	0	0	1	1	4	0	1	2	4 ³
Asphyxia	6	1	4	2	2	3	4	2	5	4	4 ⁴
Other	2	1	3	0	1	2	2	3	2	3	1 ⁵
Total	82	81	76	82	103	103	107	116	107⁶	137	138

Drug-Related Deaths by Manner, Muskegon County⁷

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Accident	31	30	20	37	47	39	39	47	40	46	57
Suicide	9	3	5	1	2	7	3	4	10	4	3
Indeterminate	5	3	2	2	5	4	6	3	1	5	0
Total	45	36	27	40	54	50	48	54	51	55	60
Total involving opioid(s)	N/A	N/A	N/A	N/A	N/A	43	41	43	39	43	50
% of Accidents and Indeterminate Deaths Involving Opioids	N/A	N/A	N/A	N/A	N/A	95%	87%	84%	85%	84%	88%

¹ Includes (1) Mixed drug intoxication associated with probable hypothermia

² Includes (1) Drowning (shower) associated with substance abuse

³ Includes (1) Hypothermia associated with acute and chronic alcohol use and natural disease

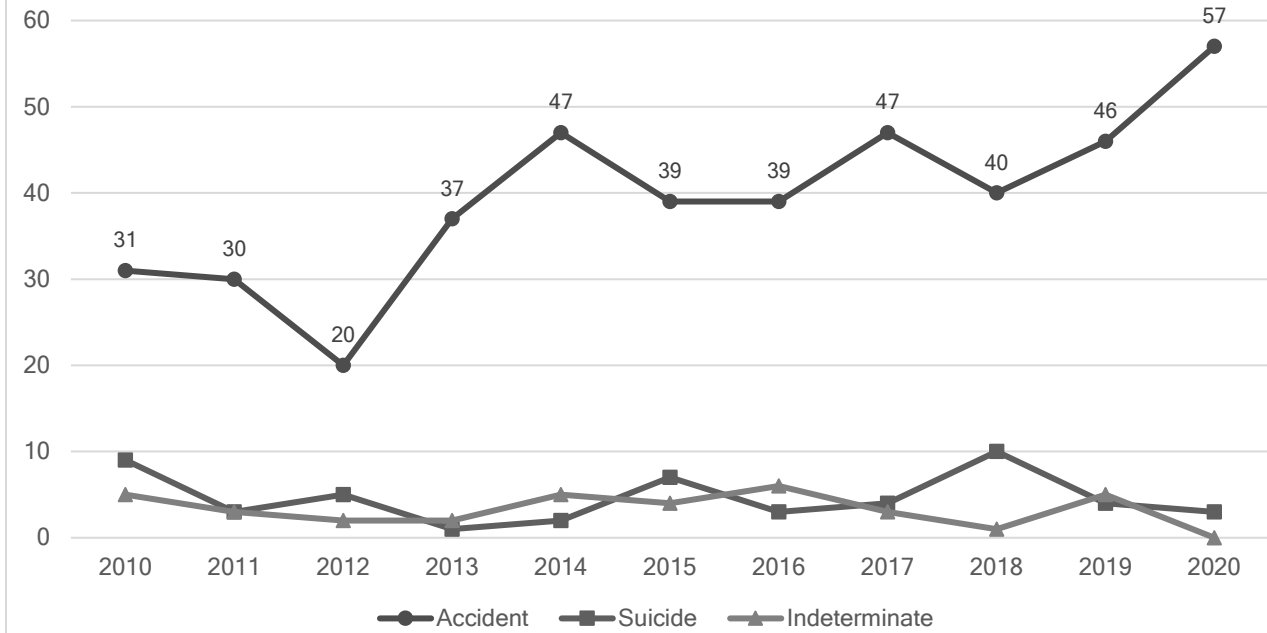
⁴ Includes (1) Overlay (unsafe sleep); (1) Choking; (1) Pinned beneath vehicle; (1) Pinned beneath tractor

⁵ (1) Surgical complication

⁶ (1) Death is categorized twice (drug-related and drowning)

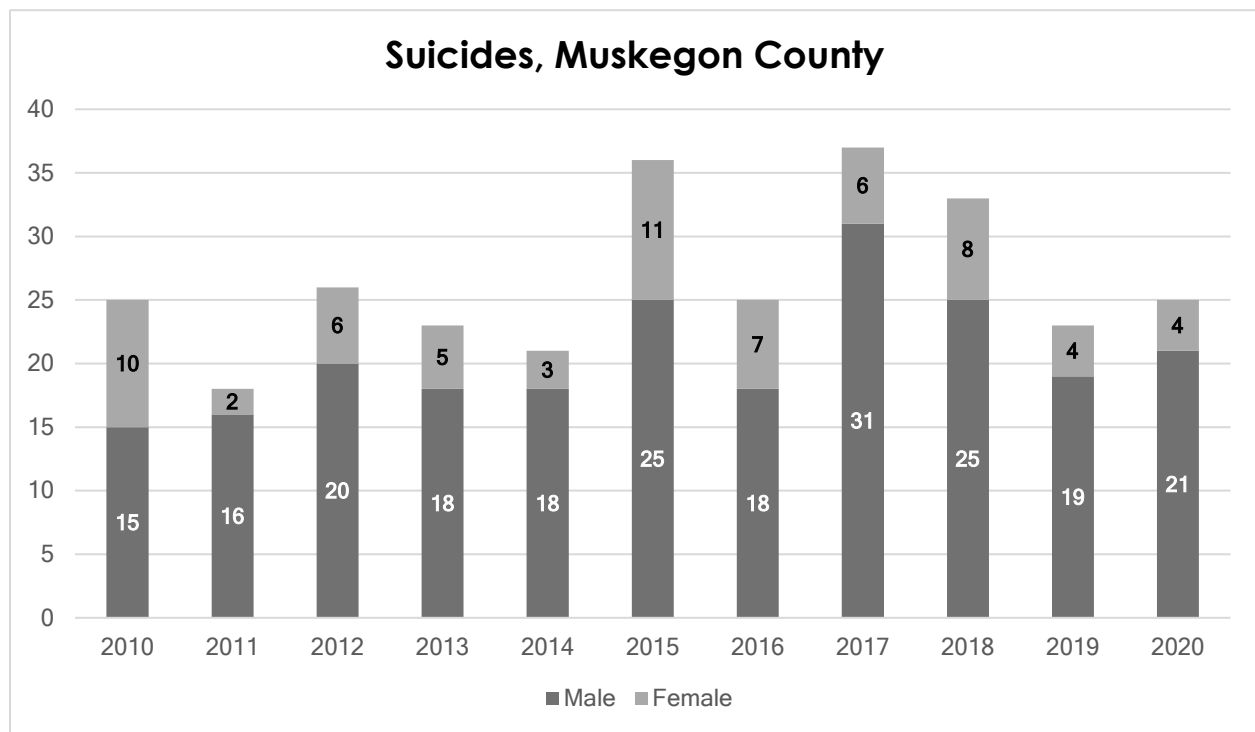
⁷ Acute alcohol intoxications are defined as drug-related deaths and are included in this data.

Drug-Related Deaths, Muskegon County



Suicides by Sex & Age, Muskegon County

Year	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2010	25	15	10	0	1	9	9	6
2011	18	16	2	2	1	7	5	3
2012	26	20	6	1	2	9	8	6
2013	23	18	5	0	2	10	7	4
2014	21	18	3	3	4	3	9	2
2015	36	25	11	0	7	10	8	11
2016	25	18	7	0	2	6	11	6
2017	37	31	6	3	4	10	15	5
2018	33	25	8	0	6	12	9	6
2019	23	19	4	0	3	8	8	4
2020	25	21	4	0	3	9	6	7



Suicides by Mechanism, Muskegon County

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Firearm	9	10	13	9	10	11	15	19	14	13	8
Hanging	5	4	7	7	7	15	5	10	9	5	9
Carbon Monoxide	2	0	0	1	0	1	1	1	0	0	1
Drug Intoxication	9	3	5	1	3	7	2	4	7	4	3
Motor Vehicle	0	0	0	2	1	2	0	0	0	0	0
Sharp Force Trauma	0	0	0	3	0	2	1	0	0	1	0
Asphyxia/Suffocation	0	1	1	0	0	0	1	1	0	0	2 ¹
Other	0	0	0	0	0	0	0	2	3	0	2 ²
Total	25	18	26	23	21	36	25	37	33	23	25

¹ (1) Asphyxia due to plastic bag secured around head; (1) Asphyxia due oxygen displacement by Argon with plastic bag around head

² (1) Drowning (lake); (1) Drowning (pond) with incised wounds of wrists

Summary of Osceola County Cases

	2018 ¹	2019	2020
Total Deaths in the County	187	175	211 ²
Deaths Reported to the ME	62	72	78
Deaths Investigated	58	63	72
MEI Scene Investigations	55	62	66
Death Certificates by ME	31	29	32
Bodies Transported to Morgue	17	23	22
Complete Autopsy	12	12	13
Limited Autopsy	0	2	1
External Examination	4	7	8
Storage Only	1	2	0
Total Cases with Toxicology	16	20	21
Unidentified Remains After Exam	1	1	0
Referrals to Gift of Life	10	16	16
Tissue Donations	1	1	1
Cornea Donations	1	1	1
Unclaimed Investigations	0	1	2
Exhumations	0	0	0

Cremation Permit Authorizations, Osceola County

	2018 ³	2019	2020
Cremation Permits	86	128	151
% of Total Deaths with Cremation	46%	73%	72%

¹ Data provided in this report includes January 1 to December 31, 2018, but WMed served as ME for only April 1 to December 31, 2018.

² Provisional total number of deaths occurring in the county

³ Data includes only those cremation permits reviewed and approved at WMed

Manners of Death Reported, Osceola County

	2018	2019	2020
Natural	44	54	54
Accident	13	12	18
Suicide	3	5	4
Homicide	0	1	1
Indeterminate	1	0	0
Total	61	72	77¹

Deaths Reported by Age (in years), Osceola County²

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2018	1	1	0	1	0	4	13	41
2019	0	1	1	3	0	5	20	42
2020	0	0	0	0	4	11	21	41

Accidental Deaths by Mechanism, Osceola County

	2018	2019	2020
Vehicle	4	6	11
Drug-Related	2	3	2
Drowning	0	2	0
Fall	3	0	4
Fire	0	0	0
Environmental Exposure	0	0	1
Asphyxia	2	1	0
Other	2	0	0
Total	13	12	18

¹ Does not include (1) Stillbirth investigation (cremation authorization)

² All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

Drug-Related Deaths by Manner, Osceola County¹

	2018	2019	2020
Accident	2	3	2
Suicide	0	0	0
Indeterminate	0	0	0
Total	2	3	2
Total involving opioid(s)	1	2	0
% of Accidents and Indeterminate Deaths Involving Opioids	50%	66%	0%

Suicides by Sex & Age, Osceola County

Year	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2018	3	2	1	1	0	1	1	0
2019	5	5	0	0	0	1	3	1
2020	4	4	0	0	1	0	2	1

Suicides by Mechanism, Osceola County

	2018	2019	2020
Firearm	2	4	3
Hanging	1	1	1
Carbon Monoxide	0	0	0
Drug Intoxication	0	0	0
Motor Vehicle	0	0	0
Sharp Force Trauma	0	0	0
Asphyxia/Suffocation	0	0	0
Other	0	0	0
Total	3	5	4

¹ Acute alcohol intoxications are defined as drug-related deaths and are included in this data.

ST. JOSEPH COUNTY

Summary of St. Joseph County Cases

	2017	2018	2019	2020
Total Deaths in the County	508	530	507 ¹	541 ²
Deaths Reported to the ME	164	157	150	200
Deaths Investigated	155	150	145	196
MEI Scene Investigations	147	141	134	172
Death Certificates by ME	66	69	70	74
Bodies Transported to Morgue	56	67	61	64
Complete Autopsy	34	39	34	42
Limited Autopsy	1	2	3	4
External Examination	14	20	17	11
Storage Only	7	5	7	7
Total Cases with Toxicology	43	55	51	54
Unidentified Remains After Exam	2	0	1	0
Referrals to Gift of Life	53	45	41	71
Tissue Donations	7	6	6	4
Cornea Donations	2	3	4	1
Unclaimed Investigations	1	4	8	6
Exhumations	0	0	0	0

Cremation Permit Authorizations, St. Joseph County

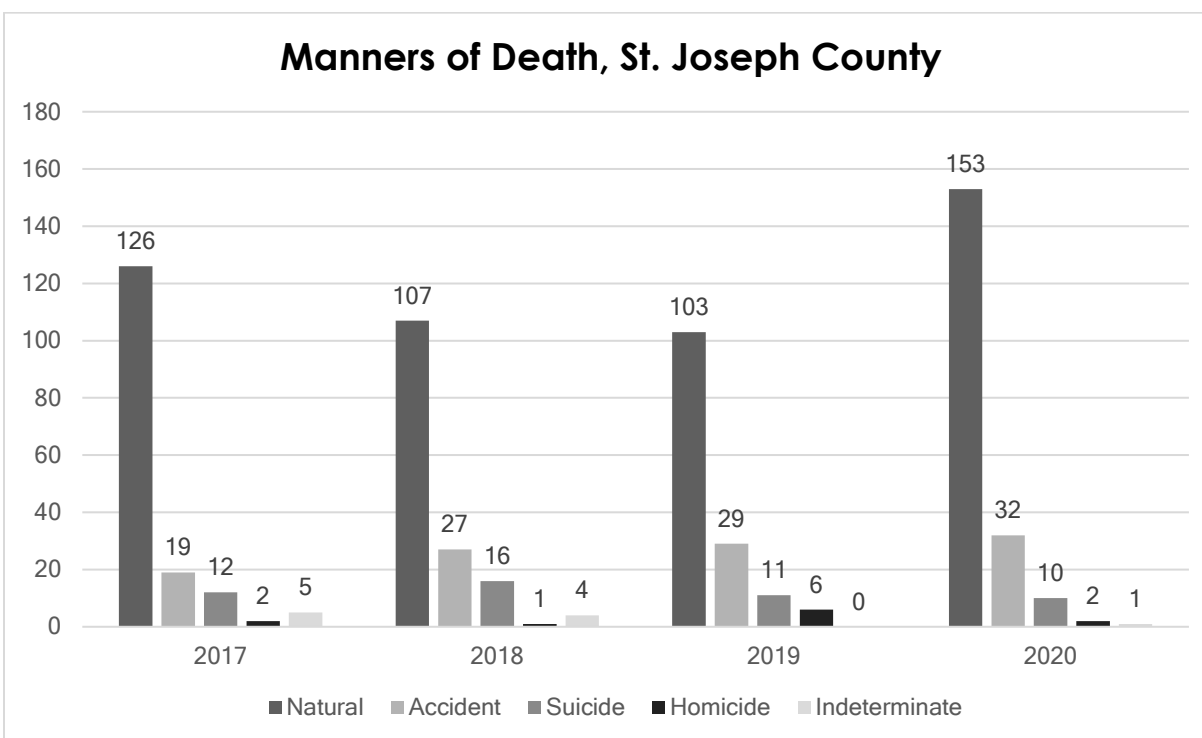
	2017	2018	2019	2020
Cremation Permits	309	306	327	386
% of Total Deaths with Cremation	61%	58%	65%	71%

¹ Updated total number of deaths occurring in the county

² Provisional total number of deaths occurring in the county

Manners of Death Reported, St. Joseph County

	2017	2018	2019	2020
Natural	126	107	103	153
Accident	19	27	29	32
Suicide	12	16	11	10
Homicide	2	1	6	2
Indeterminate	5	4	0	1 ¹
Total	164	155	149	198²



Deaths Reported by Age (in years), St. Joseph County³

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2017	1	0	0	1	2	19	60	78
2018	3	2	1	3	9	17	46	70
2019	0	1	0	2	3	23	49	71
2020	2	1	0	1	6	38	66	94

¹ (1) Unexpected sudden death (of infant) associated with unsafe sleep and viral respiratory infection

² Does not include (2) Stillbirth investigations (cremation authorizations)

³ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

Pediatric Deaths, St. Joseph County

The four deaths of individuals under 18 years of age include:

1. <1 year old
 - a. (1) Unexpected sudden death (of infant) associated with unsafe sleep and viral respiratory infection (Coronavirus HKU1); indeterminate
 - b. (1) Positional asphyxia due to wedging associated with unsafe sleep; accident
2. 1-5 years old
 - a. (1) Sepsis due to Group A Streptococcus pyogenes associated with multiple viral respiratory co-infections; natural
3. 11-17 years old
 - a. (1) Inhalation of products of combustion, house fire; accident

Accidental Deaths by Mechanism, St. Joseph County

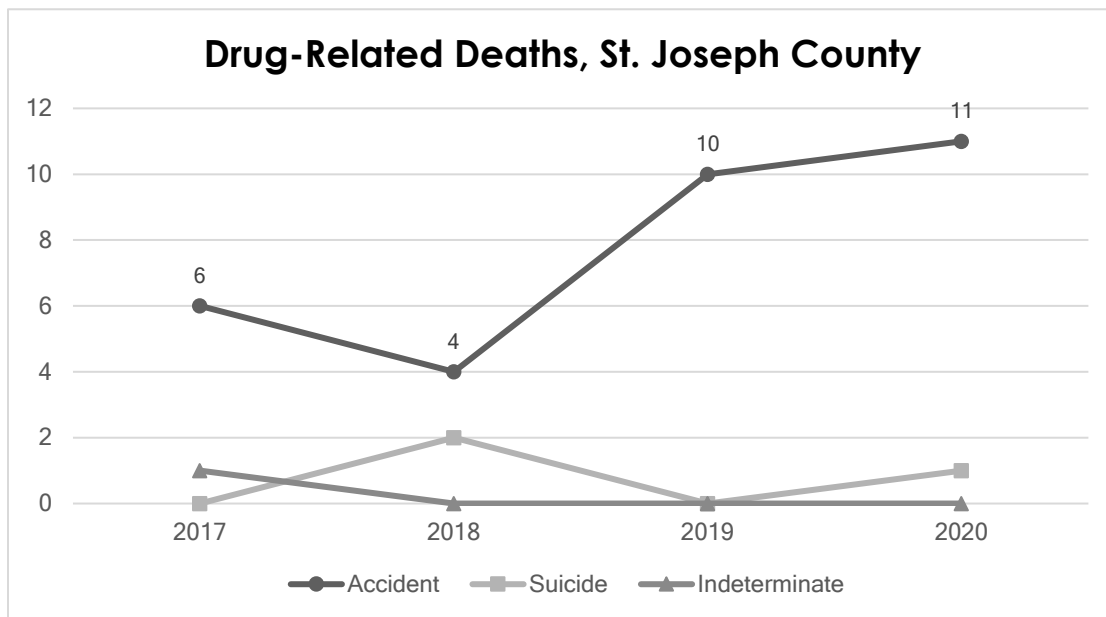
	2017	2018	2019	2020
Vehicle	8	15	11	13 ¹
Drug-Related	6	4	10	11
Drowning	2	1	3	2
Fall	1	3	4	3
Fire	1	4	0	2
Environmental Exposure	0	0	1	0
Asphyxia	1	1	0	1
Other	0	0	0	0
Total	19	27	29	32

Drug-Related Deaths by Manner, St. Joseph County²

	2017	2018	2019	2020
Accident	6	4	10	11
Suicide	0	2	1	1
Indeterminate	1	0	0	0
Total	7	6	11	12
Total involving opioid(s)	6	4	4	11
% of Accidents and Indeterminate Deaths Involving Opioids	86%	75%	40%	91%

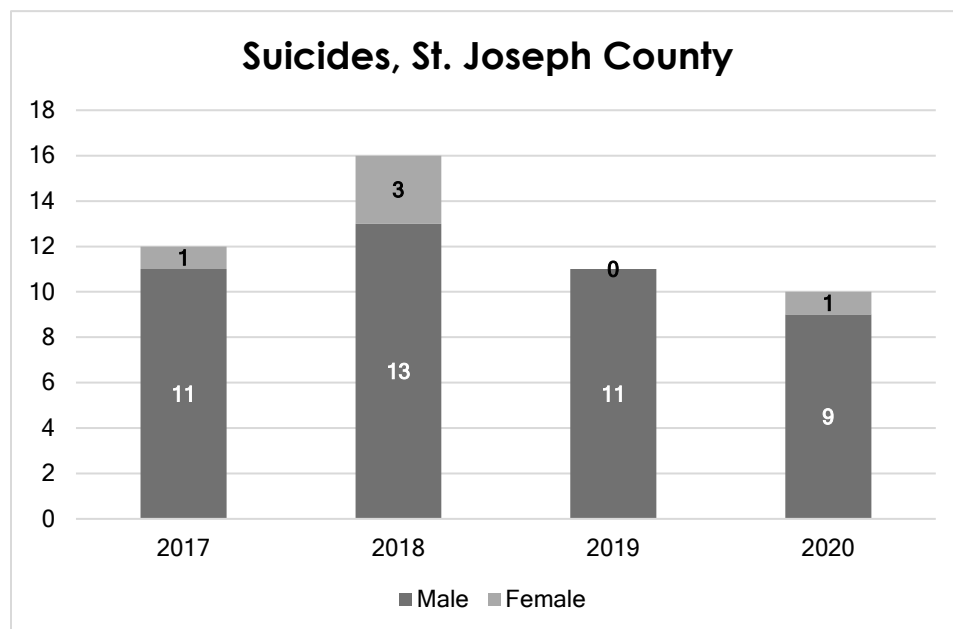
¹ Includes (1) Multiple blunt force injuries with acute drug intoxication

² Acute alcohol intoxications are defined as drug-related deaths and are included in this data.



Suicides by Sex & Age, St. Joseph County

Year	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2017	12	11	1	0	1	6	3	2
2018	16	13	3	3	3	4	4	2
2019	11	11	0	1	1	5	2	2
2020	10	9	1	0	1	3	3	3



Suicides by Mechanism, St. Joseph County

	2017	2018	2019	2020
Firearm	4	7	8	7
Hanging	5	6	1	0
Carbon Monoxide	3	0	1	0
Drug Intoxication	0	2	1	1
Motor Vehicle	0	0	0	0
Sharp Force Trauma	0	0	0	1
Asphyxia/Suffocation	0	1	0	1 ¹
Other	0	0	0	0
Total	12	16	11	10

¹ (1) Self-inflicted strangulation with zip ties secured around neck

VAN BUREN COUNTY

Summary of Van Buren County Cases

	2018	2019	2020
Total Deaths in the County	514	496 ¹	603 ²
Deaths Reported to the ME	162	180	220
Deaths Investigated	146	164	203
MEI Scene Investigations	142	158	188
Death Certificates by ME	61	74	89
Bodies Transported to Morgue	56	62	62
Complete Autopsy	31	40	37
Limited Autopsy	2	2	1
External Examination	20	15	17
Storage Only	3	5	6
Total Cases with Toxicology	44	53	52
Unidentified Remains After Exam	0	0	0
Referrals to Gift of Life	55	45	39
Tissue Donations	8	1	2
Cornea Donations	3	1	2
Unclaimed Investigations	2	3	4
Exhumations	1	0	0

Cremation Permit Authorizations, Van Buren County

	2018	2019	2020
Cremation Permits	322	327	420
% of Total Deaths with Cremation	63%	67%	70%

¹ Updated total number of deaths occurring in the county

² Provisional total number of deaths occurring in the county

Manners of Death Reported, Van Buren County

	2018	2019	2020
Natural	116	127	163
Accident	25	35	44
Suicide	16	9	8
Homicide	5	2	1
Indeterminate	0	6	3 ¹
Total	162	179	219²

Deaths Reported by Age (in years), Van Buren County³

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2018	0	2	1	0	4	13	47	95
2019	0	1	0	1	6	20	52	99
2020	0	0	1	1	7	28	55	127

Pediatric Deaths, Van Buren County

The two deaths of individuals under 18 years of age include:

1. 6-10 years old
 - a. (1) Multiple blunt force injuries, restrained passenger in motor vehicle collision; accident
2. 11-17 years old
 - a. (1) Crushing head trauma, pedestrian pinned between utility pole and vehicle; indeterminate

¹ (1) Crushing head trauma due to pedestrian pinned between utility pole and vehicle; (1) Drowning (bathtub); (1) Inhalation of products of combustion and thermal injuries, house fire

² Does not include (1) Stillbirth investigation (cremation authorization)

³ All stillbirths and spontaneous abortions (miscarriages) investigated but not requiring an examination have been removed from this table for a more accurate representation of deaths reported under the age of one year.

Accidental Deaths by Mechanism, Van Buren County

	2018	2019	2020
Vehicle	8	9	11
Drug-Related	10	15	17
Drowning	1	2	4
Fall	4	5	11
Fire	0	0	0
Environmental Exposure	1	2	0
Asphyxia	1	1	1 ¹
Other	0	1	0
Total	25	35	44

Drug-Related Deaths by Manner, Van Buren County²

	2018	2019	2020
Accident	10	15	17
Suicide	1	1	1
Indeterminate	0	0	0
Total	11	16	18
Total involving opioid(s)	9	12	11
% of Accidents and Indeterminate Deaths Involving Opioids	90%	80%	59%

Suicides by Sex & Age, Van Buren County

Year	Total	Male	Female	0 - 17	18 - 25	26 - 44	45 - 64	65 +
2018	16	13	3	0	1	2	7	6
2019	9	6	3	0	0	4	1	4
2020	8	6	2	0	1	2	1	4

¹ (1) Multiple injuries, including traumatic asphyxia, pinned beneath tractor

² Acute alcohol intoxications are defined as drug-related deaths and are included in this data.

Suicides by Mechanism, Van Buren County

	2018	2019	2020
Firearm	11	5	4
Hanging	3	2	2
Carbon Monoxide	0	0	1
Drug Intoxication	1	1	1
Motor Vehicle	0	0	0
Sharp Force Trauma	0	1	0
Asphyxia/Suffocation	1	0	0
Other	0	0	0
Total	16	9	8

ADDITIONAL SERVICES & STATS

Division of Neuropathology

The Division of Neuropathology, led by Division Chief, Dr. Amanda Fisher-Hubbard, performs a wide range of examinations, including those of forensic cases from WMed and outside institutions/medical examiner offices, private examinations for concerned families, hospital consultations, and is involved in several research projects.

	WMed Forensic Cases	Consulting Forensic Cases	Hospital Specimens	Lieber Institute	Private Neuropathological Examinations	Total
2016	43	84	11	276	4	418
2017	79	83	3	404	9	578
2018	63	99	2	492	3	659
2019	41	59	2	530	2	634
2020	53	73	2	380	3	511

Forensic Anthropology

Forensic Anthropology services are provided to all WMed Medical Examiner counties. These services include: human versus non-human bone identification; search and recovery of remains; comparative medical and dental radiography for the positive identification of remains; complete skeletal analyses to determine biological sex, age, ancestry and stature of skeletal remains; skeletal trauma reconstructions and analyses; and input and case management of unidentified individuals in the National Missing and Unidentified Persons System (NamUs).

	Radiographic Positive Identifications	Trauma Analyses	Recoveries	Non-Human	Biological Profile
2016	46	23	2	9	2
2017	79	7	5	8	5
2018	97	15	9	16	8
2019	76	14	11	20	5
2020	83	14	10	17	6

Hospital/Private/Consultant Postmortem Examinations

Our office provides autopsy services to Bronson Healthcare Group and Spectrum Health Lakeland, private examinations to families searching for answers, and forensic autopsies to various counties in Michigan, including the Upper Peninsula, and northern Indiana.

	Hospital	Private	Consultant Counties (Forensic)	Total
2016	10	4	257	271
2017	7	16	201	224
2018	8	9	161	178
2019	10	3	104	117
2020	9	15 ¹	198	222

Referrals to organ procurement organization (Gift of Life Michigan), 2020

	Referrals to Gift of Life	Tissue Donations	Cornea Donations
Allegan	97	9	5
Barry	44	2	1
Berrien	137	8	7
Calhoun	102	11	5
Grand Traverse	49	7	2
Kalamazoo	161	17	10
Leelanau	7	1	0
Mason	19	0	0
Muskegon	137	9	4
Osceola	16	1	1
St. Joseph	71	4	1
Van Buren	39	2	2
Total	879	71	38

¹ Includes (2) Neuropathology only examinations

Comparison of All Medical Examiner Counties, 2020

	Total Population ¹	Total Sq. Miles	Deaths in the County ²	Deaths Reported	Deaths Investigated	MEI Scene Investigations	DCs by ME	Cremation Permits	% Cremated	Unclaimed Investigations
Allegan	118,081	1,833	973	291	278	250	120	650	67%	9
Barry	61,550	577	453	161	147	132	52	303	67%	4
Berrien	153,401	1,581	1,867	596	540	461	207	1,218	65%	19
Calhoun	134,159	718	1,783	585	518	450	194	1,176	66%	40
Grand Traverse	93,088	601	1,571	495	375	211	158	1,283	82%	12
Kalamazoo	265,066	580	3,444	1,242	931	746	449	2,492	72%	48
Leelanau	21,761	2,532	187	45	44	31	11	132	71%	0
Mason	29,144	1,242	344	111	97	83	34	288	84%	0
Muskegon	173,566	1,459	2,220	804	628	538	255	1,600	72%	19
Osceola	23,460	573	211	78	72	66	32	151	72%	2
St. Joseph	60,964	521	541	200	196	172	74	386	71%	6
Van Buren	75,677	1,090	603	220	203	188	89	420	70%	4
2020 Total	1,209,917	13,307	14,197	4,848	4,029	3,328	1,675	10,099	71%	163
2019 Total	1,209,917	13,307	12,055	3,937	3,228	2,811	1,488	8,408	70%	123

For all counties, about 34% of deaths are reported; jurisdiction is accepted, and deaths are investigated in about 27 % of the deaths in the counties. Complete autopsies are conducted in about 5% of all deaths within the county and in about 16% of deaths reported. A formal external or limited examination occurs in another 2% of deaths in the county. In total, a postmortem examination occurs in about 17% of deaths reported.

¹ Total county populations based on 2019 estimates by the US Census Bureau.

² Provisional number of deaths occurring in each county.

Postmortem Examinations, 2020

	Complete Autopsies	% Complete Autopsies ¹	Limited Exams	External Exams	Total Postmortem Exams	% Postmortem Exams ²	Cardiovascular Consults
Allegan	54	5.5%	6	23	83	8.5%	0
Barry	22	4.8%	2	7	31	6.8%	0
Berrien	103	5.5%	4	25	132	7.1%	2
Calhoun	112	6.3%	6	27	145	8.1%	0
Grand Traverse	53	3.4%	3	13	69	4.4%	0
Kalamazoo	188	5.5%	6	60	254	7.4%	1
Leelanau	1	0.05%	0	6	7	3.7%	0
Mason	12	3.5%	3	7	22	6.4%	0
Muskegon	125	5.6%	4	34	163	7.3%	0
Osceola	13	6.2%	1	8	22	10.4%	0
St. Joseph	42	7.8%	4	11	57	10.5%	0
Van Buren	37	6.1%	1	17	55	9.1%	0
Consultant Counties	197	N/A	0	1	198	N/A	0
Total	959	5.4%³	40	239	1,040	7.3%⁴	3

¹ Percent of all deaths in county with complete autopsies.

² Percent of all deaths in county with a postmortem examination.

³ Does not include consultant county examinations.

⁴ Does not include consultant county examinations.

Manners of Death, All Medical Examiner Counties, 2020

	Natural	Accident	Suicide	Homicide	Indeterminate	2020 Total	2019 Total
Allegan	205	54	25	3	3	290	217
Barry	122	30	7	0	1	160	121
Berrien	470	87	21	8	6	592	430
Calhoun	437	101	18	16	9	581	506
Grand Traverse	368	100	19	2	2	491	377
Kalamazoo	895	257	47	27	12	1,238	1,058
Leelanau	37	3	5	0	0	45	33
Mason	85	17	8	0	0	110	110
Muskegon	617	138	25	14	9	803	669
Osceola	54	18	4	1	0	77	72
St. Joseph	153	32	10	2	1	198	149
Van Buren	163	44	8	1	3	219	179
2020 Total	3,606	881	197	74	46	4,804	---
% of 2020 Total ¹	74.4%	18.2%	4.1%	1.5%	0.9%	---	---
2019 Total	2,860	757	16	67	51	---	3,921

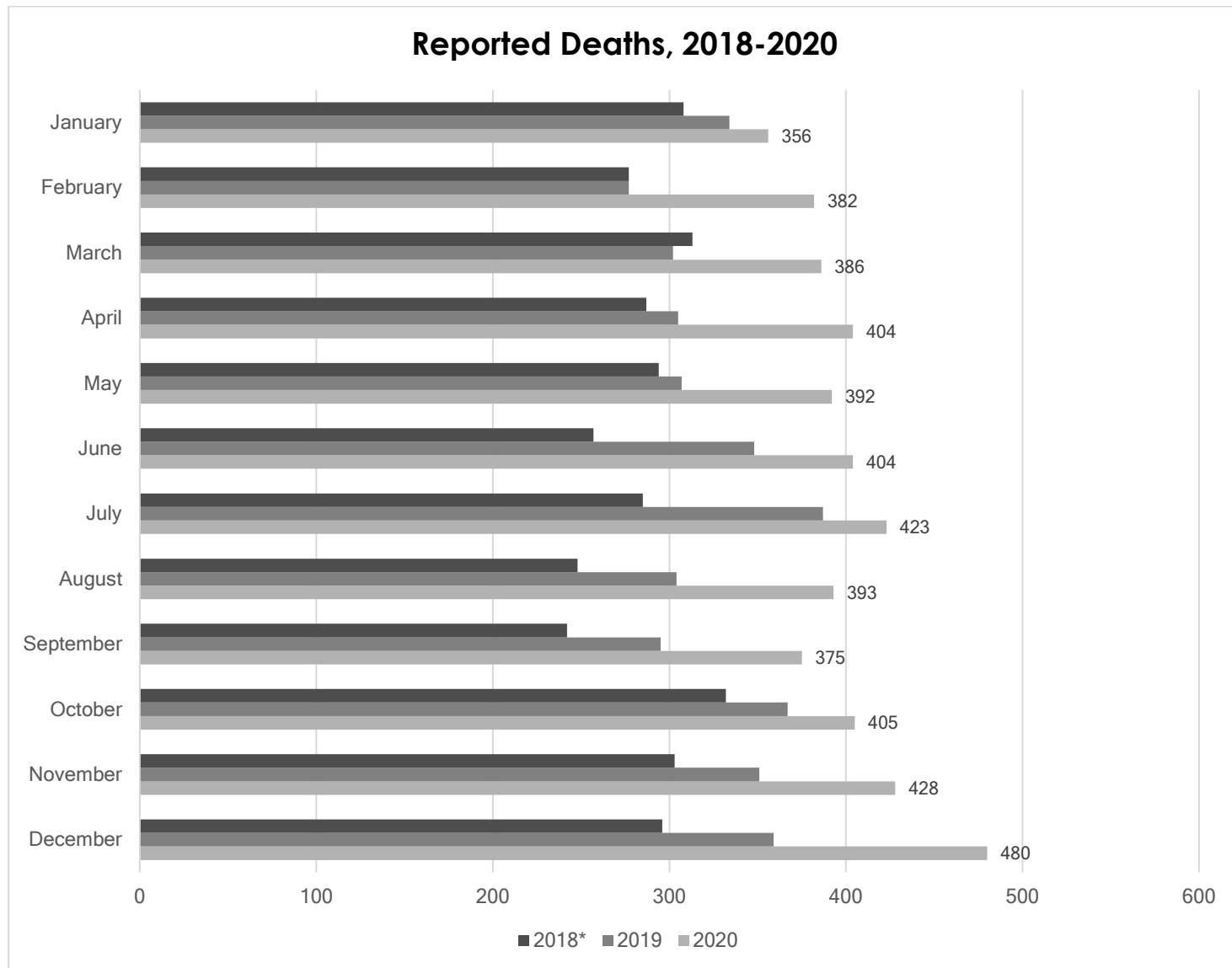
¹ Percent of all deaths reported to our office.

Significant Death Statistics, 2020

	Accidental Drug-Related Deaths	Indeterminate Drug-Related Deaths	Opioid-Related Deaths	Accidental Traffic-Related Deaths	Accidental Fall-Related Deaths
Allegan	14	2	11	18	15
Barry	10	0	8	6	10
Berrien	37	0	28	15	15
Calhoun	50	2	44	20	19
Grand Traverse	19	0	15	19	47
Kalamazoo	69	1	56	40	123
Leelanau	1	0	1	1	0
Mason	5	0	5	4	4
Muskegon	57	0	50	27	38
Osceola	2	0	0	11	4
St. Joseph	11	0	11	13	3
Van Buren	17	0	11	11	11
2020 Total	292	5	240	185	289
2019 Total	218	11	177	191	226

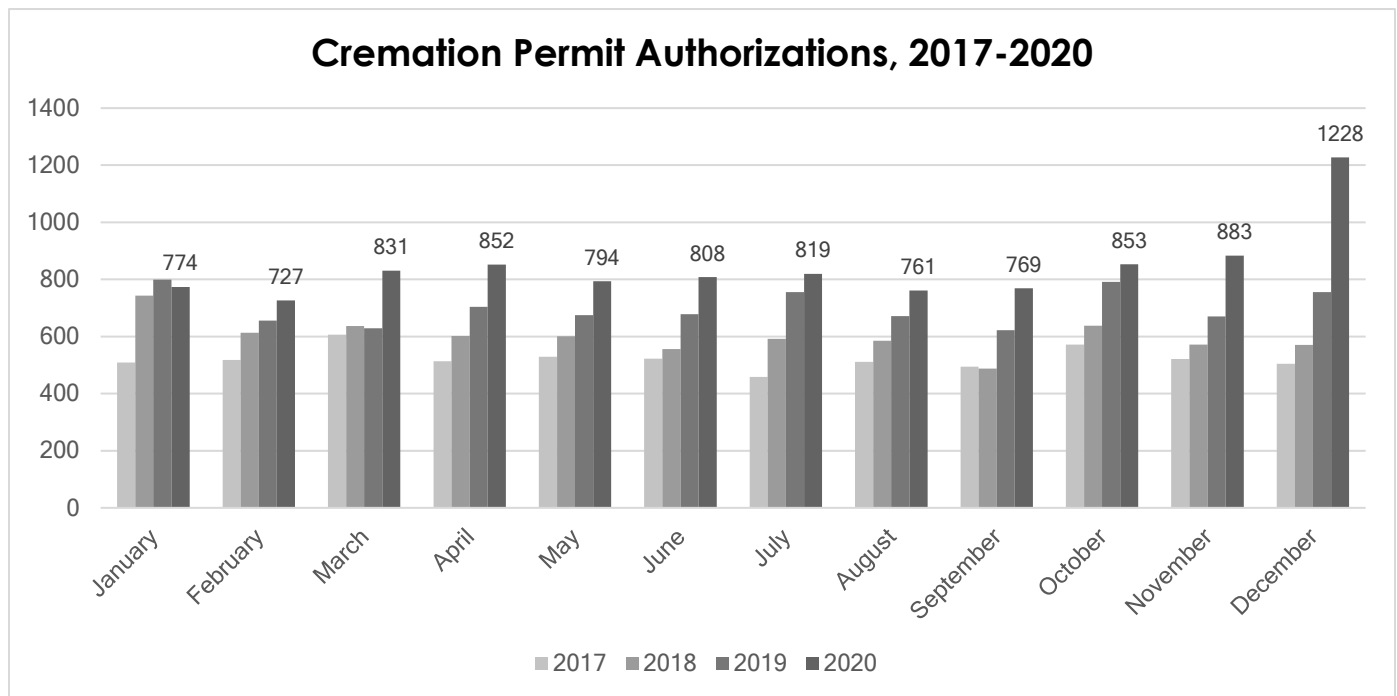
Significant Statistics Related to COVID-19 Pandemic

Shortly after the start of the pandemic, our team recognized an increase in reported deaths with a specific increase in deaths occurring outside of a healthcare setting, thus requiring notification to our office. The number of deaths released directly from the scene to the funeral home increased from 1,511 in 2018 and 1,727 in 2019 to an extraordinary 2,265 in 2020 (31.2% increase from 2019 to 2020). The graph below shows the number of reported deaths to our office broken down by month and includes all 12 counties we serve as the Medical Examiner.



*Does not include total number of reported deaths for Berrien County, as we were not yet the Medical Examiner's Office for the county.

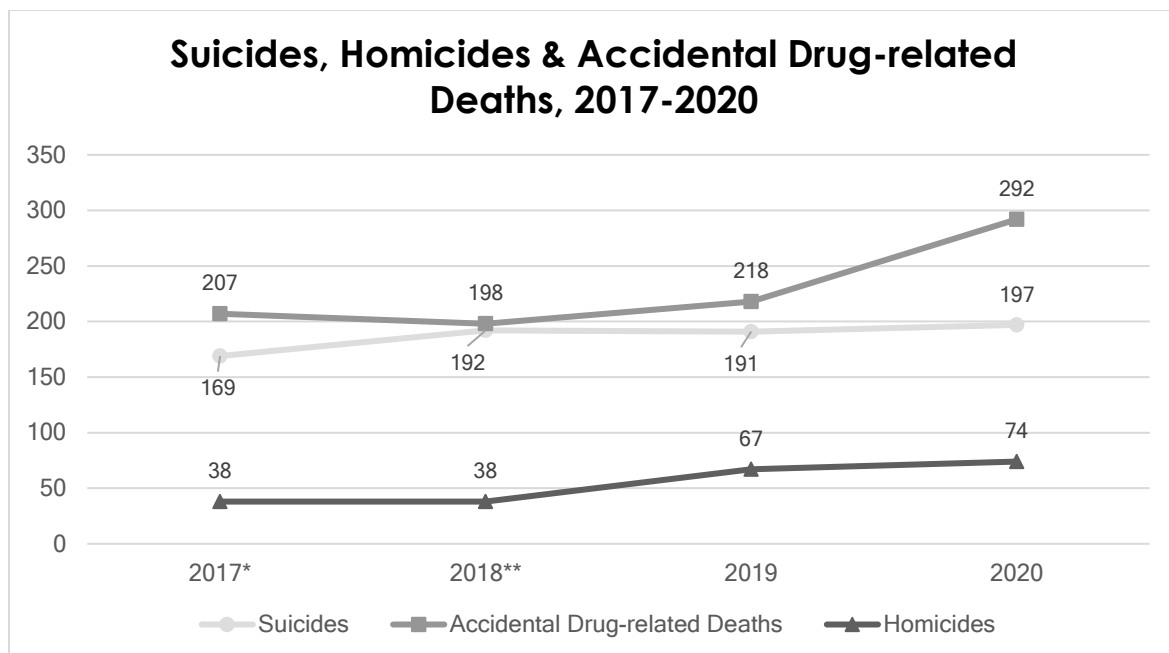
In addition to the increase in reported deaths requiring investigation, our office processed a much larger number of cremation permits than ever before. In December of 2020, nearly 25% of all cremation permits authorized by our office were for decedents whose deaths were due to COVID-19 or COVID-19 was deemed a contributory factor.



*2017 data does not include Barry or Berrien Counties, as we were not yet the Medical Examiner.

**2018 data does not include Berrien County, as we were not yet the Medical Examiner.

The number of deaths classified as homicides, suicides, and accidents increased from recent years in 2020.



*2017 data does not include Barry or Berrien Counties, as we were not yet the Medical Examiner.

**2018 data does not include Berrien County, as we were not yet the Medical Examiner.

At the start of the pandemic, testing supplies for the virus that causes COVID-19 were scarce and rationed for necessary testing. Our team tested decedents based on symptomatic status, exposure to positive cases, or based on public health risk to others (usually in the case of nursing home deaths where the decedent had been in contact with many other elderly and/or immunocompromised individuals). This later expanded as testing supplies became more readily available. The vast majority of our testing was completed through MDHHS at the Bureau of Laboratories located in Lansing, Michigan. Throughout 2020, we tested 304 decedents for SARS-CoV-2 (postmortem). Of these 304 tests, 44 (14.5%) detected SARS-CoV-2. In addition to all counties that we serve as the Medical Examiner, this includes the testing of decedents examined at the request of consultant counties. This, however, does not include testing completed on privately funded examinations.

County of Death	Decedents Tested	% of Total Deaths Reported	Negative (Not detected)	Positive (Detected)	% Positive
Allegan	14	4.8%	10	4	28.6%
Barry	3 ¹	1.9%	1	1	33.3%
Berrien	32	5.4%	30	2	6.3%
Calhoun	34	5.8%	26	8	23.5%
Grand Traverse	16 ²	3.2%	14	1	6.3%
Kalamazoo	70 ³	5.6%	61	8	11.4%
Leelanau	2	4.4%	2	0	0.0%
Mason	1 ⁴	0.9%	0	0	0.0%
Muskegon	42 ⁵	5.2%	33	8	19.0%
Osceola	3	3.8%	3	0	0.0%
St. Joseph	9	4.5%	7	2	22.2%
Van Buren	21	9.5%	17	4	19.0%
Consultant Counties	57 ⁶	N/A	49	6	10.5%
Total	304	5.1%	253	44	14.5%

¹ (1) Test results invalid due to decompositional changes.

² (1) Specimen not tested due to labeling issue.

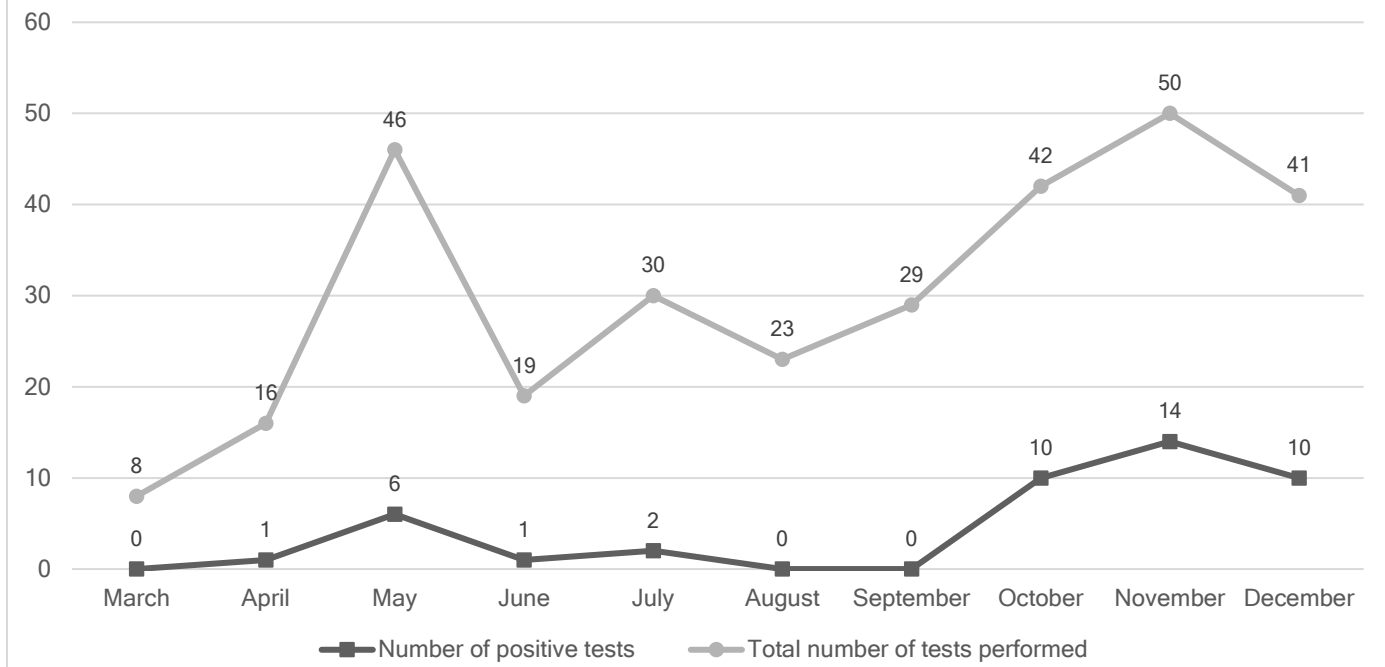
³ (1) Test results invalid due to decompositional changes.

⁴ (1) Test results invalid due to decompositional changes.

⁵ (1) Test results invalid due to decompositional changes.

⁶ (1) Test results invalid due to decompositional changes; (1) Specimen not tested due to leaking specimen at arrival to laboratory.

Positive COVID-19 Tests (Postmortem), 2020



AI-3617

8. b.

BOC Regular

Meeting Date: 06/17/2021

Approval of the TEFRA Resolution concerning Endeavor Charter Academy

FROM: Jim Dyer, Corporation Counsel,
Corporation Counsel

Department: Corporation Counsel

Information

RESOLUTION:

The Calhoun County Board of Commissioners as the applicable elected representative of a government unit, does approve issuance of bonds by the Industrial Development Authority of the County of La Paz, Arizona, in accordance with the public hearing requirements of Section 147(f) of the Internal Revenue Code; and, further adopts the attached authorizing resolution, as presented, for the benefit of Campus Partners 1 and Endeavor Charter Academy, which is located in Calhoun County; provided that the bonds to be issued shall not be in any way a debt or liability of the County of Calhoun and the County of Calhoun shall not have any obligation with respect to the payment of the principal or redemption price of or interest on the Bonds.

RECOMMENDATION:

The Corporation Counsel recommends that the resolution be adopted.

BACKGROUND:

To issue bonds consistent with the requirements of Section 147 (f) of the Internal Revenue Code, the elected representative of the local governmental unit with jurisdiction over a location where bond proceeds will be spent must approve the issuance of the bonds after holding a public hearing.

Campus Partners 1 seeks issuance of \$14,500,000 in bonds by the Industrial Development Authority of the County of La Paz, Arizona. For these bonds to be tax exempt, Section 147 (f) of the Internal Revenue Code, requires a local governmental unit to hold a public hearing on the issuance of the bonds.

Issuance of the bonds will facilitate a project to acquire, improve and operate over 70 charter schools in a multi-state area. Since Endeavor Charter Academy is one of the schools that will receive bond proceeds from Campus Partner 1 and it is located in Calhoun County, Section 147 (f) requires a public hearing and approval by Calhoun County.

Approval for the issuance of the bonds does not obligate Calhoun County with respect to the payment of the principal or redemption price of or interest on the Bonds, and the proposed resolution specifically indicates that condition.

ALTERNATIVES:

As suggested by the Commission.

SUMMARY:

It is recommended that the County Commission hold a public hearing as required by Section 147 (f) of the Internal Revenue Code, concerning the approval of a Resolution authorizing the issuance of certain bonds that will benefit Endeavor Charter Academy.

BUDGETARY IMPACT:

None. Approval of the resolution to authorize the issuance of the bonds does not obligate the County financially.

Attachments

Proposed Resolution

Background Information

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF CALHOUN, MICHIGAN**

RESOLUTION NO. __

APPROVING, IN ACCORDANCE WITH SECTION 147(f) OF THE
INTERNAL REVENUE CODE OF 1986, AS AMENDED, THE
ISSUANCE OF BONDS TO FINANCE A PROJECT FOR CAMPUS
PARTNERS 1

WHEREAS, Campus Partners 1 (“CP1”), a non-profit corporation organized and existing under the laws of the State of Michigan and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), which is exempt from federal taxation under Section 501(a) of the Code, has requested The Industrial Development Authority of the County of La Paz (the “Authority”), an Arizona nonprofit corporation designated a political subdivision of the State of Arizona, to issue its revenue bonds in one or more series pursuant to a plan of finance for the project described below within the County in an aggregate principal amount not to exceed \$14,500,000 (the “Bonds”) and to lend the proceeds thereof to CP1 and its affiliates, all single member limited liability companies and disregarded entities of CP1 (collectively, the “Borrower”) to be used to finance or reimburse all or a portion of the costs of a project (the “Project”) that consists of (1) the acquisition of and improvements to a public charter school facility (the “Charter School Facility”) identified below for use in its school operations at the locations and in the estimated maximum principal amounts listed below; (2) the funding of any required reserves; and (3) the payment of the costs of issuance of the Bonds. The Borrower will lease the Charter School Facility to qualified 501(c)(3) entities or governmental entities.

<u>Charter School Facility</u>	<u>Location</u>	<u>Maximum Amount in location</u>
Endeavor Charter Academy	380 N. Helmer Road, Springfield, MI 49037-7776	\$14,500,000

and;

WHEREAS, Section 147(f) of the Code requires that the applicable elected representative of the governmental unit on behalf of which bonds are issued and of each governmental unit having jurisdiction over the area in which any facilities with respect to which financing is to be provided from the net proceeds of such bonds is located, approve bonds after a public hearing in order for a private activity bond to be a qualified bond under the Code; and

WHEREAS, in accordance with Section 147(f) of the Code, a public hearing was held by Calhoun County Board of Commissioners on June 17, 2021, in connection with the issuance of the Bonds via Zoom teleconference following publication of a notice of such hearing on this County’s website, and the Public Hearing <<< report results of the public hearing>>>

WHEREAS, the Calhoun County Board of Commissioners is the applicable elected representative of the governmental unit having jurisdiction over the area in which the Charter School Facilities are located.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY THAT:

SECTION 1. The Board of County Commissioners of the County of Calhoun, pursuant to Section 147(f) of the Code, hereby approves the issuance by the Authority of the Bonds in an aggregate principal amount up to \$14,500.00 to finance the Project. The Bonds shall not be in any way a debt or liability of the County of Calhoun and the County of Calhoun shall not have any obligation with respect to the payment of the principal or redemption price of or interest on the Bonds.

SECTION 2. The foregoing approval is for the purposes of the applicable provision of the Code as aforesaid, and does not constitute approval for any permit, license or zoning required for the construction or occupancy of any facilities to be financed or refinanced as part of the Project.

CERTIFICATE

I, the undersigned, Deputy Clerk and Secretary to the Calhoun County Board of Commissioners certify that: the above Resolution was adopted by the Commission and this is a true and correct copy of a Resolution which duly was adopted by affirmative vote of a majority of all members of the Board of County Commissioners at a meeting duly advertised, posted and held in accordance with law on the 17th day of June, 2021; said Resolution has been recorded as provide by law; and said Resolution has not been amended, altered, modified or repealed as of the date of this Certificate.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the County of [____], this ____ day of _____, 2021.

Chief Clerk of the Board of County
Commissioners of Calhoun County

MEMORANDUM

TO Board of County Commissioners of Calhoun County

FROM Ballard, Spahr, Bond and Borrower's Counsel

DATE June 9, 2021

RE Background for Resolution approving, in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended, the issuance of Bonds to finance a project for Campus Partners 1

Campus Partners 1 ("CP1") a non-profit corporation organized and existing under the laws of the State of Michigan and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), which is exempt from federal taxation under Section 501(a) of the Code, has requested The Industrial Development Authority of The County of La Paz (the "Authority"), an Arizona nonprofit corporation designated a political subdivision of the State of Arizona, to issue its revenue bonds in one or more series pursuant to a plan of finance for the project within this jurisdiction described below in an aggregate principal amount not to exceed \$14,500,000, as part of a larger scale multi-state project. Proceeds from the sale of the Bonds will be loaned by the Authority to CP1 and its affiliates, all single member limited liability companies and disregarded entities of CP1 (collectively the "Borrower"), to be used to finance or reimburse all or a portion of the costs of a project that consists of the acquisition and improvement of approximately 70 public charter school facilities across the country for use in their school operations, along with the funding of any required reserves and the payment of the costs of issuance of the Bonds. The Borrower will lease the charter school facilities to qualified 501(c)(3) entities or governmental entities.

CP1 requested the Authority to issue the Bonds because the Authority has the ability to issue bonds for projects throughout the country and thus provides an efficient process and cost savings to the Borrower.

In order for the Bonds to be issued on a tax-exempt basis, section 147(f) of the Internal Revenue Code requires that the applicable elected representative of the governmental unit having jurisdiction over the area in which any facility, with respect to which financing is to be provided from the net proceeds of such issue is located, approve the bond issue after a public hearing following reasonable public notice. The Board of Commissioners of the County of Calhoun is the applicable elected representative because net proceeds of the financing will be used to acquire and improve certain charter school facilities within the County. For this reason, we are asking the Board to hold a public hearing with respect to the Bonds and approve the attached resolution.

AI-3604

8. c.

BOC Regular

Meeting Date: 06/17/2021

Juneteenth Day Proclamation

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Susan Connolly, Legal Secretary, Corporation Counsel

Department: Administration

Information

RESOLUTION:

RECOMMENDATION:

JUNETEENTH DAY PROCLAMATION

WHEREAS, Juneteenth had its origin in 1865 in Galveston, Texas, observing June 19 as the African American Emancipation Day and is the oldest known celebration of the ending of slavery; and

WHEREAS, Juneteenth commemorates the date June 19, 1865, when the last African American slaves held in Confederate states were freed, and has been observed since June 19, 1866; and

WHEREAS, it's a time for reflection and rejoicing; a time for assessment, self-improvement and for planning the future. Its growing popularity signifies a level of maturity and dignity in America long overdue, and in cities across the country, people of all races, nationalities, and religions are joining hands to truthfully acknowledge a period in our history that shaped and continues to influence our society today; and

WHEREAS, sensitized to the conditions and experiences of others, only then can we make significant and lasting improvements in our society;

THEREFORE, BE IT RESOLVED, that the Calhoun County Board of Commissioners does hereby proclaim June 19th as:

"JUNETEENTH DAY"

In Calhoun County and encourages all citizens to participate in Juneteenth Day celebrations as permissible and to honor this great moment in the history of our nation.

Signed, Steve Frisbie, Chair

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Fiscal Impact

Attachments

Proclamation Juneteenth Day 2021

JUNETEENTH DAY PROCLAMATION

WHEREAS, Juneteenth had its origin in 1865 in Galveston, Texas, observing June 19 as the African American Emancipation Day and is the oldest known celebration of the ending of slavery; and

WHEREAS, Juneteenth commemorates the date June 19, 1865, when the last African American slaves held in Confederate states were freed, and has been observed since June 19, 1866; and

WHEREAS, it is a time for reflection and rejoicing; a time for assessment, self-improvement and for planning the future. Its growing popularity signifies a level of maturity and dignity in America long overdue, and in cities across the country, people of all races, nationalities, and religions are joining hands to truthfully acknowledge a period in our history that shaped and continues to influence our society today; and

WHEREAS, sensitized to the conditions and experiences of others, only then can we make significant and lasting improvements in our society.

THEREFORE, BE IT RESOLVED, that the Calhoun County Board of Commissioners does hereby proclaim June 19th as:

“JUNETEENTH DAY”

In Calhoun County and encourages all citizens to participate in Juneteenth Day celebrations as permissible and to honor this great moment in the history of our nation.

Steve Frisbie, Chairman
Calhoun County Board of Commissioners

AI-3597

9. A. 1.

BOC Regular

Meeting Date: 06/17/2021

Other County Resolutions to be acknowledged

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Susan Connolly, Legal Secretary, Corporation Counsel

Department: Administration

Information

RESOLUTION:

RECOMMENDATION:

The Board of Commissioners acknowledges receipt of these Resolutions.

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Fiscal Impact

Attachments

Crawford County Resolution

RESOLUTION
SUPPORTING FOUR – YEAR TERMS FOR COUNTY COMMISSIONERS
5272021 – 4CC

WHEREAS, the 1963 Michigan Constitution stipulated four-year terms for the County Board of Supervisors, the preceding body to today's Board of County Commissioners; and

WHEREAS, the Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with Boards of Commissioners after the 1968 elections; and

WHEREAS, PA 261 of 1966 promulgated that the length of terms for the new county commissioners shall be concurrent with that of state representatives, as specified in Article IV, section 3 of the Michigan Constitution, and

WHEREAS, the scope and duties of a county commissioner has greatly increased in the last century to include challenges of: road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply safety, park operations, economic development efforts, emergency management and response; and

WHEREAS, Michigan is one of only five states in the United States that provides for exclusively two-year terms for county commissioners; and

WHEREAS, all other county and township elected officials in Michigan are elected to terms of at least four years; and

WHEREAS, the position of county commissioner is a highly complex oversight role that requires years to master; and

WHEREAS, legislation to amend state law to enact four-year terms has been filed in the form of Senate Bills 242 and 245; and

WHEREAS, The Michigan Association of Counties supports the legislation as introduced.

NOW, THEREFORE, BE IT RESOLVED, that the Crawford County Board of Commissioners supports Senate Bills 242 and 245 to enact four-year terms for county commissioners.

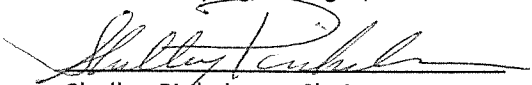
APPROVED AS TO FORM

Commissioner Jamison	Yes	Commissioner McClain	Yes
Commissioner Priebe	Yes	Commissioner Powers	Yes
Commissioner Pinkelman	Absent	Commissioner Jansen	Yes
	Commissioner Lewis	Yes	

ADOPTED DATE: May 27, 2021

I, Sandra Moore, Clerk of the Crawford County Board of Commissioners and Clerk of the County of Crawford, do hereby certify that the above Resolution was duly adopted by the said Board on May 27, 2021.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County and Court at Grayling, Michigan, on this 27th day of May, 2021.


Shelley Pinkelman, Chair
Crawford County Board of Commissioners


Sandra M. Moore
Clerk/ROD

AI-3596

9. B. 1.

BOC Regular

Meeting Date: 06/17/2021

2020 Homeland Security Grant - Intergovernmental Funding Agreement

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Durk Dunham, Risk Management, Sheriff's Department

Department: Sheriff's Department

Information

RESOLUTION:

Resolved, that the Calhoun County Board of Commissioners does approve the 2020 Homeland Security Grant Program Intergovernmental Funding Agreement between the County of Van Buren and the County of Calhoun in Michigan, and authorizes the County Board Chair and County Administrator to sign the Agreement.

RECOMMENDATION:

The Calhoun County Sheriff's Office, Emergency Management Division, recommends that the Calhoun County Board of Commissioners authorize the County Board Chair and County Administrator to sign the 2020 Homeland Security Grant Program Intergovernmental Funding Agreement between the County of Van Buren and the County of Calhoun in Michigan.

BACKGROUND:

Calhoun County is a member of the Michigan State Police, Emergency Management and Homeland Security Division, 5th District Regional Board. This includes the counties of: Allegan, Barry, Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph, and Van Buren, along with the City of Battle Creek. Each planning board member is required to have a governmental agency act as a regional fiduciary for any funds provided. The County of Van Buren was selected and appointed fiduciary for the 2020 Homeland Security Grant Program by the 5th District Regional Homeland Security Planning Board.

Fiscal Impact

Attachments

2020 HSGP Agreement

2020 HOMELAND SECURITY GRANT PROGRAM
INTERGOVERNMENTAL FUNDING AGREEMENT
BETWEEN
COUNTY OF VAN BUREN
AND
COUNTY OF CALHOUN

This Intergovernmental Funding Agreement ("the Agreement") is made between County of Van Buren, a Constitutional Corporation, 219 E Paw Paw Street, Paw Paw, MI. 49079 ("Fiduciary"), and the County of Calhoun, 315 W. Green Street, Marshall, MI. 49068, a Michigan Municipal Corporation ("Political Subdivision"). In this Agreement the Fiduciary and the Political Subdivision may also be referred to individually as "Party" or jointly as "Parties."

PURPOSE OF AGREEMENT. The Fiduciary and the Political Subdivision enter into this Agreement for the purpose of delineating the relationship and responsibilities between the Fiduciary, the Political Subdivision, and the 5th District Regional Homeland Security Planning Board ("5DRHSPB") regarding the 2020 Homeland Security Grant Program ("Grant Program") and use of Grant Program funds, including but not limited to, the purchase, use, and tracking of equipment purchased, purchase or reimbursement of services, and/or reimbursement for certain salaries and/or overtime.

County of Van Buren, Michigan was elected and appointed Fiduciary for the 2020 Homeland Security Grant Program by 5th District Regional Homeland Security Planning Board.

CFDA #: 97.067

Grant Number: EMW-2020-SS-00044-S01

County of Van Buren accepted the position of Fiduciary and as a result entered into the 2020 Homeland Security Grant Program Agreement with the State of Michigan and became the Subgrantee for the Grant Program.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. FIDUCIARY RESPONSIBILITIES:

- 1.1. The Fiduciary shall comply with all requirements set forth in the Grant Program Agreement between the Fiduciary and the State of Michigan.
- 1.2. The Fiduciary shall comply with all requirements set forth in the 2020 Homeland Security Grant Program Guidance.
- 1.3. The Fiduciary shall purchase equipment with the Grant Program funds in accordance with the Fiduciary's purchasing policies and procedures. The 5DRHSPB shall determine what type of equipment will be purchased and who shall receive such equipment.
- 1.4. The Fiduciary shall create, maintain, and update a list/inventory of all equipment purchased with Grant Program funds beginning at the time the Grant Program Agreement is executed and ending three (3) years after the Grant Program is closed. The list/inventory shall include the following: (1) the equipment purchased; (2) the cost for each piece of equipment; (3) what Political Subdivision the equipment is transferred to; and (4) the physical location of the equipment.
- 1.5. Transfer of Ownership Forms will be completed and executed by the Fiduciary and the **Director of the Calhoun County Office of Emergency Management** on behalf of the Political Subdivision.
- 1.6. The Fiduciary shall transfer ownership and legal title to the equipment purchased with Grant Program funds to Political Subdivisions, designated by the 5DRHSPB, via the Transfer of Ownership Form.
- 1.7. The Fiduciary shall notify each Political Subdivision at the end of the Fiduciary's fiscal year of the dollar amount of equipment that has been transferred to the Political Subdivision.
- 1.8. The Fiduciary shall reimburse or purchase services for the Political Subdivision with Grant Program funds, as directed by the 5DRHSPB. Such funds shall only be transferred or services purchased after the applicable Request for Reimbursement Form, are properly executed by the Parties.
- 1.9. The Fiduciary shall reimburse the Political Subdivision as directed by the 5DRHSPB, with Grant Program funds for salaries for Political Subdivision employees and/or

agents. Such funds shall only be transferred after the applicable Request for Reimbursement Forms, are properly executed by the Parties.

- 1.10. The Fiduciary shall file this Agreement pursuant to law and provide executed copies of this Agreement to the 5DRHSPB, Chairman and the applicable Political Subdivision.

2. POLITICAL SUBDIVISION RESPONSIBILITIES:

- 2.1. Upon receipt of equipment purchased with Grant Program funds, the Political Subdivision shall execute the Transfer of Ownership Form, for each piece of equipment. The Political Subdivision will not obtain title to the equipment and will not be permitted to use the equipment until the Fiduciary receives an executed Transfer of Ownership Form. The Political Subdivision agrees to be bound by all terms and conditions of the Transfer of Ownership.
- 2.2. Upon execution of the Transfer Ownership Form, the Political Subdivision shall be solely responsible for the equipment, including but not limited to the following:
 - 2.2.1. Operation of the equipment;
 - 2.2.2. Maintenance and repair of the equipment;
 - 2.2.3. Replace or repair Equipment which is willfully or negligently lost, stolen, damaged, or destroyed;
 - 2.2.4. Investigate, fully document, and make part of the official Grant Program records any loss, damage, or theft of Equipment;
 - 2.2.5. Insurance for the equipment if required by law or if the Political Subdivision deems appropriate in its discretion;
 - 2.2.6. Training for use of the equipment, if training is not included with the purchase of the equipment; and
 - 2.2.7. Liability for all Claims arising out of the Political Subdivision's use of the equipment.
- 2.3. The Political Subdivision shall comply with and shall use the equipment in accordance with the 2020 Homeland Security Grant Program Guidance.
- 2.4. The Political Subdivision shall keep the Fiduciary informed of the location of the equipment. If the equipment by its nature is mobile, the Political Subdivision must provide a general location or "home-base" where the equipment can be found. If the location of the equipment changes, the Political Subdivision shall provide the new location to the Fiduciary immediately. The information required by this Section shall

be provided to the Fiduciary upon execution of the Transfer Ownership Form and continue until three (3) years after the close of this Grant Program.

- 2.5. The Political Subdivision shall list all equipment transferred to it pursuant to the Transfer Ownership Form on its Schedule of Expenditures of Federal Awards.
- 2.6. Except for equipment that is disposable or expendable, the Political Subdivision shall inform the Fiduciary if it plans to dispose of the equipment and work with the Fiduciary regarding any issues associated with disposal of the equipment.
- 2.7. The Political Subdivision shall be solely responsible for all costs, fines, and fees associated with the use and misuse of the equipment, including but not limited to, costs for replacing the equipment or costs, fines, or fees associated with an ineligible use determination by auditors.
- 2.8. The Political Subdivision shall make the equipment available to the Fiduciary and State and Federal Auditors upon request.
- 2.9. Prior to reimbursement for the purchase of services and/or for salaries or overtime, the Political Subdivision shall properly execute the applicable Request for Reimbursement Forms. The Political Subdivision shall not receive reimbursement for services, salaries, and/or overtime until all applicable requests for Reimbursement Forms are properly executed. The Fiduciary, in its sole discretion, shall determine if the Request for Reimbursement Forms are properly executed.

3. 5TH DISTRICT REGIONAL HOMELAND SECURITY PLANNING BOARD RESPONSIBILITIES:

The Parties agree and acknowledge that the 5th District Regional Homeland Security Planning Board shall have the following responsibilities:

- 3.1. Undertake studies and make recommendations on matters of emergency management and homeland security to Political Subdivisions in the Region;
- 3.2. Prepare and present to the State Homeland Security Advisory Council findings of activities and initiatives undertaken in the Region;
- 3.3. Hold public meetings, subject to the Michigan Open Meetings Act;
- 3.4. Perform such other acts or functions as it may deem necessary or appropriate to fulfill the duties and obligations imposed by Federal and State homeland security program requirements;
- 3.5. Establish sub-committees to carry out its work;

- 3.6. Advocate for, monitor, and actively engage in the implementation of the Regional Homeland Security Strategy; and
- 3.7. Determine what will be purchased with the Grant Program funds, determine what equipment each Political Subdivision will receive, and convey this information to the Fiduciary immediately after such determinations are made.

4. DURATION OF INTERGOVERNMENTAL AGREEMENT.

- 4.1. The Agreement and any amendments hereto shall be effective when executed by both Parties with concurrent resolutions passed by the governing bodies of each Party and shall end when terminated and/or cancelled pursuant to Section 6. The approval and terms of this Agreement and any amendments here to shall be entered in the official minutes of the governing bodies of each Party.

5. ASSURANCES.

- 5.1. Each Party shall be responsible for its own acts and the acts of its employees, and agents, the costs associated with those acts, and the defense of those acts.
- 5.2. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 5.3. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, laws, and requirements applicable to its activities performed under this Agreement, including but not limited to the Grant Program Agreement, and the 2020 Homeland Security Grant Program Guidance.

6. TERMINATION OR CANCELLATION OF AGREEMENT. Either Party may terminate and/or cancel this Agreement upon thirty (30) Days notice to the other Party. The effective date of termination and/or cancellation shall be clearly stated in the notice. If this Agreement is terminated and/or cancelled, the Transfer of Ownership Forms executed prior to the date of termination and/or cancellation, shall remain valid and govern the Parties' duties and obligations regarding equipment transferred to the Political Subdivision and the Parties shall execute Transfer of Ownership Forms for all equipment ordered by the Fiduciary prior to the date of termination and/or cancellation.

7. NO THIRD PARTY BENEFICIARIES. Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

8. DISCRIMINATION. The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms,

conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

9. PERMITS AND LICENSES. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Agreement.

10. RESERVATION OF RIGHTS. This Agreement does not, and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

11. DELEGATION / SUBCONTRACT / ASSIGNMENT. Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

12. NO IMPLIED WAIVER. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

13. SEVERABILITY. If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

14. CAPTIONS. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.

15. NOTICES. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.

15.1. If Notice is sent to the Fiduciary, it shall be addressed and sent to: Van Buren County Sheriff's Office Attention; Homeland Security Grant Fiduciary, 205 S. Kalamazoo

Street, Paw Paw, MI. 49079, with a copy to County of Van Buren, Chairman of the Board of Commission, 219 E. Paw Paw Street, Paw Paw, MI. 49079 and a copy to Berrien County Emergency Management, Chairman of 5th District Regional Homeland Security Planning Board, 2100 E Empire Ave, Benton Harbor, MI 49022.

15.2. If Notice is sent to the Political Subdivision, it shall be addressed to: County of Calhoun, Chairman of the Board of Commissioners, 315 W. Green Street, Marshall, MI. 49068..

15.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Parties in writing of the change.

16. GOVERNING LAW. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.

17. AGREEMENT MODIFICATIONS OR AMENDMENTS. Any modifications, amendments, recessions, waivers, or releases to this Agreement must be in writing and executed by both Parties.

18. ENTIRE AGREEMENT. This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other oral or written agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

19. DEFINITIONS. The following words and expressions used throughout this Agreement, whether used in the singular or plural, within or without quotation marks, or possessive or non-possessive, shall be defined, read, and interpreted as follows.

19.1. **Agreement** means the terms and conditions of this Agreement, the Exhibits attached hereto, and any other mutually agreed to written and executed modification, amendment, or addendum.

19.2. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the Fiduciary or Political Subdivision, as defined herein, whether such claim is brought in law or equity, tort, contract, or otherwise.

19.3. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.

19.4. **Fiduciary** means County of Van Buren, a Constitutional Corporation including, but not limited to, its Board, any and all of its departments, divisions, elected and appointed officials, directors, board members, council members, commissioners,

authorities, committees, employees, agents, volunteers, and/or any such persons successors.

- 19.5. **Political Subdivision** means the County of Calhoun, a Michigan Municipal Corporation including, but not limited to, its Council, Board, any and all of its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such person's successors.
- 19.6. **Region** means the area comprised of the Counties of; Allegan, Barry, Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph and Van Buren. This Region mirrors the existing State Emergency Management 5th District and the Office of Public Health Preparedness Bio-Defense Network region.
- 19.7. **5th District Regional Homeland Security Planning Board** means the Regional Homeland Security Planning Board for Region 5, as created by the Michigan Homeland Protection Board, and is comprised of the Counties of; Allegan, Barry, Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph, and Van Buren. The Region mirrors the existing State Emergency Management 5th District and the Office of Public Health Preparedness Bio-Defense Network region.
- 19.8. **2020 Homeland Security Grant Program ("Grant Program")** means the grant program described which began September 1, 2020 and ends May 31, 2023. The purpose of the Grant Program is to prevent, deter, respond to, and recovery from incidents of national significance including, but not limited to, threats and incidents of terrorism. CFDA #: 97.067 Grant #: EMW-2020-SS-00044-S01
20. **Compliance;** All Political Subdivisions shall comply with all board approved project requirements by means of submission of required forms, documents, and information. All Political Subdivisions shall be required to meet all Board approved deadlines, Fiduciary and equipment requirements or grant funding will be withheld or denied.

IN WITNESS WHEREOF, Fiduciary, Van Buren County Sheriff's Office, hereby acknowledges that he has been authorized by a resolution of the Van Buren County Board of Commissioners, to execute this Agreement on behalf of the County of Van Buren, and hereby accepts and binds the County of Van Buren to the terms and conditions of this Agreement.

EXECUTED: _____

Sheriff Daniel E. Abbott

Daniel E. Abbott

Sheriff for the County of Van Buren

May 25, 2021

DATE: _____

WITNESSED: Brigitte Vegter
Brigitte Vegter (May 24, 2021 18:05 EDT)

Brigitte Vegter, Fiduciary

Van Buren County Sheriff's Office

May 24, 2021

DATE: _____

IN WITNESS WHEREOF: Chairman of the Board of Commissioners for the County of Calhoun and the County Administrator/Controller for County of Calhoun, hereby acknowledges that he/she has been authorized by a resolution of the Board of Commissioners for the County of Calhoun to execute this Agreement on behalf of the County of Calhoun, and hereby accepts and binds the County of Calhoun to the terms and conditions of this Agreement.

EXECUTED: _____

DATE: _____

Printed Name _____

Chairman of the Board of Commissioners

County of Calhoun

EXECUTED: _____

DATE: _____

Printed Name _____

County Administrator/Controller

County of Calhoun

IN WITNESS WHEREOF, Chairman, 5th District Regional Homeland Security Planning Board, hereby acknowledges that he has been authorized by a resolution of the 5th District Regional Homeland Security Planning Board, to execute this Agreement on behalf of the 5th District Regional Homeland Security Planning Board, and hereby accepts and binds 5th District Regional Homeland Security Planning Board to the terms and conditions of this Agreement.

WITNESSED: CPT. Rocky Adams May 25, 2021
CPT Rocky Adams (May 25, 2021 15:58 EDT) DATE: _____

Rockey Adams, Chairman

5th District Regional Homeland Security Planning Board

**TRANSFER OF OWNERSHIP AGREEMENT/EQUIPMENT RECEIPT AND ACCEPTANCE
FOR PURCHASES UNDER FEDERAL AWARD NUMBER 97.067**

Grant # EMW-2020-SS-00044-S01

This Transfer of Ownership Agreement (“Ownership Agreement”) is executed by and between the County of Van Buren, 205 S. Kalamazoo Street, Paw Paw, MI. 49079 (“Fiduciary”) and **County of Calhoun Emergency Management 161 E. Michigan Avenue, Battle Creek, MI. 49014-4066** (“Political Subdivision”) on May 15th, 2021.

In consideration of the mutual promises, obligations, representations, and assurances in this Ownership Agreement, the Fiduciary and Political Subdivision agree to the following terms and conditions:

1. Definitions.

- 1.1. **Ownership Agreement** means the terms and conditions of this Ownership Agreement and any other mutually agreed to written and executed modification, amendment, or addendum.
- 1.2. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the Fiduciary or Political Subdivision, as defined herein, whether such claim is brought in law or equity, tort, contract, or otherwise.
- 1.3. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
- 1.4. **Equipment** means the equipment purchased with Grant Program funds which is listed and described in Section 2 of this Ownership Agreement.
- 1.5. **Fiduciary** means Van Buren County, a Constitutional Corporation including, but not limited to, its Board, any and all of its departments, divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons successors.
- 1.6. **Political Subdivision** means the County of **Calhoun**, a Michigan Municipal Corporation including, but not limited to, its Council, Board, any and all of its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such person’s successors.
- 1.7. **Region** means the area comprised of Allegan, Barry, Berrien, Branch, Cass, Calhoun, Kalamazoo, St. Joseph, and Van Buren Counties. This Region mirrors the existing State emergency management district and the Office of Public Health Preparedness bio-defense network region.

Region 5 Homeland Security Planning Board (“Region 5 Planning Board”) means the Regional Homeland Security Planning Board for Region 5, as created by the Michigan Homeland Protection Board, and is comprised of Allegan, Barry, Berrien, Branch, Cass, Calhoun, Kalamazoo, St. Joseph, and Van Buren Counties. The Region mirrors the existing State emergency management district and the Office of Public Health Preparedness bio-defense network region.

2. Transfer of Title.

- 2.1. Pursuant to the 2020 Homeland Security Grant Program Intergovernmental Funding Agreement, the Fiduciary purchased the following Equipment with 2020 Homeland Security Grant Program funds as directed by the 5th District Regional Board:
 - 2.1.1. **(Equipment Purchased will be listed on” Transfer of Ownership Signature Form” Exhibit D, for item description and item acceptance signature)**
 - 2.2. The Fiduciary grants all right, title, and interest to the Equipment to the Political Subdivision.
3. **Acceptance of Equipment.**
 - 3.1. By signing this Ownership Agreement, the Political Subdivision accepts the Equipment in its current condition, “AS IS”, acknowledges that it had an opportunity to inspect the Equipment.
4. **Fiduciary Assurances.** The Fiduciary represents the following:
 - 4.1. The Fiduciary has full right and title to transfer ownership of the Equipment to the Political Subdivision.
 - 4.2. The Fiduciary has no knowledge of any judgments, liens, mortgages, pledges, claims, rights, security, interests, encumbrances, or any other adverse interests against the Equipment.
 - 4.3. To the extent possible, the Fiduciary transfers all warranties to the Equipment to the Political Subdivision.
 - 4.4. The Fiduciary shall notify each Political Subdivision at the end of the fiscal year of the dollar amount of Equipment that has been transferred to the Political Subdivision.
5. **Political Subdivisions Responsibilities.**
 - 5.1. Upon execution of this Ownership Agreement the Political Subdivision shall be solely responsible for the Equipment, including but not limited to the following:
 - 5.1.1. Operation of the Equipment;
 - 5.1.2. Maintenance and repair of the Equipment;
 - 5.1.3. Replace or repair Equipment which is willfully or negligently lost, stolen, damaged, or destroyed;
 - 5.1.4. Investigate, fully document, and make part of the official Grant Program records any loss, damage, or theft of Equipment;
 - 5.1.5. Insurance for the Equipment if required by law or if the Political Subdivision deems appropriate in its discretion;
 - 5.1.6. Training for use of the Equipment, if training is not included with the purchase of the Equipment; and
 - 5.1.7. Liability for all Claims arising out of the Political Subdivision’s use of the Equipment.
 - 5.2. The Political Subdivision shall comply with and shall use the Equipment in accordance with the 2020 Homeland Security Grant Program Guidance.
 - 5.3. The Political Subdivision shall keep the Fiduciary informed of the location of the Equipment. If the Equipment by its nature is mobile, the Political Subdivision must provide a general location or “home-base” where the Equipment can be found. If the

location of the Equipment changes, the Political Subdivision shall provide the new location to the Fiduciary immediately. The information required by this Section shall be provided to the Fiduciary upon execution of this Ownership Agreement and continue until three (3) years after the close of this Grant Program.

- 5.4. The Political Subdivision shall list all Equipment transferred to it pursuant to this Ownership Agreement on its Schedule of Expenditures of Federal Awards.
 - 5.5. Except for Equipment that is disposable or expendable, the Political Subdivision shall inform the Fiduciary if it plans to dispose of the Equipment and work with the Fiduciary regarding any issues associated with disposal of the Equipment.
 - 5.6. The Political Subdivision shall be solely responsible for all costs, fines, and fees associated with the use and misuse of the Equipment, including but not limited to, costs for replacing the Equipment or costs, fines, or fees associated with an ineligible use determination by auditors.
 - 5.7. The Political Subdivision shall make the Equipment available to the Fiduciary and State and Federal Auditors upon request.
6. **No Third Party Beneficiaries.** Except as provided for the benefit of the Parties, this Ownership Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.
 7. **Discrimination.** The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.
 8. **Permits and Licenses.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Ownership Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Ownership Agreement.
 9. **Reservation of Rights.** This Ownership Agreement does not, and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.
 10. **Delegation/Subcontract/Assignment.** Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Ownership Agreement without the prior written consent of the other Party.
 11. **No Implied Waiver.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Ownership Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Ownership Agreement. No waiver of any term, condition, or provision of this Ownership Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Ownership Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Ownership Agreement.
 12. **Severability.** If a court of competent jurisdiction finds a term, or condition, of this Ownership Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Ownership Agreement. All other terms, conditions, and provisions of this Ownership Agreement shall remain in full force.

13. **Captions.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Ownership Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Ownership Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Ownership Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
14. **Notices.** Notices given under this Ownership Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.
- 14.1. If notice is sent to the Fiduciary, it shall be addressed and sent to: Van Buren County Sheriff's Office, Fiduciary, 205 S. Kalamazoo Street, Paw Paw, MI. 49079, and to Berrien County Emergency Management, 2100 E Empire Ave, Benton Harbor, MI 49022..
- 14.2. If notice is sent to the Political Subdivision, it shall be addressed to: **County of Calhoun Emergency Management Attention: Durk Dunham 161 E. Michigan Avenue, Battle Creek, MI. 49014-4066.**
- 14.3. Either Party may change the address and/or individual to which notice is sent by notifying the other Party in writing of the change.
15. **Governing Law.** This Ownership Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.
16. **Agreement Modifications or Amendments.** Any modifications, amendments, recessions, waivers, or releases to this Ownership Agreement must be in writing and executed to by both Parties.
17. **Entire Agreement.** This Ownership Agreement represents the entire agreement and understanding between the Parties. This Ownership Agreement supersedes all other oral or written agreements between the Parties. The language of this Ownership Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

The individual or official executing this Ownership Agreement certifies that by his or her signature that he or she is authorized to sign this Ownership Agreement and bind the Fiduciary and Political Subdivision to the terms and conditions of this Ownership Agreement.

Fiduciary: The County of Van Buren

Brigitte Vegter

Brigitte Vegter (May 24, 2021 18:05 EDT)

Brigitte Vegter

May 24, 2021

Date

Political Subdivision: **County of Calhoun**

Durk Dunham

Durk Dunham

5/24/2021

Date

2020 Homeland Security Equipment Transfer of Ownership

"Exhibit D"



As the Fiduciary agent for 5th District Regional Board, Van Buren County has purchased the following equipment with 2020 Homeland Security Grant Program (HSGP) funds.

1) (List equipment purchase here)

COST: \$-.-

TOTAL COST: \$-.-

The regional board has assigned this equipment to **--Agency--** and hereby accepts equipment listed above from Van Buren County. **--Agency--** understands that this equipment has been purchased with 2020 HSGP funds and agrees to the following:

- 1) Equipment will be made available upon request to State and Federal auditors.
- 2) Equipment will be properly maintained and kept in working order.
- 3) Equipment will be used in accordance with 2020 HSGP grant guidance.
- 4) Equipment will be prominently marked as "Purchased with funds provided by the U.S. Department of Homeland Security."
- 5) The cost of the equipment will be listed on **--Agency--** Schedule of Expenditures of Federal Awards (SEFA).

By accepting this equipment, **--Agency--** accepts sole responsibility for the equipment and agrees to return funds, in the amount Van Buren County was invoiced for, if equipment is discovered to be used improperly or determined not eligible by State or Federal Auditors.

The individual or officer signing this agreement certifies by his or her signature that he or she is authorized to sign this agreement on behalf of the jurisdiction he or she represents. The individual signing below certifies that the equipment received is in good order and meets the required specifications.

Brigitte Vegter
Printed Name

Fiduciary Assigned by the 5th District
Title

County of Van Buren
Jurisdiction

Signature

Date

Printed Name

Title

Jurisdiction

Signature

Date

BOC Regular

Meeting Date: 06/17/2021

Project Agreement for Kimball Pines Development Grant

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Jen Bomba, Community Development Director, Community Development

Department: Community Development

Information

RESOLUTION:

Resolved, that the Calhoun County Board of Commissioners does hereby approve the grant agreement between Calhoun County and the Michigan Department of Natural Resources as presented and authorize the County Administrator/Controller to sign all necessary documents.

Be it Further Resolved, that the Board of Commissioners of Calhoun County, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide \$194,600.00 to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records and make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

RECOMMENDATION:

The Calhoun County Parks and Recreation Commission and Office of Community Development recommend the Board of Commissioners accept the terms of the Agreement as received from the Michigan Department of Natural Resources.

BACKGROUND:

In March of 2020, the Calhoun County Board of Commissioners approved a grant application to the Michigan Natural Resources Trust Fund for a development project to renovate Kimball Pines Park. This project has been selected for funding by the Michigan Department of Natural Resources and will be implemented over the next two years. The \$388,000 grant project will include tasks such as: habitat restoration, paved trail, tree plantings, ADA restroom renovations, new roofing, parking improvements and a new entrance.

In 2011, Kimball Pines Park suffered major storm damage that toppled most of the trees which led to the invasion of the European Spruce Bark Beetle. The beetle had ample breeding ground in the downed trees and destroyed most of the surviving trees. Since then, Kimball Pines has been an unused park that has attracted vandalism and illicit activities. This project will start the long-awaited process of renovating the park to be enjoyed by the community.

SUMMARY:

The Calhoun County Parks and Recreation Commission and Office of Community Development recommend the Board of Commissioners accept the terms of the Agreement as received from the Michigan Department of Natural Resources.

Fiscal Impact

BUDGETARY IMPACT:

The County will supply a 50% match totaling \$194,600.00. The match amount significantly increased the county's grant scoring and was a determining factor in receiving the grant.

The 50% match is being funded through the following sources:

\$36,279 of insurance money, received after the 2011 storm that devastated Kimball Pines,

\$3,340 from a grant from ITC Holdings Company received for tree plantings,

\$20,000 from the Kimball Pines Capital Improvement Project,

\$10,000 from a grant from the solid waste department for recycled site furnishing and recycling bins,

Approximately \$20,000 remaining from a pavilion grant from the Calhoun County Visitors Bureau for accessible pathways and site furnishings, and

\$105,000 from the newly approved Calhoun County Parks Millage.

Attachments

[Kimball Pines Project Agreement](#)

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiRecGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT

Name/Title

Organization

Address

Address

Telephone Number

E-mail Address

DEPARTMENT CONTACT

MNRTF Grant Program Manager

Name/Title

Grants Management/DNR Finance & Operations

Organization

525 W. Allegan Street, Lansing, MI 48933

Address

P.O. Box 30425, Lansing, MI 48909

Address

517-284-7268

Telephone Number

DNR-Grants@michigan.gov

E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF20-0153** uploaded to MiRecGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiRecGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
3. The time period allowed for project completion is from **05/07/2021** through **05/31/2023**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiRecGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.
5. The words "project facilities" shall mean the following individual components, as further described in the application.

Access Pathway 6' wide or more
Crushed Stone Parking Lot
Entrance Drive
Landscaping
Lighting
Paved ADA Parking Space(s)
Restroom Building
Trail 8' wide or more

6. The DEPARTMENT will:
 - a. grant to the GRANTEE a sum of money equal to **Fifty percent (50%) of Three Hundred and Eighty-Eight Thousand dollars (\$388,000.00)**, which is the total eligible cost of construction of the project facilities including

engineering costs, but in any event not to exceed **One Hundred and Ninety-Three Thousand Four Hundred dollars (\$193,400.00)**.

- b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:

- i. Payments will be made on a reimbursement basis at **Fifty percent (50%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
- ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

- a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **One Hundred and Ninety-Four Thousand Six Hundred dollars (\$194,600.00)** in local match. This sum represents **Fifty percent (50%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
- c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$5,000 and \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
 - vii. Bury all new utilities within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.

- d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT , to regulate the use thereof to the satisfaction of the DEPARTMENT , and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement ; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
 - h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2021** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 08/31/2023**. If the GRANTEE fails to submit a complete final request for reimbursement by **08/31/2023**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE .
10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project

area and solely for the purposes specified in the application and this Agreement .

12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section , the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received an exemption from the DEPARTMENT before the execution of this Agreement , and
 - b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement .
15. None of the project area, nor any of the project facilities constructed under this Agreement , shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT . The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT .
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate , therefore:
 - a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT . The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT .
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area .
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement .
18. The GRANTEE acknowledges that:

- a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
 - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing the project site.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
 - or
 - b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.

28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:
- Terminate this Agreement; and/or
 - Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
 - Require repayment of grant funds already paid to GRANTEE; and/or
 - Require specific performance of the Agreement.
29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.

AI-3612

9. B. 3.

BOC Regular

Meeting Date: 06/17/2021

VA Committee Reappointments

FROM: Aaron Edlefson, Director, Veterans
Affairs

Department: Veterans Affairs

Information

RESOLUTION:

RECOMMENDATION:

The Veterans Affairs Committee recommends reappointment of Charles Baker and Ronald Cady to the Veterans Affairs Committee for terms to expire June 3, 2025.

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Fiscal Impact

Attachments

Baker and Cady Reappointment



Calhoun County Veterans Affairs

"We Walk Among Heroes"

190 East Michigan Avenue, Third Floor

Battle Creek, Michigan 49014

(269) 969-6735

Fax: (269) 966-1440

May 27, 2021

To Whom It May Concern,

On May 26, 2021, the Calhoun County Veterans Affairs Committee unanimously voted to recommend that Charles Baker and Ronald Cady be reappointed to the Calhoun County Veterans Affairs Committee with a term expiration date of June 3rd, 2025. Throughout their tenure on the Committee, they have consistently provided valuable operational insight, been steadfast proponents of the office to the public, and have sought to assist veterans while maintaining fiscal responsibility. We look forward to working alongside Mr. Baker and Mr. Cady for another term. Thank you!

Respectfully,

Aaron D. Edlefson, Director
Calhoun County Veterans Affairs

BOC Regular

Meeting Date: 06/17/2021

Approval of a Contract to Pave Emily Corlett South of Kiethen Way.

FROM: Jim Dyer, Corporation Counsel,
Corporation Counsel

Department: Corporation Counsel

Information

RESOLUTION:

Resolved that the Calhoun County Board of Commissioners does ratify the contract with Frankkesseline, Inc. to pay for the paving of Emily Corlett south of Kiethen Way, as presented.

RECOMMENDATION:

The Road Department recommends adoption of the resolution as presented.

BACKGROUND:

Emily Corlett is a road segment within the Kesselwood II Site Condominium located north of the City of Marshall, east of 17 1/2 Mile Road and north of G Drive North. The roads in Kesselwood were originally constructed as private by the developer Frankkesseline, Inc., which proceeded to sell units to builders, and individuals, who constructed single family homes based on building permits issued by Marshall Township.

However, in 2000 a group of Kesselwood purchasers petitioned the Calhoun County Road Commission (CCRC) to accept these roads as County local roads, subject to the receipt of Act 51 money to maintain and repair these previously private roads. The CCRC approved the petition and by resolution dated February 21, 2001, accepted most of the developed portions of the roads within Kesselwood. On April 7, 2004, the CCRC adopted a second resolution accepting Meredith Trail, a previously undeveloped road, into the County local road system.

The most recent portion of Kesselwood II to develop is Emily Corlett road, south of Kiethen Way. The northern portion of Emily Corlett had been accepted into the County road system in the original February 21, 2001 CCRC resolution. After selling units on the undeveloped portion of Emily Corlett the developer placed the first course of asphalt over gravel base. However, since this portion of Emily Corlett had not yet been accepted into the County System, according to its ordinances, Marshall Township was not able to approve more than two building permits on a private road. It was at this point that our research disclosed that Emily Corlett south of Kiethen Way was not yet accepted into the County local road system.

After discussions with the developer and the the Road Department it was agreed that the County would pave this road as if it was a Township local road project, with the developer paying the entire cost of paving. This would permit the engineering department to supervise, material test, and inspect to assure that construction was acceptable to the Road Department since the developers ultimate goal is that this segment of Emily Corlett also be accepted into the County local road system.

Pursuant to Policy 509 the contract has been signed by the Managing Director of the Road Department, and the developer has paid the contract amount in advance, and in full.

ALTERNATIVES:

As suggested by the Commission.

SUMMARY:

It is recommended that the Calhoun County Board of Commissioners ratify the contract with Frankkesseline, Inc. for the paving of Emily Corlett south of Kiethen Way, as presented.

Fiscal Impact

BUDGETARY IMPACT:

None. The cost of the initial paving is covered 100% by the developer. There is no impact on the County General Fund budget.

Attachments

Contract to Pave Emily Corlett



CALHOUN COUNTY

ROAD DEPARTMENT

13300 15 Mile Road | Marshall, MI 49068

Contract Prepared For:

Frankesseline, Inc.
10505 18 1/2 Mile Rd
Marshall, MI 49068

Date	6/1/2021
Project Name/Location	Emily Corlett - Kiethan Way to Dead End South
Type of Work	HMA1.5
Length of Project	0.310 MILES 1,637 Feet
Work Order	

SCOPE OF WORK

Overlay Emily Corlett with 1.5 inches of HMA and add shoulder gravel. At the request of the County, work to be completed and inspected by the County to assure that the construction is done to County standards, which will permit the County to accept this road into the County system as a local road.

PROJECT COST

Project costs are a fixed Lump Sum. Developer to pay entire Lump Sum before work will be scheduled. Any changes will be documented by a Change Order signed by both parties.

Work or Material Description	Approx. Quantity	Unit Measurement	Unit Costs	Opinion of Cost
HMA 1.5"	400	Ton	\$ 66.00	\$ 26,400.00
Shoulder, CI II	50	Ton	\$ 19.50	\$ 975.00
Pavt for Butt Joints, Rem	250.00	Syd	\$ 3.50	\$ 875.00
Inspection	2.00	Cday	\$ 500.00	\$ 1,000.00
				\$ -
			Construction Cost	\$ 29,250.00
			Project Design and Administration Costs (8.5%)	\$ 2,486.25
			Contingency (10%)	\$ 2,925.00
			TOTAL Project Cost	\$ 34,661.25

Private Match (100%)	\$ 34,661.25
CCRD Match (0%)	\$ -
TOTAL Project Cost	\$ 34,661.25

6-2-21 Pd \$34,661.25
Check # 2410

AGREEMENT

DEVELOPER APPROVAL

This agreement is approved by Frankesseline, Inc. on the 2 day of JUNE, 2021.

Signed:

Steven R. Line, President

COUNTY APPROVAL

This agreement is approved by Calhoun County on the 7th day of June, 2021.

Signed:

John Midgley, Managing Director Calhoun County Road Department

AI-3619

9. B. 5.

BOC Regular

Meeting Date: 06/17/2021

Summit Pointe Board Appointment

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Kelli Scott, Administrator/Controller, Administration

Department: Administration

Information

RESOLUTION:

RECOMMENDATION:

Appointment to Calhoun County Community Mental Health Authority (dba Summit Pointe) Board of Directors:
Frank Straub

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Fiscal Impact

Attachments

Summit Pointe Board Appt



June 11, 2021

Steve Frisbie, Chairperson
Calhoun County Board of Commissioners
315 W. Green St
Marshall, Michigan 49068
Via Email

Re: Nomination for Appointment to the Board of Directors of the
Calhoun County Community Mental Health Authority (Summit Pointe)

Dear Commissioner Frisbie:

It is with great pleasure that we recommend Frank Straub for your consideration as a member of the Summit Pointe Board of Directors. If appointed, Mr. Straub would fill the seat recently vacated by Patrick Garrett. Mr. Straub's term would run through March 31, 2023, at which time he would be eligible for a full three-year term.

Thank you for your consideration of this request and your support of our board.

Very truly yours,



Kathy-Sue Vette
Chair of the Board



Jean M. Goodrich
Chief Executive Office

AI-3590

12. B. 1.

BOC Regular

Meeting Date: 06/17/2021

Lake Level Capital Project Fund Deficit Elimination Plan - Year 2

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Jeryl Schoepke, Finance

Department: Finance

Information

RESOLUTION:

Resolved, that the Calhoun County Board of Commissioners hereby approves the 2019 Lake Level Capital Project Fund Deficit Elimination Plan - Year 2, as presented, and hereby affirms County Administration's submittal to the State of Michigan Department of Treasury the County's required response to the Notice of Intent to Withhold State Payments dated July 6, 2020.

RECOMMENDATION:

County Finance recommends approval of the required attached response to the Notice of Intent to Withhold State Payments dated July 6, 2020. The Lake Level Capital Project Fund Deficit Elimination Plan was prepared by the County Finance Office with concurrence from the Office of the Water Resources Commissioner and outlines a two year plan to eliminate the deficit in this Fund.

BACKGROUND:

The County is required by the State of Michigan according to the Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) to submit deficit elimination plans for any funds included in Audited Financial Statements that end in one of two deficit situations; either an unrestricted deficit fund balance; or a deficit when current liabilities are subtracted from current assets. The Water Resources Commission is considered a Component Unit of the County for financial reporting purposes and thus their balances are included in the County's Comprehensive Annual Financial Report.

At the end of fiscal year 2019 a \$129,000 deficit existed in the Lake Level Capital Project Fund as a result of capital expenditures for lake level projects for which future assessments will be necessary. At the end of fiscal year 2020 a \$37,000 deficit remained. In accordance with Public Act 140 of 1971, deficit elimination plans for the Lake Level Capital Project Fund are required and must be approved by the County Board of Commissioners. The approved resolution and deficit elimination plans are filed with the Michigan Department of Treasury. The plan and supporting letters are attached.

ALTERNATIVES:

The County is required to respond to the State of Michigan Department of Treasury's Notice of Intent to Withhold State Payments dated July 6, 2020. The Board of Commissioners could direct County Administration to modify its response.

SUMMARY:

It is recommended that the Calhoun County Board of Commissioners approve the Lake Level Capital Project Fund Deficit Elimination Plan as presented.

BUDGETARY IMPACT:

Failure to submit this required deficit elimination plan would result in withholding of 25% of the County's State Revenue Sharing payments until such plan is submitted and approved. The County estimated annual State Revenue Sharing allocation for FY2020-21 is approximately \$3.1 Million.

Attachments

[2019 Lake Level CP Fund Revised Deficit Elim Plan](#)

[2019 Audit Lake Level Letter](#)

[Treasury Deficit Elim guidance](#)



Deficit Elimination Plan

Deficit Worksheet					
Fund Name	All Funds				Deficit To Be Eliminated
	Unrestricted Fund Balance/Net Position (Deficit)	Deferred Inflows of Resources	Taxes and Special Assessments Receivable	Deferred Inflows-Taxes and Special Assessments	
Lake Level	(128,759)	124,984	124,984	-	(128,759)

Fund 841 - Lake Level Fund					
Account		Account Description		2020 Actual	2021 Budget
Deficit to be eliminated				(\$128,759.00)	(\$36,783.01)
REVENUE					
Local Contributions					
580.000		Local Contribution Revenue		11,100.00	8,600.00
672.010		Special Assessments Current		111,382.51	86,650.00
REVENUE TOTALS				\$122,482.51	\$95,250.00
EXPENSE					
Personnel Services					
702.020		Salaries Regular		7,257.89	5,744.00
702.030		Salaries Overtime		.00	.00
719.000		Worker's Comp Expense		83.98	68.00
720.010		Insurance Benefits		1,796.83	1,550.00
720.020		Insurance Benefits Dental		118.41	95.00
720.030		Insurance Benefits Vision		46.11	35.00
720.040		Insurance Benefits Life		4.87	3.00
720.050		Insurance Benefits Unemployment		3.75	6.00
721.000		Social Security Expense		414.10	446.00
724.030		Retirement Defined Benefit		475.49	305.00
724.050		Retirement 401(k) ER		30.06	98.00
Personnel and Fringe Benefit Totals				\$10,231.49	\$8,350.00
Other Services & Charges					
801.010		Contractual Services Misc		6,290.00	.00
805.010		Professional Services Misc		.00	.00
813.010		Legal Fees Misc		.00	.00
870.020		Travel Expense Mileage		2,939.40	1,500.00
874.000		Refunds Expense		72.13	75.00
920.020		Utilities Electricity		8,808.14	22,000.00
955.000		Miscellaneous Operating		2,165.36	5,000.00
Other Services & Charges Totals				\$20,275.03	\$28,575.00
EXPENSE TOTALS				\$30,506.52	\$36,925.00
Deficit to be eliminated				(\$36,783.01)	\$21,541.99

The deficit reported in the 2019 CAFR will be eliminated in 2020 and 2021 with Lake Level Special Assessment revenue.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

July 6, 2020

**Notice of Intent To
Withhold State Payments**

Municipality Code: 130000
APR Form ID Number: 74645
Report ID Number: 102632

Sent Via Email

Chief Administrative Officer
Calhoun County
jschoepke@calhouncountymi.gov

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in Treasury Website (Numbered Letter 2016-1).

The Community Engagement and Finance Division received an audit report from your local unit for the fiscal year ending 2019. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

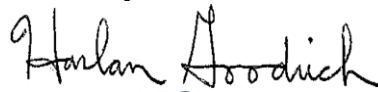
<u>FUND NAME</u>	<u>AMOUNT</u>
Lake Level Capital Projects Fund	-\$128,759.00

If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis.

Except where indicated "No Plan Necessary," within 30 days from the date of this letter please upload a deficit elimination plan for all funds listed above and a certified resolution online by visiting Michigan.gov/MunicipalFinance and select Deficit Elimination Plan Upload. Should a plan not be filed within 30 days, we may withhold 25% of the local unit's State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you have any questions, contact the Municipal Finance Section at (517) 335-7469 or email questions to Treas_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive style with a blue dot at the end of the last name.

Harlan Goodrich, Municipal Finance Manager
Community Engagement and Finance Division



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

NICK A. KHOURI
STATE TREASURER

NUMBERED LETTER 2016-1

DEFICIT ELIMINATION PLANS

Issued By: Local Government Financial Services Division
Bureau of Local Government Services

Issue Date: July 11, 2016

2016-1 This numbered letter repeals numbered letter 2014-1. Significant changes since numbered letter 2014-1 include electronic filing requirements for deficits associated with audits filed on or after July 11, 2016.

The Glenn Steil State Revenue Sharing Act of 1971, 1971 Public Act (PA) 140, Section 21(2), states that units of local government (local units) who end their fiscal year in a deficit condition shall formulate a deficit elimination plan (plan). Any assessment of a local unit's deficit condition should be made at the fund level of reporting, not at the government-wide level. The plan and certified resolution shall be filed with the Department of Treasury (Treasury) for evaluation and certification. Primary local units are responsible for filing the plans of discretely presented component units.

Determining a Deficit for Governmental Funds (Modified Accrual)

For all governmental funds (not proprietary funds, fiduciary funds, or discretely presented component units), a plan is necessary to eliminate most "unrestricted fund balance" deficits. For governmental funds other than the General Fund, if the "deferred inflows of resources minus taxes and special assessments receivable" is great enough to cover the "unrestricted fund balance," no plan is necessary. Unrestricted fund balance is the sum of the Committed, Assigned, and Unassigned balances. An unrestricted fund balance deficit exists when the local unit does not have sufficient resources available to cover the deficit. This occurs when the sum of the Nonspendable and Restricted fund balances is greater than the total fund balance. Resources available to cover the deficit includes assets that are not restricted by federal, state, or local laws, regulatory authorities, bond covenants, contractual agreements, or other legal constraints. Therefore, when funds have a total fund balance surplus and an unrestricted fund balance deficit, sufficient unrestricted resources do not exist to eliminate the deficit.

Determining a Deficit for Proprietary Funds, Fiduciary Funds, and Discretely Presented Component Units (Full Accrual)

Various methods have been used to determine the amount of a deficit in a proprietary fund, fiduciary fund, or a discretely presented component unit. For purposes of uniformity among all units of local government, effective immediately, Treasury will define a deficit as stated below. Local units will be expected to apply the same test to determine if a deficit elimination plan is necessary.

Proprietary Fund, Fiduciary Fund, and Discretely Presented Component Unit Deficit Test

Step 1: Does the “unrestricted net position” or “total net position” have a deficit? If both are “no,” no plan is necessary. If one is “yes,” is the “deferred inflows of resources minus taxes and special assessments receivable” greater than the larger deficit? If “yes,” no plan is necessary. If “no,” proceed to Step 2.

Step 2: Calculate current assets minus current liabilities. For this calculation, current liabilities should not include the current portion of long-term obligations. If the answer is positive, no plan is necessary. If the answer is negative, proceed to Step 3.

Step 3: Compare A) the larger deficit between the “unrestricted net position” and the “total net position,” and B) current assets minus current liabilities.

Step 4: Submit a plan to eliminate the smaller deficit between A and B.

Example 1

Unrestricted Net Position = (430,000), Total Net Position = 1,800,000

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 60,000

Step 1: Unrestricted Net Position has a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 60,000 = 15,000$. Answer is positive. No plan is necessary.

Step 3: Not Applicable.

Step 4: Not Applicable.

Example 2

Unrestricted Net Position = (430,000), Total Net Position = 1,800,000

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 510,000

Step 1: Unrestricted Net Position has a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 510,000 = (435,000)$. Answer is negative. Proceed to Step 3.

Step 3: A **(430,000)** or 1,800,000, B (435,000).

Step 4: A is a smaller deficit than B. Submit a plan to eliminate the (430,000) unrestricted net position deficit.

Example 3

Unrestricted Net Position = (430,000), Total Net Position = 1,800,000

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 200,000

Step 1: Unrestricted Net Position has a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 200,000 = (125,000)$. Answer is negative. Proceed to Step 3.

Step 3: A **(430,000)** or 1,800,000, B (125,000).

Step 4: B is a smaller deficit than A. Submit a plan to eliminate the (125,000) difference between current assets and current liabilities.

Example 4

Unrestricted Net Position = (430,000), Total Net Position = (1,500,000)

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 510,000

Step 1: Unrestricted Net Position and Total Net Position have a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 510,000 = (435,000)$. Answer is negative. Proceed to Step 3.

Step 3: A (430,000) or **(1,500,000)**, B (435,000).

Step 4: B is a smaller deficit than A. Submit a plan to eliminate the (435,000) difference between current assets and current liabilities.

Example 5

Unrestricted Net Position = (430,000), Total Net Position = (450,000)

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 610,000

Step 1: Unrestricted Net Position and Total Net Position have a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 610,000 = (535,000)$. Answer is negative. Proceed to Step 3.

Step 3: A (430,000) or **(450,000)**, B (535,000).

Step 4: A is a smaller deficit than B. Submit a plan to eliminate the (450,000) total net position deficit.

Example 6

Unrestricted Net Position = (470,000), Total Net Position = (450,000)

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 610,000

Step 1: Unrestricted Net Position and Total Net Position have a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 610,000 = (535,000)$. Answer is negative. Proceed to Step 3.

Step 3: A **(470,000)** or (450,000), B (535,000).

Step 4: A is a smaller deficit than B. Submit a plan to eliminate the (470,000) unrestricted net position deficit.

Example 7

Unrestricted Net Position = (130,000), Total Net Position = 1,800,000

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 55,000, Current Liabilities = 60,000

Step 1: Unrestricted Net Position has a deficit < Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. No plan is necessary.

Step 2: Not Applicable.

Step 3: Not Applicable.

Step 4: Not Applicable.

Electronic Filing Requirements

It is the position of Treasury that a reasonable plan to eliminate a deficit condition is vital to the fiscal well-being of a local unit as is early implementation of that plan. By providing better guidance on what constitutes a deficit, it is the expectation of Treasury that a local unit will submit a plan and certified resolution in a more expeditious manner. A plan and certified resolution may be filed as soon as 24 hours following the submission of the local unit's audit report and Auditing Procedures Report (Form 496) to Treasury.

A plan generally should be for one year, but in no case longer than five years. Local units with multiple year plans must submit a revised plan each subsequent year, even if they meet their projection, which adheres to the time frame that was originally certified, not to exceed five years. For example, a local unit has a deficit in 2016. They file a five-year plan covering 2017-2021. When they file a revised plan in 2017, the revised plan can only go through 2021, or the end of the original five-year period. Had the local unit filed a three-year plan in 2016, covering 2017-2019, when filing a revised plan in 2017, the revised plan could be extended through 2021. Revised plans also need legislative approval by means of a certified resolution. Treasury's continued certification of a plan may be contingent on the filing of monthly update reports with Treasury, as deemed necessary.

Plans and certified resolutions will no longer be accepted through the U.S. Postal Service, by email, or by hand delivery, effective for deficits associated with audit reports filed on or after July 11, 2016. Instead, the plans and certified resolutions are to be uploaded online at <http://www.michigan.gov/MunicipalFinance>. Click on the "Deficit Elimination Plan Upload" link.

If not already acquired, users must obtain a new User ID and Password by clicking on the "Request Access New User" link on the login page. Once clicking on "Request Access New User," there is an instruction link available should you require additional assistance. The plans and certified resolutions for all of a local unit's deficit funds must be uploaded as a single file in the .pdf format. Each upload would have at a minimum one plan and one certified resolution.

Once logged in, from the drop down lists select your County, Municipality Type, and Municipality. Under the Form drop down list, select "Deficit Elimination Plan Upload." In order for "Deficit Elimination Plan Upload" to be a selection on the Form drop down list, the Auditing Procedures Report must have been filed at least 24 hours prior. Last, select the Fiscal

Year and then select Create Form. On the next page, select Browse, select your file, select Continue, and if you agree with the Certifying Information, check the box and select Submit. A confirmation of receipt is available by selecting the “Deficit Elimination Plan Upload” associated with your recent submission.

Approval and denial letters will no longer be sent via the U.S. Postal Service. Notification will now be sent via email with the letter included as an attachment. The letters, plans, and certified resolutions will be posted on our Web site within 24 hours after receipt of the notification email.

Acceptable Evidence to Support a Plan

- Projected budget approved by the legislative body as evidenced by a certified resolution itemizing yearly revenues by source, expenditures/expenses by activity, and changes in the fund balance/net position through the year of the deficit’s eventual elimination. A written explanation of how the deficit will be eliminated should accompany the plan. Furthermore, should itemized revenues increase or itemized expenditures/expenses decrease by 5% or more from the prior year, an explanation of the increase/decrease is required. There is a five-year limit for an approved plan; the plan must be revised and submitted each subsequent year.
- If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis.

Failure to Submit an Acceptable Plan

Upon completion of the Auditing Procedures Report, within 24 hours the local unit will be emailed a Notice of Intent to Withhold State Payments. The local unit will have 30 days from the date of the notice to file a plan and certified resolution. Should a plan and certified resolution not be filed within 30 days, we may withhold 25% of the local unit’s State Incentive Payments or payments issued under 1971 PA 140, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are released not when a plan and certified resolution have been *filed*, but when a plan and certified resolution have been *evaluated and certified* by Treasury.

If you have any questions, please contact our office at Treas_MunicipalFinance@Michigan.gov or (517) 373-3227.

Sample Legislative Body Resolution and Multiple Year Deficit Elimination Plan

WHEREAS (Sample Unit)'s **Park Fund** has a \$110,000 deficit fund balance on December 31, 2016; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the (Sample Unit)'s legislative body adopts the following as the (Sample Unit) **Park Fund** Deficit Elimination Plan:

	2017	2018	2019	2020
Unrestricted Net Position (Deficit) Jan. 1	\$(110,000)	\$(95,000)	\$(49,500)	\$(3,000)
Revenue				
Property Taxes	60,000	62,000	64,000	66,000
Charges for Services	95,000	104,500	104,500	104,500
Other	1,000	1,000	1,000	1,000
General Fund	50,000	50,000	50,000	50,000
Total Revenue	206,000	217,500	219,500	221,500
Expenditures				
Salaries and Wages	167,000	148,000	149,000	150,000
Supplies	15,000	15,000	15,000	15,000
Equipment Repairs	4,000	4,000	4,000	4,000
Contractual Services	5,000	5,000	5,000	5,000
Depreciation	15,000	15,000	15,000	15,000
Total Expenditures	206,000	187,000	188,000	189,000
Add Back Depreciation (Net Investment in Capital Assets Net Position)	15,000	15,000	15,000	15,000
Unrestricted Net Position (Deficit) Dec. 31	\$(95,000)	\$(49,500)	\$(3,000)	\$44,500

	2017	2018	2019	2020
CA-CL (Deficit) Jan. 1	\$(120,000)	\$(105,000)	\$(59,500)	\$(13,000)
Revenues	206,000	217,500	219,500	221,500
Expenditures	(206,000)	(187,000)	(188,000)	(189,000)
Add Back Depreciation	15,000	15,000	15,000	15,000
CA-CL (Deficit) Dec. 31	\$(105,000)	\$(59,500)	\$(13,000)	\$34,500

Explanation: Increase charges for services 10% in 2018. Decrease park hours and work hours thereby decreasing salaries and wages by 11.3% in 2018.

BE IT FURTHER RESOLVED that the (Sample Unit)'s (Official's Title) submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

ADD CLERK'S CERTIFICATION.

AI-3607

12. B. 2.

BOC Regular

Meeting Date: 06/17/2021

Equalization Dept Authorized Staffing Allocation

Submitted For: Kim Archambault, HR Director, Human Resources

FROM: Kim Archambault, HR Director, Human Resources

Department: Human Resources

Information

RESOLUTION:

Resolved, that the Calhoun County Board of Commissioners does hereby approve the addition of Equalization Clerk to the Authorized Staffing Allocation for the Equalization Department, along with any necessary budget adjustments.

RECOMMENDATION:

It is recommended that the Board of Commissioners approve the addition of Equalization Clerk to the Authorized Staffing Allocation for the Equalization Department, along with any necessary budget adjustments.

BACKGROUND:

Tom Scott (Deputy Equalization Director) is requesting the addition of Equalization Clerk to the Authorized Staffing Allocations for the Equalization Department. The plan is for this individual to train with the current Office Administrator in preparation for a future vacancy. The Equalization Clerk position will also assume additional duties due to the current retirement of the department's Property II Appraisers. The position was previously classified in the TPOAM unit and it would be placed back on the applicable wage scale upon approval.

Fiscal Impact

BUDGETARY IMPACT:

The estimated cost of the position for the remainder of 2021 is \$17,680.69, including wages and fringe. The position costs will be offset by upcoming vacancies in the department resulting from retirements.

Attachments

No file(s) attached.

BOC Regular

Meeting Date: 06/17/2021

Approval of Contracts for Two Senior Strategic Projects

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Helen Guzzo, Senior Services Manager, Senior Services

Department: Senior Services

Information**RESOLUTION:**

Resolved, the Calhoun County Board of Commissioners does hereby approve the funding for two Senior Strategic Projects described below and authorizes the Board Chair to sign the two contracts as presented:

- 1) \$17,500 to the Albion Health Care Alliance for the relocation of food distribution in Albion and the establishment of a food pantry project called the Community Table; and
- 2) \$125,000 along with a \$50,000 matching challenge to Region 3B Area Agency on Aging dba CareWell Services Southwest for the relocation of Heritage Commons Senior Enrichment Center and the remodeling of space at 15885 W. Michigan Avenue, Marshall, MI 49068.

RECOMMENDATION:

County Administration supports the funding recommendations made by the Senior Millage Allocation Committee. The Senior Millage Allocation Committee recommended funding of the project from the Albion Health Care Alliance at its May 7, 2021 meeting and the CareWell Services SW project at its June 4, 2021 meeting. These funding recommendations are the result of a Request for Proposals (RFP) #110-21 issued on March 15, 2021. The funding for Senior Strategic Projects is fund balance that has previously been received from Personal Property Tax Reimbursement and FireKeepers Revenue Sharing.

This was the County's second Request for Proposals for Senior Strategic Projects. Eight proposals were received. The RFP Review Subcommittee consisted of Helen Guzzo, Jim Powers, Bob Lying, Gary Tompkins and Yvonne Chapman. Tom Hunsdorfer also reviewed the proposals and participated in the discussion deciding which of the proposals to invite to make fuller presentations to the RFP Review Subcommittee. Each member reviewed all the proposals and attended two meetings to make recommendations. This time and thoughtful comments are greatly appreciated. Helen Guzzo, Senior Services Manager, chaired the RFP Review Subcommittee. County staff, Brad Wilcox and Jen Bomba also participated in the reviews and provided guidance. Here is the timeline for the RFP:

March 15, 2021: County issued RFP

April 14, 2021: Proposals due

April 21, 2021: Initial Review Subcommittee Meeting to down list proposals, eight proposals were received and two were recommend to advance to the next stage of review

April 27, 2021: Presentations by CareWell Services and Albion Health Care Alliance

April 29, 2021: Applicants notified of Subcommittee Recommendations

May 7, 2021: SMAC approved the recommendation to fund the Albion Health Care Alliance, Community Table

June 4, 2021: SMAC approved the recommendation to fund CareWell Services, the relocation/remodel of Heritage Commons

Proposals Received:

1. **Albion Health Care Alliance** - \$17,500 for staff and equipment needed as part of a community collaborative effort to relocate the three times a month food distribution from the Albion Food Hub which is being sold by its owners to a location on the campus of Albion College. Approximately 45% of people receiving food

boxes are 60 and over. They will staff the new effort, standardize data collection, and coordinate volunteers.

2. **Battle Creek Habitat for Humanity** - \$81,917 to construct a house. The proposal was nonresponsive to the RFP in that the proposal did not complete the forms in the application and the proposal did not follow the format specified in the RFP. Another weakness in the proposal was that it did not address how the newly built house would serve Calhoun County older adults, age 60 and over.
3. **CareWell Services** - \$210,000 to renovate leased space for the relocation of Heritage Commons Senior Enrichment Center to the Marshall Plaza. CareWell Services Board of Directors have approved entering into a ten-year long-term lease in two former store fronts in the K-Mart/Family Fare Plaza in Marshall to relocate Heritage Commons from the current Preston Drive location. This is a cost-effective proposal with CareWell Services managing the risk for the renovation of the space. A local fundraising campaign is in the planning process with a fund established at the Marshall Community Foundation. The RFP Review Subcommittee wanted to support the relocation/remodel efforts while also supporting a Marshall fundraising effort hence the recommendation to support the remodel with \$125,000 with the \$50,000 matching challenge grant.
4. **Kingdom Builders**, 50 Spencer Street, Battle Creek - \$50,000 for Senior programming, this proposal was for programming such as Pickle Ball Courts and video equipment to encourage exercise at the former Southeastern Jr. High School in Battle Creek. The proposal was more of a concept paper and was deemed nonresponsive to the RFP. On Tuesday, May 4th Brad Wilcox and I toured the facility with the owner and leader, Bishop Tino Smith. The County will provide more technical assistance to help this proposal become more fully developed.
5. **Marian Burch Adult Day Care** - \$46,861 to improve accessibility and repair five bathrooms. The proposal was deemed unresponsive to the RFP as the proposal did not complete the forms, including the budget, in the application correctly. The Review Subcommittee was concerned that the facility should be maintaining a capital improvement budget to pay for needed renovations to make bathrooms accessible to participants to use. Deferred maintenance of existing programs was not a compelling need for use of the Senior Strategic Projects funding.
6. **Senior Services Liaison** - \$40,000 a new provider from outside Calhoun County wanted to create a new program to match college students with frail older persons with rooms in their home for a home-sharing and work exchange program. While a worthy proposal, it was determined that the capacity to establish a new program in Calhoun County was not strong enough at the current time. Discussion of best practices in other communities and experience administering a similar program would have strengthened the proposal.
7. **Senior Services of Southwest Michigan** - \$100,00 to expand their volunteer program into Calhoun County. The major feature of this proposal was the hiring of a volunteer coordinator to expand volunteer recruitment and training in Calhoun County. Senior Strategic Projects are intended to fund one-time projects that are sustainable. The RFP Review Committee was concerned about the need for ongoing funding for this effort.
8. **Southeastern Dispute Resolution Services (SEDRS)** - \$46,989 to establish in Calhoun County an Elder Care and Family Services Mediation Program. The need in the community for mediation services is not understood by the Review Subcommittee. Calls to Probate Court, and to Guardian Finance and Advocacy Services did not document a need for the mediation services in the County. The Review Subcommittee also had concerns about providing one-year worth of funding for a staff position without a clear plan to fund the position after the contract period ended. The Senior Strategic Projects funding is one-time funding to start new programs with clear funding plans for ongoing operations and to make enhancements of existing programs

BACKGROUND:

These two projects fund important projects that will service Calhoun County older adults, age 60 and over. The proposed funding will help with 45% of the cost of the relocation of food distribution in Albion, from the closed Food Hub to a new site provided in partnership with Albion College and a community partnership. The funding to CareWell Services continues the partnership between the County, CareWell Services, Oaklawn and the City of Marshall to establish and operate a Marshall area senior center. Heritage Commons opened as the Marshall area senior center in July of 2017 and when it closed in March 2020, because of the pandemic, it was serving the entire community as well as a membership of 145. Heritage Commons outgrew its leased space on Preston Drive in a building owned by Oaklawn. Heritage Commons recently reopened at Marshall United Methodist Church temporarily until its new space is renovated.

Fiscal Impact

BUDGETARY IMPACT:

Funding for these contracts is budgeted in line item, 276.15.158.2675.801.010 Senior Srv. - Strategic Projects. This budget line item has a current budget of \$350,000.00. Approving these two contracts will require \$28,554 to be added to this line item from Senior Millage's fund balance. Part of the reason for Senior Strategic Projects is to spend down some of Senior Millage's fund balance in a strategic manner.

YTD expenditures of 2675.801.010 \$49,080.44
Funding for remaining 2020 projects \$136,973.56
Albion Health Care Alliance \$17,500.00
CareWell Services HCSEC \$175,000.00
Total \$378,554.00

\$378,554 total need minus \$350,000 already budgeted = \$28,554 needed to be added to the budget line item.

Attachments

Albion Health Care Alliance

CareWell Services Heritage Commons

**FY 2021 SENIOR STRATEGIC PROJECT CONTRACT
BETWEEN
CALHOUN COUNTY
AND
THE ALBION HEALTH CARE ALLIANCE
FOR THE COMMUNITY TABLE OF ALBION FOOD DISTRIBUTION PROJECT**

This Contract, made and entered into on the 17th day of June, 2021, by and between the **County of Calhoun**, Michigan, ("the County"), a body corporate, located at 315 West Green Street, Marshall, Michigan, 49068, and the **Albion Health Care Alliance**, ("the Contractor") a Michigan non-profit corporation, located at 115 Market Place, Albion, MI, 49224,

WHEREAS, on August 4, 2020, the electors approved a millage ("Senior Millage") to provide services to Calhoun County residents aged 60 and over ("seniors") in accordance with MCL 400.571 et seq.; and

WHEREAS, the purpose of the Senior Millage is, in accordance with MCL 400.571 et. seq., to promote healthy, safety, dignity, and independence; and

WHEREAS, Senior Millage receives Personal Property Tax Reimbursement and Firekeepers Casino dollars in addition to Senior Millage tax revenue; and

WHEREAS, the Senior Millage Allocation Committee voted on January 3, 2020 to use these other tax revenues to create a Senior Strategic Project to fund one-time projects that lead to the development of programs, purchase of equipment or materials, or the enhancement of existing programs; and

WHEREAS, the County issued Request for Proposal #110-21 requesting proposals for senior strategic projects and the Senior Millage Allocation Committee recommending funding for this project at its May 7, 2021 meeting; and

WHEREAS, the Contractor submitted its timely response to the RFP ("response") to support the Community Table of Albion food distribution project ("services") to the County as part of the Senior Millage strategic project funding; and

WHEREAS, on June 17, 2021, the Calhoun County Board of Commissioners approved allocation of Senior Millage strategic project funding to the Contractor for such services and authorized the preparation and execution of this Contract.

NOW THEREFORE, the parties hereby agree as follows:

Article I: Term

This Contract is for the period of June 17, 2021 through December 31, 2021.

Article II: Consideration

A. Payment:

Payment of up to Seventeen Thousand, Five Hundred and 00/100 Dollars (\$17,500.00) for the contract term, for the purchase of necessary equipment, paid advertisements, and dedicated staff time under the terms of this Contract.

B. Method of Payment:

1. Billing: Procedures and payment schedules may vary depending upon the Contractor's timeliness, adherence to contract/program requirements, holiday schedules, or unforeseen circumstances. Late or incomplete reports will cause administrative delay in the reimbursement process.

2. Set Off: The County may set-off against any amounts due under this Contract, any prior reimbursements which the County determines were previously paid in error. The County will explain any disallowed cost and provide an opportunity to address the reason for disallowance.

3. Reimbursement Definition: Payment to the Contractor, Albion Health Care Alliance, will be paid on a reimbursement basis for costs associated with purchasing necessary equipment, paid advertising, and providing dedicated staff time to the scheduled food distributions.

4. Allowable Costs: Contractor will be compensated only for actual allowable costs, and solely for the purposes specified in this Contract. No additional funds will be awarded to Contractor unless approved prior to expenditure and memorialized in a written, signed amendment to this Contract. In the event of a significant cost difference between the actual cost of the service and the reimbursed cost, the parties reserve the right to renegotiate the unit cost.

5. Incomplete/Incorrect Invoices: The County will return any bills/invoices that are incomplete or contain errors. Correction or completion is the responsibility of the Contractor prior to payment by the County. Payment will be released in accordance to the date when the corrected and completed copy is received by the County.

6. Reimbursement Milestones: Reimbursement of incurred expenses shall be granted upon the achievement of the following milestones:

Milestone	Anticipated Date	Percentage of Award	Amount of Award
Costs incurred in moving from Food Hub to Wesley Hall: sidewalk improvements and accessibility, reconstruction of driveway, equipment (pallet jack)	August 1	49%	\$8,500
Marketing & Publicity	December 31	6%	\$1,000
Part-time staffing position	October 1	28%	\$5,000
Food pantry supplies	October 1	17%	\$3,000

Article III: Incorporation by Reference

A. Documents. The parties incorporate the following documents as part the contract terms and conditions:

1. The RFP
2. The Response
3. This Contract
4. Any written amendments signed and agreed to by both parties

B. Order of Precedence. In the event of conflict between the incorporated documents, the documents shall prevail in the following order: 1) Any written amendments subsequent to this Contract; 2) this Contract; 3) the RFP; 4) the Response.

Article IV: Reporting Requirements

Financial and Programmatic Reporting. All funds distributed pursuant to this Contract are subject to financial and programmatic reporting requirements as set forth in the RFP. Required information for reporting includes, but is not limited to, the following: actual costs; reimbursed costs; administrative and indirect costs; costs and funding sources for contracted services; milestone reporting; annual update on program outcomes; annual program expense reports; and program income.

In addition to the reporting requirements specified in the RFP, the Contractor is required to complete financial and other reporting forms provided by the County on a periodic basis. The Contractor may be required to provide supporting documentation with its reports; be required to differentiate between general ledger expenditures and senior millage expenditures; and to respond to requests for explanations of any variance in budget, units, client counts, or allocated expenditures vs. actual expenditures.

The County will provide requested assistance to the Contractor to ensure that reporting requirements are being met. Payment may be withheld if the Contractor fails to submit reports or proper supporting documentation in a timely manner.

Milestone	Anticipated Dates	Deliverables
Moving from Food Hub to Wesley Hall; sidewalk improvements and accessibility, reconstruction of driveway, equipment (pallet jack)	August 1	Opening of new site, monthly demographic report
Marketing & publicity	July 1 – December 31	Begin advertising, advertisements in <i>Albion Morning Star & Albion Recorder</i>
Part-time staffing position	July 15 – October 1	Hiring part-time staff person
Food pantry supplies	July 1 – October 1	Creation of food pantry

Article V: Required Documentation

In addition to that specified in the RFP, the Contractor agrees to provide the County with the following documentation:

1. Financial statements as defined and prepared using commonly accepted general principles of accounting
2. Financial or other reports as requested by the County
3. Annual Audits
4. Board and applicable committee minutes

Article VI: Maintenance and Examination of Books and Records

Contractor shall maintain such program records and financial books, records, documents and other materials relating to Contractor carrying out its obligations under this Contract (“program documentation”) as may be requested by the County. Contractor shall retain all program documentation for at least three (3) years after receipt of final payment under this Contract, at Contractor’s cost. If a dispute or an audit is pending prior to the expiration of the three (3) year period, and extends past that point, the Contractor must maintain all documents until the matter has concluded. Contractor shall, upon provision of ten (10) days written notice, permit the County (including auditors) access to all program documentation to perform fiscal audit(s) and review to ensure compliance with Contract requirements.

Article VII: Assessments

The County may conduct random on-site programmatic assessments of the Contractor during the fiscal year, at the County’s discretion.

Article VIII: Close-outs

When this Contract is concluded or terminated, the Contractor shall provide the County, within forty-five (45) days of termination, all reports required as a condition of this Contract. Accounts will be reconciled within thirty (30) days of receipt of the required reports and any other documentation required to be provided by the Contractor to the County. The County will make final payment within 30 day of the completion of the reconciliation of the account.

Article IX: Notices and Communications

Unless otherwise stated, notices, invoices and communications under this contract shall be sent electronically or by first class, prepaid mail, to the following addresses:

For the County:

Ms. Helen Guzzo, Manager
Calhoun County Senior Services
315 West Green Street
Marshall, MI 49068
269-781-0846
hguzzo@calhouncountymi.gov

For the Contractor:

Mr. Rod Auton, Administrator
Albion Health Care Alliance
115 Market Place
Albion, MI 49224
269-968-3248
rod@albionhca.org

Article X: Early Termination

In addition to the termination provisions contained in the RFP, the County may immediately terminate this Contract under extreme circumstances, including, but not limited to, the following:

1. Contractor has lost or had suspended required state licensing, certification, or other approval required to lawfully perform its services.
2. Contractor has been found in violation of a federal, state, local law, rule, or regulation relating to its provision of services under the Contract.
3. Contractor has failed to abide by a material term of this Contract.
4. Contractor has misappropriated funds.
5. Contractor has acted with gross negligence, reckless indifference, or intentional misconduct.

Article XI: Invalid Provisions

If any provision of this Contract is held to be invalid or unenforceable, all other provisions shall remain in full force and effect, unless the invalid or unenforceable provision would result in the entire agreement being illegal and/or unenforceable.

Article XII: Waivers

No waiver of any provision of this Contract shall operate as a waiver of any remaining provision, nor shall it prevent future enforcement of a previously waived provision.

Article XIII: Entire Agreement

This Contract, together with any incorporated documents, and any duly executed amendments constitute the entire agreement between the parties. No other agreements, written or oral, have any binding force or effect upon the Parties or upon the terms of this Contract.

Article XIV: Modification

This agreement may only be modified upon the parties' written, signed agreement. All proposed contract amendments shall be submitted to the Calhoun County Administrator for review, according to County Board Policy 235. No contract amendment is valid unless it is signed by both the Contractor and an authorized signatory for Calhoun County as defined by County Board Policy 235, provided however that consistent with County Board Policy 275, a contract amendment may be signed by the County Administrator, or designee, if the sole purpose of the contract amendment is to either adjust the total budgeted amount of the contract, or to allocate funds from one budgeted purpose to another, and the total dollar amount of the proposed budget adjustments does not exceed \$20,000.00.

Article XV: Miscellaneous

Contractor agrees to comply with all applicable state and federal laws including compliance with The Health Insurance Portability and Accountability Act. Protected Health Information shall not be disclosed except in accordance with this Act.

By signing this Contract, the following persons certify that they are authorized to execute this document on behalf of their designated agency.

Calhoun County

By: _____
Steve Frisbie, Chairperson
Board of Commissioners
Date: June 17, 2021

Contractor: Albion Health Care Alliance

By: _____
Barbara Keyes
Board President
Date: June ___, 2021

**FY 2021 SENIOR STRATEGIC PROJECT CONTRACT
BETWEEN
CALHOUN COUNTY
AND REGION 3B AREA AGENCY ON AGING
(D/B/A CAREWELL SERVICES SOUTHWEST)
FOR THE RENOVATIONS OF HERITAGE COMMONS SENIOR ENRICHMENT CENTER**

This Contract, made and entered into on the 17th day of June, 2021, by and between the **County of Calhoun**, Michigan, ("the County"), a body corporate, located at 315 West Green Street, Marshall, Michigan, 49068, **Region 3B Area Agency on Aging** ("the Contractor," **d/b/a CareWell Services Southwest**), a body corporate, located at 200 West Michigan Avenue, Suite 102, Battle Creek, MI 49017,

WHEREAS, on August 4, 2020, the electors approved a millage ("Senior Millage") to provide services to Calhoun County residents aged 60 and over ("seniors") in accordance with MCL 400.571 et seq.; and

WHEREAS, the purpose of the Senior Millage is, in accordance with MCL 400.571 et. seq., to promote healthy, safety, dignity, and independence; and

WHEREAS, Senior Millage receives Personal Property Tax Reimbursement and Firekeepers Casino dollars in addition to Senior Millage tax revenue; and

WHEREAS, the Senior Millage Allocation Committee voted on January 3, 2020 to use these other tax revenues to create a Senior Strategic Project to fund one-time projects that lead to the development of programs, purchase of equipment or materials, or the enhancement of existing programs; and

WHEREAS, the County issued Request for Proposal #110-21 requesting proposals for Senior Strategic Projects and the Senior Millage Allocation Committee recommended funding for this project at its June 4, 2021 meeting; and

WHEREAS, the Contractor submitted its timely response to the RFP ("response") to support the renovation of the facility in Marshall Plaza at 15885 W. Michigan Avenue, Marshall, MI 49068 for the relocation of Heritage Commons Senior Enrichment Center for Senior Millage strategic project funding; and

WHEREAS, on June 17, 2021, the Calhoun County Board of Commissioners approved allocation of Senior Millage strategic project funding to the Contractor for such services and authorized the preparation and execution of this Contract.

NOW THEREFORE, the parties hereby agree as follows:

Article I: Term

This Contract is for the period of June 17, 2021 through December 31, 2021.

Article II: Consideration

A. Payment:

Payment of up to One Hundred, Twenty Five Thousand and 00/100 Dollars (\$125,000.00) to pay for construction costs for the relocation of Heritage Commons Senior Enrichment Center along with an additional amount of Fifty Thousand and 00/100 Dollars (\$50,000.00) in matching funding after \$50,000.00 is raised in contributions/donations to the project under the terms of this Contract.

B. Method of Payment:

1. Billing: Procedures and payment schedules may vary depending upon the Contractor's timeliness, adherence to contract/program requirements, holiday schedules, or unforeseen circumstances. Late or incomplete reports will cause administrative delay in the reimbursement process.

2. Set Off: The County may set-off against any amounts due under this Contract, any prior reimbursements which the County determines were previously paid in error. The County will explain any disallowed cost and provide an opportunity to address the reason for disallowance.

3. Reimbursement Definition: Payment to the Contractor will be paid on a reimbursement basis based on invoices presented from the construction company. Payment of the \$50,000 matching challenge will be made when documentation of funds raised is submitted.

4. Allowable Costs: Contractor will be compensated only for actual allowable costs, and solely for the purposes specified in this Contract. No additional funds will be awarded to Contractor unless approved prior to expenditure and memorialized in a written, signed amendment to this Contract. In the event of a significant cost difference between the actual cost of the service and the reimbursed cost, the parties reserve the right to renegotiate the unit cost.

5. Incomplete/Incorrect Invoices: The County will return any bills/invoices that are incomplete or contain errors. Correction or completion is the responsibility of the Contractor prior to payment by the County. Payment will be released in accordance to the date when the corrected and completed copy is received by the County.

6. Reimbursement Milestones: Reimbursement of incurred expenses shall be granted upon the achievement of the following milestones:

Milestone	Anticipated Date	Percentage of Award	Amount of Award
Match Contribution	Before December 1, 2021	100% when match documentation is submitted	\$50,000.00
For the \$125,000 in Construction Funding:			
Construction Starts	July 1, 2021	40%	\$50,000.00
Construction Progress	September 1, 2021	30%	\$37,500
Construction Complete	November 1, 2021	25%	\$31,250.00
Final Walk Through	December 1, 2021	5%	\$6,250.00

Article III: Incorporation by Reference

A. Documents. The parties incorporate the following documents as part the contract terms and conditions:

1. The RFP
2. The Response
3. This Contract
4. Any written amendments signed and agreed to by both parties

B. Order of Precedence. In the event of conflict between the incorporated documents, the documents shall prevail in the following order: 1) Any written amendments subsequent to this Contract; 2) this Contract; 3) the RFP; 4) the Response.

Article IV: Reporting Requirements

Financial and Programmatic Reporting. All funds distributed pursuant to this Contract are subject to financial and programmatic reporting requirements as set forth in the RFP. Required information for reporting includes, but is not limited to, the following: actual costs; reimbursed costs; administrative and indirect costs; costs and funding sources for contracted services; milestone reporting; annual update on program outcomes; annual program expense reports; and program income.

In addition to the reporting requirements specified in the RFP, the Contractor is required to complete financial and other reporting forms provided by the County on a periodic basis. The Contractor may be required to provide supporting documentation with its reports; be required to differentiate between general ledger expenditures and senior millage expenditures; and to respond to requests for explanations of any variance in budget, units, client counts, or allocated expenditures vs. actual expenditures.

The County will provide requested assistance to the Contractor to ensure that reporting requirements are being met. Payment may be withheld if the Contractor fails to submit reports or proper supporting documentation in a timely manner.

Milestone	Anticipated Dates	Deliverables
Match Contribution of \$50,000	December 1, 2021	Documentation of match contributions from the Marshall Community
Construction Starts	July 1, 2021	Invoice/Construction Update
Construction Progress Payment	Sept. 1, 2021	Invoice/Construction Update
Construction Complete	November 1, 2021	Invoice/Walk Through
Final Walk Through	December 1, 2021	Invoice/Final Report on punch list being completed

Article V: Required Documentation

In addition to that specified in the RFP, the Contractor agrees to provide the County with the following documentation:

1. Financial Statements as defined and prepared using commonly accepted general principles of accounting
2. Financial or other reports as requested by the County
3. Annual Audits and
4. Board and applicable committee minutes

Article VI: Maintenance and Examination of Books and Records

Contractor shall maintain such program records and financial books, records, documents, and other materials relating to Contractor carrying out its obligations under this Contract (“program documentation”) as may be requested by the County. Contractor shall retain all program documentation for at least three (3) years after receipt of final payment under this Contract, at Contractor’s cost. If a dispute or an audit is pending prior to the expiration of the three (3) year period, and extends past that point, the Contractor must maintain all documents until the matter has concluded. Contractor shall, upon provision of ten (10) days written notice, permit the County (including auditors) access to all program documentation to perform fiscal audit(s) and review to ensure compliance with Contract requirements.

Article VII: Assessments

The County may conduct random on-site programmatic assessments of the Contractor during the fiscal year, at the County’s discretion.

Article VIII: Close-outs

When this Contract is concluded or terminated, the Contractor shall provide the County, within forty-five (45) days of termination, all reports required as a condition of this Contract. Accounts will be reconciled within thirty (30) days of receipt of the required reports and any other documentation required to be provided by the Contractor to the County. The County will make final payment within 30 day of the completion of the reconciliation of the account.

Article IX: Notices and Communications

Unless otherwise stated, notices, invoices and communications under this contract shall be sent electronically or by first class, prepaid mail, to the following addresses:

For the County:

Ms. Helen Guzzo, Manager
Calhoun County Senior Services
315 West Green Street
Marshall, MI 49068
269-781-0846
hguzzo@calhouncountymi.gov

For the Contractor:

Ms. Karla Fales, Chief Executive Officer
Region 3B Area Agency on Aging
(d/b/a CareWell Services Southwest)
200 West Michigan Avenue, Suite 102
Battle Creek, MI 49017
269-966-2450
kfales@carewellservices.org

Article X: Early Termination

In addition to the termination provisions contained in the RFP, the County may immediately terminate this Contract under extreme circumstances, including, but not limited to, the following:

1. Contractor has lost or had suspended required state licensing, certification, or other approval required to lawfully perform its services.
2. Contractor has been found in violation of a federal, state, local law, rule, or regulation relating to its provision of services under the Contract.
3. Contractor has failed to abide by a material term of this Contract.
4. Contractor has misappropriated funds.
5. Contractor has acted with gross negligence, reckless indifference, or intentional misconduct.

Article XI: Invalid Provisions

If any provision of this Contract is held to be invalid or unenforceable, all other provisions shall remain in full force and effect, unless the invalid or unenforceable provision would result in the entire agreement being illegal and/or unenforceable.

Article XII: Waivers

No waiver of any provision of this Contract shall operate as a waiver of any remaining provision, nor shall it prevent future enforcement of a previously waived provision.

Article XIII: Entire Agreement

This Contract, together with any incorporated documents, and any duly executed amendments constitute the entire agreement between the parties. No other agreements, written or oral, have any binding force or effect upon the Parties or upon the terms of this Contract.

Article XIV: Modification

This agreement may only be modified upon the parties' written, signed agreement. All proposed contract amendments shall be submitted to the Calhoun County Administrator for review, according to County Board Policy 235. No contract amendment is valid unless it is signed by both the Contractor and an authorized signatory for Calhoun County as defined by County Board Policy 235, provided however that consistent with County Board Policy 275, a contract amendment may be signed by the County Administrator, or designee, if the sole purpose of the contract amendment is to either adjust the total budgeted amount of the contract, or to allocate funds from one budgeted purpose to another, and the total dollar amount of the proposed budget adjustments does not exceed \$20,000.00.

Article XV: Miscellaneous

Contractor agrees to comply with all applicable state and federal laws including compliance with The Health Insurance Portability and Accountability Act. Protected Health Information shall not be disclosed except in accordance with this Act.

By signing this Contract, the following persons certify that they are authorized to execute this document on behalf of their designated agency.

Calhoun County

By: _____
Steve Frisbie, Chairperson
Board of Commissioners
Date: June 17, 2021

Contractor: Region 3B Area Agency on Aging d/b/a CareWell Services Southwest

By: _____
Karla Ann Fales
Its: Chief Executive Officer
Date: June ____, 2021

AI-3600

12. B. 4.

BOC Regular

Meeting Date: 06/17/2021

New Policy - Board and Committee Appointments

Submitted For: Kim Archambault, HR Director, Human Resources

FROM: Kim Archambault, HR Director, Human Resources

Department: Human Resources

Information

RESOLUTION:

Resolved, that the Calhoun County Board of Commissioners does hereby approve a new policy, Board and Committee Appointments, along with the updated Board and Committee Application, as presented.

RECOMMENDATION:

It is recommended that the Board of Commissioners approve a new policy, Board and Committee Appointments, and updated Board and Committee Application, as presented.

BACKGROUND:

The Board of Commissioners requested a review of the board and committee appointment process to better set forth the requirements and expectations for recruitment and participation on board related committees. The attached policy was created with the intent of adding value to the committee processes through better documented structure, efficiency, accountability, diversity and inclusion. The County's application for Boards and Committees has also been updated and is included for formal adoption by the Board of Commissioners.

The policy was also further vetted with Elected Officials, Department Heads, and Union Leadership, with all comments/suggestions being included. It is respectfully requested that the policy be approved at this time.

ALTERNATIVES:

The Board could choose to adopt, modify, or decline this policy.

Fiscal Impact

BUDGETARY IMPACT:

There is no budgetary impact associated with this new policy.

Attachments

Policy #110 - Board & Committee Appointments

Board Committee Application

**CALHOUN COUNTY
BOARD OF COMMISSIONERS
POLICY STATEMENT**

SUBJECT: Appointments to Boards and Committees	DATE APPROVED: 6/17/2021	EFFECTIVE: 6/17/2021	POLICY NO. 110
		REPLACES: NEW	

I. POLICY PURPOSE:

This policy sets forth expectations for the recruitment, selection and participation of commissioners and other residents appointed to boards and committees by the County Board of Commissioners, with the intent to add value through better documented structure, efficiency, accountability, diversity and inclusion. A Board and Committee Application has been attached as Appendix A and any substantial changes to this application (i.e. other than typographical or clarifying corrections) require Board of Commissioners' approval.

The policy applies to internal County boards and committees: a) boards and committees statutorily set forth, and b) those created at the discretion of the Board of Commissioners. The policy does not apply when the County Board of Commissioners simply recommends appointment of commissioners and employees to external boards and committees, subject to final appointment by those organizations managing the boards and committees.

II. RESPONSIBILITY:

It is the responsibility of the Board Chair and the Board of Commissioners to work in conjunction with the Administrator/Controller or his/her designee to ensure administration of this policy. This policy affects various County departments, offices, and the courts, as well as community organizations managing boards and committees to which the County appoints representatives as liaisons and voting members.

It is the responsibility of county elected officials and department heads who staff boards and committees to notify the County Communications Manager or designee of vacancies or changes to information about boards and committees to be posted on the County's website. The Communications Manager or designee is responsible to maintain the Boards and Committees section on the County's website to encourage county residents to participate in County government.

It is the responsibility of residents appointed to boards and committees by the County Board of Commissioners to positively represent the County through active attendance, participation and ethical and responsible conduct.

III. POLICY:

A. Recruiting and Vacancies:

1. Lists of active boards and committees, along with purpose, authority, membership requirements, meeting schedules and department providing staffing for the boards and committees will be maintained on the County website.
2. Notices of vacancies the County is seeking to fill will be posted on the county website. Such notices will also be communicated to the County Board of Commissioners by written notification means.
3. County commissioners and employees are encouraged to seek out and recruit interested and qualified candidates to serve on County boards and committees, and to refer them to the application process.
4. Website posting will be considered the main method to recruit residents to apply to serve on county boards and committees. Notices published in local newspapers are optional to increase recruitment efforts and dependent on budget availability. In the event the Board wishes to require a more extensive search process, the Board of Commissioners shall approve such alternative procedure.

B. Application Process:

1. The County's application for serving on boards and committees is available on the County's website at :
https://www.calhouncountymi.gov/departments/board_of_commissioners/application_for_appointment.php.
2. Applications, along with required supporting documents must be received from all individuals being considered for county boards and committees, and will be forwarded to the applicable committee.
3. Assistance will be provided for those lacking adequate technology to access or submit applications, or those needing any other help with the process.

C. Consideration of Diversity and Inclusion:

1. The County is committed to inclusion of all backgrounds and opinions as an important value for successful committee outcomes. Selections from those who applied will be made with consideration to the membership requirements, the makeup of the existing board and committee roster, availability for attendance, relevant skills and abilities and desire to serve.
2. Committees and County staff will strive for experiential, geographical, racial and ethnic diversity when selecting candidates for Board of Commissioners' appointments to Boards and Committees.

3. Actions taken to encourage such diversity, and attributes sought during recruitment, will be communicated to the Board of Commissioners along with the written candidate recommendations.

D. Board of Commissioners Authority:

1. Appointments and reappointments will be made by the Board Chair with affirmation by a majority of the Board of Commissioners' votes, according to Standing Board Rules.
2. Appointments will be presented to the full Board of Commissioners as Consent Agenda items, also in accordance with Standing Board Rules. Any Commissioner can ask for removal of appointment items from the Consent Agenda to be voted on as a separate agenda item.
3. Appointment recommendations will include a summary of the process used to arrive at the recommended appointments, application, resume or other supplemental information as required, and a list of other applicants considered, if applicable. Information provided within this process is public information and as such, should not include negative personal comments about candidates not selected.
4. Appointments of commissioners to boards and committees with terms coinciding with Board of Commissioners' elected two-year terms will be made no later than the end of February of each odd-numbered year.

E. Member Notification and Expectations:

1. Candidates appointed to County boards and committees will be notified by the administrative staff of the Board of Commissioners. Appointees will be provided with meeting schedules, reference documents and the opportunity to meet with county staff or the board/committee chair for orientation as appropriate.
2. Appointees are expected to properly prepare for and attend board and committee meetings on a regular basis, and to notify board and committee staff of any absences and reasons for such absences. Failure to attend regularly may result in the removal of appointment according to the ByLaws or other rules of the board or committee.
3. It should be assumed that board and committee representation does not include any compensation to members unless expressly required by law or expressly granted by the Board of Commissioners.
4. Those serving on County boards and committees should assume that their comments will be taken as representative of the County as a whole, and as such should refrain from making written or verbal remarks that are contrary to known Board of Commissioners decisions or direction of the County and its leadership.
5. County commissioners appointed to boards and committees are expected to act as liaison between the board/committee and the County Board of Commissioners, and as such should ensure communication flows regularly between the two bodies. To that end, appointees

are expected to report in summary form the actions and discussion at boards and committees at the appropriate time during Board of Commissioner meetings, and to share minutes and other materials with County Administration to be distributed to commissioners as appropriate. When available, a link to the minutes of Commissioner assigned boards and committees will be available on the County website.

IV. SUMMARY:

The Calhoun County Board of Commissioners welcomes all community members to consider serving on County boards and committees, and will not tolerate unlawful discrimination in the recruitment or selection process, nor within the meetings and other operations of boards and committees.

The Board recognizes its ultimate authority and that vested with the Board Chair to make board and committee appointments, while respecting the administrative efforts required to effectively staff boards and committees. The Board also accepts existing board and committee selection processes to the extent that they comply with this policy, and as set forth either by law or inherent structure of County government and its judiciary, elected officials and appointment department leadership.

This policy is intended to document and implement the goals of inclusiveness, consistency, streamlined government processes, and efficient use of public input regarding the use of taxpayer dollars to provide excellent services to our residents.

First Name:

Last Name:

Home Address:

City:

State:

Zip Code:

Email:

Phone:

Which Committee/Board are you applying for?

Are you a resident of Calhoun County? ☐ No ☒ Yes

For how long?

Are you at least 18 years of age? ☐ No ☒ Yes

Current Occupation:

Employer and Work Address:

Education background/degrees:

List any appointed positions, boards, commissions, or committees on which you have served, and years of service:

List an organizations to which you belong (professional, technical, community, nonprofit):

Brief Statement as to interest in serving on this Board/Commission, and why you would be qualified for the position.

Note: You may be required to be a resident of Calhoun County to serve on certain boards and committees.

Upload additional information:

Choose Files

No file chosen

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SUBMIT

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AI-3614

12. B. 5.

BOC Regular

Meeting Date: 06/17/2021

Revisions to the Standing Rules of the Board of Commissioners

FROM: Jim Dyer, Corporation Counsel,
Corporation Counsel

Department: Corporation Counsel

Information

RESOLUTION:

Resolved that the Calhoun County Board of Commissioners revises its Standing Board Rules by deleting Rule 11 and readopting the remaining Rules in their entirety, as presented.

RECOMMENDATION:

It is recommended by County Administration and the Corporation Counsel that the Resolution be adopted as presented, should the item proposing Policy 110 Board and Committee Appointments be adopted.

A clean copy of the readopted rules and a redlined copy showing the change to Rule 11 are enclosed for the Commission's review.

BACKGROUND:

Existing Standing Rules of the Board of Commission address the Committee appointment process in Rule 11. Proposed Policy 110 addresses this issue in a more comprehensive manner. If Policy 110 is approved Rule 11 would be inconsistent with that Policy. Deletion of Rule 11 is therefore necessary to resolve this conflict, should the Board also approved Policy 110. In a parliamentary sense there is no difference between the status of a Board Standing Rule or a County Policy with respect to the proceedings of a Commission meeting. Regardless, the proposed revised rules contains a reference to Policy 110 and its applicability to the Commission and the manner of conducting meetings.

ALTERNATIVES:

As suggested by the Commission.

SUMMARY:

It is recommended that the Calhoun County Board of Commissioners revises its Standing Board Rules by deleting Rule 11 and readopting the remaining Rules in their entirety, as presented.

Fiscal Impact

BUDGETARY IMPACT:

There is no impact on the County's Geberal Fund Budget.

Attachments

Proposed Revised Rules

Proposed Revised Rules Redlined Copy

**CALHOUN COUNTY
BOARD OF COMMISSIONERS
STANDING BOARD RULES**

Adopted:

RULE 1: RULES

1.1 STANDING RULES

The Calhoun County Board of Commissioners (hereinafter "Board") has adopted these Standing Rules (hereinafter "Rules") to govern its proceedings. These Rules shall take effect immediately upon adoption by the Board. The Rules shall be adopted no later than March of each odd-numbered year by a majority vote of the Commissioners elected and holding office. The Rules shall continue in full force and effect until new Rules are adopted as set forth herein.

1.2 PERMANENT RULE ALTERATION

Any Rule may be altered or amended by a vote of two-thirds of the Commissioners present and voting; provided that written notice of the proposition to amend or alter has been given at a meeting of the Board immediately preceding and the proposed change is included on the agenda as an action item.

1.3 TEMPORARY SUSPENSION OF RULES

Any rule may be suspended for a single meeting by vote of two thirds (2/3) of the Commissioners present and voting. Such rule shall be deemed in full force and effect either upon a motion duly passed to reinstate it, or at the close of business at any session in which it was suspended.

RULE 2: MEETINGS

2.1 OPEN MEETINGS ACT

The business that the Board may perform shall be conducted at a public meeting of the Board held in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of 1976 (MCL §15.261 et seq.). The Board of Commissioners may hold closed sessions as authorized by the Open Meetings Act (MCL §15.267-268). When holding closed meetings, the Board may specify elected or appointed officials, counsel, or others that shall participate in the closed session, subject to the requirements of the Open Meetings Act. Public notice of the time, date, and place of meetings of the County Board of Commissioners shall be given in the manner required by the Open Meetings Act (MCL §15.264-266).

2.2 ORGANIZATIONAL MEETING

The Organizational Meeting shall be held at the first meeting of the Board in January of each year. The Board shall at that meeting transact such business as provided by MCL §46.3, including but not limited to administering the oath of office to commissioners if the

oath has not already been given, and election of Chairperson and Vice-Chairperson, as applicable.

2.3 REGULAR AND OTHER BOARD MEETINGS

The Board shall adopt an annual meeting schedule at its organizational meeting in January of each year. Normally regular Board meetings will be held on the 1st and 3rd Thursday of each month at 7:00 p.m. The Board may adjourn or recess to a specific date any meetings held at the call of the Chair.

The Board may also hold special meetings when necessary, in accordance to MCL §46.10, at the times and places it finds convenient. Special meetings may be held upon written petition signed by not less than one-third (1/3) of the Commissioners. When a special meeting is called by written request, as provided for herein, the Board Clerk shall give notice to each of the Commissioners within forty-eight (48) hours by either of the following two methods: 1) via personal delivery to the Commissioner or 2) e-mail to an address previously supplied for such purpose by the Commissioner. At any special meeting, the business of the Board shall be limited to the subject matter described in the petition of the Commissioners.

The Equalization Meeting of the Board shall be held on the Tuesday following the second Monday each April in accordance with MCL §209.5 and MCL §211.34

The Annual Meeting of the Board shall be held each year "after September 14, but before October 16" in accordance with MCL §46.1(1).

Regular and special Board meetings shall be held in the Calhoun County Board Chambers, 315 W. Green St., Marshall, MI, unless otherwise specified.

2.4 EMERGENCY MEETINGS

Emergency meetings may be called, with notice given by the Chairperson, when at least two thirds (2/3) of the Commissioners decide that there exists a severe and imminent threat to the health, safety, or welfare of the public and that delay would be detrimental to efforts to lessen or respond to the threat. (MCL §15.265(5)).

2.5 PUBLIC HEARINGS

During Special Order of Business of a Regular or Special Board meeting, a public hearing so noted within the Board Agenda, following a motion and resolution opening the hearing, shall be declared Open for Public Comment by the Board Chairperson. Public comment shall be governed by the Rule regarding Citizens' Time as set forth herein. Upon conclusion of the Public Hearing, and a motion and resolution by the Board closing the hearing, the Board Chairperson shall declare the Public Hearing Closed.

2.6 CITIZENS' TIME

Any person shall be permitted to address a meeting of the Board open to the public pursuant to the Open Meetings Act. Public comment shall be governed by the following protocol: During Citizens' Time, the Board Chairperson shall recognize any person wishing to address the Board. A person recognized by the Chairperson shall approach the podium and state his/her name and community of residence. A person may address the Board only once on the same matter during each period set aside for Citizens' Time on the agenda and only on matters that are relevant to County government. The Chairperson shall control the length of time each person shall be allowed to speak, which shall not exceed three (3) minutes and shall not allow negative personal comments.

RULE 3: ORDER OF BUSINESS -- CONSENT AGENDA

3.1 INCLUSION OF ITEMS ON CONSENT AGENDA

The intent of providing a Consent Agenda is to expedite routine business items and provide an atmosphere conducive to concerned and detailed consideration of the most important public matters. The Consent Agenda shall contain routine and probable non-controversial items such as informational reports and resolutions, items needing no Board action, grant approvals which do not require any matching funds to be provided by the County, communications received and placed on file, and appointments to committees, as described in Rule 11.

3.2 VOTING ON CONSENT AGENDA

Before voting on this block resolution, any or all of the separate resolutions, petitions, communications and reports comprising the block resolution may be pulled out of the block for a separate vote upon request by any one Commissioner. Pulling a resolution, petition, communication and report from the block does not need to be seconded by another Commissioner.

RULE 4: ORDER OF BUSINESS -- REGULAR MEETINGS

The business of all regular meetings of the Board shall be considered and transacted in the following order:

- 4.1 CALL TO ORDER/ROLL CALL BY CLERK
- 4.2 MOMENT OF SILENCE AND/OR INVOCATION
- 4.3 PLEDGE OF ALLEGIANCE
- 4.4 APPROVAL OF AGENDA/ADDENDUM
- 4.5 APPROVAL OF MEETING MINUTES
- 4.6 CITIZENS' TIME

- 4.7 ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS
- 4.8 APPROVAL OF CONSENT AGENDA
- 4.9 REPORTS OF COMMITTEES
- 4.10 UNFINISHED AND OLD BUSINESS
- 4.11 PETITIONS, NEW BUSINESS, AND ADMINISTRATOR/CONTROLLER' S REPORT
- 4.12 CITIZENS' TIME
- 4.13 COMMISSIONERS' TIME
- 4.14 ANNOUNCEMENTS BY THE CHAIRPERSON, COMMITTEE CHAIRPERSONS,
OR COUNTY OFFICIALS
- 4.15 APPROVAL OF CLAIMS PAYABLE
- 4.16 ADJOURNMENT/RECESS AT THE CALL OF THE CHAIR

RULE 5: ORDER OF BUSINESS -- SPECIAL MEETING

The business of all Special meetings of the Board shall be considered and transacted in the following order:

- 5.1 CALL TO ORDER/ROLL CALL BY CLERK
- 5.2 APPROVAL OF AGENDA
- 5.3 CITIZENS' TIME
- 5.4 MATTER TO BE DISCUSSED
- 5.5 ANNOUNCEMENTS
- 5.6 ADJOURNMENT AT THE CALL OF THE CHAIR

RULE 6: QUORUM

- 6.1 MAJORITY NEEDED

A majority of Commissioners elected and physically present shall constitute a quorum. No business shall be transacted without the presence of a quorum, except to adjourn or recess.

RULE 7: ELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON

- 7.1 CONVENE; TERM

The Board shall on each odd numbered year elect one of its members as Chairperson. The term of office of the Chairperson shall be for two (2) years unless the Board resolves prior to the vote for Chairperson to change the term to one year in accordance with Michigan law. The vice chairperson shall be elected annually for a one-year term. Both shall serve until their successors are elected.

7.2 ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

In years when the Chairperson is to be selected, the meeting shall be called to order by the Board Clerk. The oath of office may be administered by the Board Clerk or any official empowered under Michigan law to administer the oath to County Commissioners. Only organizational business shall be transacted by the Board until a Chairperson has been elected. A majority vote of the Commissioners shall be required for the election of the Chairperson and Vice Chairperson.

7.3 RESIGNATION OF CHAIRPERSON

In the event of the resignation of the Chairperson from the Board, the Vice-Chairperson shall assume the duties until a new Chairperson shall be elected by the remaining commissioners. Unless otherwise agreed, the election of a new Chairperson shall be held at the next regularly scheduled meeting of the Board. The new Chairperson shall serve out the remainder of the term created by the resignation.

RULE 8: POWERS AND DUTIES OF THE CHAIRPERSON

8.1 CHAIRPERSON SHALL PRESIDE: SUCCESSION

The Chairperson shall preside at all meetings of the Board; in his/her temporary absence, the Vice Chairperson shall preside. Should both the Chairperson and the Vice Chairperson be absent, the Parliamentarian shall act as Chairperson. The Chairperson shall have the powers set forth in MCL §46.3(5).

8.2 QUESTIONS ON PROCEDURE

The Chairperson shall appoint in writing a Parliamentarian who shall decide all questions on procedure arising under these Rules and general parliamentary practice. The Parliamentarian shall serve at the pleasure of the Chairperson.

8.3 RULINGS AND DECISIONS APPROVED

All rulings and decisions by the Chairperson may be appealed to the Board. An appeal, when duly made and seconded, shall be determined by a majority of the Commissioners present and voting, and shall overrule the decision of the Chairperson. No member shall speak more than once on an appeal from the ruling of the Chairperson except by unanimous consent of the Board.

8.4 PRESERVE ORDER

The Chairperson shall at all times preserve order and decorum, with particular reference to Rules 9.3 and 12.9.

8.5 COMMITTEES: TEMPORARY REPLACEMENTS

In regard to Board committees, as further described in Rule 11, the Chairperson may temporarily and without the approval of the Board appoint a Commissioner to any Board committee to establish a quorum. Any Commissioners so appointed shall have the right to vote. His or her membership on said committee shall only be for so long as is necessary to establish a quorum or until the next regular Board meeting, whichever comes first.

8.6 POWER TO SIGN AND ACT FOR CHAIRPERSON

The Vice Chairperson of the Board shall sign all contracts, bonds and other documents requiring the signature of the Board Chairperson in his/her absence. The Administrator/Controller is also hereby designated to officially sign all Board approved leases, contracts, and other legal documents that do not specifically require the signature of the Board Chairperson. This designation of the Administrator/Controller does not diminish the authority of the Chairperson or the Vice Chairperson.

8.7 APPOINTMENT OF COUNTY REPRESENTATIVES

It shall be the duty of the Chairperson to appoint, with the approval of a majority of the Commissioners present at a meeting, official representatives to act on behalf of the County, for attendance at State, District, Regional or National Conventions, or to serve on State, National, Regional District Committees, or any other committees, boards, other political or legal body/entity which the Board is permitted or required to make appointments by law. After the appointment has been approved by Board action, an appointment letter shall be provided to the appointee by the Chairperson or his/her designee. The Chairperson shall also be the ceremonial representative of the County.

RULE 9: COMMISSIONERS

9.1 RECOGNITION AND SPEAKING LIMITATIONS

When a Commissioner wishes to speak, the Commissioner shall respectfully address the Chairperson. When two or more Commissioners wish to speak at the same time, the Chairperson shall name the Commissioner who is first to speak. The Commissioner shall speak to the question under debate. No Commissioner shall speak more than twice on any question until every Commissioner has had an opportunity to speak at least once on the subject under debate.

9.2 CALL COMMISSIONER TO ORDER

If any Commissioner violates these Rules, the Chairperson shall, or any Commissioner may, through the Chairperson, call the Commissioner to order. The question of order shall be decided by the Chairperson, without debate, subject to appeal.

9.3 OBSERVING ORDER

While the Chairperson is stating any question or while the roll is being called by the Clerk, no Commissioner shall leave his/her seat or entertain private discussion. When a Commissioner is speaking, he/she shall not be interrupted.

9.4 PRESENT BUT NOT VOTING, TIE VOTES, ABSTENTION

If a Commissioner present does not respond to the call for a vote, his or her vote shall be recorded as an affirmative vote unless good cause shall be shown for abstaining. When there is a tie vote on any question, the question shall fail. In the event of a conflict of interest, a Commissioner shall state the basis for his or her conflict and shall abstain from the discussion and voting and the Clerk shall so record the Commissioner's vote.

9.5 EXCUSED DURING MEETING

No Commissioner shall leave a meeting prior to adjournment unless first excused by the Chairperson. The Board Clerk shall record in the official record the time at which the Commissioner enters or leaves the meeting while the Board is in session.

9.6 CONFLICT OF INTEREST/EMPLOYMENT

As required by MCL §46.30, a Commissioner shall not be interested directly or indirectly in any contract or other business transaction with the County, or a board, office, or commission thereof, during the time for which he/she is elected or appointed, nor for one year thereafter unless the contract or transaction has been approved by three fourths (3/4) of the Commissioners and so shown on the minutes of the Board together with a showing that the Board is cognizant of the Commissioner's interest. This prohibition is not intended to apply to appointments or employment by the County, or its officers, boards, committees or other authority, which appointments shall be governed by MCL §46.30a.

As required by MCL 46.30a, a Commissioner shall not be eligible to receive, or shall not receive, an appointment from, or be employed by an officer, board, committee, or other authority of the County except as otherwise provided by law.

9.7 BOARD VACANCY

In the event the Board is notified of a Board vacancy, at least one (1) notice of vacancy shall be published in a newspaper of general circulation in Calhoun County and a notice shall also be posted on the County website. Applicants for the vacancy shall submit applications to the Office of the Administrator/Controller. The Board Clerk in conjunction with Corporation Counsel shall verify that each applicant meets the statutory requirements to hold the office and the Board Clerk shall certify the same in writing to the Board of

Commissioners. The names of all qualified applicants shall be forwarded to the Board not less than 21 days after the effective date of resignation. The Board shall make appointment to the vacated seat within thirty (30) days after the vacancy, in conformance with MCL §46.412. The Board Clerk shall make arrangements to administer the Oath of Office to the newly-elected Commissioner at the Board meeting at which the appointment takes place.

9.8. Limited Use of Electronic Devices.

The Commissioners use of electronic communication devices, such as cell phones, during a meeting may lead to the public's perception that a Commissioner is not paying attention to the subject matter at hand or that a Commissioner is receiving information relative to the subject matter at hand that other Commissioners and/or members of the public are not receiving, either one of which is contrary to good government and transparency. Therefore, the Commissioners' use of electronic communication devices (including cell phones) other than for the purpose of accessing agenda materials that are on a Commissioner's lap-top, tablet, or similar device should be minimized during meetings.

RULE 10: BOARD CLERK, MINUTES, PREPARATION OF AGENDA

10.1 CALL ROLL — ANNOUNCE QUORUM

The Board Clerk or designee shall call the roll at the opening of each meeting of the Board and announce whether a quorum is present.

10.2 MEMBERS ABSENT -- EXCUSED

Before the announcement of the names of the absent Commissioners, opportunity shall be given for the Chairperson to excuse the absent Commissioners. The Board Clerk shall then announce the names of the Commissioners absent without leave of the Chairperson and the names of the members absent with leave from the Chairperson and record the names of all absentees in the minutes. (If a Commissioner knows ahead of time that he or she will not be present, the Commissioner shall notify the Administrator/Controller or the Board Chairperson.)

10.3 RECORD MEETINGS

The Board Clerk shall attend all Board Meetings and maintain records of the proceedings as required by law.

10.4 RECORDS OPEN TO PUBLIC

The books, records and accounts of the Board shall be deposited with the Board Clerk or designee and shall be available for public inspection, except the minutes of closed sessions of the Board as permitted by law. The Board Clerk shall advertise annually in at least one established newspaper in the County that the proceedings and accounts of the Board shall be available for public inspection in his/her office, and copying or mailing, pursuant to

MCL §46.9(1)(c). All agendas, minutes, and other Board actions shall be posted on the County website as soon as practicable after each meeting.

10.5 COMMITTEE MINUTES TO BOARD MEMBERS

A copy of all committee meeting minutes, if required to be taken, shall be made available to each Commissioner upon request.

10.6 BOARD MEETINGS RECORDED

All proceedings of regular meetings of the Board shall be recorded (with the exception of closed meetings). The recordings shall be posted as soon as practicable after each meeting on the County website and shall otherwise be made available for public inspection.

10.7 COMMITTEE MEETINGS RECORDED

Upon the request of the chairperson of any committee and if administrative staff is available, the Board Clerk or designee shall arrange for the recording of the proceedings.

10.8 CORRESPONDENCE REFERRED

At each regular meeting of the Board, the Board Clerk or designee shall present for consideration, all communications which have been received in the Clerk's Office or Administrator/Controller's Office which are addressed to the Clerk, the Board or the Chairperson. The Administrator/Controller, in consultation with the Chairperson, shall refer each matter for appropriate action.

10.9 PREPARATION OF AGENDA

The Administrator/Controller after reviewing pending business and consulting with the Chairperson will draft an agenda for regularly scheduled meetings. Commissioners interested in placing an item on the agenda will notify the Administrator/Controller by the close of business not less than seven calendar days prior to a scheduled meeting. The draft agenda shall be provided to Commissioners not less than five calendar days prior to a scheduled meeting. The draft agenda may be supplied to Commissioners electronically.

10.10 CORRESPONDENCE RECEIVED ON FILE

All original correspondence and documents addressed to members of the Board, Chairperson, County Clerk, or Board committees, which are not personal in nature, having any bearing on business involving the County, its Board or committees shall be filed in the Office of the Administrator/Controller promptly upon receipt with copies of such correspondence being transmitted to the Chairperson of the Board and to such other persons as the Board Chairperson, in consultation with the Administrator/Controller, may direct.

10.11 BOARD DIRECTIVES

The Board Clerk or designee shall maintain a current record of all authorizing resolutions and directives adopted by the Board.

10.12 PREPARATION OF MINUTES, REPORTS

It shall be the duty of the Board Clerk or designee to be in attendance at all Board committee meetings when a quorum is present, upon the request of the Board Chairperson.

10.13 PUBLISHING PUBLIC NOTICES

It shall be the duty of the Board Clerk or designee to publish all public notices as they pertain to Board matters, including budget preparation and adoption.

RULE 11: BOARD COMMITTEE PROCEDURE

Previous Standing Board Rule 11 was deleted when the Board of Commissioners adopted Policy 110 covering the same subject matter. To the extent applicable, Policy 110 shall also govern proceedings of the County Board of Commissioners concerning its content and purpose.

RULE 12: MOTIONS

12.1 PRECEDENCE OF MOTIONS

When any question is under debate, no motion shall be received but the following, and they shall have precedence in the order in which they stand arranged:

- a. To adjourn -- undebatable
- b. To rise to a question or privilege -- undebatable
- c. To lay on the table -- undebatable
- d. To call for the previous question -- undebatable
- e. To limit or extend, limits of debate -- undebatable
- f. To postpone to a certain day -- undebatable
- g. To commit or refer, or re-commit, to a workshop -- undebatable
- h. To amend -- debatable
- i. To postpone indefinitely -- debatable

12.2 ADOPTION OF MATTERS

A majority of Commissioners present shall be sufficient to adopt all questions which arise, unless otherwise provided for by law or by these Rules.

12.3 SECOND AND DEBATE

No motion shall be debated or put by the Chairperson until it has been seconded. The motion shall then be properly stated by the Chairperson.

12.4 CLARIFICATION BEFORE SECOND

Any Commissioner may make explanatory remarks, prior to the seconding of any motion, for the purpose of clarification.

12.5 PROHIBITION -- INAPPROPRIATE AMENDMENT

No motion or proposition under consideration and not appropriate to the subject shall be allowed under color of an amendment.

12.6 DIVISION OF QUESTION

On the call of any Commissioner, supported by a majority vote of the Commissioners present, a division of any question shall be made when the division will allow both parts to stand separately as an entire question for decision.

12.7 ASK FOR PREVIOUS QUESTION

When the previous question is moved, it shall be put in these words; "Shall the main question now be put?" No Commissioner may ask/call for the previous question or a tabling motion until each Commissioner has had the opportunity to speak at least twice on any given issue. This shall be ordered only by a majority of the Commissioners present, shall put an end to all debate, and shall bring the Board to a direct vote upon the pending question or questions in their order, down to, and including the main question. If the previous question is not ordered, the consideration of the subject shall be resumed as though no motion for the previous question had been made.

12.8 QUESTIONS PUT AND CALLING ROLL

Questions shall be distinctly put in the following form: "All in favor say Yes", and after the affirmative vote is expressed, "All opposed say No". The Chairperson may order a roll call vote, but a roll call vote is mandatory upon the request of any Commissioner or on the following actions of the Board or a committee of the Board: Ordinances, resolutions, the appointment or election of officers, except as provided otherwise by law or the Standing Board Rules. The calling of the roll shall be on a rotating alphabetical basis to permit Commissioners' names to be called first in the call of the roll every seven times, thereby allowing each Commissioner to the first vote on an equal basis. It shall be the privilege of any Commissioner to change his/her vote on any question prior to the announcement of the vote by the Chairperson.

12.9 NO DEBATE IN ORDER DURING ROLL

While the Chairperson is explaining a motion, or once roll call voting has started, there shall be no interruptions.

RULE 13: BUDGET ADOPTION

13.1 REQUIRED MAJORITY VOTE

A majority vote of the Commissioners elected and serving shall be necessary to adopt the Budget Resolution.

13.2 BUDGET HEARINGS

The Board Budget Committee and/or the Administrator/Controller, shall hold hearings with elected officials and department heads, regarding the following year's budgets and the Administrator/Controller, in consultation with the Board Budget Committee, shall submit a proposed County Budget to the Board no later than the first Thursday in December. The final budget shall be passed by the Board no later than the Third Thursday of December.

RULE 14: ORDINANCES

14.1 2/3rd VOTE REQUIRED

All ordinances shall receive a vote of two-thirds (2/3rds) of the Commissioners present to pass. A roll-call vote shall be required.

14.2 PUBLICATION AND EFFECTIVE DATE

Ordinances shall take effect upon date of publication in accordance with MCL §46.11.

RULE 15: PER DIEMS/PAYMENT OF SALARIES

15.1 PER DIEMS

No Board member shall receive any per diem payment for meeting on matters related to Board membership; however, nothing within this provision shall prohibit a Board member from receiving per diem payment for service on a statutory or other outside board or commission.

15.2 SALARY AND METHOD OF PAYMENT

The salary of the Commissioners shall be set annually in the Budget Resolution and shall not be changed except by the annual Budget Resolution. The method of payment of salaries to Commissioners shall be the same as for all other elected and appointed officials.

RULE 16: PARLIAMENTARY PRACTICE

The Rules of Parliamentary Practice according to "The New Robert's Rules of Order", by Mary A. De Vries shall govern in other matters not addressed by these Rules and not contrary to any existing laws of the State of Michigan.

**CALHOUN COUNTY
BOARD OF COMMISSIONERS
STANDING BOARD RULES**

Adopted:

RULE 1: RULES

1.1 STANDING RULES

The Calhoun County Board of Commissioners (hereinafter "Board") has adopted these Standing Rules (hereinafter "Rules") to govern its proceedings. These Rules shall take effect immediately upon adoption by the Board. The Rules shall be adopted no later than March of each odd-numbered year by a majority vote of the Commissioners elected and holding office. The Rules shall continue in full force and effect until new Rules are adopted as set forth herein.

1.2 PERMANENT RULE ALTERATION

Any Rule may be altered or amended by a vote of two-thirds of the Commissioners present and voting; provided that written notice of the proposition to amend or alter has been given at a meeting of the Board immediately preceding and the proposed change is included on the agenda as an action item.

1.3 TEMPORARY SUSPENSION OF RULES

Any rule may be suspended for a single meeting by vote of two thirds (2/3) of the Commissioners present and voting. Such rule shall be deemed in full force and effect either upon a motion duly passed to reinstate it, or at the close of business at any session in which it was suspended.

RULE 2: MEETINGS

2.1 OPEN MEETINGS ACT

The business that the Board may perform shall be conducted at a public meeting of the Board held in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of 1976 (MCL §15.261 et seq.). The Board of Commissioners may hold closed sessions as authorized by the Open Meetings Act (MCL §15.267-268). When holding closed meetings, the Board may specify elected or appointed officials, counsel, or others that shall participate in the closed session, subject to the requirements of the Open Meetings Act. Public notice of the time, date, and place of meetings of the County Board of Commissioners shall be given in the manner required by the Open Meetings Act (MCL §15.264-266).

2.2 ORGANIZATIONAL MEETING

The Organizational Meeting shall be held at the first meeting of the Board in January of each year. The Board shall at that meeting transact such business as provided by MCL §46.3, including but not limited to administering the oath of office to commissioners if the

oath has not already been given, and election of Chairperson and Vice-Chairperson, as applicable.

2.3 REGULAR AND OTHER BOARD MEETINGS

The Board shall adopt an annual meeting schedule at its organizational meeting in January of each year. Normally regular Board meetings will be held on the 1st and 3rd Thursday of each month at 7:00 p.m. The Board may adjourn or recess to a specific date any meetings held at the call of the Chair.

The Board may also hold special meetings when necessary, in accordance to MCL §46.10, at the times and places it finds convenient. Special meetings may be held upon written petition signed by not less than one-third (1/3) of the Commissioners. When a special meeting is called by written request, as provided for herein, the Board Clerk shall give notice to each of the Commissioners within forty-eight (48) hours by either of the following two methods: 1) via personal delivery to the Commissioner or 2) e-mail to an address previously supplied for such purpose by the Commissioner. At any special meeting, the business of the Board shall be limited to the subject matter described in the petition of the Commissioners.

The Equalization Meeting of the Board shall be held on the Tuesday following the second Monday each April in accordance with MCL §209.5 and MCL §211.34

The Annual Meeting of the Board shall be held each year "after September 14, but before October 16" in accordance with MCL §46.1(1).

Regular and special Board meetings shall be held in the Calhoun County Board Chambers, 315 W. Green St., Marshall, MI, unless otherwise specified.

2.4 EMERGENCY MEETINGS

Emergency meetings may be called, with notice given by the Chairperson, when at least two thirds (2/3) of the Commissioners decide that there exists a severe and imminent threat to the health, safety, or welfare of the public and that delay would be detrimental to efforts to lessen or respond to the threat. (MCL §15.265(5)).

2.5 PUBLIC HEARINGS

During Special Order of Business of a Regular or Special Board meeting, a public hearing so noted within the Board Agenda, following a motion and resolution opening the hearing, shall be declared Open for Public Comment by the Board Chairperson. Public comment shall be governed by the Rule regarding Citizens' Time as set forth herein. Upon conclusion of the Public Hearing, and a motion and resolution by the Board closing the hearing, the Board Chairperson shall declare the Public Hearing Closed.

2.6 CITIZENS' TIME

Any person shall be permitted to address a meeting of the Board open to the public pursuant to the Open Meetings Act. Public comment shall be governed by the following protocol: During Citizens' Time, the Board Chairperson shall recognize any person wishing to address the Board. A person recognized by the Chairperson shall approach the podium and state his/her name and community of residence. A person may address the Board only once on the same matter during each period set aside for Citizens' Time on the agenda and only on matters that are relevant to County government. The Chairperson shall control the length of time each person shall be allowed to speak, which shall not exceed three (3) minutes and shall not allow negative personal comments.

RULE 3: ORDER OF BUSINESS -- CONSENT AGENDA

3.1 INCLUSION OF ITEMS ON CONSENT AGENDA

The intent of providing a Consent Agenda is to expedite routine business items and provide an atmosphere conducive to concerned and detailed consideration of the most important public matters. The Consent Agenda shall contain routine and probable non-controversial items such as informational reports and resolutions, items needing no Board action, grant approvals which do not require any matching funds to be provided by the County, communications received and placed on file, and appointments to committees, as described in Rule 11.

3.2 VOTING ON CONSENT AGENDA

Before voting on this block resolution, any or all of the separate resolutions, petitions, communications and reports comprising the block resolution may be pulled out of the block for a separate vote upon request by any one Commissioner. Pulling a resolution, petition, communication and report from the block does not need to be seconded by another Commissioner.

RULE 4: ORDER OF BUSINESS -- REGULAR MEETINGS

The business of all regular meetings of the Board shall be considered and transacted in the following order:

- 4.1 CALL TO ORDER/ROLL CALL BY CLERK
- 4.2 MOMENT OF SILENCE AND/OR INVOCATION
- 4.3 PLEDGE OF ALLEGIANCE
- 4.4 APPROVAL OF AGENDA/ADDENDUM
- 4.5 APPROVAL OF MEETING MINUTES
- 4.6 CITIZENS' TIME

- 4.7 ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS
- 4.8 APPROVAL OF CONSENT AGENDA
- 4.9 REPORTS OF COMMITTEES
- 4.10 UNFINISHED AND OLD BUSINESS
- 4.11 PETITIONS, NEW BUSINESS, AND ADMINISTRATOR/CONTROLLER' S REPORT
- 4.12 CITIZENS' TIME
- 4.13 COMMISSIONERS' TIME
- 4.14 ANNOUNCEMENTS BY THE CHAIRPERSON, COMMITTEE CHAIRPERSONS,
OR COUNTY OFFICIALS
- 4.15 APPROVAL OF CLAIMS PAYABLE
- 4.16 ADJOURNMENT/RECESS AT THE CALL OF THE CHAIR

RULE 5: ORDER OF BUSINESS -- SPECIAL MEETING

The business of all Special meetings of the Board shall be considered and transacted in the following order:

- 5.1 CALL TO ORDER/ROLL CALL BY CLERK
- 5.2 APPROVAL OF AGENDA
- 5.3 CITIZENS' TIME
- 5.4 MATTER TO BE DISCUSSED
- 5.5 ANNOUNCEMENTS
- 5.6 ADJOURNMENT AT THE CALL OF THE CHAIR

RULE 6: QUORUM

6.1 MAJORITY NEEDED

A majority of Commissioners elected and physically present shall constitute a quorum. No business shall be transacted without the presence of a quorum, except to adjourn or recess.

RULE 7: ELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON

7.1 CONVENE; TERM

The Board shall on each odd numbered year elect one of its members as Chairperson. The term of office of the Chairperson shall be for two (2) years unless the Board resolves prior to the vote for Chairperson to change the term to one year in accordance with Michigan law. The vice chairperson shall be elected annually for a one-year term. Both shall serve until their successors are elected.

7.2 ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

In years when the Chairperson is to be selected, the meeting shall be called to order by the Board Clerk. The oath of office may be administered by the Board Clerk or any official empowered under Michigan law to administer the oath to County Commissioners. Only organizational business shall be transacted by the Board until a Chairperson has been elected. A majority vote of the Commissioners shall be required for the election of the Chairperson and Vice Chairperson.

7.3 RESIGNATION OF CHAIRPERSON

In the event of the resignation of the Chairperson from the Board, the Vice-Chairperson shall assume the duties until a new Chairperson shall be elected by the remaining commissioners. Unless otherwise agreed, the election of a new Chairperson shall be held at the next regularly scheduled meeting of the Board. The new Chairperson shall serve out the remainder of the term created by the resignation.

RULE 8: POWERS AND DUTIES OF THE CHAIRPERSON

8.1 CHAIRPERSON SHALL PRESIDE: SUCCESSION

The Chairperson shall preside at all meetings of the Board; in his/her temporary absence, the Vice Chairperson shall preside. Should both the Chairperson and the Vice Chairperson be absent, the Parliamentarian shall act as Chairperson. The Chairperson shall have the powers set forth in MCL §46.3(5).

8.2 QUESTIONS ON PROCEDURE

The Chairperson shall appoint in writing a Parliamentarian who shall decide all questions on procedure arising under these Rules and general parliamentary practice. The Parliamentarian shall serve at the pleasure of the Chairperson.

8.3 RULINGS AND DECISIONS APPROVED

All rulings and decisions by the Chairperson may be appealed to the Board. An appeal, when duly made and seconded, shall be determined by a majority of the Commissioners present and voting, and shall overrule the decision of the Chairperson. No member shall speak more than once on an appeal from the ruling of the Chairperson except by unanimous consent of the Board.

8.4 PRESERVE ORDER

The Chairperson shall at all times preserve order and decorum, with particular reference to Rules 9.3 and 12.9.

8.5 COMMITTEES: TEMPORARY REPLACEMENTS

In regard to Board committees, as further described in Rule 11, the Chairperson may temporarily and without the approval of the Board appoint a Commissioner to any Board committee to establish a quorum. Any Commissioners so appointed shall have the right to vote. His or her membership on said committee shall only be for so long as is necessary to establish a quorum or until the next regular Board meeting, whichever comes first.

8.6 POWER TO SIGN AND ACT FOR CHAIRPERSON

The Vice Chairperson of the Board shall sign all contracts, bonds and other documents requiring the signature of the Board Chairperson in his/her absence. The Administrator/Controller is also hereby designated to officially sign all Board approved leases, contracts, and other legal documents that do not specifically require the signature of the Board Chairperson. This designation of the Administrator/Controller does not diminish the authority of the Chairperson or the Vice Chairperson.

8.7 APPOINTMENT OF COUNTY REPRESENTATIVES

It shall be the duty of the Chairperson to appoint, with the approval of a majority of the Commissioners present at a meeting, official representatives to act on behalf of the County, for attendance at State, District, Regional or National Conventions, or to serve on State, National, Regional District Committees, or any other committees, boards, other political or legal body/entity which the Board is permitted or required to make appointments by law. After the appointment has been approved by Board action, an appointment letter shall be provided to the appointee by the Chairperson or his/her designee. The Chairperson shall also be the ceremonial representative of the County.

RULE 9: COMMISSIONERS

9.1 RECOGNITION AND SPEAKING LIMITATIONS

When a Commissioner wishes to speak, the Commissioner shall respectfully address the Chairperson. When two or more Commissioners wish to speak at the same time, the Chairperson shall name the Commissioner who is first to speak. The Commissioner shall speak to the question under debate. No Commissioner shall speak more than twice on any question until every Commissioner has had an opportunity to speak at least once on the subject under debate.

9.2 CALL COMMISSIONER TO ORDER

If any Commissioner violates these Rules, the Chairperson shall, or any Commissioner may, through the Chairperson, call the Commissioner to order. The question of order shall be decided by the Chairperson, without debate, subject to appeal.

9.3 OBSERVING ORDER

While the Chairperson is stating any question or while the roll is being called by the Clerk, no Commissioner shall leave his/her seat or entertain private discussion. When a Commissioner is speaking, he/she shall not be interrupted.

9.4 PRESENT BUT NOT VOTING, TIE VOTES, ABSTENTION

If a Commissioner present does not respond to the call for a vote, his or her vote shall be recorded as an affirmative vote unless good cause shall be shown for abstaining. When there is a tie vote on any question, the question shall fail. In the event of a conflict of interest, a Commissioner shall state the basis for his or her conflict and shall abstain from the discussion and voting and the Clerk shall so record the Commissioner's vote.

9.5 EXCUSED DURING MEETING

No Commissioner shall leave a meeting prior to adjournment unless first excused by the Chairperson. The Board Clerk shall record in the official record the time at which the Commissioner enters or leaves the meeting while the Board is in session.

9.6 CONFLICT OF INTEREST/EMPLOYMENT

As required by MCL §46.30, a Commissioner shall not be interested directly or indirectly in any contract or other business transaction with the County, or a board, office, or commission thereof, during the time for which he/she is elected or appointed, nor for one year thereafter unless the contract or transaction has been approved by three fourths (3/4) of the Commissioners and so shown on the minutes of the Board together with a showing that the Board is cognizant of the Commissioner's interest. This prohibition is not intended to apply to appointments or employment by the County, or its officers, boards, committees or other authority, which appointments shall be governed by MCL §46.30a.

As required by MCL 46.30a, a Commissioner shall not be eligible to receive, or shall not receive, an appointment from, or be employed by an officer, board, committee, or other authority of the County except as otherwise provided by law.

9.7 BOARD VACANCY

In the event the Board is notified of a Board vacancy, at least one (1) notice of vacancy shall be published in a newspaper of general circulation in Calhoun County and a notice shall also be posted on the County website. Applicants for the vacancy shall submit applications to the Office of the Administrator/Controller. The Board Clerk in conjunction with Corporation Counsel shall verify that each applicant meets the statutory requirements to hold the office and the Board Clerk shall certify the same in writing to the Board of

Commissioners. The names of all qualified applicants shall be forwarded to the Board not less than 21 days after the effective date of resignation. The Board shall make appointment to the vacated seat within thirty (30) days after the vacancy, in conformance with MCL §46.412. The Board Clerk shall make arrangements to administer the Oath of Office to the newly-elected Commissioner at the Board meeting at which the appointment takes place.

9.8. Limited Use of Electronic Devices.

The Commissioners use of electronic communication devices, such as cell phones, during a meeting may lead to the public's perception that a Commissioner is not paying attention to the subject matter or hand or that a Commissioner is receiving information relative to the subject matter at hand that other Commissioners and/or members of the public are not receiving, either one of which is contrary to good government and transparency. Therefore, the Commissioners' use of electronic communication devices (including cell phones) other than for the purpose of accessing agenda materials that are on a Commissioner's lap-top, tablet, or similar device should be minimized during meetings.

RULE 10: BOARD CLERK, MINUTES, PREPARATION OF AGENDA

10.1 CALL ROLL — ANNOUNCE QUORUM

The Board Clerk or designee shall call the roll at the opening of each meeting of the Board and announce whether a quorum is present.

10.2 MEMBERS ABSENT -- EXCUSED

Before the announcement of the names of the absent Commissioners, opportunity shall be given for the Chairperson to excuse the absent Commissioners. The Board Clerk shall then announce the names of the Commissioners absent without leave of the Chairperson and the names of the members absent with leave from the Chairperson and record the names of all absentees in the minutes. (If a Commissioner knows ahead of time that he or she will not be present, the Commissioner shall notify the Administrator/Controller or the Board Chairperson.)

10.3 RECORD MEETINGS

The Board Clerk shall attend all Board Meetings and maintain records of the proceedings as required by law.

10.4 RECORDS OPEN TO PUBLIC

The books, records and accounts of the Board shall be deposited with the Board Clerk or designee and shall be available for public inspection, except the minutes of closed sessions of the Board as permitted by law. The Board Clerk shall advertise annually in at least one established newspaper in the County that the proceedings and accounts of the Board shall be available for public inspection in his/her office, and copying or mailing, pursuant to

MCL §46.9(1)(c). All agendas, minutes, and other Board actions shall be posted on the County website as soon as practicable after each meeting.

10.5 COMMITTEE MINUTES TO BOARD MEMBERS

A copy of all committee meeting minutes, if required to be taken, shall be made available to each Commissioner upon request.

10.6 BOARD MEETINGS RECORDED

All proceedings of regular meetings of the Board shall be recorded (with the exception of closed meetings). The recordings shall be posted as soon as practicable after each meeting on the County website and shall otherwise be made available for public inspection.

10.7 COMMITTEE MEETINGS RECORDED

Upon the request of the chairperson of any committee and if administrative staff is available, the Board Clerk or designee shall arrange for the recording of the proceedings.

10.8 CORRESPONDENCE REFERRED

At each regular meeting of the Board, the Board Clerk or designee shall present for consideration, all communications which have been received in the Clerk's Office or Administrator/Controller's Office which are addressed to the Clerk, the Board or the Chairperson. The Administrator/Controller, in consultation with the Chairperson, shall refer each matter for appropriate action.

10.9 PREPARATION OF AGENDA

The Administrator/Controller after reviewing pending business and consulting with the Chairperson will draft an agenda for regularly scheduled meetings. Commissioners interested in placing an item on the agenda will notify the Administrator/Controller by the close of business not less than seven calendar days prior to a scheduled meeting. The draft agenda shall be provided to Commissioners not less than five calendar days prior to a scheduled meeting. The draft agenda may be supplied to Commissioners electronically.

10.10 CORRESPONDENCE RECEIVED ON FILE

All original correspondence and documents addressed to members of the Board, Chairperson, County Clerk, or Board committees, which are not personal in nature, having any bearing on business involving the County, its Board or committees shall be filed in the Office of the Administrator/Controller promptly upon receipt with copies of such correspondence being transmitted to the Chairperson of the Board and to such other persons as the Board Chairperson, in consultation with the Administrator/Controller, may direct.

10.11 BOARD DIRECTIVES

The Board Clerk or designee shall maintain a current record of all authorizing resolutions and directives adopted by the Board.

10.12 PREPARATION OF MINUTES, REPORTS

It shall be the duty of the Board Clerk or designee to be in attendance at all Board committee meetings when a quorum is present, upon the request of the Board Chairperson.

10.13 PUBLISHING PUBLIC NOTICES

It shall be the duty of the Board Clerk or designee to publish all public notices as they pertain to Board matters, including budget preparation and adoption.

RULE 11: BOARD COMMITTEE PROCEDURE

Previous Standing Board Rule 11 was deleted when the Board of Commissioners adopted Policy 110 covering the same subject matter. To the extent applicable, Policy 110 shall also govern proceedings of the County Board of Commissioners concerning its content and purpose.

Formatted: Justified

~~11.1 COMPOSITION, MEETING TIMES~~

~~The Board shall, from time to time, create internal Board Committees (referred to in these Rules as "committees"). Committees shall generally be standing internal groups which consider on-going County matters. The right of appointment to these committees shall be solely the prerogative of the Board currently in office and all appointees to such committees shall serve at the pleasure of said Board. Board committees shall meet at the day, hour and location designated by the committee Chairperson. Any scheduled meeting may be canceled by the committee Chairperson.~~

~~11.2 COMMITTEE EXPIRATION~~

~~Committees shall be subject to all applicable rules of the Board and any bylaws which have been adopted by the committee and approved by the Board. In the event of any conflict, these rules govern. The length of the term of a committee shall be established at the time of its creation.~~

~~11.3 SUB COMMITTEE APPOINTMENTS~~

~~The Chairperson of each committee may appoint temporary sub-committees or joint sub-committees in order to research, analyze and/or make recommendations on matters before his/her committee.~~

~~11.4 CHAIRPERSON — LINE OF SUCCESSION~~

~~In the temporary absence of the Chairperson of any committee, the next appointed member of that committee shall assume the duties of the Chairperson and, in his/her absence, the next member in order of appointment shall assume such duties.~~

~~11.5 COMMITTEE VACANCY~~

~~When a new Board takes office in January of each odd-numbered year or whenever there is a vacancy on a committee the Board Chairperson, in consultation with the Administrator/Controller, shall make the appointment(s) with the approval of a majority of Commissioners present at a regular Board meeting. Notification of appointment to a committee shall be sent out after the Board approves the appointment. The first member named to each committee shall be the Chairperson and the second member named shall be the Vice Chairperson.~~

~~11.6 QUORUM~~

~~A majority of committee membership shall constitute a quorum for the transaction of committee business and adoption of any matter before the committee.~~

RRULE 12: MOTIONS

12.1 PRECEDENCE OF MOTIONS

When any question is under debate, no motion shall be received but the following, and they shall have precedence in the order in which they stand arranged:

- a. To adjourn -- undebatable
- b. To rise to a question or privilege -- undebatable
- c. To lay on the table -- undebatable
- d. To call for the previous question -- undebatable
- e. To limit or extend, limits of debate -- undebatable
- f. To postpone to a certain day -- undebatable
- g. To commit or refer, or re-commit, to a workshop -- undebatable
- h. To amend -- debatable
- i. To postpone indefinitely -- debatable

12.2 ADOPTION OF MATTERS

A majority of Commissioners present shall be sufficient to adopt all questions which arise, unless otherwise provided for by law or by these Rules.

12.3 SECOND AND DEBATE

No motion shall be debated or put by the Chairperson until it has been seconded. The motion shall then be properly stated by the Chairperson.

12.4 CLARIFICATION BEFORE SECOND

Any Commissioner may make explanatory remarks, prior to the seconding of any motion, for the purpose of clarification.

12.5 PROHIBITION -- INAPPROPRIATE AMENDMENT

No motion or proposition under consideration and not appropriate to the subject shall be allowed under color of an amendment.

12.6 DIVISION OF QUESTION

On the call of any Commissioner, supported by a majority vote of the Commissioners present, a division of any question shall be made when the division will allow both parts to stand separately as an entire question for decision.

12.7 ASK FOR PREVIOUS QUESTION

When the previous question is moved, it shall be put in these words; "Shall the main question now be put?" No Commissioner may ask/call for the previous question or a tabling motion until each Commissioner has had the opportunity to speak at least twice on any given issue. This shall be ordered only by a majority of the Commissioners present, shall put an end to all debate, and shall bring the Board to a direct vote upon the pending question or questions in their order, down to, and including the main question. If the previous question is not ordered, the consideration of the subject shall be resumed as though no motion for the previous question had been made.

12.8 QUESTIONS PUT AND CALLING ROLL

Questions shall be distinctly put in the following form: "All in favor say Yes", and after the affirmative vote is expressed, "All opposed say No". The Chairperson may order a roll call vote, but a roll call vote is mandatory upon the request of any Commissioner or on the following actions of the Board or a committee of the Board: Ordinances, resolutions, the appointment or election of officers, except as provided otherwise by law or the Standing Board Rules. The calling of the roll shall be on a rotating alphabetical basis to permit Commissioners' names to be called first in the call of the roll every seven times, thereby allowing each Commissioner to the first vote on an equal basis. It shall be the privilege of any Commissioner to change his/her vote on any question prior to the announcement of the vote by the Chairperson.

12.9 NO DEBATE IN ORDER DURING ROLL

While the Chairperson is explaining a motion, or once roll call voting has started, there shall be no interruptions.

RULE 13: BUDGET ADOPTION

13.1 REQUIRED MAJORITY VOTE

A majority vote of the Commissioners elected and serving shall be necessary to adopt the Budget Resolution.

13.2 BUDGET HEARINGS

The Board Budget Committee and/or the Administrator/Controller, shall hold hearings with elected officials and department heads, regarding the following year's budgets and the Administrator/Controller, in consultation with the Board Budget Committee, shall submit a proposed County Budget to the Board no later than the first Thursday in December. The final budget shall be passed by the Board no later than the Third Thursday of December.

RULE 14: ORDINANCES

14.1 2/3rd VOTE REQUIRED

All ordinances shall receive a vote of two-thirds (2/3rds) of the Commissioners present to pass. A roll-call vote shall be required.

14.2 PUBLICATION AND EFFECTIVE DATE

Ordinances shall take effect upon date of publication in accordance with MCL §46.11.

RULE 15: PER DIEMS/PAYMENT OF SALARIES

15.1 PER DIEMS

No Board member shall receive any per diem payment for meeting on matters related to Board membership; however, nothing within this provision shall prohibit a Board member from receiving per diem payment for service on a statutory or other outside board or commission.

15.2 SALARY AND METHOD OF PAYMENT

The salary of the Commissioners shall be set annually in the Budget Resolution and shall not be changed except by the annual Budget Resolution. The method of payment of salaries to Commissioners shall be the same as for all other elected and appointed officials.

RULE 16: PARLIAMENTARY PRACTICE

The Rules of Parliamentary Practice according to "The New Robert's Rules of Order", by Mary A. De Vries shall govern in other matters not addressed by these Rules and not contrary to any existing laws of the State of Michigan.

AI-3609

12. B. 6.

BOC Regular

Meeting Date: 06/17/2021

Calhoun County May 2021 Financials

FROM: Megan Banning, Finance

Department: Finance

Information

RESOLUTION:

Resolved, that the Calhoun County Board of Commissioners does approve the May 2021 Financial Statements as presented.

RECOMMENDATION:

Finance recommends acceptance of the Calhoun County May 2021 Financial Statements as presented.

SUMMARY:

Calhoun County May 2021 Financials (Attachment) -- Action: Motion to Accept for Information Only, by Roll Call Vote

Fiscal Impact

Attachments

[May 2021 Memo](#)

[May 2021 GF](#)

[May 2021 SRF](#)

[May 2021 Tracker](#)

[May 2021 Road](#)

Calhoun County Finance Department

May 2021

Monthly Financial Reports



Megan Banning
Deputy Controller

315 West Green Street
Marshall, MI 49068

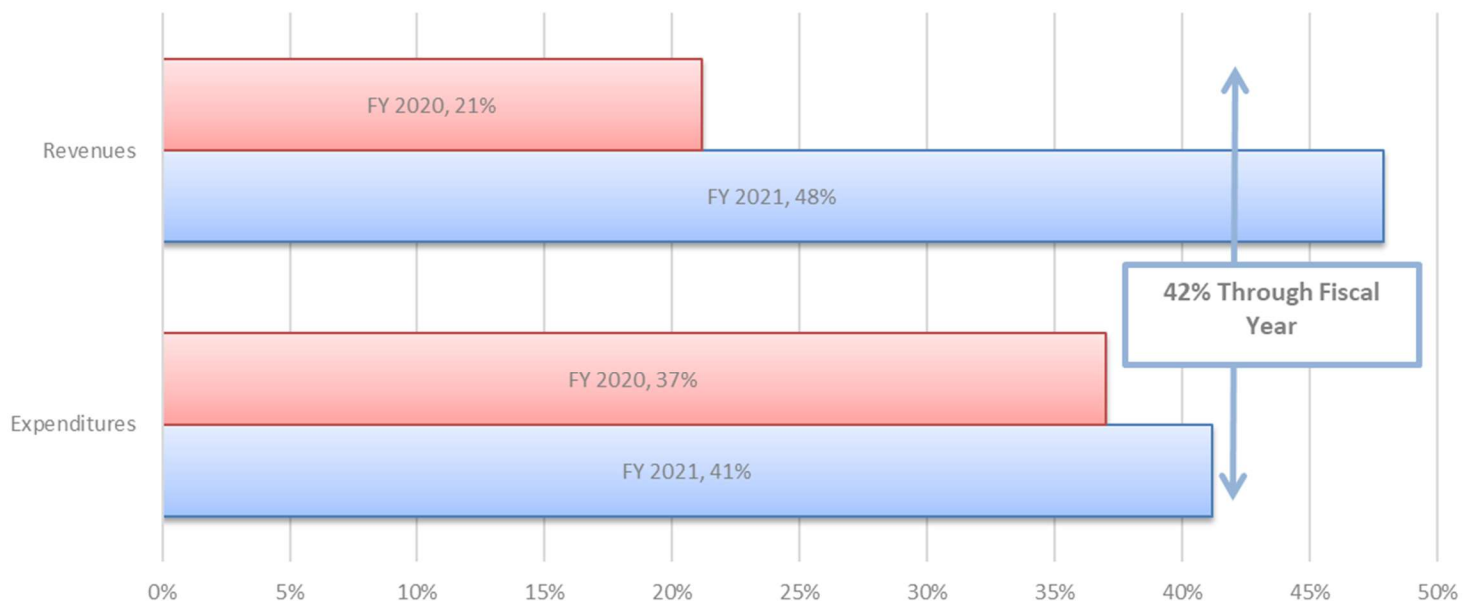
As presented to the Calhoun County Board of Commissioners and Kelli Scott, County Administrator/Controller on June 17, 2021:

The attached report represents financial activity through May 31, 2021 for the General Fund as well as selected other funds that receive budgeted appropriations.

General Fund - Summary of Activity

	YTD 04/30/21	05/31/2021	YTD 05/31/21	Budget
Revenues	4,866,239	17,151,906	22,018,144	45,978,587
Expenditures	15,574,982	3,359,913	18,934,896	45,978,587
Net Revenues Less Expenditures	(10,708,744)	13,791,992	3,083,249	-

Calhoun County General Fund Percent of Budget Through May 2021 v 2020



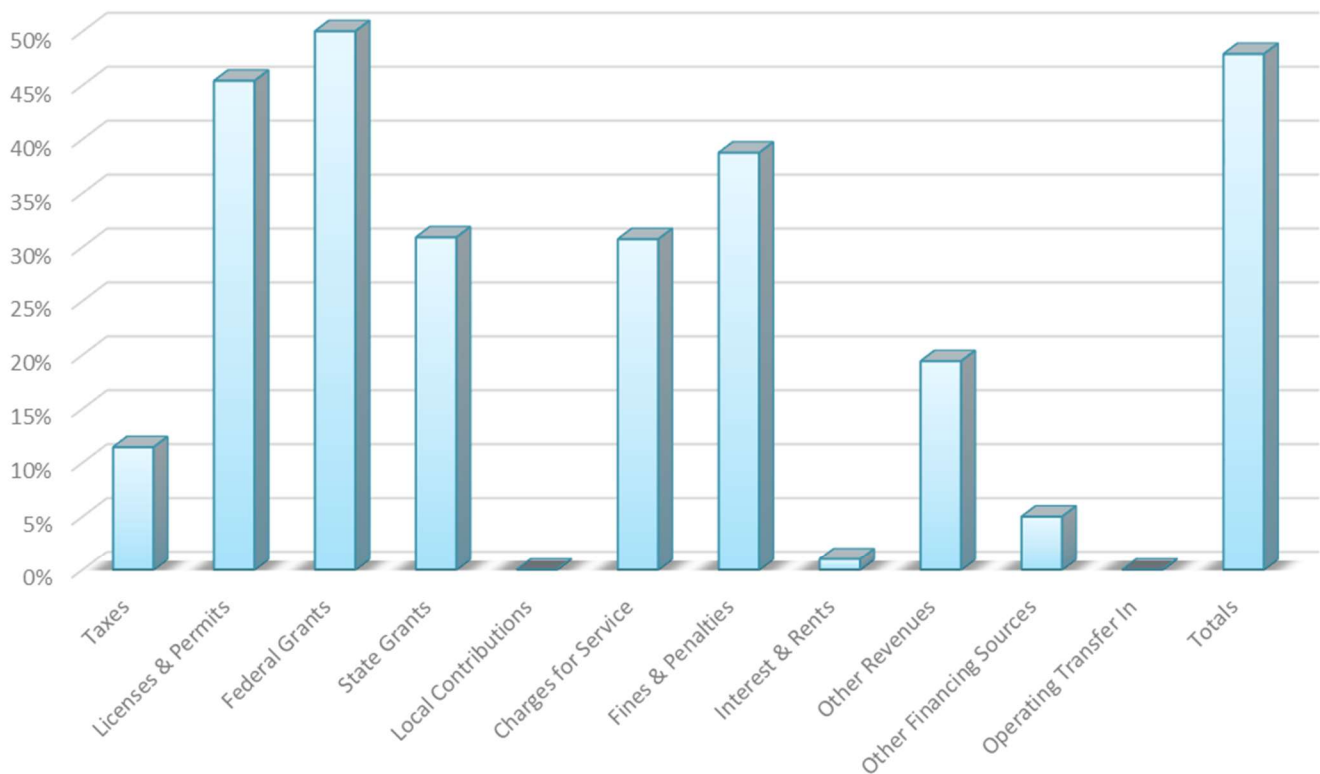
Activity through May 31, 2021 indicates:

- Revenues of \$22.0M are at 48%, significantly above last year's percentage at this time
- Expenditures of \$18.9M are at 41%, above last year's percentage at this time

General Fund Revenues in More Detail:

Classification	FY21 YTD	% of Budget	FY20 YTD	% of Budget
Taxes	2,600,056	11%	1,955,186	9%
Licenses & Permits	26,427	45%	20,848	40%
Federal Grants	13,395,280	3108%	127,708	3%
State Grants	1,452,528	31%	1,504,220	32%
Local Contributions	-	0%	67,414	73%
Charges for Service	3,209,790	31%	3,520,385	35%
Fines & Penalties	213,149	39%	155,996	35%
Interest & Rents	188	1%	57,925	56%
Other Revenues	1,038,481	19%	989,532	23%
Other Financing Sources	82,246	5%	1,560,129	99%
Operating Transfer In	-	0%	-	0%
Totals	22,018,144	48%	9,959,343	21%

Calhoun County General Fund
May 2021
YTD Revenue (% Actual to Budget)



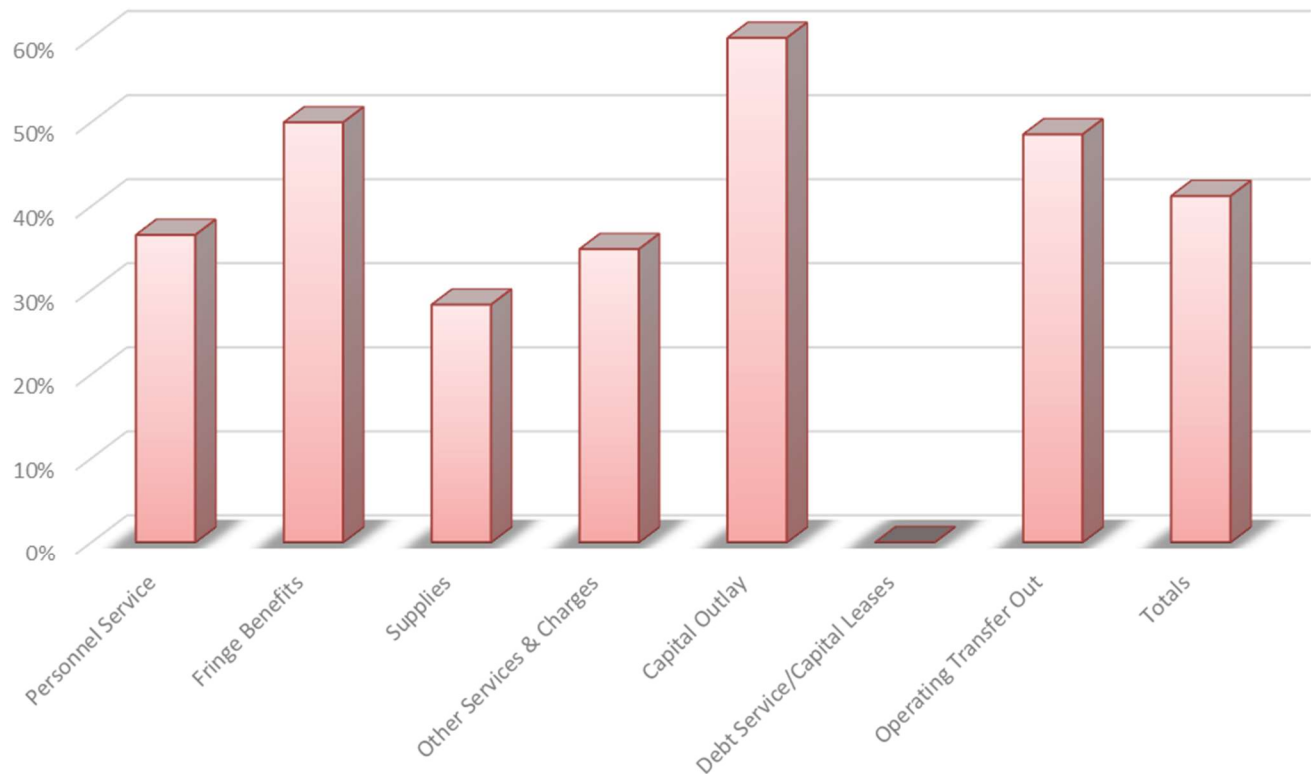
- **NOTES:**

- County Operating millage revenue will not be realized until 3rd Qtr 2021 based on summer tax collections
- Tax revenue is up \$645K over 2020 through May: Marijuana tax distribution receipt received \$364K; Personal Property Tax reimbursement received \$1.0M; Property transfer tax revenue up \$80K over PY; Offset by timing of revenue accrual reversals in PY
- Federal Revenues up \$13.3 over PY: Public Health/Public Safety Payroll Reimbursement Grant program balance received \$455K; First distribution of ARPA-CLFRF funds received \$13.0M
- State Grants – Liquor Tax down \$52K from 2020 through May
- Local Contributions – 2020 Firekeepers Local Revenue Sharing Grant for Clerk’s Office and United Way COVID funding were one-time
- Charges for Service down \$311K from 2020 through May
 - Boarder Revenue down \$469K due to decreased jail bed days (9,669 fewer days through Apr); Jail Reform bill may have an impact on boarding revenues; will continue to monitor
 - Civil Processing fees down \$31K
 - Department Fees up \$103K: Deed fees \$70K; Court costs \$34K
 - Inmate Phone reimbursement up \$63K (due to delayed payments in 2020)
- Fines/Penalties – Up \$57K over prior year
- Interest – Down \$58K from prior year due to decreased rates on investments and a 2020 matured investment
- Other Revenues – Up \$50K over 2020
 - IRS reimbursement for equipment purchases
 - School Deputy reimbursements
- Other Financing Sources – \$1.5 Transfer in from DTRF done in May 2020, yet to be transferred in 2021

General Fund Expenditures in More Detail:

Classification	FY21 YTD	% of Budget	FY20 YTD	% of Budget
Personnel Service	7,006,390	37%	7,531,321	40%
Fringe Benefits	3,248,362	50%	2,947,671	40%
Supplies	106,546	28%	166,784	28%
Other Services & Charges	2,776,256	35%	3,052,490	33%
Capital Outlay	36,206	63%	39,398	50%
Debt Service/Capital Leases	-	0%	-	0%
Operating Transfer Out	5,761,135	49%	3,699,547	34%
Totals	18,934,896	41%	17,437,210	37%

Calhoun County General Fund
May 2021
YTD Expenditure (% Actual to Budget)

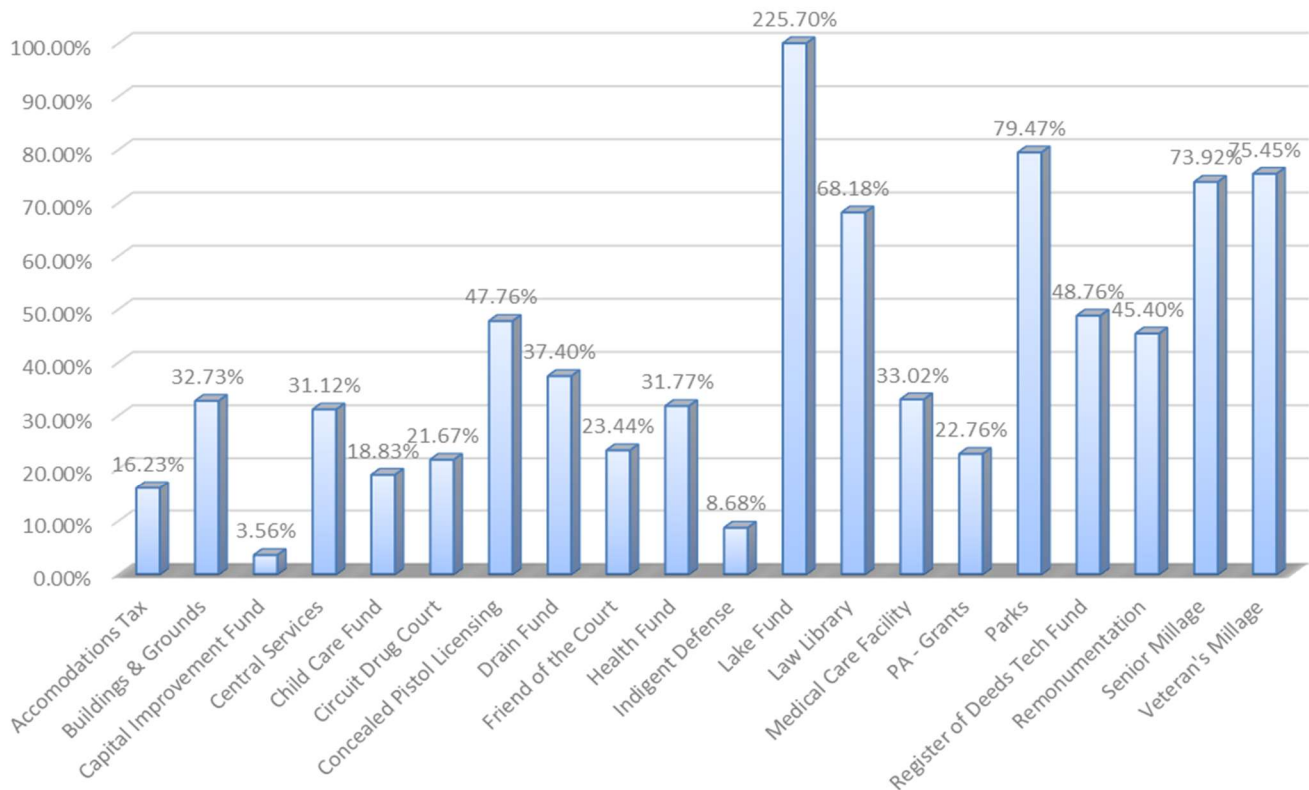


• **NOTES:**

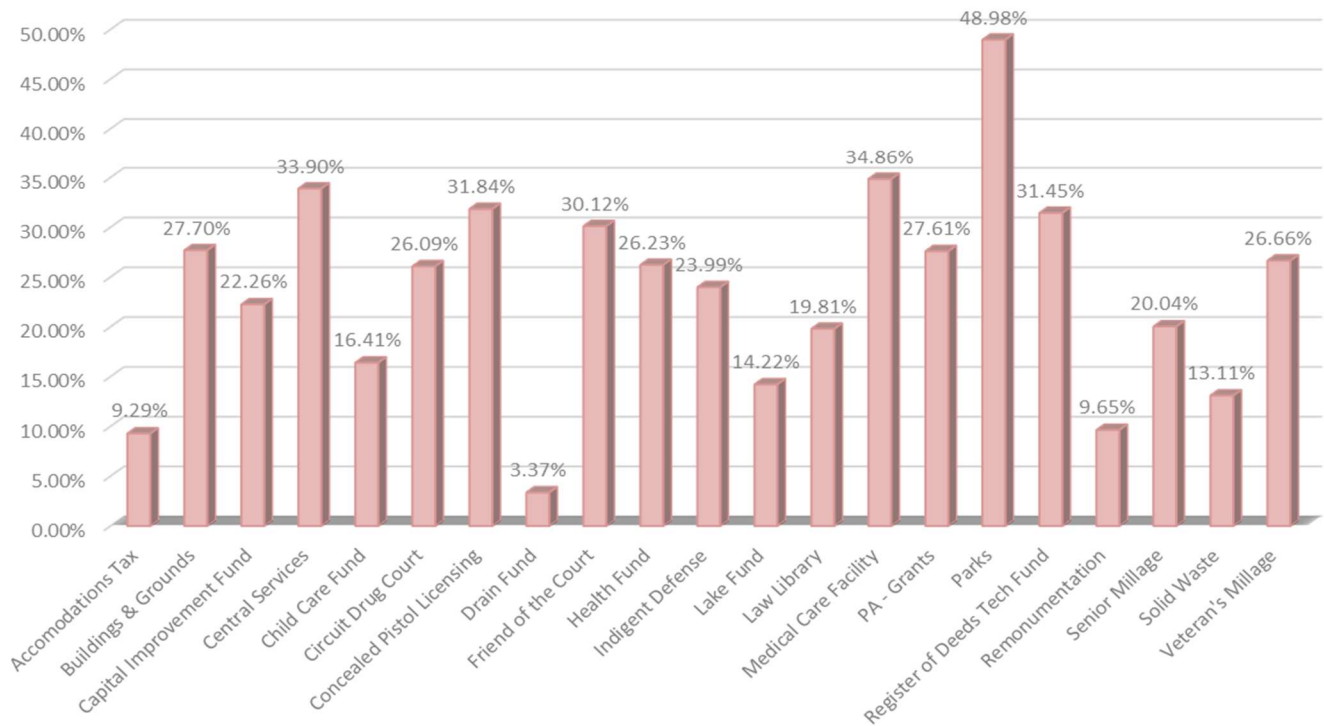
- Personnel costs are down \$525K from 2020 through May based on vacant positions, furloughs and workshare program; Fringe benefit costs are in line with budget but exceeding 2020 YTD based on higher budgeted charges; actual claims costs are monitored throughout the year and budget may be adjusted as needed
- Supplies – down \$60K from 2020 YTD due to JOC PPE and Maintenance supplies purchased in PY
- Other Services and Charges – Down \$276K from 2020 due to timing of drain assessment recording (made in January of 2020); decreased contractual services expense (JOC NCS costs \$115K in 2020); increased telephone and data processing charges 2021, up \$71K over PY
- Capital Outlay in the General Fund is limited to certain vehicles that are paid for through non-CIP revenue sources; actual spent as a percentage of budget will vary throughout the year
- Operating Transfers Out – General Fund Transfer Out to debt service funds (\$1.5M) and MMRMA Insurance fund (\$290K) made earlier in 2021 for debt service and insurance payments due in April; Higher budgeted transfer out to Child Care Fund in 2021 (\$40K/mo) \$160K through April

Other Budgeted Funds

Calhoun County Other Funds - Revenues
May 31, 2021

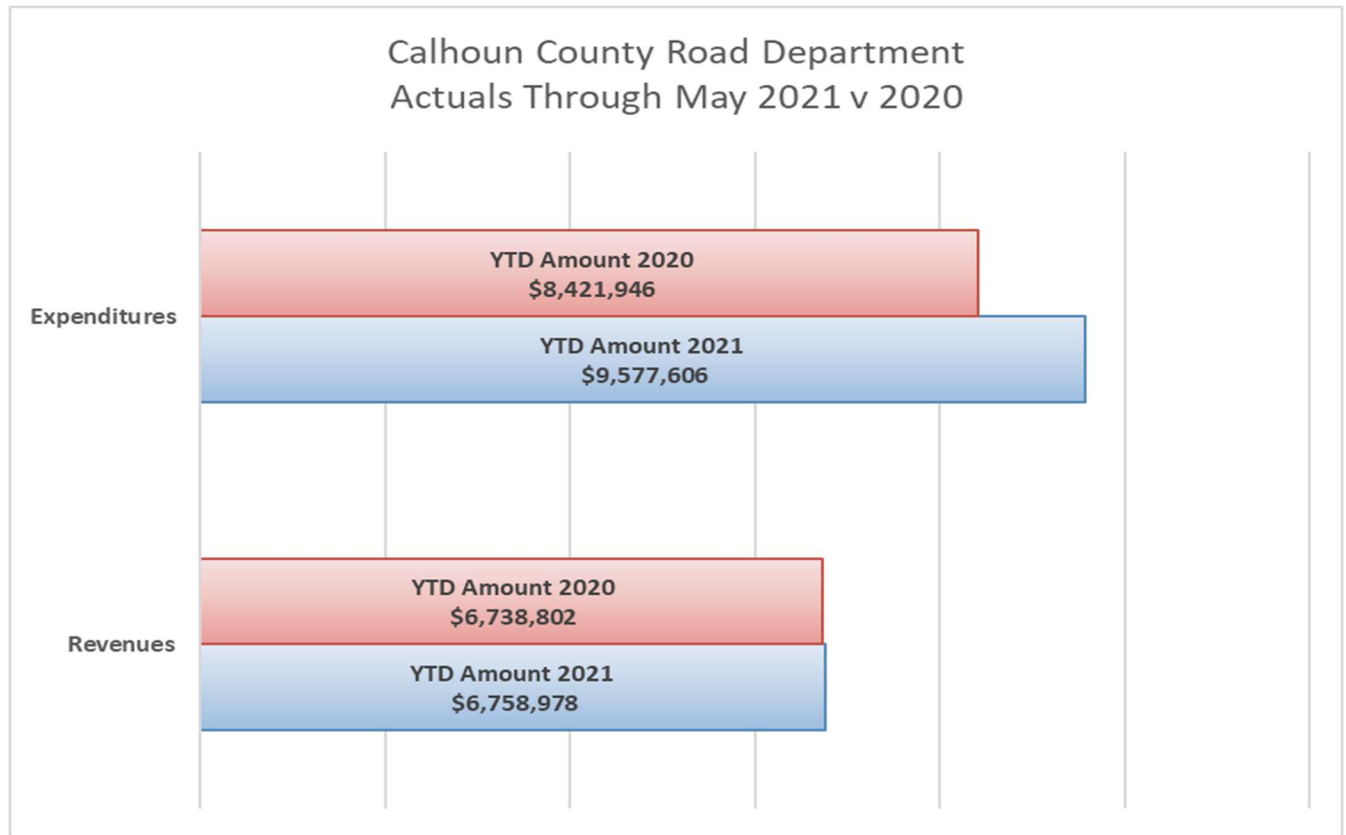


Calhoun County Other Funds - Expenditures
May 31, 2021



- NOTES:
 - Many Special Revenue Funds rely heavily on grant funding that is billed/received at various intervals throughout the year
 - Lake Fund revenues are high due to planned deposit to fund balance for 2021 as part of deficit elimination plan
 - Senior, Veterans and Parks Millage tax revenues are collected with the Winter Levy, received early in the year
 - Parks millage distributions issued April 2021 \$338K

Calhoun County Road Department



Revenues

- 2021 YTD Actual Revenues are at 26% of Budget

Revenue	YTD Amount	Percentage of Budget
Licenses & Permits	112,756	75%
Federal Sources	279,830	9%
State Sources	3,762,435	25%
Local Contributions	556,259	15%
Charges for Services	1,055,536	45%
Interest, Rents and Other	992,161	48%
Totals	6,758,978	26%

Expenditures

- 2021 YTD Actual Expenditures are at 29% of Budget

Expenditure	YTD Amount	Percentage of Budget
Preservation – Structural Improvements	1,859,722	14%
Road/Bridge Maintenance	1,989,498	29%
Winter Maintenance	1,147,697	59%
Traffic Control	105,894	27%
Trunkline Maintenance/Non-Maintenance	1,104,107	54%
Admin/Capital/Equip. & Other Expenses	3,370,687	44%
Totals	9,577,606	29%

- NOTES:
 - 2021 Permits up over prior year \$44K (No frost law imposed in 2020)
 - MTF funding lags 2 months – Currently January-May recorded; actuals are tracking ahead of budget but are still down from prior year
 - Federal and Local Revenue Sources will increase throughout the summer construction season
 - Charges for Services includes Trunkline Maintenance – currently running ahead of budget based on winter maintenance billed to the State Contract
 - Equipment Sale proceeds: \$250K – Sale of Grader, \$215K – Sale of Paver
 - Pothole patching has started across the County:
 - Tons placed through May: 2,161
 - Total cost through May: \$865,393 (34% of budget)
 - Winter Maintenance is high (59% of budget) due to winter storms in the first quarter of 2021; approx. \$238K higher than 2020 YTD
 - Preservation – Structural Improvements at 14% of budget but up nearly \$275K over prior year due to COVID shelter-in-place orders in 2020
 - Capital Expenditures in 2021 \$1.4M over 2020 due to budget constraints in 2020

Countywide: Other Updates & Monitored Items

- Recent Grant Awards:

Date	Department	Grant	Amount
05/18/2021	Health Department	ELC - COVID Wrap Around Grant	161,036.00

- COVID-19 costs County-wide continue to be tracked:
 - County COVID-19 Expenses:

	Total Costs	2021 YTD Costs
Personnel & Fringe:	\$2,154,709.48	\$864,831.58
• OT total costs:	\$ 259,177.18	\$117,772.03
Supplies & Other:	\$ 793,826.54	\$325,741.83
- COVID-19 costs for the Joint Operations Center are also being accounted for through the County General Ledger, and have slowed significantly. Reimbursement applications are under review by FEMA for the following:
 - PPE Supplies: \$109,062.20
 - Isolation & Quarantine Site: \$424,906.60
 - Medical Sheltering: \$ 3,150.00
 - Media Campaign: \$ 4,650.00
- Multiple Funding Sources have been identified for the County's and the Joint Operation Center's costs:
 - \$30,000 – MDHHS Emerging Threats Funding
 - \$222,000 – MDHHS COVID-19 Grant
 - FEMA Public Assistance Grant
 - \$73,694 – United Way Disaster Relief Fund
 - \$58,008 – DOJ Byrne JAG grants for public safety COVID-19 costs
 - \$296,623 – Volunteer Hours and Donations to offset FEMA Local Share
 - \$2,073,560 – CARES Public Health and Public Safety payroll reimbursement (reduced from previous communications based on State proration of funds)
 - \$1,134,187 – CARES August Revenue Sharing replacement
 - \$439,771 – CARES Community Development Block Grant funding
 - \$163,494 – MDHHS NCS Homeless Match
 - \$487,491 – CARES MDHHS grants FY20 and FY21
 - \$335,123 – CARES Wrap-around grant funding NCS
 - \$1,416,120 – MDHHS COVID-19 Tracing and Vaccination Grants
 - \$12,500 – Emergency Management Preparedness Grant COVID-19 Supplemental
 - \$161,036 – MDHHS COVID-19 Grant
- The Voluntary Furlough and Workshare programs will continue through the summer of 2021 based on departmental staffing needs
- American Rescue Plan funds use and eligible expenditures will be communicated as final rule is released from US Treasury (July 2021) – First half received 5/20/21

If you have any questions or concerns, please do not hesitate to contact me.



Income Statement

Through 05/31/21
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Fund						
Fund Type General Fund						
Fund 101 - General Fund						
Taxes	22,762,809.00	2,028,043.57	2,600,056.10	20,162,752.90	11	21,946,114.71
Licenses & Permits	58,209.00	6,412.50	26,427.00	31,782.00	45	47,030.50
Federal Grants	431,038.00	13,394,768.00	13,395,279.73	(12,964,241.73)	3,108	4,201,084.53
State Grants	4,703,360.00	791,271.31	1,452,527.65	3,250,832.35	31	3,898,707.30
Local Contributions	.00	.00	.00	.00	+++	92,414.00
Charges for Services	10,449,671.00	598,228.27	3,209,790.31	7,239,880.69	31	9,349,130.99
Fines & Penalties	550,347.00	28,812.20	213,149.06	337,197.94	39	343,117.96
Interest & Rents	19,000.00	57.32	187.83	18,812.17	1	86,246.01
Other Revenues	5,352,594.00	285,067.50	1,038,480.77	4,314,113.23	19	4,121,069.18
Other Financing Sources	1,651,559.00	19,244.87	82,245.99	1,569,313.01	5	1,875,802.04
Personnel Services	19,167,733.00	1,389,225.20	7,011,555.23	12,156,177.77	37	18,872,587.14
Fringe Benefit	6,504,203.00	577,301.90	3,248,362.18	3,255,840.82	50	7,446,796.64
Supplies	377,079.00	20,980.37	100,786.54	276,292.46	27	470,752.12
Other Services & Charges	6,589,355.00	584,138.94	2,700,100.22	3,889,254.78	41	6,961,833.54
Restricted Appropriation	1,374,275.00	.00	76,750.00	1,297,525.00	6	872,650.55
Capital Outlay	57,021.00	4,224.96	36,205.86	20,815.14	63	136,959.90
Debt Service	34,081.00	.00	.00	34,081.00	0	38,059.34
Transfers Out	11,874,840.00	784,041.70	5,761,135.47	6,113,704.53	49	10,942,962.77
Fund 101 - General Fund Totals						
REVENUE TOTALS	45,978,587.00	17,151,905.54	22,018,144.44	23,960,442.56	48%	45,960,717.22
EXPENSE TOTALS	45,978,587.00	3,359,913.07	18,934,895.50	27,043,691.50	41%	45,742,602.00
Fund 101 - General Fund Net Gain (Loss)	\$0.00	\$13,791,992.47	\$3,083,248.94	\$3,083,248.94	+++	\$218,115.22
Fund Type General Fund Totals						
REVENUE TOTALS	45,978,587.00	17,151,905.54	22,018,144.44	23,960,442.56	48%	45,960,717.22
EXPENSE TOTALS	45,978,587.00	3,359,913.07	18,934,895.50	27,043,691.50	41%	45,742,602.00



Income Statement

Through 05/31/21
Summary Listing

Classification		Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Fund							
	Fund Type General Fund Net Gain (Loss)	\$0.00	\$13,791,992.47	\$3,083,248.94	\$3,083,248.94	+++	\$218,115.22
	Fund Category Governmental Fund Totals						
	REVENUE TOTALS	45,978,587.00	17,151,905.54	22,018,144.44	23,960,442.56	48%	45,960,717.22
	EXPENSE TOTALS	45,978,587.00	3,359,913.07	18,934,895.50	27,043,691.50	41%	45,742,602.00
	Fund Category Governmental Fund Net Gain (Loss)	\$0.00	\$13,791,992.47	\$3,083,248.94	\$3,083,248.94	+++	\$218,115.22
	Grand Totals						
	REVENUE TOTALS	45,978,587.00	17,151,905.54	22,018,144.44	23,960,442.56	48%	45,960,717.22
	EXPENSE TOTALS	45,978,587.00	3,359,913.07	18,934,895.50	27,043,691.50	41%	45,742,602.00
	Grand Total Net Gain (Loss)	\$0.00	\$13,791,992.47	\$3,083,248.94	\$3,083,248.94	+++	\$218,115.22



Budget Performance Report

Fiscal Year to Date 05/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 215 - Friend of the Court										
REVENUE										
<i>Federal Grants</i>										
501.000	Federal Grant Revenue	2,933,293.00	.00	2,933,293.00	287,702.72	.00	800,076.43	2,133,216.57	27	2,323,182.21
<i>Federal Grants Totals</i>		\$2,933,293.00	\$0.00	\$2,933,293.00	\$287,702.72	\$0.00	\$800,076.43	\$2,133,216.57	27%	\$2,323,182.21
<i>State Grants</i>										
539.000	State Grant Revenue	170,316.00	.00	170,316.00	42,517.86	.00	42,517.86	127,798.14	25	169,164.60
539.110	State Grant Med Support Incentive - Match	62,000.00	.00	62,000.00	.00	.00	36,111.69	25,888.31	58	70,082.63
<i>State Grants Totals</i>		\$232,316.00	\$0.00	\$232,316.00	\$42,517.86	\$0.00	\$78,629.55	\$153,686.45	34%	\$239,247.23
<i>Charges for Services</i>										
607.000	Department Fees Miscellaneous	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	3,073.83
607.047	Department Fees Civil	1,000.00	.00	1,000.00	.00	.00	500.00	500.00	50	595.02
607.049	Department Fees Adoption Investigation Fee	4,500.00	.00	4,500.00	600.00	.00	2,400.00	2,100.00	53	6,000.00
607.054	Department Fees SOS Reinstatement	2,500.00	.00	2,500.00	210.00	.00	1,350.00	1,150.00	54	1,740.00
607.081	Department Fees Non IV-D Judgment	22,552.00	.00	22,552.00	3,600.00	.00	16,719.50	5,832.50	74	27,440.22
607.082	Department Fees IV-D Judgment	3,000.00	.00	3,000.00	160.00	.00	960.00	2,040.00	32	2,310.00
607.085	Department Fees Investigations	1,200.00	.00	1,200.00	.00	.00	750.00	450.00	62	1,520.00
607.086	Department Fees Parenting Time	.00	.00	.00	.00	.00	.00	.00	+++	170.00
<i>Charges for Services Totals</i>		\$35,752.00	\$0.00	\$35,752.00	\$4,570.00	\$0.00	\$22,679.50	\$13,072.50	63%	\$42,849.07
<i>Other Financing Sources</i>										
699.000	Transfers In Revenue	1,859,842.00	.00	1,859,842.00	154,986.83	.00	774,934.15	1,084,907.85	42	2,029,281.06
<i>Other Financing Sources Totals</i>		\$1,859,842.00	\$0.00	\$1,859,842.00	\$154,986.83	\$0.00	\$774,934.15	\$1,084,907.85	42%	\$2,029,281.06
REVENUE TOTALS		\$5,061,203.00	\$0.00	\$5,061,203.00	\$489,777.41	\$0.00	\$1,676,319.63	\$3,384,883.37	33%	\$4,634,559.57
EXPENSE										
<i>Personnel Services</i>										
702.020	Salaries Regular	2,937,632.00	.00	2,937,632.00	215,768.57	.00	1,072,647.79	1,864,984.21	37	2,735,411.53
702.050	Salaries S & A	.00	.00	.00	2,598.48	.00	11,080.62	(11,080.62)	+++	12,222.99
702.060	Salaries On Call Allowance	.00	.00	.00	1,400.00	.00	7,000.00	(7,000.00)	+++	17,850.00
703.000	Longevity Pay Expense	475.00	.00	475.00	.00	.00	475.00	.00	100	450.00
704.020	Other Pay PTO/Sick	.00	.00	.00	.00	.00	.00	.00	+++	10,064.19
704.030	Other Pay Bereavement	.00	.00	.00	.00	.00	969.60	(969.60)	+++	4,052.00
706.000	Termination Pay Expense	.00	.00	.00	.00	.00	.00	.00	+++	169.27
710.000	Payment in Lieu Insurance	18,252.00	.00	18,252.00	1,606.00	.00	7,630.00	10,622.00	42	18,581.00
715.020	Allowance Auto	2,726.00	.00	2,726.00	201.96	.00	1,009.80	1,716.20	37	2,625.48
715.030	Allowance Cell Phone	.00	.00	.00	.00	.00	100.00	(100.00)	+++	650.00
<i>Personnel Services Totals</i>		\$2,959,085.00	\$0.00	\$2,959,085.00	\$221,575.01	\$0.00	\$1,100,912.81	\$1,858,172.19	37%	\$2,802,076.46
<i>Fringe Benefit</i>										
719.000	Worker's Comp Expense	4,750.00	.00	4,750.00	243.74	.00	1,648.48	3,101.52	35	3,947.39
720.010	Insurance Benefits Hospitalization	711,448.00	.00	711,448.00	46,846.02	.00	222,730.03	488,717.97	31	521,086.50
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	36,000.00	(36,000.00)	+++	37,500.00
720.020	Insurance Benefits Dental	45,154.00	.00	45,154.00	3,341.08	.00	17,635.66	27,518.34	39	42,642.50



Budget Performance Report

Fiscal Year to Date 05/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 215 - Friend of the Court										
EXPENSE										
<i>Fringe Benefit</i>										
720.030	Insurance Benefits Vision	16,803.00	.00	16,803.00	1,218.70	.00	6,665.92	10,137.08	40	16,135.02
720.040	Insurance Benefits Life	2,093.00	.00	2,093.00	168.24	.00	833.68	1,259.32	40	1,950.33
720.050	Insurance Benefits Unemployment	4,526.00	.00	4,526.00	4.28	.00	3,605.07	920.93	80	4,266.22
721.000	Social Security Expense	226,370.00	.00	226,370.00	16,027.99	.00	87,530.87	138,839.13	39	194,767.70
724.030	Retirement Defined Benefit	241,943.00	.00	241,943.00	21,016.65	.00	113,367.62	128,575.38	47	228,513.13
724.050	Retirement 401(k) ER	13,649.00	.00	13,649.00	803.28	.00	3,978.05	9,670.95	29	3,289.40
<i>Fringe Benefit Totals</i>		\$1,266,736.00	\$0.00	\$1,266,736.00	\$89,669.98	\$0.00	\$493,995.38	\$772,740.62	39%	\$1,054,098.19
<i>Supplies</i>										
727.000	Office Supplies Expense	16,500.00	.00	16,500.00	653.49	.00	3,045.37	13,454.63	18	11,649.24
<i>Supplies Totals</i>		\$16,500.00	\$0.00	\$16,500.00	\$653.49	\$0.00	\$3,045.37	\$13,454.63	18%	\$11,649.24
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	140,495.00	.00	140,495.00	8,195.76	.00	52,474.19	88,020.81	37	120,717.67
805.080	Professional Services Cost Allocation	478,245.00	.00	478,245.00	32,744.58	.00	163,722.90	314,522.10	34	469,788.96
808.000	Association Dues Expense	3,740.00	.00	3,740.00	.00	.00	900.00	2,840.00	24	2,860.00
850.010	Communications Data Processing	92,939.00	.00	92,939.00	7,777.00	.00	38,885.00	54,054.00	42	87,468.00
850.020	Communications Cell Phone Service	3,000.00	.00	3,000.00	224.78	.00	898.87	2,101.13	30	1,779.75
850.030	Communications Telephone Service	31,553.00	.00	31,553.00	2,629.44	.00	13,147.20	18,405.80	42	30,525.12
850.070	Communications Copying	4,542.00	.00	4,542.00	.00	.00	632.34	3,909.66	14	2,162.95
850.080	Communications Mailing	25,395.00	.00	25,395.00	2,095.81	.00	9,045.06	16,349.94	36	22,441.60
870.010	Travel Expense Other	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	958.53
870.020	Travel Expense Mileage	3,750.00	.00	3,750.00	.00	.00	.00	3,750.00	0	912.53
870.030	Travel Expense Training	3,100.00	.00	3,100.00	.00	.00	.00	3,100.00	0	2,774.00
900.000	Printing Expense	6,500.00	.00	6,500.00	.00	.00	594.16	5,905.84	9	3,792.81
915.000	Subscription Fees Expense	5,261.00	.00	5,261.00	290.00	.00	870.00	4,391.00	17	5,520.00
934.010	Maintenance Equipment	12,862.00	.00	12,862.00	.00	.00	11,201.39	1,660.61	87	9,872.67
<i>Other Services & Charges Totals</i>		\$814,382.00	\$0.00	\$814,382.00	\$53,957.37	\$0.00	\$292,371.11	\$522,010.89	36%	\$761,574.59
<i>Capital Outlay</i>										
980.000	Equipment Equipment	.00	.00	.00	.00	.00	.00	.00	+++	3,775.90
980.010	Equipment Small Equipment	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	1,385.19
<i>Capital Outlay Totals</i>		\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%	\$5,161.09
EXPENSE TOTALS		\$5,061,203.00	\$0.00	\$5,061,203.00	\$365,855.85	\$0.00	\$1,890,324.67	\$3,170,878.33	37%	\$4,634,559.57
Fund 215 - Friend of the Court Totals										
REVENUE TOTALS		5,061,203.00	.00	5,061,203.00	489,777.41	.00	1,676,319.63	3,384,883.37	33%	4,634,559.57
EXPENSE TOTALS		5,061,203.00	.00	5,061,203.00	365,855.85	.00	1,890,324.67	3,170,878.33	37%	4,634,559.57
Fund 215 - Friend of the Court Totals		\$0.00	\$0.00	\$0.00	\$123,921.56	\$0.00	(\$214,005.04)	\$214,005.04		\$0.00



Budget Performance Report

Fiscal Year to Date 05/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 221 - Health Fund										
REVENUE										
<i>Other Financing Sources</i>										
400.050	Carry Over Miscellaneous	111,326.00	.00	111,326.00	.00	.00	.00	111,326.00	0	.00
699.000	Transfers In Revenue	2,754,851.00	.00	2,754,851.00	138,021.64	.00	776,280.71	1,978,570.29	28	2,447,184.76
<i>Other Financing Sources Totals</i>		\$2,866,177.00	\$0.00	\$2,866,177.00	\$138,021.64	\$0.00	\$776,280.71	\$2,089,896.29	27%	\$2,447,184.76
<i>Licenses & Permits</i>										
451.010	Business Licenses & Permits SDS Installer	6,536.00	.00	6,536.00	688.00	.00	4,478.00	2,058.00	69	5,108.00
451.020	Business Licenses & Permits Restaurant	254,500.00	.00	254,500.00	(2,363.00)	.00	6,790.00	247,710.00	3	255,843.00
451.030	Business Licenses & Permits Temporary Food	13,724.00	.00	13,724.00	112.00	.00	948.00	12,776.00	7	1,951.00
476.010	Non-Business Licenses & Permits Waterwell	40,177.00	.00	40,177.00	4,849.50	.00	23,687.25	16,489.75	59	31,451.25
476.020	Non-Business Licenses & Permits Septic System	78,400.00	.00	78,400.00	8,941.00	.00	50,876.00	27,524.00	65	65,713.00
476.060	Non-Business Licenses & Permits Cremation	45,510.00	.00	45,510.00	5,850.00	.00	38,450.00	7,060.00	84	46,100.00
<i>Licenses & Permits Totals</i>		\$438,847.00	\$0.00	\$438,847.00	\$18,077.50	\$0.00	\$125,229.25	\$313,617.75	29%	\$406,166.25
<i>Federal Grants</i>										
501.000	Federal Grant Revenue	2,909,815.00	868,303.00	3,778,118.00	324,476.89	.00	2,430,320.74	1,347,797.26	64	2,774,609.84
501.010	Federal Grant MU	.00	.00	.00	.00	.00	.00	.00	+++	.57
501.020	Federal Grant Full Cost	322,182.00	.00	322,182.00	.00	.00	576,788.29	(254,606.29)	179	536,705.53
<i>Federal Grants Totals</i>		\$3,231,997.00	\$868,303.00	\$4,100,300.00	\$324,476.89	\$0.00	\$3,007,109.03	\$1,093,190.97	73%	\$3,311,315.94
<i>State Grants</i>										
539.000	State Grant Revenue	818,717.00	24,455.00	843,172.00	49,020.48	.00	280,797.87	562,374.13	33	258,130.65
539.010	State Grant Vaccine Distribution	22,468.00	.00	22,468.00	1,491.00	.00	11,925.00	10,543.00	53	22,468.00
539.020	State Grant ELPHS	803,451.00	.00	803,451.00	62,913.00	.00	503,294.00	300,157.00	63	906,467.00
539.030	State Grant Non-Community Water	32,280.00	.00	32,280.00	.00	.00	16,618.75	15,661.25	51	29,326.75
539.040	State Grant DHS Inspections	11,000.00	.00	11,000.00	.00	.00	.00	11,000.00	0	424.00
539.060	State Grant HIV	42,118.00	10,000.00	52,118.00	3,270.00	.00	26,158.00	25,960.00	50	49,798.00
<i>State Grants Totals</i>		\$1,730,034.00	\$34,455.00	\$1,764,489.00	\$116,694.48	\$0.00	\$838,793.62	\$925,695.38	48%	\$1,266,614.40
<i>Local Contributions</i>										
580.000	Local Contribution Revenue	150,500.00	.00	150,500.00	(540.88)	.00	72,959.12	77,540.88	48	137,115.84
580.010	Local Contribution United Way	75,000.00	.00	75,000.00	6,250.00	.00	50,000.00	25,000.00	67	75,000.00
580.020	Local Contribution BC Community Foundation	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	10,004.00
580.030	Local Contribution School Nurse	528,163.00	.00	528,163.00	.00	.00	298,329.26	229,833.74	56	303,054.17
580.050	Local Contribution WKKF	150,000.00	.00	150,000.00	.00	.00	151,433.00	(1,433.00)	101	148,567.00
<i>Local Contributions Totals</i>		\$913,663.00	\$0.00	\$913,663.00	\$5,709.12	\$0.00	\$572,721.38	\$340,941.62	63%	\$673,741.01
<i>Charges for Services</i>										
607.000	Department Fees Miscellaneous	61,949.00	.00	61,949.00	1,747.50	.00	(22,659.31)	84,608.31	-37	81,330.27
607.022	Department Fees Food Certification	29,536.00	.00	29,536.00	72.00	.00	144.00	29,392.00	0	10,930.00
607.023	Department Fees Water Samples	52,266.00	.00	52,266.00	2,686.75	.00	23,354.08	28,911.92	45	33,926.67
607.024	Department Fees Plan Review	16,059.00	.00	16,059.00	1,272.00	.00	4,447.00	11,612.00	28	5,472.00
607.025	Department Fees Body Art Inspections	1,256.00	.00	1,256.00	.00	.00	2,434.67	(1,178.67)	194	3,992.29
607.026	Department Fees Site Evaluation	7,753.00	.00	7,753.00	893.00	.00	4,950.00	2,803.00	64	14,076.00



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 221 - Health Fund										
	REVENUE									
	Charges for Services									
607.027	Department Fees FHA/VA System Inspections	74,130.00	.00	74,130.00	1,116.00	.00	9,902.00	64,228.00	13	33,909.50
607.028	Department Fees Swimming Pool Inspections	17,775.00	.00	17,775.00	.00	.00	(1,580.00)	19,355.00	-9	16,607.75
607.029	Department Fees Camp Ground Inspection	2,330.00	.00	2,330.00	.00	.00	(325.00)	2,655.00	-14	50.00
607.030	Department Fees DHS Inspections	4,683.00	.00	4,683.00	428.00	.00	7,459.00	(2,776.00)	159	9,033.00
	Charges for Services Totals	\$267,737.00	\$0.00	\$267,737.00	\$8,215.25	\$0.00	\$28,126.44	\$239,610.56	11%	\$209,327.48
	Interest & Rents									
664.000	Interest and Dividends Revenue	.00	.00	.00	.01	.00	.07	(.07)	+++	48.74
	Interest & Rents Totals	\$0.00	\$0.00	\$0.00	\$0.01	\$0.00	\$0.07	(\$0.07)	+++	\$48.74
	Other Revenues									
671.000	Miscellaneous Revenue	5,000.00	.00	5,000.00	.00	.00	6.50	4,993.50	0	5,257.16
676.031	Reimbursements Medicaid	152,127.00	.00	152,127.00	2,153.25	.00	12,048.70	140,078.30	8	97,373.13
676.033	Reimbursements Third Party Insurance	203,454.00	.00	203,454.00	764.96	.00	83,863.97	119,590.03	41	163,215.46
	Other Revenues Totals	\$360,581.00	\$0.00	\$360,581.00	\$2,918.21	\$0.00	\$95,919.17	\$264,661.83	27%	\$265,845.75
	REVENUE TOTALS	\$9,809,036.00	\$902,758.00	\$10,711,794.00	\$614,113.10	\$0.00	\$5,444,179.67	\$5,267,614.33	51%	\$8,580,244.33
	EXPENSE									
	Personnel Services									
702.020	Salaries Regular	4,308,598.00	322,690.00	4,631,288.00	173,179.52	.00	1,398,497.99	3,232,790.01	30	2,747,922.49
702.030	Salaries Overtime	.00	.00	.00	2,223.32	.00	5,890.67	(5,890.67)	+++	6,008.81
702.050	Salaries S & A	.00	.00	.00	.00	.00	14,703.72	(14,703.72)	+++	17,446.39
702.100	Salaries Corona	.00	.00	.00	132,136.73	.00	1,121,254.77	(1,121,254.77)	+++	623,919.60
703.000	Longevity Pay Expense	13,054.00	.00	13,054.00	900.00	.00	10,550.00	2,504.00	81	12,600.01
704.020	Other Pay PTO/Sick	.00	.00	.00	.00	.00	21,514.25	(21,514.25)	+++	15,619.35
704.030	Other Pay Bereavement	.00	.00	.00	1,572.80	.00	3,222.16	(3,222.16)	+++	6,872.52
706.000	Termination Pay Expense	.00	.00	.00	.00	.00	16,439.72	(16,439.72)	+++	40,555.14
710.000	Payment in Lieu Insurance	28,522.00	.00	28,522.00	2,006.00	.00	16,843.20	11,678.80	59	32,289.73
715.020	Allowance Auto	8,760.00	.00	8,760.00	730.00	.00	5,110.00	3,650.00	58	8,760.01
715.030	Allowance Cell Phone	9,244.00	.00	9,244.00	915.00	.00	6,180.00	3,064.00	67	8,779.60
	Personnel Services Totals	\$4,368,178.00	\$322,690.00	\$4,690,868.00	\$313,663.37	\$0.00	\$2,620,206.48	\$2,070,661.52	56%	\$3,520,773.65
	Fringe Benefit									
718.010	Sick & Accident Long Term	543.00	.00	543.00	.00	.00	188.10	354.90	35	539.23
719.000	Worker's Comp Expense	21,453.00	.00	21,453.00	882.21	.00	9,171.46	12,281.54	43	14,594.96
720.010	Insurance Benefits Hospitalization	957,041.00	127,953.00	1,084,994.00	54,525.51	.00	368,076.90	716,917.10	34	458,072.89
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	70,437.50	(70,437.50)	+++	67,500.00
720.020	Insurance Benefits Dental	63,307.00	.00	63,307.00	4,011.37	.00	32,734.44	30,572.56	52	40,609.73
720.030	Insurance Benefits Vision	23,243.00	.00	23,243.00	1,492.71	.00	12,575.93	10,667.07	54	14,666.41
720.040	Insurance Benefits Life	3,354.00	.00	3,354.00	229.15	.00	1,698.67	1,655.33	51	2,203.25
720.050	Insurance Benefits Unemployment	6,956.00	.00	6,956.00	57.59	.00	5,539.09	1,416.91	80	6,007.27
721.000	Social Security Expense	334,455.00	.00	334,455.00	23,162.27	.00	209,109.76	125,345.24	63	245,188.65



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 221 - Health Fund										
EXPENSE										
<i>Fringe Benefit</i>										
724.030	Retirement Defined Benefit	376,431.00	.00	376,431.00	23,278.00	.00	201,096.36	175,334.64	53	248,121.40
724.050	Retirement 401(k) ER	13,855.00	.00	13,855.00	3,449.41	.00	23,411.00	(9,556.00)	169	13,772.49
<i>Fringe Benefit Totals</i>		\$1,800,638.00	\$127,953.00	\$1,928,591.00	\$111,088.22	\$0.00	\$934,039.21	\$994,551.79	48%	\$1,111,276.28
<i>Supplies</i>										
727.000	Office Supplies Expense	11,575.00	25,000.00	36,575.00	869.85	.00	8,868.83	27,706.17	24	10,773.53
764.000	Food Supplies Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
765.010	Medical Supplies Misc	24,952.00	1,579.00	26,531.00	5,751.83	.00	24,653.55	1,877.45	93	20,003.36
765.020	Medical Supplies Vaccine	530,441.00	.00	530,441.00	32,945.90	87,673.08	157,701.19	285,066.73	46	319,227.14
765.030	Medical Supplies Prescriptions	9,634.00	.00	9,634.00	434.76	610.76	5,438.46	3,584.78	63	12,450.56
<i>Supplies Totals</i>		\$576,702.00	\$26,579.00	\$603,281.00	\$40,002.34	\$88,283.84	\$196,662.03	\$318,335.13	47%	\$362,454.59
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	238,768.00	59,030.00	297,798.00	10,856.50	.00	196,323.58	101,474.42	66	273,986.10
805.041	Professional Services Autopsy Fee	273,558.00	.00	273,558.00	18,230.08	.00	135,139.81	138,418.19	49	245,196.18
805.042	Professional Services Body Transfer Fee	30,400.00	.00	30,400.00	4,050.00	.00	20,032.50	10,367.50	66	30,926.25
805.080	Professional Services Cost Allocation	367,268.00	.00	367,268.00	36,615.42	.00	274,894.11	92,373.89	75	353,302.53
808.000	Association Dues Expense	11,775.00	.00	11,775.00	847.50	.00	8,244.75	3,530.25	70	7,815.50
835.070	Medical Services Laboratory	4,398.00	20,000.00	24,398.00	1,072.25	.00	17,205.31	7,192.69	71	23,466.53
850.010	Communications Data Processing	125,184.00	.00	125,184.00	9,925.00	.00	80,921.00	44,263.00	65	123,798.00
850.020	Communications Cell Phone Service	7,025.00	.00	7,025.00	.00	.00	13,264.99	(6,239.99)	189	14,717.88
850.030	Communications Telephone Service	43,489.00	.00	43,489.00	4,112.51	.00	31,630.07	11,858.93	73	49,222.78
850.070	Communications Copying	22,520.00	78.00	22,598.00	.00	.00	8,088.92	14,509.08	36	14,100.67
850.080	Communications Mailing	8,380.00	.00	8,380.00	742.16	.00	4,821.42	3,558.58	58	10,572.73
870.010	Travel Expense Other	20,869.00	(828.00)	20,041.00	.00	.00	.00	20,041.00	0	3,699.41
870.020	Travel Expense Mileage	33,469.00	1,000.00	34,469.00	1,063.83	.00	4,842.10	29,626.90	14	13,810.16
870.030	Travel Expense Training	11,877.00	.00	11,877.00	570.00	.00	3,010.00	8,867.00	25	5,472.77
873.010	Vehicle Expense Maintenance	5,826.00	.00	5,826.00	215.23	.00	3,368.49	2,457.51	58	7,240.99
873.020	Vehicle Expense Fuel	6,070.00	.00	6,070.00	.00	.00	2,853.84	3,216.16	47	4,316.98
900.000	Printing Expense	5,793.00	25,100.00	30,893.00	1,445.98	.00	22,045.94	8,847.06	71	3,341.39
905.000	Advertising Expense	23,830.00	5,000.00	28,830.00	293.44	.00	3,716.20	25,113.80	13	6,906.11
915.000	Subscription Fees Expense	65,561.00	22,050.00	87,611.00	75.00	.00	59,354.18	28,256.82	68	16,323.52
934.010	Maintenance Equipment	1,450.00	.00	1,450.00	355.64	.00	580.64	869.36	40	1,312.76
940.030	Rentals Building/Office	202,437.00	.00	202,437.00	16,869.75	.00	140,060.08	62,376.92	69	210,405.48
955.000	Miscellaneous Operating Expense	107,553.00	58,931.00	166,484.00	22,859.97	.00	61,167.18	105,316.82	37	33,167.39
959.010	Allocation Overhead	.00	120,390.00	120,390.00	.00	.00	.00	120,390.00	0	.00
<i>Other Services & Charges Totals</i>		\$1,617,500.00	\$310,751.00	\$1,928,251.00	\$130,200.26	\$0.00	\$1,091,565.11	\$836,685.89	57%	\$1,453,102.11
<i>Capital Outlay</i>										
980.000	Equipment Equipment	7,306.00	102,000.00	109,306.00	3,822.81	6,495.00	60,531.81	42,279.19	61	13,801.29
980.010	Equipment Small Equipment	12,050.00	12,785.00	24,835.00	6,353.40	407.55	9,964.55	14,462.90	42	51,615.07



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 221 - Health Fund										
EXPENSE										
	<i>Capital Outlay Totals</i>	\$19,356.00	\$114,785.00	\$134,141.00	\$10,176.21	\$6,902.55	\$70,496.36	\$56,742.09	58%	\$65,416.36
	<i>Transfers Out</i>									
999.000	Transfers Out Operating	1,426,662.00	.00	1,426,662.00	.00	.00	70,718.87	1,355,943.13	5	1,138,466.82
	<i>Transfers Out Totals</i>	\$1,426,662.00	\$0.00	\$1,426,662.00	\$0.00	\$0.00	\$70,718.87	\$1,355,943.13	5%	\$1,138,466.82
	EXPENSE TOTALS	\$9,809,036.00	\$902,758.00	\$10,711,794.00	\$605,130.40	\$95,186.39	\$4,983,688.06	\$5,632,919.55	47%	\$7,651,489.81
Fund 221 - Health Fund Totals										
	REVENUE TOTALS	9,809,036.00	902,758.00	10,711,794.00	614,113.10	.00	5,444,179.67	5,267,614.33	51%	8,580,244.33
	EXPENSE TOTALS	9,809,036.00	902,758.00	10,711,794.00	605,130.40	95,186.39	4,983,688.06	5,632,919.55	47%	7,651,489.81
Fund 221 - Health Fund Totals		\$0.00	\$0.00	\$0.00	\$8,982.70	(\$95,186.39)	\$460,491.61	(\$365,305.22)		\$928,754.52
Fund 229 - Accommodation Tax										
REVENUE										
	<i>Taxes</i>									
435.000	Accommodation Taxes Revenue	1,500,000.00	.00	1,500,000.00	122,652.11	.00	366,142.43	1,133,857.57	24	891,380.36
445.000	Penalties & Interest on Taxes Revenue	200.00	.00	200.00	127.52	.00	127.52	72.48	64	8,368.08
	<i>Taxes Totals</i>	\$1,500,200.00	\$0.00	\$1,500,200.00	\$122,779.63	\$0.00	\$366,269.95	\$1,133,930.05	24%	\$899,748.44
	REVENUE TOTALS	\$1,500,200.00	\$0.00	\$1,500,200.00	\$122,779.63	\$0.00	\$366,269.95	\$1,133,930.05	24%	\$899,748.44
EXPENSE										
	<i>Other Services & Charges</i>									
801.010	Contractual Services Misc	1,350,000.00	.00	1,350,000.00	93,676.80	.00	219,141.28	1,130,858.72	16	802,242.29
	<i>Other Services & Charges Totals</i>	\$1,350,000.00	\$0.00	\$1,350,000.00	\$93,676.80	\$0.00	\$219,141.28	\$1,130,858.72	16%	\$802,242.29
	<i>Transfers Out</i>									
999.000	Transfers Out Operating	150,200.00	.00	150,200.00	10,408.53	.00	24,349.04	125,850.96	16	97,506.15
	<i>Transfers Out Totals</i>	\$150,200.00	\$0.00	\$150,200.00	\$10,408.53	\$0.00	\$24,349.04	\$125,850.96	16%	\$97,506.15
	EXPENSE TOTALS	\$1,500,200.00	\$0.00	\$1,500,200.00	\$104,085.33	\$0.00	\$243,490.32	\$1,256,709.68	16%	\$899,748.44
Fund 229 - Accommodation Tax Totals										
	REVENUE TOTALS	1,500,200.00	.00	1,500,200.00	122,779.63	.00	366,269.95	1,133,930.05	24%	899,748.44
	EXPENSE TOTALS	1,500,200.00	.00	1,500,200.00	104,085.33	.00	243,490.32	1,256,709.68	16%	899,748.44
Fund 229 - Accommodation Tax Totals		\$0.00	\$0.00	\$0.00	\$18,694.30	\$0.00	\$122,779.63	(\$122,779.63)		\$0.00
Fund 230 - Solid Waste Management										
REVENUE										
	<i>Other Financing Sources</i>									
400.050	Carry Over Miscellaneous	(33,156.00)	.00	(33,156.00)	.00	.00	.00	(33,156.00)	0	.00
	<i>Other Financing Sources Totals</i>	(\$33,156.00)	\$0.00	(\$33,156.00)	\$0.00	\$0.00	\$0.00	(\$33,156.00)	0%	\$0.00
	<i>Local Contributions</i>									
580.000	Local Contribution Revenue	.00	.00	.00	.00	.00	.00	.00	+++	5,515.88
	<i>Local Contributions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$5,515.88



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 230 - Solid Waste Management										
REVENUE										
<i>Charges for Services</i>										
601.000	Charges for Services Miscellaneous	385,000.00	.00	385,000.00	90,858.17	.00	90,858.17	294,141.83	24	375,323.04
607.000	Department Fees Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	31.00
<i>Charges for Services Totals</i>		\$385,000.00	\$0.00	\$385,000.00	\$90,858.17	\$0.00	\$90,858.17	\$294,141.83	24%	\$375,354.04
<i>Interest & Rents</i>										
664.000	Interest and Dividends Revenue	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
664.050	Interest and Dividends Investments	.00	.00	.00	.00	.00	.00	.00	+++	2,243.99
<i>Interest & Rents Totals</i>		\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0%	\$2,243.99
<i>Other Revenues</i>										
671.000	Miscellaneous Revenue	200.00	.00	200.00	20.00	.00	20.00	180.00	10	5,937.65
<i>Other Revenues Totals</i>		\$200.00	\$0.00	\$200.00	\$20.00	\$0.00	\$20.00	\$180.00	10%	\$5,937.65
REVENUE TOTALS		\$352,844.00	\$0.00	\$352,844.00	\$90,878.17	\$0.00	\$90,878.17	\$261,965.83	26%	\$389,051.56
EXPENSE										
<i>Personnel Services</i>										
702.020	Salaries Regular	115,571.00	.00	115,571.00	4,668.17	.00	23,477.90	92,093.10	20	101,377.58
702.030	Salaries Overtime	1,000.00	.00	1,000.00	269.18	.00	269.18	730.82	27	759.42
702.100	Salaries Corona	.00	.00	.00	.00	.00	.00	.00	+++	1,835.60
706.000	Termination Pay Expense	.00	.00	.00	.00	.00	.00	.00	+++	785.22
715.030	Allowance Cell Phone	1,200.00	.00	1,200.00	50.00	.00	275.00	925.00	23	1,200.00
<i>Personnel Services Totals</i>		\$117,771.00	\$0.00	\$117,771.00	\$4,987.35	\$0.00	\$24,022.08	\$93,748.92	20%	\$105,957.82
<i>Fringe Benefit</i>										
719.000	Worker's Comp Expense	1,847.00	.00	1,847.00	60.35	.00	372.44	1,474.56	20	1,452.77
720.010	Insurance Benefits Hospitalization	15,300.00	.00	15,300.00	1,120.16	.00	4,445.27	10,854.73	29	12,252.53
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	1,500.00	(1,500.00)	+++	.00
720.020	Insurance Benefits Dental	860.00	.00	860.00	68.82	.00	365.25	494.75	42	843.06
720.030	Insurance Benefits Vision	320.00	.00	320.00	25.61	.00	135.92	184.08	42	313.72
720.040	Insurance Benefits Life	48.00	.00	48.00	4.32	.00	20.32	27.68	42	45.27
720.050	Insurance Benefits Unemployment	338.00	.00	338.00	.00	.00	77.20	260.80	23	338.60
721.000	Social Security Expense	8,887.00	.00	8,887.00	347.59	.00	1,855.72	7,031.28	21	7,433.19
724.030	Retirement Defined Benefit	6,599.00	.00	6,599.00	498.18	.00	2,611.72	3,987.28	40	6,964.06
<i>Fringe Benefit Totals</i>		\$34,199.00	\$0.00	\$34,199.00	\$2,125.03	\$0.00	\$11,383.84	\$22,815.16	33%	\$29,643.20
<i>Supplies</i>										
727.000	Office Supplies Expense	415.00	.00	415.00	30.09	.00	46.81	368.19	11	294.93
730.000	Maintenance Supplies Expense	7,813.00	.00	7,813.00	.00	.00	.00	7,813.00	0	2,313.53
<i>Supplies Totals</i>		\$8,228.00	\$0.00	\$8,228.00	\$30.09	\$0.00	\$46.81	\$8,181.19	1%	\$2,608.46
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	125,810.00	.00	125,810.00	4,688.25	12,000.00	10,066.50	103,743.50	18	72,222.09
805.080	Professional Services Cost Allocation	16,197.00	.00	16,197.00	914.33	.00	4,571.65	11,625.35	28	12,177.96
808.000	Association Dues Expense	700.00	.00	700.00	.00	.00	700.00	.00	100	700.00



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 230 - Solid Waste Management										
	EXPENSE									
	Other Services & Charges									
850.010	Communications Data Processing	1,631.00	.00	1,631.00	137.00	.00	685.00	946.00	42	1,536.00
850.030	Communications Telephone Service	438.00	.00	438.00	36.52	.00	182.60	255.40	42	423.96
850.070	Communications Copying	3,317.00	.00	3,317.00	.00	.00	397.91	2,919.09	12	1,785.81
850.080	Communications Mailing	213.00	.00	213.00	70.95	.00	293.07	(80.07)	138	328.68
870.010	Travel Expense Other	450.00	.00	450.00	.00	.00	.00	450.00	0	.00
870.020	Travel Expense Mileage	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	339.86
870.030	Travel Expense Training	450.00	.00	450.00	.00	.00	.00	450.00	0	.00
873.010	Vehicle Expense Maintenance	480.00	.00	480.00	.00	.00	.00	480.00	0	.00
873.020	Vehicle Expense Fuel	345.00	.00	345.00	.00	.00	.00	345.00	0	.00
900.000	Printing Expense	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	182.21
905.000	Advertising Expense	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	80.86
934.010	Maintenance Equipment	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
940.030	Rentals Building/Office	6,750.00	.00	6,750.00	.00	.00	1,800.00	4,950.00	27	5,400.00
955.000	Miscellaneous Operating Expense	2,740.00	.00	2,740.00	500.00	.00	544.57	2,195.43	20	169.53
	Other Services & Charges Totals	\$171,321.00	\$0.00	\$171,321.00	\$6,347.05	\$12,000.00	\$19,241.30	\$140,079.70	18%	\$95,346.96
	Capital Outlay									
980.010	Equipment Small Equipment	4,325.00	.00	4,325.00	.00	.00	103.33	4,221.67	2	3,439.53
	Capital Outlay Totals	\$4,325.00	\$0.00	\$4,325.00	\$0.00	\$0.00	\$103.33	\$4,221.67	2%	\$3,439.53
	Transfers Out									
999.000	Transfers Out Operating	17,000.00	.00	17,000.00	1,166.67	.00	6,118.35	10,881.65	36	72,969.10
	Transfers Out Totals	\$17,000.00	\$0.00	\$17,000.00	\$1,166.67	\$0.00	\$6,118.35	\$10,881.65	36%	\$72,969.10
	EXPENSE TOTALS	\$352,844.00	\$0.00	\$352,844.00	\$14,656.19	\$12,000.00	\$60,915.71	\$279,928.29	21%	\$309,965.07
Fund 230 - Solid Waste Management Totals										
	REVENUE TOTALS	352,844.00	.00	352,844.00	90,878.17	.00	90,878.17	261,965.83	26%	389,051.56
	EXPENSE TOTALS	352,844.00	.00	352,844.00	14,656.19	12,000.00	60,915.71	279,928.29	21%	309,965.07
Fund 230 - Solid Waste Management Totals		\$0.00	\$0.00	\$0.00	\$76,221.98	(\$12,000.00)	\$29,962.46	(\$17,962.46)		\$79,086.49
Fund 236 - Circuit Court Grants Fund										
	REVENUE									
	Federal Grants									
501.000	Federal Grant Revenue	86,000.00	.00	86,000.00	.00	.00	.00	86,000.00	0	29,255.88
	Federal Grants Totals	\$86,000.00	\$0.00	\$86,000.00	\$0.00	\$0.00	\$0.00	\$86,000.00	0%	\$29,255.88
	State Grants									
539.000	State Grant Revenue	.00	.00	.00	.00	.00	18,406.18	(18,406.18)	+++	64,230.69
	State Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,406.18	(\$18,406.18)	+++	\$64,230.69
	Local Contributions									
580.000	Local Contribution Revenue	175,225.00	.00	175,225.00	23,106.45	.00	48,035.72	127,189.28	27	168,848.29
	Local Contributions Totals	\$175,225.00	\$0.00	\$175,225.00	\$23,106.45	\$0.00	\$48,035.72	\$127,189.28	27%	\$168,848.29



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 236 - Circuit Court Grants Fund										
REVENUE										
<i>Charges for Services</i>										
607.000	Department Fees Miscellaneous	8,000.00	.00	8,000.00	463.00	.00	5,291.00	2,709.00	66	7,928.00
<i>Charges for Services Totals</i>		\$8,000.00	\$0.00	\$8,000.00	\$463.00	\$0.00	\$5,291.00	\$2,709.00	66%	\$7,928.00
<i>Other Financing Sources</i>										
699.000	Transfers In Revenue	87,245.00	.00	87,245.00	7,270.42	.00	36,352.10	50,892.90	42	46,939.60
<i>Other Financing Sources Totals</i>		\$87,245.00	\$0.00	\$87,245.00	\$7,270.42	\$0.00	\$36,352.10	\$50,892.90	42%	\$46,939.60
REVENUE TOTALS		\$356,470.00	\$0.00	\$356,470.00	\$30,839.87	\$0.00	\$108,085.00	\$248,385.00	30%	\$317,202.46
EXPENSE										
<i>Personnel Services</i>										
702.020	Salaries Regular	180,179.00	.00	180,179.00	13,962.69	.00	67,866.52	112,312.48	38	176,944.82
704.020	Other Pay PTO/Sick	.00	.00	.00	.00	.00	.00	.00	+++	1,112.40
710.000	Payment in Lieu Insurance	2,626.00	.00	2,626.00	202.00	.00	1,010.00	1,616.00	38	2,727.00
<i>Personnel Services Totals</i>		\$182,805.00	\$0.00	\$182,805.00	\$14,164.69	\$0.00	\$68,876.52	\$113,928.48	38%	\$180,784.22
<i>Fringe Benefit</i>										
719.000	Worker's Comp Expense	293.00	.00	293.00	15.58	.00	103.14	189.86	35	263.27
720.010	Insurance Benefits Hospitalization	30,601.00	.00	30,601.00	2,153.84	.00	8,846.12	21,754.88	29	21,617.34
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	3,000.00	(3,000.00)	+++	3,000.00
720.020	Insurance Benefits Dental	1,721.00	.00	1,721.00	132.32	.00	727.76	993.24	42	1,693.83
720.030	Insurance Benefits Vision	641.00	.00	641.00	49.24	.00	270.82	370.18	42	630.32
720.040	Insurance Benefits Life	97.00	.00	97.00	8.00	.00	40.00	57.00	41	92.82
720.050	Insurance Benefits Unemployment	254.00	.00	254.00	.00	.00	216.07	37.93	85	224.55
721.000	Social Security Expense	13,985.00	.00	13,985.00	1,039.78	.00	5,556.96	8,428.04	40	12,747.39
724.030	Retirement Defined Benefit	15,676.00	.00	15,676.00	1,408.84	.00	7,440.63	8,235.37	47	15,060.84
<i>Fringe Benefit Totals</i>		\$63,268.00	\$0.00	\$63,268.00	\$4,807.60	\$0.00	\$26,201.50	\$37,066.50	41%	\$55,330.36
<i>Supplies</i>										
727.000	Office Supplies Expense	3,500.00	.00	3,500.00	204.16	.00	204.16	3,295.84	6	2,555.76
<i>Supplies Totals</i>		\$3,500.00	\$0.00	\$3,500.00	\$204.16	\$0.00	\$204.16	\$3,295.84	6%	\$2,555.76
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	94,800.00	.00	94,800.00	4,686.75	.00	18,614.25	76,185.75	20	69,846.00
850.010	Communications Data Processing	5,806.00	.00	5,806.00	486.00	.00	2,430.00	3,376.00	42	5,376.00
850.030	Communications Telephone Service	2,629.00	.00	2,629.00	219.12	.00	1,095.60	1,533.40	42	2,511.18
850.070	Communications Copying	1,492.00	.00	1,492.00	.00	.00	143.80	1,348.20	10	499.08
850.080	Communications Mailing	1.00	.00	1.00	.00	.00	.00	1.00	0	.87
870.030	Travel Expense Training	2,134.00	.00	2,134.00	.00	.00	.00	2,134.00	0	200.00
900.000	Printing Expense	35.00	.00	35.00	.00	.00	.00	35.00	0	.00
955.000	Miscellaneous Operating Expense	.00	.00	.00	.00	.00	.00	.00	+++	98.99
<i>Other Services & Charges Totals</i>		\$106,897.00	\$0.00	\$106,897.00	\$5,391.87	\$0.00	\$22,283.65	\$84,613.35	21%	\$78,532.12
EXPENSE TOTALS		\$356,470.00	\$0.00	\$356,470.00	\$24,568.32	\$0.00	\$117,565.83	\$238,904.17	33%	\$317,202.46



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 236 - Circuit Court Grants Fund Totals										
	REVENUE TOTALS	356,470.00	.00	356,470.00	30,839.87	.00	108,085.00	248,385.00	30%	317,202.46
	EXPENSE TOTALS	356,470.00	.00	356,470.00	24,568.32	.00	117,565.83	238,904.17	33%	317,202.46
Fund 236 - Circuit Court Grants Fund Totals										
		\$0.00	\$0.00	\$0.00	\$6,271.55	\$0.00	(\$9,480.83)	\$9,480.83		\$0.00
Fund 243 - Parks										
	REVENUE									
Other Financing Sources										
400.050	Carry Over Miscellaneous	(120,415.00)	.00	(120,415.00)	.00	.00	.00	(120,415.00)	0	.00
699.000	Transfers In Revenue	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	75,000.00
	Other Financing Sources Totals	(\$100,415.00)	\$0.00	(\$100,415.00)	\$0.00	\$0.00	\$0.00	(\$100,415.00)	0%	\$75,000.00
Taxes										
402.000	Property Taxes Current	756,651.00	.00	756,651.00	44,539.38	.00	720,814.85	35,836.15	95	.00
402.020	Property Taxes IFT	9,688.00	.00	9,688.00	.00	.00	7,993.16	1,694.84	83	.00
402.030	Property Taxes Payment in Lieu	.00	.00	.00	.00	.00	96.73	(96.73)	+++	.00
402.040	Property Taxes Delq Personal Current	.00	.00	.00	30.59	.00	183.39	(183.39)	+++	.00
441.010	Local Community Stabilization Share Tax Revenue	93,000.00	.00	93,000.00	.00	.00	.00	93,000.00	0	.00
445.000	Penalties & Interest on Taxes Revenue	.00	.00	.00	(.03)	.00	3.45	(3.45)	+++	.00
	Taxes Totals	\$859,339.00	\$0.00	\$859,339.00	\$44,569.94	\$0.00	\$729,091.58	\$130,247.42	85%	\$0.00
Local Contributions										
580.000	Local Contribution Revenue	94,369.00	.00	94,369.00	.00	.00	.00	94,369.00	0	48,591.94
	Local Contributions Totals	\$94,369.00	\$0.00	\$94,369.00	\$0.00	\$0.00	\$0.00	\$94,369.00	0%	\$48,591.94
Interest & Rents										
664.000	Interest and Dividends Revenue	.00	.00	.00	3.49	.00	23.57	(23.57)	+++	.83
667.000	Rental Revenue	2,500.00	.00	2,500.00	200.00	.00	550.00	1,950.00	22	1,150.00
	Interest & Rents Totals	\$2,500.00	\$0.00	\$2,500.00	\$203.49	\$0.00	\$573.57	\$1,926.43	23%	\$1,150.83
Other Revenues										
671.000	Miscellaneous Revenue	22,900.00	.00	22,900.00	8,563.00	.00	21,964.50	935.50	96	6,468.12
	Other Revenues Totals	\$22,900.00	\$0.00	\$22,900.00	\$8,563.00	\$0.00	\$21,964.50	\$935.50	96%	\$6,468.12
	REVENUE TOTALS	\$878,693.00	\$0.00	\$878,693.00	\$53,336.43	\$0.00	\$751,629.65	\$127,063.35	86%	\$131,210.89
EXPENSE										
Personnel Services										
702.020	Salaries Regular	73,838.00	.00	73,838.00	6,871.25	.00	21,202.11	52,635.89	29	15,969.83
702.030	Salaries Overtime	.00	.00	.00	.00	.00	.00	.00	+++	63.00
702.100	Salaries Corona	.00	.00	.00	.00	.00	.00	.00	+++	953.50
715.030	Allowance Cell Phone	870.00	.00	870.00	85.00	.00	190.00	680.00	22	175.00
	Personnel Services Totals	\$74,708.00	\$0.00	\$74,708.00	\$6,956.25	\$0.00	\$21,392.11	\$53,315.89	29%	\$17,161.33
Fringe Benefit										
719.000	Worker's Comp Expense	120.00	.00	120.00	7.65	.00	27.47	92.53	23	34.69
720.010	Insurance Benefits Hospitalization	10,710.00	.00	10,710.00	753.84	.00	3,769.20	6,940.80	35	.00
720.020	Insurance Benefits Dental	602.00	.00	602.00	46.32	.00	231.60	370.40	38	.00
720.030	Insurance Benefits Vision	224.00	.00	224.00	17.24	.00	86.20	137.80	38	.00



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 243 - Parks										
EXPENSE										
Fringe Benefit										
720.040	Insurance Benefits Life	34.00	.00	34.00	2.80	.00	11.20	22.80	33	.00
720.050	Insurance Benefits Unemployment	304.00	.00	304.00	17.63	.00	50.28	253.72	17	77.70
721.000	Social Security Expense	5,682.00	.00	5,682.00	519.39	.00	1,572.56	4,109.44	28	1,312.82
724.030	Retirement Defined Benefit	3,832.00	.00	3,832.00	303.07	.00	1,522.04	2,309.96	40	.00
Fringe Benefit Totals		\$21,508.00	\$0.00	\$21,508.00	\$1,667.94	\$0.00	\$7,270.55	\$14,237.45	34%	\$1,425.21
Supplies										
727.000	Office Supplies Expense	500.00	.00	500.00	7.62	.00	7.62	492.38	2	31.15
Supplies Totals		\$500.00	\$0.00	\$500.00	\$7.62	\$0.00	\$7.62	\$492.38	2%	\$31.15
Other Services & Charges										
801.010	Contractual Services Misc	30,754.00	.00	30,754.00	4,765.52	.00	4,879.07	25,874.93	16	13,176.07
801.030	Contractual Services Property Maintenance	14,154.00	.00	14,154.00	1,093.92	.00	5,116.80	9,037.20	36	29,637.02
805.080	Professional Services Cost Allocation	6,245.00	.00	6,245.00	488.91	.00	2,444.55	3,800.45	39	.00
870.010	Travel Expense Other	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	399.43
870.020	Travel Expense Mileage	750.00	.00	750.00	.00	.00	.00	750.00	0	.00
870.030	Travel Expense Training	2,300.00	.00	2,300.00	.00	.00	299.00	2,001.00	13	21.00
873.010	Vehicle Expense Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	126.12
873.020	Vehicle Expense Fuel	2,000.00	.00	2,000.00	.00	.00	73.78	1,926.22	4	594.86
905.000	Advertising Expense	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,948.60
920.020	Utilities Electricity	1,400.00	.00	1,400.00	123.46	.00	430.88	969.12	31	1,462.60
934.010	Maintenance Equipment	44,250.00	(32,000.00)	12,250.00	7,076.11	1,589.12	11,715.34	(1,054.46)	109	11,216.11
955.000	Miscellaneous Operating Expense	232,250.00	.00	232,250.00	.00	.00	.00	232,250.00	0	551.00
955.100	Miscellaneous Operating Other Activities	383,170.00	.00	383,170.00	.00	.00	338,164.06	45,005.94	88	.00
Other Services & Charges Totals		\$722,273.00	(\$32,000.00)	\$690,273.00	\$13,547.92	\$1,589.12	\$363,123.48	\$325,560.40	53%	\$60,132.81
Capital Outlay										
980.000	Equipment Equipment	.00	32,000.00	32,000.00	.00	1,740.00	32,687.00	(2,427.00)	108	53,071.18
Capital Outlay Totals		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$1,740.00	\$32,687.00	(\$2,427.00)	108%	\$53,071.18
Transfers Out										
999.000	Transfers Out Operating	7,500.00	.00	7,500.00	625.00	.00	3,125.00	4,375.00	42	.00
Transfers Out Totals		\$7,500.00	\$0.00	\$7,500.00	\$625.00	\$0.00	\$3,125.00	\$4,375.00	42%	\$0.00
EXPENSE TOTALS		\$826,489.00	\$0.00	\$826,489.00	\$22,804.73	\$3,329.12	\$427,605.76	\$395,554.12	52%	\$131,821.68
Fund 243 - Parks Totals										
REVENUE TOTALS		878,693.00	.00	878,693.00	53,336.43	.00	751,629.65	127,063.35	86%	131,210.89
EXPENSE TOTALS		826,489.00	.00	826,489.00	22,804.73	3,329.12	427,605.76	395,554.12	52%	131,821.68
Fund 243 - Parks Totals		\$52,204.00	\$0.00	\$52,204.00	\$30,531.70	(\$3,329.12)	\$324,023.89	(\$268,490.77)		(\$610.79)



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 245 - Remonumentation										
REVENUE										
<i>State Grants</i>										
539.000	State Grant Revenue	64,582.00	.00	64,582.00	44,748.60	.00	74,074.60	(9,492.60)	115	72,760.60
<i>State Grants Totals</i>		\$64,582.00	\$0.00	\$64,582.00	\$44,748.60	\$0.00	\$74,074.60	(\$9,492.60)	115%	\$72,760.60
<i>Charges for Services</i>										
607.000	Department Fees Miscellaneous	35,000.00	.00	35,000.00	3,756.00	.00	19,642.00	15,358.00	56	49,232.00
<i>Charges for Services Totals</i>		\$35,000.00	\$0.00	\$35,000.00	\$3,756.00	\$0.00	\$19,642.00	\$15,358.00	56%	\$49,232.00
REVENUE TOTALS		\$99,582.00	\$0.00	\$99,582.00	\$48,504.60	\$0.00	\$93,716.60	\$5,865.40	94%	\$121,992.60
EXPENSE										
<i>Supplies</i>										
727.000	Office Supplies Expense	.00	.00	.00	.00	.00	.00	.00	+++	1,658.93
<i>Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,658.93
<i>Other Services & Charges</i>										
805.090	Professional Services Monumentation	.00	.00	.00	.00	.00	.00	.00	+++	58,499.30
810.000	Administrative Fees Expense	13,200.00	.00	13,200.00	3,300.00	.00	3,300.00	9,900.00	25	14,850.00
955.000	Miscellaneous Operating Expense	61,382.00	.00	61,382.00	.00	.00	.00	61,382.00	0	1,810.00
<i>Other Services & Charges Totals</i>		\$74,582.00	\$0.00	\$74,582.00	\$3,300.00	\$0.00	\$3,300.00	\$71,282.00	4%	\$75,159.30
<i>Transfers Out</i>										
999.000	Transfers Out Operating	25,000.00	.00	25,000.00	2,294.67	.00	11,904.35	13,095.65	48	25,615.96
<i>Transfers Out Totals</i>		\$25,000.00	\$0.00	\$25,000.00	\$2,294.67	\$0.00	\$11,904.35	\$13,095.65	48%	\$25,615.96
EXPENSE TOTALS		\$99,582.00	\$0.00	\$99,582.00	\$5,594.67	\$0.00	\$15,204.35	\$84,377.65	15%	\$102,434.19
Fund 245 - Remonumentation Totals										
REVENUE TOTALS		99,582.00	.00	99,582.00	48,504.60	.00	93,716.60	5,865.40	94%	121,992.60
EXPENSE TOTALS		99,582.00	.00	99,582.00	5,594.67	.00	15,204.35	84,377.65	15%	102,434.19
Fund 245 - Remonumentation Totals		\$0.00	\$0.00	\$0.00	\$42,909.93	\$0.00	\$78,512.25	(\$78,512.25)		\$19,558.41
Fund 256 - Register of Deeds Automation										
REVENUE										
<i>Other Financing Sources</i>										
400.050	Carry Over Miscellaneous	(5,500.00)	.00	(5,500.00)	.00	.00	.00	(5,500.00)	0	.00
<i>Other Financing Sources Totals</i>		(\$5,500.00)	\$0.00	(\$5,500.00)	\$0.00	\$0.00	\$0.00	(\$5,500.00)	0%	\$0.00
<i>Charges for Services</i>										
607.041	Department Fees Deeds	119,000.00	.00	119,000.00	10,925.00	.00	66,255.00	52,745.00	56	126,135.00
<i>Charges for Services Totals</i>		\$119,000.00	\$0.00	\$119,000.00	\$10,925.00	\$0.00	\$66,255.00	\$52,745.00	56%	\$126,135.00
<i>Interest & Rents</i>										
664.000	Interest and Dividends Revenue	.00	.00	.00	2.97	.00	16.56	(16.56)	+++	742.58
<i>Interest & Rents Totals</i>		\$0.00	\$0.00	\$0.00	\$2.97	\$0.00	\$16.56	(\$16.56)	+++	\$742.58
REVENUE TOTALS		\$113,500.00	\$0.00	\$113,500.00	\$10,927.97	\$0.00	\$66,271.56	\$47,228.44	58%	\$126,877.58



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 256 - Register of Deeds Automation										
EXPENSE										
<i>Supplies</i>										
727.000	Office Supplies Expense	16,000.00	.00	16,000.00	100.00	.00	1,726.65	14,273.35	11	1,800.34
	<i>Supplies Totals</i>	\$16,000.00	\$0.00	\$16,000.00	\$100.00	\$0.00	\$1,726.65	\$14,273.35	11%	\$1,800.34
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	40,000.00	.00	40,000.00	.00	37,575.00	.00	2,425.00	94	.00
808.000	Association Dues Expense	1,000.00	.00	1,000.00	.00	.00	515.00	485.00	52	660.00
870.010	Travel Expense Other	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	178.50
870.020	Travel Expense Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	133.56
870.030	Travel Expense Training	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	200.00
934.010	Maintenance Equipment	30,000.00	.00	30,000.00	.00	.00	26,887.64	3,112.36	90	27,482.08
	<i>Other Services & Charges Totals</i>	\$77,500.00	\$0.00	\$77,500.00	\$0.00	\$37,575.00	\$27,402.64	\$12,522.36	84%	\$28,654.14
<i>Transfers Out</i>										
999.000	Transfers Out Operating	20,000.00	.00	20,000.00	1,666.67	.00	8,333.35	11,666.65	42	20,000.04
	<i>Transfers Out Totals</i>	\$20,000.00	\$0.00	\$20,000.00	\$1,666.67	\$0.00	\$8,333.35	\$11,666.65	42%	\$20,000.04
	EXPENSE TOTALS	\$113,500.00	\$0.00	\$113,500.00	\$1,766.67	\$37,575.00	\$37,462.64	\$38,462.36	66%	\$50,454.52
Fund 256 - Register of Deeds Automation Totals										
	REVENUE TOTALS	113,500.00	.00	113,500.00	10,927.97	.00	66,271.56	47,228.44	58%	126,877.58
	EXPENSE TOTALS	113,500.00	.00	113,500.00	1,766.67	37,575.00	37,462.64	38,462.36	66%	50,454.52
	Fund 256 - Register of Deeds Automation Totals	\$0.00	\$0.00	\$0.00	\$9,161.30	(\$37,575.00)	\$28,808.92	\$8,766.08		\$76,423.06
Fund 260 - Indigent Defense Fund										
REVENUE										
<i>State Grants</i>										
539.000	State Grant Revenue	2,877,533.00	.00	2,877,533.00	544,027.65	.00	544,027.65	2,333,505.35	19	2,933,156.47
	<i>State Grants Totals</i>	\$2,877,533.00	\$0.00	\$2,877,533.00	\$544,027.65	\$0.00	\$544,027.65	\$2,333,505.35	19%	\$2,933,156.47
<i>Charges for Services</i>										
620.030	Attorney Fees CC - Felonies	.00	.00	.00	.00	.00	250.00	(250.00)	+++	.00
	<i>Charges for Services Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	(\$250.00)	+++	\$0.00
<i>Other Financing Sources</i>										
699.000	Transfers In Revenue	697,607.00	.00	697,607.00	77,511.89	.00	387,559.45	310,047.55	56	699,910.02
	<i>Other Financing Sources Totals</i>	\$697,607.00	\$0.00	\$697,607.00	\$77,511.89	\$0.00	\$387,559.45	\$310,047.55	56%	\$699,910.02
	REVENUE TOTALS	\$3,575,140.00	\$0.00	\$3,575,140.00	\$621,539.54	\$0.00	\$931,837.10	\$2,643,302.90	26%	\$3,633,066.49
EXPENSE										
<i>Personnel Services</i>										
702.020	Salaries Regular	1,854,004.00	.00	1,854,004.00	119,966.23	.00	553,328.27	1,300,675.73	30	1,201,886.76
702.030	Salaries Overtime	.00	.00	.00	96.98	.00	96.98	(96.98)	+++	.00
702.100	Salaries Corona	.00	.00	.00	342.77	.00	1,952.47	(1,952.47)	+++	54,895.13
704.020	Other Pay PTO/Sick	35,597.00	.00	35,597.00	.00	.00	.00	35,597.00	0	6,312.96
704.030	Other Pay Bereavement	.00	.00	.00	.00	.00	472.96	(472.96)	+++	133.76



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 260 - Indigent Defense Fund										
EXPENSE										
<i>Personnel Services</i>										
710.000	Payment in Lieu Insurance	.00	.00	.00	1,202.00	.00	6,010.00	(6,010.00)	+++	12,909.00
715.030	Allowance Cell Phone	14,100.00	.00	14,100.00	975.00	.00	3,600.00	10,500.00	26	10,225.00
<i>Personnel Services Totals</i>		\$1,903,701.00	\$0.00	\$1,903,701.00	\$122,582.98	\$0.00	\$565,460.68	\$1,338,240.32	30%	\$1,286,362.61
<i>Fringe Benefit</i>										
719.000	Worker's Comp Expense	2,967.00	.00	2,967.00	134.46	.00	844.38	2,122.62	28	1,878.12
720.010	Insurance Benefits Hospitalization	421,200.00	.00	421,200.00	16,153.80	.00	75,961.30	345,238.70	18	136,263.47
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	7,500.00	(7,500.00)	+++	7,000.00
720.020	Insurance Benefits Dental	23,220.00	.00	23,220.00	1,257.04	.00	6,425.67	16,794.33	28	12,851.02
720.030	Insurance Benefits Vision	8,640.00	.00	8,640.00	467.78	.00	2,449.69	6,190.31	28	4,908.88
720.040	Insurance Benefits Life	1,296.00	.00	1,296.00	72.08	.00	336.40	959.60	26	670.69
720.050	Insurance Benefits Unemployment	2,284.00	.00	2,284.00	30.16	.00	1,612.68	671.32	71	1,532.90
721.000	Social Security Expense	144,555.00	.00	144,555.00	9,062.56	.00	45,915.75	98,639.25	32	90,766.88
724.030	Retirement Defined Benefit	160,616.00	.00	160,616.00	9,643.52	.00	49,979.19	110,636.81	31	95,823.34
724.050	Retirement 401(k) ER	.00	.00	.00	748.06	.00	2,272.10	(2,272.10)	+++	1,665.04
<i>Fringe Benefit Totals</i>		\$764,778.00	\$0.00	\$764,778.00	\$37,569.46	\$0.00	\$193,297.16	\$571,480.84	25%	\$353,360.34
<i>Supplies</i>										
727.000	Office Supplies Expense	18,350.00	.00	18,350.00	2,674.79	.00	5,110.45	13,239.55	28	10,085.88
<i>Supplies Totals</i>		\$18,350.00	\$0.00	\$18,350.00	\$2,674.79	\$0.00	\$5,110.45	\$13,239.55	28%	\$10,085.88
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	7,081.00	.00	7,081.00	67.68	.00	423.03	6,657.97	6	8,543.45
805.080	Professional Services Cost Allocation	54,000.00	.00	54,000.00	4,862.25	.00	24,311.25	29,688.75	45	288.96
808.000	Association Dues Expense	7,110.00	.00	7,110.00	.00	.00	1,455.00	5,655.00	20	9,055.00
813.020	Legal Fees Felony	306,000.00	.00	306,000.00	35,160.00	.00	139,710.00	166,290.00	46	465,700.00
813.040	Legal Fees Misdemeanor	71,600.00	.00	71,600.00	15,710.00	.00	51,710.00	19,890.00	72	119,020.00
813.060	Legal Fees Arraignments	.00	.00	.00	.00	.00	6,225.00	(6,225.00)	+++	34,820.00
813.070	Legal Fees Conflict	27,500.00	.00	27,500.00	.00	.00	2,000.00	25,500.00	7	6,000.00
814.020	Trial Time Indigent Defense	28,800.00	.00	28,800.00	.00	.00	.00	28,800.00	0	10,600.00
818.010	Transcripts Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	86.05
820.020	Interpreter Fees Circuit Court	5,000.00	.00	5,000.00	14.70	.00	14.70	4,985.30	0	261.71
822.010	Witness Fees Miscellaneous	62,500.00	.00	62,500.00	.00	.00	1,275.00	61,225.00	2	13,275.13
850.010	Communications Data Processing	43,317.00	.00	43,317.00	2,717.00	.00	13,585.00	29,732.00	31	34,572.00
850.030	Communications Telephone Service	13,020.00	.00	13,020.00	803.44	.00	3,871.12	9,148.88	30	8,373.21
850.070	Communications Copying	5,110.00	.00	5,110.00	.00	.00	182.40	4,927.60	4	1,641.83
850.080	Communications Mailing	9,220.00	.00	9,220.00	667.19	.00	3,050.60	6,169.40	33	5,389.93
870.010	Travel Expense Other	5,306.00	.00	5,306.00	.00	.00	.00	5,306.00	0	836.49
870.020	Travel Expense Mileage	14,706.00	.00	14,706.00	.00	.00	103.04	14,602.96	1	1,304.02
870.030	Travel Expense Training	16,800.00	.00	16,800.00	540.00	.00	3,252.00	13,548.00	19	6,164.00
910.010	Legal Notices Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	201.13



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 260 - Indigent Defense Fund										
	EXPENSE									
	Other Services & Charges									
915.000	Subscription Fees Expense	20,308.00	.00	20,308.00	1,317.01	.00	4,213.36	16,094.64	21	16,968.25
934.010	Maintenance Equipment	9,944.00	.00	9,944.00	.00	.00	.00	9,944.00	0	.00
940.030	Rentals Building/Office	45,065.00	.00	45,065.00	3,756.50	.00	18,782.50	26,282.50	42	45,078.00
	Other Services & Charges Totals	\$752,387.00	\$0.00	\$752,387.00	\$65,615.77	\$0.00	\$274,164.00	\$478,223.00	36%	\$788,179.16
	Capital Outlay									
980.000	Equipment Equipment	131,174.00	.00	131,174.00	10,898.89	(42,525.90)	57,373.64	116,326.26	11	113,640.78
980.010	Equipment Small Equipment	4,750.00	.00	4,750.00	.00	.00	1,500.00	3,250.00	32	7,127.78
	Capital Outlay Totals	\$135,924.00	\$0.00	\$135,924.00	\$10,898.89	(\$42,525.90)	\$58,873.64	\$119,576.26	12%	\$120,768.56
	EXPENSE TOTALS	\$3,575,140.00	\$0.00	\$3,575,140.00	\$239,341.89	(\$42,525.90)	\$1,096,905.93	\$2,520,759.97	29%	\$2,558,756.55
Fund 260 - Indigent Defense Fund Totals										
	REVENUE TOTALS	3,575,140.00	.00	3,575,140.00	621,539.54	.00	931,837.10	2,643,302.90	26%	3,633,066.49
	EXPENSE TOTALS	3,575,140.00	.00	3,575,140.00	239,341.89	(42,525.90)	1,096,905.93	2,520,759.97	29%	2,558,756.55
Fund 260 - Indigent Defense Fund Totals		\$0.00	\$0.00	\$0.00	\$382,197.65	\$42,525.90	(\$165,068.83)	\$122,542.93		\$1,074,309.94
Fund 262 - Concealed Pistol Licensing										
	REVENUE									
	Other Financing Sources									
400.050	Carry Over Miscellaneous	4,892.00	.00	4,892.00	.00	.00	.00	4,892.00	0	.00
	Other Financing Sources Totals	\$4,892.00	\$0.00	\$4,892.00	\$0.00	\$0.00	\$0.00	\$4,892.00	0%	\$0.00
	Licenses & Permits									
476.050	Non-Business Licenses & Permits Concealed Weapons	70,000.00	.00	70,000.00	7,186.00	.00	42,948.00	27,052.00	61	103,790.00
	Licenses & Permits Totals	\$70,000.00	\$0.00	\$70,000.00	\$7,186.00	\$0.00	\$42,948.00	\$27,052.00	61%	\$103,790.00
	Interest & Rents									
664.000	Interest and Dividends Revenue	.00	.00	.00	1.35	.00	7.79	(7.79)	+++	345.43
	Interest & Rents Totals	\$0.00	\$0.00	\$0.00	\$1.35	\$0.00	\$7.79	(\$7.79)	+++	\$345.43
	REVENUE TOTALS	\$74,892.00	\$0.00	\$74,892.00	\$7,187.35	\$0.00	\$42,955.79	\$31,936.21	57%	\$104,135.43
	EXPENSE									
	Personnel Services									
702.020	Salaries Regular	41,540.00	.00	41,540.00	2,679.87	.00	14,365.94	27,174.06	35	36,493.30
702.050	Salaries S & A	.00	.00	.00	.00	.00	.00	.00	+++	302.40
702.100	Salaries Corona	.00	.00	.00	.00	.00	.00	.00	+++	181.81
710.000	Payment in Lieu Insurance	.00	.00	.00	.00	.00	.00	.00	+++	54.00
	Personnel Services Totals	\$41,540.00	\$0.00	\$41,540.00	\$2,679.87	\$0.00	\$14,365.94	\$27,174.06	35%	\$37,031.51
	Fringe Benefit									
719.000	Worker's Comp Expense	66.00	.00	66.00	2.96	.00	21.01	44.99	32	50.91
720.010	Insurance Benefits Hospitalization	16,527.00	.00	16,527.00	969.24	.00	5,622.61	10,904.39	34	12,463.41
720.020	Insurance Benefits Dental	929.00	.00	929.00	59.50	.00	341.31	587.69	37	858.38
720.030	Insurance Benefits Vision	346.00	.00	346.00	22.20	.00	128.75	217.25	37	326.05



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 262 - Concealed Pistol Licensing										
	EXPENSE									
	Fringe Benefit									
720.040	Insurance Benefits Life	26.00	.00	26.00	1.93	.00	8.96	17.04	34	23.99
720.050	Insurance Benefits Unemployment	91.00	.00	91.00	.00	.00	55.76	35.24	61	90.48
721.000	Social Security Expense	3,178.00	.00	3,178.00	185.32	.00	1,062.07	2,115.93	33	2,455.57
724.030	Retirement Defined Benefit	2,964.00	.00	2,964.00	212.32	.00	1,227.13	1,736.87	41	2,564.23
724.050	Retirement 401(k) ER	.00	.00	.00	40.28	.00	221.15	(221.15)	+++	79.00
	Fringe Benefit Totals	\$24,127.00	\$0.00	\$24,127.00	\$1,493.75	\$0.00	\$8,688.75	\$15,438.25	36%	\$18,912.02
	Supplies									
727.000	Office Supplies Expense	3,000.00	.00	3,000.00	.00	.00	1,339.87	1,660.13	45	6,082.79
	Supplies Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$1,339.87	\$1,660.13	45%	\$6,082.79
	Other Services & Charges									
850.070	Communications Copying	2,683.00	.00	2,683.00	.00	.00	1,114.02	1,568.98	42	2,774.74
850.080	Communications Mailing	3,542.00	.00	3,542.00	367.21	.00	2,244.95	1,297.05	63	4,588.92
	Other Services & Charges Totals	\$6,225.00	\$0.00	\$6,225.00	\$367.21	\$0.00	\$3,358.97	\$2,866.03	54%	\$7,363.66
	Capital Outlay									
980.010	Equipment Small Equipment	.00	.00	.00	.00	.00	636.00	(636.00)	+++	.00
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$636.00	(\$636.00)	+++	\$0.00
	EXPENSE TOTALS	\$74,892.00	\$0.00	\$74,892.00	\$4,540.83	\$0.00	\$28,389.53	\$46,502.47	38%	\$69,389.98
Fund 262 - Concealed Pistol Licensing Totals										
	REVENUE TOTALS	74,892.00	.00	74,892.00	7,187.35	.00	42,955.79	31,936.21	57%	104,135.43
	EXPENSE TOTALS	74,892.00	.00	74,892.00	4,540.83	.00	28,389.53	46,502.47	38%	69,389.98
Fund 262 - Concealed Pistol Licensing Totals		\$0.00	\$0.00	\$0.00	\$2,646.52	\$0.00	\$14,566.26	(\$14,566.26)		\$34,745.45
Fund 269 - Law Library										
	REVENUE									
	Fines & Penalties									
655.020	Fines & Forfeitures Ordinance	6,500.00	.00	6,500.00	.00	.00	3,250.00	3,250.00	50	3,250.00
	Fines & Penalties Totals	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$3,250.00	\$3,250.00	50%	\$3,250.00
	Other Financing Sources									
699.000	Transfers In Revenue	8,800.00	.00	8,800.00	1,795.25	.00	8,976.25	(176.25)	102	9,858.74
	Other Financing Sources Totals	\$8,800.00	\$0.00	\$8,800.00	\$1,795.25	\$0.00	\$8,976.25	(\$176.25)	102%	\$9,858.74
	REVENUE TOTALS	\$15,300.00	\$0.00	\$15,300.00	\$1,795.25	\$0.00	\$12,226.25	\$3,073.75	80%	\$13,108.74
	EXPENSE									
	Other Services & Charges									
915.000	Subscription Fees Expense	15,300.00	.00	15,300.00	3,146.63	.00	6,177.75	9,122.25	40	13,108.74
	Other Services & Charges Totals	\$15,300.00	\$0.00	\$15,300.00	\$3,146.63	\$0.00	\$6,177.75	\$9,122.25	40%	\$13,108.74
	EXPENSE TOTALS	\$15,300.00	\$0.00	\$15,300.00	\$3,146.63	\$0.00	\$6,177.75	\$9,122.25	40%	\$13,108.74
Fund 269 - Law Library Totals										



Budget Performance Report

Fiscal Year to Date 05/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
REVENUE TOTALS		15,300.00	.00	15,300.00	1,795.25	.00	12,226.25	3,073.75	80%	13,108.74
EXPENSE TOTALS		15,300.00	.00	15,300.00	3,146.63	.00	6,177.75	9,122.25	40%	13,108.74
Fund 269 - Law Library Totals		\$0.00	\$0.00	\$0.00	(\$1,351.38)	\$0.00	\$6,048.50	(\$6,048.50)		\$0.00
Fund 276 - Senior Millage										
REVENUE										
Other Financing Sources										
400.050	Carry Over Miscellaneous	371,623.00	.00	371,623.00	.00	.00	.00	371,623.00	0	.00
Other Financing Sources Totals		\$371,623.00	\$0.00	\$371,623.00	\$0.00	\$0.00	\$0.00	\$371,623.00	0%	\$0.00
Taxes										
402.000	Property Taxes Current	2,819,281.00	.00	2,819,281.00	167,066.57	.00	2,746,921.85	72,359.15	97	2,680,434.15
402.010	Property Taxes Prior Years	.00	.00	.00	.00	.00	.00	.00	+++	(812.96)
402.020	Property Taxes IFT	36,096.00	.00	36,096.00	.00	.00	30,077.86	6,018.14	83	21,112.41
402.030	Property Taxes Payment in Lieu	.00	.00	.00	.00	.00	1,279.14	(1,279.14)	+++	15,820.94
402.040	Property Taxes Delq Personal Current	.00	.00	.00	114.10	.00	683.64	(683.64)	+++	1,243.37
441.010	Local Community Stabilization Share Tax Revenue	300,000.00	.00	300,000.00	361,910.08	.00	361,910.08	(61,910.08)	121	481,050.69
445.000	Penalties & Interest on Taxes Revenue	.00	.00	.00	20.83	.00	693.17	(693.17)	+++	1,452.23
Taxes Totals		\$3,155,377.00	\$0.00	\$3,155,377.00	\$529,111.58	\$0.00	\$3,141,565.74	\$13,811.26	100%	\$3,200,300.83
Federal Grants										
501.000	Federal Grant Revenue	3,000.00	.00	3,000.00	100.00	.00	300.00	2,700.00	10	700.00
Federal Grants Totals		\$3,000.00	\$0.00	\$3,000.00	\$100.00	\$0.00	\$300.00	\$2,700.00	10%	\$700.00
Interest & Rents										
664.000	Interest and Dividends Revenue	5,000.00	.00	5,000.00	24.06	.00	125.91	4,874.09	3	5,620.75
664.050	Interest and Dividends Investments	.00	.00	.00	.00	.00	.00	.00	+++	24,158.05
Interest & Rents Totals		\$5,000.00	\$0.00	\$5,000.00	\$24.06	\$0.00	\$125.91	\$4,874.09	3%	\$29,778.80
Other Revenues										
671.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	68,135.79
674.000	Contributions Revenue	.00	.00	.00	.00	.00	236.50	(236.50)	+++	120.00
Other Revenues Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$236.50	(\$236.50)	+++	\$68,255.79
REVENUE TOTALS		\$3,535,000.00	\$0.00	\$3,535,000.00	\$529,235.64	\$0.00	\$3,142,228.15	\$392,771.85	89%	\$3,299,035.42
EXPENSE										
Personnel Services										
702.020	Salaries Regular	147,806.00	.00	147,806.00	9,983.78	.00	35,265.89	112,540.11	24	116,553.95
702.100	Salaries Corona	.00	.00	.00	.00	.00	3,393.78	(3,393.78)	+++	3,799.29
706.000	Termination Pay Expense	.00	.00	.00	.00	.00	.00	.00	+++	4,094.01
710.000	Payment in Lieu Insurance	2,600.00	.00	2,600.00	200.00	.00	1,000.00	1,600.00	38	2,700.00
715.030	Allowance Cell Phone	2,100.00	.00	2,100.00	125.00	.00	500.00	1,600.00	24	1,525.00
Personnel Services Totals		\$152,506.00	\$0.00	\$152,506.00	\$10,308.78	\$0.00	\$40,159.67	\$112,346.33	26%	\$128,672.25
Fringe Benefit										
719.000	Worker's Comp Expense	243.00	.00	243.00	11.35	.00	54.66	188.34	22	192.56
720.010	Insurance Benefits Hospitalization	30,600.00	.00	30,600.00	1,076.92	.00	2,559.35	28,040.65	8	12,969.04
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	3,000.00	(3,000.00)	+++	3,000.00



Budget Performance Report

Fiscal Year to Date 05/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 276 - Senior Millage										
EXPENSE										
<i>Fringe Benefit</i>										
720.020	Insurance Benefits Dental	2,580.00	.00	2,580.00	132.32	.00	675.91	1,904.09	26	1,917.60
720.030	Insurance Benefits Vision	960.00	.00	960.00	49.24	.00	259.09	700.91	27	719.88
720.040	Insurance Benefits Life	134.00	.00	134.00	7.20	.00	33.94	100.06	25	94.59
720.050	Insurance Benefits Unemployment	254.00	.00	254.00	12.44	.00	177.79	76.21	70	259.02
721.000	Social Security Expense	11,598.00	.00	11,598.00	744.55	.00	3,180.67	8,417.33	27	8,892.76
724.030	Retirement Defined Benefit	9,922.00	.00	9,922.00	728.56	.00	3,711.82	6,210.18	37	9,703.67
724.050	Retirement 401(k) ER	2,363.00	.00	2,363.00	193.42	.00	270.79	2,092.21	11	.00
<i>Fringe Benefit Totals</i>		\$58,654.00	\$0.00	\$58,654.00	\$2,956.00	\$0.00	\$13,924.02	\$44,729.98	24%	\$37,749.12
<i>Supplies</i>										
727.000	Office Supplies Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,702.44
<i>Supplies Totals</i>		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$1,702.44
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	3,207,000.00	.00	3,207,000.00	189,508.46	.00	827,510.10	2,379,489.90	26	2,605,783.27
805.020	Professional Services Consultant Fees	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	3,900.00
805.080	Professional Services Cost Allocation	27,000.00	.00	27,000.00	2,763.33	.00	13,816.65	13,183.35	51	26,574.96
808.000	Association Dues Expense	1,255.00	.00	1,255.00	.00	.00	25.00	1,230.00	2	1,020.00
850.010	Communications Data Processing	4,892.00	.00	4,892.00	409.00	.00	2,045.00	2,847.00	42	4,608.00
850.030	Communications Telephone Service	2,191.00	.00	2,191.00	182.60	.00	913.00	1,278.00	42	2,119.80
850.070	Communications Copying	4,209.00	.00	4,209.00	.00	.00	239.10	3,969.90	6	1,719.64
850.080	Communications Mailing	1,351.00	.00	1,351.00	291.04	.00	337.61	1,013.39	25	1,809.20
870.010	Travel Expense Other	275.00	.00	275.00	.00	.00	.00	275.00	0	20.00
870.020	Travel Expense Mileage	2,000.00	.00	2,000.00	234.64	.00	342.72	1,657.28	17	437.53
870.030	Travel Expense Training	2,500.00	.00	2,500.00	1,150.00	.00	1,580.00	920.00	63	1,435.00
873.010	Vehicle Expense Maintenance	350.00	.00	350.00	.00	.00	.00	350.00	0	68.84
873.020	Vehicle Expense Fuel	200.00	.00	200.00	.00	.00	.00	200.00	0	311.01
900.000	Printing Expense	2,500.00	.00	2,500.00	.00	.00	648.42	1,851.58	26	2,004.16
905.000	Advertising Expense	18,117.00	.00	18,117.00	1,091.00	.00	3,572.00	14,545.00	20	30,427.05
955.000	Miscellaneous Operating Expense	16,000.00	(5,000.00)	11,000.00	112.53	.00	1,687.53	9,312.47	15	19,781.55
955.100	Miscellaneous Operating Other Activities	.00	.00	.00	.00	.00	36.50	(36.50)	+++	904.38
<i>Other Services & Charges Totals</i>		\$3,297,840.00	(\$5,000.00)	\$3,292,840.00	\$195,742.60	\$0.00	\$852,753.63	\$2,440,086.37	26%	\$2,702,924.39
<i>Capital Outlay</i>										
980.010	Equipment Small Equipment	.00	5,000.00	5,000.00	.00	.00	2,354.74	2,645.26	47	.00
<i>Capital Outlay Totals</i>		\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$2,354.74	\$2,645.26	47%	\$0.00
<i>Transfers Out</i>										
999.000	Transfers Out Operating	25,000.00	.00	25,000.00	2,083.33	.00	10,416.65	14,583.35	42	24,999.96
<i>Transfers Out Totals</i>		\$25,000.00	\$0.00	\$25,000.00	\$2,083.33	\$0.00	\$10,416.65	\$14,583.35	42%	\$24,999.96
EXPENSE TOTALS		\$3,535,000.00	\$0.00	\$3,535,000.00	\$211,090.71	\$0.00	\$919,608.71	\$2,615,391.29	26%	\$2,896,048.16



Budget Performance Report

Fiscal Year to Date 05/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 276 - Senior Millage Totals										
	REVENUE TOTALS	3,535,000.00	.00	3,535,000.00	529,235.64	.00	3,142,228.15	392,771.85	89%	3,299,035.42
	EXPENSE TOTALS	3,535,000.00	.00	3,535,000.00	211,090.71	.00	919,608.71	2,615,391.29	26%	2,896,048.16
Fund 276 - Senior Millage Totals										
		\$0.00	\$0.00	\$0.00	\$318,144.93	\$0.00	\$2,222,619.44	(\$2,222,619.44)		\$402,987.26
Fund 281 - Special Revenue - Prosecutor										
	REVENUE									
Federal Grants										
501.000	Federal Grant Revenue	403,900.00	.00	403,900.00	40,515.89	.00	118,770.72	285,129.28	29	374,891.87
	Federal Grants Totals	\$403,900.00	\$0.00	\$403,900.00	\$40,515.89	\$0.00	\$118,770.72	\$285,129.28	29%	\$374,891.87
State Grants										
539.000	State Grant Revenue	230,056.00	.00	230,056.00	.00	.00	36,962.87	193,093.13	16	187,822.57
	State Grants Totals	\$230,056.00	\$0.00	\$230,056.00	\$0.00	\$0.00	\$36,962.87	\$193,093.13	16%	\$187,822.57
Fines & Penalties										
655.000	Fines & Forfeitures Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	5,229.40
	Fines & Penalties Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$5,229.40
Other Financing Sources										
699.000	Transfers In Revenue	293,719.00	.00	293,719.00	23,987.09	.00	119,935.45	173,783.55	41	252,698.10
	Other Financing Sources Totals	\$293,719.00	\$0.00	\$293,719.00	\$23,987.09	\$0.00	\$119,935.45	\$173,783.55	41%	\$252,698.10
	REVENUE TOTALS	\$927,675.00	\$0.00	\$927,675.00	\$64,502.98	\$0.00	\$275,669.04	\$652,005.96	30%	\$820,641.94
EXPENSE										
Personnel Services										
702.020	Salaries Regular	534,278.00	.00	534,278.00	38,089.06	.00	187,454.95	346,823.05	35	469,589.95
702.030	Salaries Overtime	.00	.00	.00	729.61	.00	785.83	(785.83)	+++	387.28
702.050	Salaries S & A	.00	.00	.00	1,077.91	.00	1,077.91	(1,077.91)	+++	4,710.32
702.100	Salaries Corona	.00	.00	.00	.00	.00	.00	.00	+++	1,574.38
703.000	Longevity Pay Expense	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	3,000.00
704.020	Other Pay PTO/Sick	.00	.00	.00	.00	.00	.00	.00	+++	5,682.96
704.030	Other Pay Bereavement	.00	.00	.00	.00	.00	1,111.20	(1,111.20)	+++	1,524.32
706.000	Termination Pay Expense	.00	.00	.00	.00	.00	.00	.00	+++	6,101.35
710.000	Payment in Lieu Insurance	2,600.00	.00	2,600.00	200.00	.00	1,000.00	1,600.00	38	2,700.00
715.030	Allowance Cell Phone	3,600.00	.00	3,600.00	250.00	.00	1,000.00	2,600.00	28	3,800.00
	Personnel Services Totals	\$542,478.00	\$0.00	\$542,478.00	\$40,346.58	\$0.00	\$192,429.89	\$350,048.11	35%	\$499,070.56
Fringe Benefit										
719.000	Worker's Comp Expense	865.00	.00	865.00	43.97	.00	286.16	578.84	33	729.18
720.010	Insurance Benefits Hospitalization	149,175.00	.00	149,175.00	9,692.28	.00	40,538.32	108,636.68	27	109,329.84
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	9,000.00	(9,000.00)	+++	9,000.00
720.020	Insurance Benefits Dental	9,246.00	.00	9,246.00	661.60	.00	3,301.67	5,944.33	36	8,812.46
720.030	Insurance Benefits Vision	3,440.00	.00	3,440.00	246.20	.00	1,267.93	2,172.07	37	3,349.85
720.040	Insurance Benefits Life	413.00	.00	413.00	30.88	.00	146.40	266.60	35	385.35
720.050	Insurance Benefits Unemployment	909.00	.00	909.00	.00	.00	618.68	290.32	68	808.44
721.000	Social Security Expense	41,576.00	.00	41,576.00	2,908.64	.00	15,209.02	26,366.98	37	33,953.98



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 281 - Special Revenue - Prosecutor										
	EXPENSE									
	<i>Fringe Benefit</i>									
724.030	Retirement Defined Benefit	38,300.00	.00	38,300.00	2,951.80	.00	15,906.46	22,393.54	42	32,933.93
724.050	Retirement 401(k) ER	6,625.00	.00	6,625.00	555.02	.00	2,842.71	3,782.29	43	6,042.06
	<i>Fringe Benefit Totals</i>	\$250,549.00	\$0.00	\$250,549.00	\$17,090.39	\$0.00	\$89,117.35	\$161,431.65	36%	\$205,345.09
	<i>Supplies</i>									
727.000	Office Supplies Expense	15,926.00	.00	15,926.00	412.94	.00	2,602.17	13,323.83	16	4,539.27
	<i>Supplies Totals</i>	\$15,926.00	\$0.00	\$15,926.00	\$412.94	\$0.00	\$2,602.17	\$13,323.83	16%	\$4,539.27
	<i>Other Services & Charges</i>									
801.010	Contractual Services Misc	3,000.00	.00	3,000.00	.00	.00	830.69	2,169.31	28	3,219.04
805.080	Professional Services Cost Allocation	48,975.00	.00	48,975.00	3,609.67	.00	18,048.35	30,926.65	37	48,251.04
822.020	Witness Fees Circuit Court	1,000.00	.00	1,000.00	235.00	.00	687.48	312.52	69	1,099.72
850.010	Communications Data Processing	17,936.00	.00	17,936.00	1,501.00	.00	7,505.00	10,431.00	42	16,872.00
850.030	Communications Telephone Service	5,444.00	.00	5,444.00	328.68	.00	1,643.40	3,800.60	30	3,815.64
850.080	Communications Mailing	13,913.00	.00	13,913.00	1,715.03	.00	6,796.13	7,116.87	49	14,098.12
870.010	Travel Expense Other	2,050.00	.00	2,050.00	.00	.00	.00	2,050.00	0	336.43
870.020	Travel Expense Mileage	1,901.00	.00	1,901.00	.00	.00	.00	1,901.00	0	978.77
870.030	Travel Expense Training	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	400.00
873.010	Vehicle Expense Maintenance	500.00	.00	500.00	6.00	.00	135.40	364.60	27	1,198.16
873.020	Vehicle Expense Fuel	2,000.00	.00	2,000.00	.00	.00	842.77	1,157.23	42	1,304.71
873.030	Vehicle Expense Leasing	.00	.00	.00	.00	.00	.00	.00	+++	1.00
900.000	Printing Expense	6,800.00	.00	6,800.00	440.89	.00	537.82	6,262.18	8	4,011.56
915.000	Subscription Fees Expense	2,000.00	.00	2,000.00	450.00	.00	450.00	1,550.00	22	1,708.64
955.000	Miscellaneous Operating Expense	11,503.00	.00	11,503.00	68.00	.00	687.45	10,815.55	6	6,454.70
	<i>Other Services & Charges Totals</i>	\$118,722.00	\$0.00	\$118,722.00	\$8,354.27	\$0.00	\$38,164.49	\$80,557.51	32%	\$103,749.53
	<i>Capital Outlay</i>									
980.000	Equipment Equipment	.00	.00	.00	148.95	.00	148.95	(148.95)	+++	.00
980.010	Equipment Small Equipment	.00	.00	.00	.00	.00	.00	.00	+++	1,170.12
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$148.95	\$0.00	\$148.95	(\$148.95)	+++	\$1,170.12
	<i>Debt Service</i>									
992.010	Leases Principal	.00	.00	.00	.00	.00	.00	.00	+++	5,199.33
992.020	Leases Interest	.00	.00	.00	.00	.00	.00	.00	+++	335.34
	<i>Debt Service Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$5,534.67
	EXPENSE TOTALS	\$927,675.00	\$0.00	\$927,675.00	\$66,353.13	\$0.00	\$322,462.85	\$605,212.15	35%	\$819,409.24
Fund 281 - Special Revenue - Prosecutor Totals										
	REVENUE TOTALS	927,675.00	.00	927,675.00	64,502.98	.00	275,669.04	652,005.96	30%	820,641.94
	EXPENSE TOTALS	927,675.00	.00	927,675.00	66,353.13	.00	322,462.85	605,212.15	35%	819,409.24
Fund 281 - Special Revenue - Prosecutor Totals		\$0.00	\$0.00	\$0.00	(\$1,850.15)	\$0.00	(\$46,793.81)	\$46,793.81		\$1,232.70



Budget Performance Report

Fiscal Year to Date 05/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 291 - DHS - Medical Care Facility										
	REVENUE									
	Taxes									
402.000	Property Taxes Current	937,009.00	.00	937,009.00	55,277.58	.00	894,862.14	42,146.86	96	872,974.20
402.010	Property Taxes Prior Years	.00	.00	.00	.00	.00	.00	.00	+++	(270.52)
402.020	Property Taxes IFT	12,018.00	.00	12,018.00	.00	.00	10,017.01	2,000.99	83	7,031.05
402.030	Property Taxes Payment in Lieu	.00	.00	.00	.00	.00	426.00	(426.00)	+++	5,271.66
402.040	Property Taxes Delq Personal Current	.00	.00	.00	37.94	.00	227.54	(227.54)	+++	413.62
441.010	Local Community Stabilization Share Tax Revenue	.00	.00	.00	120,539.57	.00	120,539.57	(120,539.57)	+++	160,221.13
445.000	Penalties & Interest on Taxes Revenue	.00	.00	.00	6.84	.00	230.75	(230.75)	+++	456.26
	Taxes Totals	\$949,027.00	\$0.00	\$949,027.00	\$175,861.93	\$0.00	\$1,026,303.01	(\$77,276.01)	108%	\$1,046,097.40
	Interest & Rents									
664.000	Interest and Dividends Revenue	1,000.00	.00	1,000.00	14.79	.00	82.87	917.13	8	3,910.30
664.050	Interest and Dividends Investments	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	84,867.25
	Interest & Rents Totals	\$21,000.00	\$0.00	\$21,000.00	\$14.79	\$0.00	\$82.87	\$20,917.13	0%	\$88,777.55
	Other Revenues									
674.000	Contributions Revenue	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	19,708.96
676.000	Reimbursements Miscellaneous	16,160,154.00	.00	16,160,154.00	987,388.56	.00	5,800,122.79	10,360,031.21	36	16,108,362.91
	Other Revenues Totals	\$16,180,154.00	\$0.00	\$16,180,154.00	\$987,388.56	\$0.00	\$5,800,122.79	\$10,380,031.21	36%	\$16,128,071.87
	REVENUE TOTALS	\$17,150,181.00	\$0.00	\$17,150,181.00	\$1,163,265.28	\$0.00	\$6,826,508.67	\$10,323,672.33	40%	\$17,262,946.82
	EXPENSE									
	Personnel Services									
702.020	Salaries Regular	8,878,976.00	.00	8,878,976.00	650,167.32	.00	3,420,386.13	5,458,589.87	39	9,235,900.64
	Personnel Services Totals	\$8,878,976.00	\$0.00	\$8,878,976.00	\$650,167.32	\$0.00	\$3,420,386.13	\$5,458,589.87	39%	\$9,235,900.64
	Other Services & Charges									
955.000	Miscellaneous Operating Expense	8,271,205.00	.00	8,271,205.00	529,503.75	.00	3,737,886.89	4,533,318.11	45	7,509,529.25
	Other Services & Charges Totals	\$8,271,205.00	\$0.00	\$8,271,205.00	\$529,503.75	\$0.00	\$3,737,886.89	\$4,533,318.11	45%	\$7,509,529.25
	EXPENSE TOTALS	\$17,150,181.00	\$0.00	\$17,150,181.00	\$1,179,671.07	\$0.00	\$7,158,273.02	\$9,991,907.98	42%	\$16,745,429.89
Fund 291 - DHS - Medical Care Facility Totals										
	REVENUE TOTALS	17,150,181.00	.00	17,150,181.00	1,163,265.28	.00	6,826,508.67	10,323,672.33	40%	17,262,946.82
	EXPENSE TOTALS	17,150,181.00	.00	17,150,181.00	1,179,671.07	.00	7,158,273.02	9,991,907.98	42%	16,745,429.89
Fund 291 - DHS - Medical Care Facility Totals		\$0.00	\$0.00	\$0.00	(\$16,405.79)	\$0.00	(\$331,764.35)	\$331,764.35		\$517,516.93
Fund 292 - Child Care Fund										
	REVENUE									
	Other Financing Sources									
400.050	Carry Over Miscellaneous	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0	.00
699.000	Transfers In Revenue	2,611,942.00	.00	2,611,942.00	224,404.25	.00	1,122,021.25	1,489,920.75	43	2,477,296.08
	Other Financing Sources Totals	\$2,676,942.00	\$0.00	\$2,676,942.00	\$224,404.25	\$0.00	\$1,122,021.25	\$1,554,920.75	42%	\$2,477,296.08
	Federal Grants									
501.000	Federal Grant Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.98



Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 292 - Child Care Fund										
	REVENUE									
	<i>Federal Grants Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.98
	<i>State Grants</i>									
539.000	State Grant Revenue	2,742,942.00	.00	2,742,942.00	4,977.70	.00	121,016.06	2,621,925.94	4	1,762,819.69
	<i>State Grants Totals</i>	\$2,742,942.00	\$0.00	\$2,742,942.00	\$4,977.70	\$0.00	\$121,016.06	\$2,621,925.94	4%	\$1,762,819.69
	<i>Local Contributions</i>									
580.000	Local Contribution Revenue	.00	.00	.00	.00	.00	.00	.00	+++	1,109.99
	<i>Local Contributions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,109.99
	<i>Charges for Services</i>									
630.000	Out of County Payments Revenue	273,750.00	.00	273,750.00	21,250.00	.00	60,875.00	212,875.00	22	186,225.00
631.000	Payment From Parents Revenue	45,000.00	.00	45,000.00	3,028.10	.00	22,747.23	22,252.77	51	178,424.32
632.000	State Wards Revenue	15,000.00	.00	15,000.00	1,908.05	.00	6,896.72	8,103.28	46	15,480.38
	<i>Charges for Services Totals</i>	\$333,750.00	\$0.00	\$333,750.00	\$26,186.15	\$0.00	\$90,518.95	\$243,231.05	27%	\$380,129.70
	<i>Other Revenues</i>									
674.000	Contributions Revenue	.00	.00	.00	3,611.60	.00	8,861.41	(8,861.41)	+++	12,588.11
	<i>Other Revenues Totals</i>	\$0.00	\$0.00	\$0.00	\$3,611.60	\$0.00	\$8,861.41	(\$8,861.41)	+++	\$12,588.11
	REVENUE TOTALS	\$5,753,634.00	\$0.00	\$5,753,634.00	\$259,179.70	\$0.00	\$1,342,417.67	\$4,411,216.33	23%	\$4,633,944.55
	EXPENSE									
	<i>Personnel Services</i>									
702.020	Salaries Regular	1,682,809.00	.00	1,682,809.00	105,972.22	.00	559,342.38	1,123,466.62	33	1,524,887.37
702.030	Salaries Overtime	11,500.00	.00	11,500.00	1,574.34	.00	8,336.24	3,163.76	72	14,386.65
702.040	Salaries Casual	260,000.00	.00	260,000.00	17,182.82	.00	68,254.78	191,745.22	26	165,753.39
702.050	Salaries S & A	.00	.00	.00	1,831.89	.00	8,551.99	(8,551.99)	+++	12,022.23
702.100	Salaries Corona	.00	.00	.00	.00	.00	.00	.00	+++	4,688.44
703.000	Longevity Pay Expense	6,940.00	.00	6,940.00	.00	.00	3,250.00	3,690.00	47	7,630.00
704.020	Other Pay PTO/Sick	.00	.00	.00	.00	.00	.00	.00	+++	14,122.73
704.030	Other Pay Bereavement	.00	.00	.00	228.56	.00	779.16	(779.16)	+++	3,457.41
704.040	Other Pay Holiday	.00	.00	.00	.00	.00	3,313.14	(3,313.14)	+++	12,127.38
706.000	Termination Pay Expense	.00	.00	.00	3,563.96	.00	3,735.40	(3,735.40)	+++	8,842.60
710.000	Payment in Lieu Insurance	10,452.00	.00	10,452.00	802.00	.00	4,010.00	6,442.00	38	14,004.00
715.030	Allowance Cell Phone	5,160.00	.00	5,160.00	430.00	.00	1,720.00	3,440.00	33	5,260.00
	<i>Personnel Services Totals</i>	\$1,976,861.00	\$0.00	\$1,976,861.00	\$131,585.79	\$0.00	\$661,293.09	\$1,315,567.91	33%	\$1,787,182.20
	<i>Fringe Benefit</i>									
719.000	Worker's Comp Expense	30,953.00	.00	30,953.00	1,813.41	.00	12,033.03	18,919.97	39	31,108.43
720.010	Insurance Benefits Hospitalization	391,682.00	.00	391,682.00	23,261.48	.00	116,688.14	274,993.86	30	252,081.12
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	11,250.00	(11,250.00)	+++	10,250.00
720.020	Insurance Benefits Dental	24,601.00	.00	24,601.00	1,759.86	.00	9,605.28	14,995.72	39	21,427.73
720.030	Insurance Benefits Vision	9,474.00	.00	9,474.00	667.17	.00	3,724.83	5,749.17	39	8,347.81
720.040	Insurance Benefits Life	1,076.00	.00	1,076.00	72.23	.00	361.15	714.85	34	883.09
720.050	Insurance Benefits Unemployment	3,141.00	.00	3,141.00	70.15	.00	2,685.35	455.65	85	3,748.93



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 292 - Child Care Fund										
	EXPENSE									
	<i>Fringe Benefit</i>									
721.000	Social Security Expense	130,921.00	.00	130,921.00	9,602.95	.00	53,682.42	77,238.58	41	126,004.75
724.030	Retirement Defined Benefit	111,145.00	.00	111,145.00	8,030.87	.00	48,399.66	62,745.34	44	112,585.97
724.050	Retirement 401(k) ER	10,543.00	.00	10,543.00	1,062.37	.00	6,065.41	4,477.59	58	7,550.32
	<i>Fringe Benefit Totals</i>	\$713,536.00	\$0.00	\$713,536.00	\$46,340.49	\$0.00	\$264,495.27	\$449,040.73	37%	\$573,988.15
	<i>Supplies</i>									
727.000	Office Supplies Expense	6,150.00	.00	6,150.00	754.24	.00	2,469.99	3,680.01	40	6,814.28
740.000	Uniform Supplies Expense	5,300.00	.00	5,300.00	.00	.00	1,427.54	3,872.46	27	4,732.15
750.010	Inmate Supplies Misc	4,000.00	.00	4,000.00	132.50	.00	1,885.58	2,114.42	47	2,161.80
750.040	Inmate Supplies Bedding	3,000.00	.00	3,000.00	.00	.00	517.52	2,482.48	17	845.57
760.000	Kitchen Supplies Expense	5,500.00	.00	5,500.00	478.82	.00	1,794.45	3,705.55	33	4,292.42
764.000	Food Supplies Expense	80,000.00	.00	80,000.00	4,348.79	.00	17,615.92	62,384.08	22	50,744.66
765.010	Medical Supplies Misc	3,000.00	.00	3,000.00	1,657.53	.00	1,819.91	1,180.09	61	1,759.97
765.030	Medical Supplies Prescriptions	1,000.00	.00	1,000.00	85.82	.00	72.14	927.86	7	1,190.47
	<i>Supplies Totals</i>	\$107,950.00	\$0.00	\$107,950.00	\$7,457.70	\$0.00	\$27,603.05	\$80,346.95	26%	\$72,541.32
	<i>Other Services & Charges</i>									
801.010	Contractual Services Misc	17,000.00	.00	17,000.00	1,116.00	.00	4,262.50	12,737.50	25	15,693.75
808.000	Association Dues Expense	1,075.00	.00	1,075.00	.00	.00	97.15	977.85	9	746.75
843.010	Court Ordered Care State Ward Chargeback	270,495.00	.00	270,495.00	.00	.00	18,570.86	251,924.14	7	380,300.23
843.020	Court Ordered Care Private Institution	348,765.00	.00	348,765.00	.00	.00	49,830.35	298,934.65	14	988,301.48
843.080	Court Ordered Care Multisystemic Therapy (MST)	216,933.00	.00	216,933.00	.00	.00	.00	216,933.00	0	147,907.47
850.010	Communications Data Processing	50,851.00	.00	50,851.00	4,480.00	.00	22,400.00	28,451.00	44	50,295.00
850.020	Communications Cell Phone Service	4,504.00	.00	4,504.00	297.85	.00	1,191.01	3,312.99	26	3,998.74
850.030	Communications Telephone Service	10,956.00	.00	10,956.00	1,712.26	.00	8,578.57	2,377.43	78	24,157.68
850.070	Communications Copying	6,168.00	.00	6,168.00	.00	.00	2,684.43	3,483.57	44	5,157.79
850.080	Communications Mailing	465.00	.00	465.00	21.79	.00	116.44	348.56	25	327.13
870.010	Travel Expense Other	4,000.00	.00	4,000.00	71.25	.00	129.52	3,870.48	3	1,277.48
870.020	Travel Expense Mileage	15,200.00	.00	15,200.00	1,159.76	.00	3,378.70	11,821.30	22	8,121.49
870.030	Travel Expense Training	12,000.00	.00	12,000.00	.00	.00	410.00	11,590.00	3	2,952.98
873.010	Vehicle Expense Maintenance	4,500.00	.00	4,500.00	126.81	.00	2,889.74	1,610.26	64	3,556.36
873.020	Vehicle Expense Fuel	(2,500.00)	.00	(2,500.00)	(645.68)	.00	(1,748.70)	(751.30)	70	(3,619.43)
900.000	Printing Expense	3,000.00	.00	3,000.00	.00	.00	320.16	2,679.84	11	1,767.14
905.000	Advertising Expense	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	150.45
915.000	Subscription Fees Expense	750.00	.00	750.00	17.99	.00	69.96	680.04	9	475.68
920.010	Utilities Gas	15,311.00	.00	15,311.00	775.19	.00	4,036.02	11,274.98	26	10,216.46
920.020	Utilities Electricity	19,900.00	.00	19,900.00	.00	.00	4,655.12	15,244.88	23	16,480.86
920.030	Utilities Water & Sewer	13,100.00	.00	13,100.00	.00	.00	4,386.31	8,713.69	33	12,683.02
934.010	Maintenance Equipment	3,300.00	.00	3,300.00	.00	.00	2,325.00	975.00	70	8,445.61
934.020	Maintenance Buildings	48,232.00	.00	48,232.00	1,127.71	.00	11,223.97	37,008.03	23	45,165.68



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 292 - Child Care Fund										
EXPENSE										
<i>Other Services & Charges</i>										
955.000	Miscellaneous Operating Expense	1,827,782.00	.00	1,827,782.00	49.90	.00	1,173.33	1,826,608.67	0	501,001.49
955.100	Miscellaneous Operating Other Activities	.00	.00	.00	515.87	.00	3,783.45	(3,783.45)	+++	11,319.49
956.000	Health Care Expense	58,000.00	.00	58,000.00	.00	.00	42,252.50	15,747.50	73	55,442.40
<i>Other Services & Charges Totals</i>		\$2,952,787.00	\$0.00	\$2,952,787.00	\$10,826.70	\$0.00	\$187,016.39	\$2,765,770.61	6%	\$2,292,323.18
<i>Capital Outlay</i>										
975.020	Buildings Improvements	.00	.00	.00	.00	.00	.00	.00	+++	491.17
980.010	Equipment Small Equipment	2,500.00	.00	2,500.00	.00	.00	43.98	2,456.02	2	894.11
<i>Capital Outlay Totals</i>		\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$43.98	\$2,456.02	2%	\$1,385.28
EXPENSE TOTALS		\$5,753,634.00	\$0.00	\$5,753,634.00	\$196,210.68	\$0.00	\$1,140,451.78	\$4,613,182.22	20%	\$4,727,420.13
Fund 292 - Child Care Fund Totals										
REVENUE TOTALS		5,753,634.00	.00	5,753,634.00	259,179.70	.00	1,342,417.67	4,411,216.33	23%	4,633,944.55
EXPENSE TOTALS		5,753,634.00	.00	5,753,634.00	196,210.68	.00	1,140,451.78	4,613,182.22	20%	4,727,420.13
Fund 292 - Child Care Fund Totals		\$0.00	\$0.00	\$0.00	\$62,969.02	\$0.00	\$201,965.89	(\$201,965.89)		(\$93,475.58)
Fund 293 - Veterans Services										
REVENUE										
<i>Taxes</i>										
402.000	Property Taxes Current	378,325.00	.00	378,325.00	22,252.78	.00	360,261.64	18,063.36	95	351,537.80
402.010	Property Taxes Prior Years	.00	.00	.00	.00	.00	.00	.00	+++	(108.79)
402.020	Property Taxes IFT	4,844.00	.00	4,844.00	.00	.00	3,188.17	1,655.83	66	2,001.04
402.030	Property Taxes Payment in Lieu	.00	.00	.00	.00	.00	171.58	(171.58)	+++	2,123.91
402.040	Property Taxes Delq Personal Current	.00	.00	.00	15.26	.00	91.62	(91.62)	+++	166.41
441.010	Local Community Stabilization Share Tax Revenue	55,000.00	.00	55,000.00	48,565.50	.00	48,565.50	6,434.50	88	64,818.81
445.000	Penalties & Interest on Taxes Revenue	.00	.00	.00	2.70	.00	92.12	(92.12)	+++	180.38
<i>Taxes Totals</i>		\$438,169.00	\$0.00	\$438,169.00	\$70,836.24	\$0.00	\$412,370.63	\$25,798.37	94%	\$420,719.56
<i>State Grants</i>										
539.000	State Grant Revenue	64,512.00	.00	64,512.00	.00	.00	44,512.00	20,000.00	69	85,892.48
<i>State Grants Totals</i>		\$64,512.00	\$0.00	\$64,512.00	\$0.00	\$0.00	\$44,512.00	\$20,000.00	69%	\$85,892.48
<i>Interest & Rents</i>										
664.000	Interest and Dividends Revenue	.00	.00	.00	4.93	.00	27.70	(27.70)	+++	1,122.60
<i>Interest & Rents Totals</i>		\$0.00	\$0.00	\$0.00	\$4.93	\$0.00	\$27.70	(\$27.70)	+++	\$1,122.60
<i>Other Revenues</i>										
671.000	Miscellaneous Revenue	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	9,048.58
674.000	Contributions Revenue	.00	.00	.00	.00	.00	.00	.00	+++	11,075.29
<i>Other Revenues Totals</i>		\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0%	\$20,123.87
REVENUE TOTALS		\$511,681.00	\$0.00	\$511,681.00	\$70,841.17	\$0.00	\$456,910.33	\$54,770.67	89%	\$527,858.51



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 293 - Veterans Services										
EXPENSE										
<i>Personnel Services</i>										
702.020	Salaries Regular	195,339.00	.00	195,339.00	14,002.14	.00	69,882.81	125,456.19	36	180,092.71
702.100	Salaries Corona	.00	.00	.00	.00	.00	468.92	(468.92)	+++	12,203.04
704.030	Other Pay Bereavement	.00	.00	.00	.00	.00	.00	.00	+++	351.96
715.030	Allowance Cell Phone	1,500.00	.00	1,500.00	125.00	.00	500.00	1,000.00	33	1,475.00
<i>Personnel Services Totals</i>		\$196,839.00	\$0.00	\$196,839.00	\$14,127.14	\$0.00	\$70,851.73	\$125,987.27	36%	\$194,122.71
<i>Fringe Benefit</i>										
719.000	Worker's Comp Expense	315.00	.00	315.00	15.54	.00	106.70	208.30	34	258.18
720.010	Insurance Benefits Hospitalization	45,900.00	.00	45,900.00	3,230.76	.00	17,769.18	28,130.82	39	36,734.64
720.020	Insurance Benefits Dental	2,580.00	.00	2,580.00	198.48	.00	988.95	1,591.05	38	2,415.26
720.030	Insurance Benefits Vision	960.00	.00	960.00	73.86	.00	406.23	553.77	42	940.58
720.040	Insurance Benefits Life	131.00	.00	131.00	10.88	.00	54.40	76.60	42	125.08
720.050	Insurance Benefits Unemployment	254.00	.00	254.00	.00	.00	223.38	30.62	88	224.28
721.000	Social Security Expense	15,058.00	.00	15,058.00	995.12	.00	5,522.46	9,535.54	37	13,114.23
724.030	Retirement Defined Benefit	16,994.00	.00	16,994.00	1,412.83	.00	7,739.36	9,254.64	46	16,401.76
<i>Fringe Benefit Totals</i>		\$82,192.00	\$0.00	\$82,192.00	\$5,937.47	\$0.00	\$32,810.66	\$49,381.34	40%	\$70,214.01
<i>Supplies</i>										
727.000	Office Supplies Expense	1,000.00	.00	1,000.00	137.34	.00	592.33	407.67	59	1,526.53
<i>Supplies Totals</i>		\$1,000.00	\$0.00	\$1,000.00	\$137.34	\$0.00	\$592.33	\$407.67	59%	\$1,526.53
<i>Other Services & Charges</i>										
805.020	Professional Services Consultant Fees	21,418.00	.00	21,418.00	.00	.00	.00	21,418.00	0	.00
805.080	Professional Services Cost Allocation	.00	.00	.00	2,329.67	.00	11,648.35	(11,648.35)	+++	21,417.96
808.000	Association Dues Expense	225.00	.00	225.00	.00	.00	.00	225.00	0	225.00
833.010	Veterans Services Burial	15,000.00	.00	15,000.00	.00	.00	900.00	14,100.00	6	6,900.00
833.020	Veterans Services Headstone Placement	1,000.00	.00	1,000.00	.00	.00	65.00	935.00	6	260.00
833.030	Veterans Services Relief fund	31,712.00	.00	31,712.00	11,445.53	.00	32,332.47	(620.47)	102	86,964.81
850.010	Communications Data Processing	7,437.00	.00	7,437.00	622.00	.00	3,110.00	4,327.00	42	6,132.00
850.030	Communications Telephone Service	2,629.00	.00	2,629.00	265.21	.00	1,282.78	1,346.22	49	3,090.85
850.070	Communications Copying	1,483.00	.00	1,483.00	.00	.00	110.27	1,372.73	7	763.18
850.080	Communications Mailing	334.00	.00	334.00	221.69	.00	806.99	(472.99)	242	331.15
870.020	Travel Expense Mileage	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
870.030	Travel Expense Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
900.000	Printing Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	293.99
905.000	Advertising Expense	16,500.00	.00	16,500.00	.00	.00	13,555.76	2,944.24	82	36,717.82
955.000	Miscellaneous Operating Expense	120,212.00	.00	120,212.00	.00	.00	.00	120,212.00	0	56.53
<i>Other Services & Charges Totals</i>		\$220,150.00	\$0.00	\$220,150.00	\$14,884.10	\$0.00	\$63,811.62	\$156,338.38	29%	\$163,153.29
<i>Capital Outlay</i>										
980.010	Equipment Small Equipment	1,500.00	.00	1,500.00	.00	.00	90.85	1,409.15	6	1,608.41
<i>Capital Outlay Totals</i>		\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$90.85	\$1,409.15	6%	\$1,608.41



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 293 - Veterans Services										
EXPENSE										
<i>Transfers Out</i>										
999.000	Transfers Out Operating	10,000.00	.00	10,000.00	833.33	.00	4,166.65	5,833.35	42	9,999.96
<i>Transfers Out Totals</i>		\$10,000.00	\$0.00	\$10,000.00	\$833.33	\$0.00	\$4,166.65	\$5,833.35	42%	\$9,999.96
EXPENSE TOTALS		\$511,681.00	\$0.00	\$511,681.00	\$35,919.38	\$0.00	\$172,323.84	\$339,357.16	34%	\$440,624.91
Fund 293 - Veterans Services Totals										
REVENUE TOTALS		511,681.00	.00	511,681.00	70,841.17	.00	456,910.33	54,770.67	89%	527,858.51
EXPENSE TOTALS		511,681.00	.00	511,681.00	35,919.38	.00	172,323.84	339,357.16	34%	440,624.91
Fund 293 - Veterans Services Totals		\$0.00	\$0.00	\$0.00	\$34,921.79	\$0.00	\$284,586.49	(\$284,586.49)		\$87,233.60
Fund 403 - Capital Improvement Plan										
REVENUE										
<i>Other Financing Sources</i>										
400.050	Carry Over Miscellaneous	487,026.00	2,100,441.00	2,587,467.00	.00	.00	.00	2,587,467.00	0	.00
696.020	Proceeds Bonds	.00	.00	.00	.00	.00	.00	.00	+++	2,018,989.72
696.040	Proceeds Capital Lease	.00	.00	.00	.00	.00	.00	.00	+++	135,337.00
699.000	Transfers In Revenue	.00	.00	.00	.00	.00	70,718.87	(70,718.87)	+++	.00
<i>Other Financing Sources Totals</i>		\$487,026.00	\$2,100,441.00	\$2,587,467.00	\$0.00	\$0.00	\$70,718.87	\$2,516,748.13	3%	\$2,154,326.72
<i>Federal Grants</i>										
501.000	Federal Grant Revenue	.00	.00	.00	.00	.00	.00	.00	+++	156,100.00
<i>Federal Grants Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$156,100.00
<i>Local Contributions</i>										
580.000	Local Contribution Revenue	.00	.00	.00	1,596.44	.00	22,973.89	(22,973.89)	+++	82,717.15
<i>Local Contributions Totals</i>		\$0.00	\$0.00	\$0.00	\$1,596.44	\$0.00	\$22,973.89	(\$22,973.89)	+++	\$82,717.15
<i>Other Revenues</i>										
673.000	Sale of Fixed Assets Revenue	.00	.00	.00	.00	.00	.00	.00	+++	4,825.00
<i>Other Revenues Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,825.00
REVENUE TOTALS		\$487,026.00	\$2,100,441.00	\$2,587,467.00	\$1,596.44	\$0.00	\$93,692.76	\$2,493,774.24	4%	\$2,397,968.87
EXPENSE										
<i>Capital Outlay</i>										
980.000	Equipment Equipment	487,026.00	2,100,441.00	2,587,467.00	47,049.45	482,483.23	609,946.23	1,495,037.54	42	1,405,827.17
980.010	Equipment Small Equipment	.00	.00	.00	777.04	.00	13,861.10	(13,861.10)	+++	34,654.52
<i>Capital Outlay Totals</i>		\$487,026.00	\$2,100,441.00	\$2,587,467.00	\$47,826.49	\$482,483.23	\$623,807.33	\$1,481,176.44	43%	\$1,440,481.69
<i>Debt Service</i>										
992.010	Leases Principal	.00	.00	.00	.00	.00	.00	.00	+++	165,174.00
992.020	Leases Interest	.00	.00	.00	.00	.00	.00	.00	+++	17,680.00
<i>Debt Service Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$182,854.00
<i>Transfers Out</i>										



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 403 - Capital Improvement Plan										
EXPENSE										
<i>Transfers Out</i>										
999.000	Transfers Out Operating	.00	.00	.00	.00	.00	.00	.00	+++	70,000.00
<i>Transfers Out Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$70,000.00
EXPENSE TOTALS		\$487,026.00	\$2,100,441.00	\$2,587,467.00	\$47,826.49	\$482,483.23	\$623,807.33	\$1,481,176.44	43%	\$1,693,335.69
Fund 403 - Capital Improvement Plan Totals										
REVENUE TOTALS		487,026.00	2,100,441.00	2,587,467.00	1,596.44	.00	93,692.76	2,493,774.24	4%	2,397,968.87
EXPENSE TOTALS		487,026.00	2,100,441.00	2,587,467.00	47,826.49	482,483.23	623,807.33	1,481,176.44	43%	1,693,335.69
Fund 403 - Capital Improvement Plan Totals		\$0.00	\$0.00	\$0.00	(\$46,230.05)	(\$482,483.23)	(\$530,114.57)	\$1,012,597.80		\$704,633.18
Fund 595 - Inmate Concession										
REVENUE										
<i>Other Revenues</i>										
676.000	Reimbursements Miscellaneous	160,000.00	.00	160,000.00	11,430.83	.00	49,330.43	110,669.57	31	153,983.41
676.100	Reimbursements Vending	60,000.00	.00	60,000.00	5,093.91	.00	19,186.80	40,813.20	32	49,610.10
676.101	Reimbursements Tablet	3,500.00	.00	3,500.00	4,611.81	.00	6,776.36	(3,276.36)	194	5,465.03
<i>Other Revenues Totals</i>		\$223,500.00	\$0.00	\$223,500.00	\$21,136.55	\$0.00	\$75,293.59	\$148,206.41	34%	\$209,058.54
REVENUE TOTALS		\$223,500.00	\$0.00	\$223,500.00	\$21,136.55	\$0.00	\$75,293.59	\$148,206.41	34%	\$209,058.54
EXPENSE										
<i>Supplies</i>										
740.000	Uniform Supplies Expense	.00	.00	.00	.00	.00	.00	.00	+++	152.56
750.010	Inmate Supplies Misc	20,000.00	.00	20,000.00	1,008.85	.00	2,110.97	17,889.03	11	9,836.15
750.020	Inmate Supplies Small Appliances	3,000.00	.00	3,000.00	424.95	.00	1,206.24	1,793.76	40	952.45
750.030	Inmate Supplies Clothing	25,000.00	.00	25,000.00	.00	.00	2,426.15	22,573.85	10	11,381.26
750.040	Inmate Supplies Bedding	22,000.00	.00	22,000.00	276.09	.00	2,693.24	19,306.76	12	2,794.79
750.050	Inmate Supplies Recreation	1,000.00	.00	1,000.00	188.18	.00	428.92	571.08	43	138.56
750.060	Inmate Supplies Education	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0	.00
<i>Supplies Totals</i>		\$95,000.00	\$0.00	\$95,000.00	\$1,898.07	\$0.00	\$8,865.52	\$86,134.48	9%	\$25,255.77
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	116,500.00	.00	116,500.00	3,409.09	.00	21,489.22	95,010.78	18	74,621.92
955.000	Miscellaneous Operating Expense	12,000.00	.00	12,000.00	587.52	.00	2,547.66	9,452.34	21	14,422.36
<i>Other Services & Charges Totals</i>		\$128,500.00	\$0.00	\$128,500.00	\$3,996.61	\$0.00	\$24,036.88	\$104,463.12	19%	\$89,044.28
<i>Transfers Out</i>										
999.000	Transfers Out Operating	.00	.00	.00	.00	.00	.00	.00	+++	50,000.00
<i>Transfers Out Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$50,000.00
EXPENSE TOTALS		\$223,500.00	\$0.00	\$223,500.00	\$5,894.68	\$0.00	\$32,902.40	\$190,597.60	15%	\$164,300.05
Fund 595 - Inmate Concession Totals										
REVENUE TOTALS		223,500.00	.00	223,500.00	21,136.55	.00	75,293.59	148,206.41	34%	209,058.54



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
EXPENSE TOTALS		223,500.00	.00	223,500.00	5,894.68	.00	32,902.40	190,597.60	15%	164,300.05
Fund 595 - Inmate Concession Totals		\$0.00	\$0.00	\$0.00	\$15,241.87	\$0.00	\$42,391.19	(\$42,391.19)		\$44,758.49
Fund 631 - Buildings & Grounds										
REVENUE										
<i>Interest & Rents</i>										
667.000	Rental Revenue	1,197,023.00	.00	1,197,023.00	206,227.73	.00	587,238.29	609,784.71	49	1,202,394.72
<i>Interest & Rents Totals</i>		\$1,197,023.00	\$0.00	\$1,197,023.00	\$206,227.73	\$0.00	\$587,238.29	\$609,784.71	49%	\$1,202,394.72
<i>Other Revenues</i>										
671.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	2,236.95
<i>Other Revenues Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,236.95
<i>Other Financing Sources</i>										
699.000	Transfers In Revenue	1,796,767.00	.00	1,796,767.00	149,730.59	.00	748,652.95	1,048,114.05	42	1,390,980.00
<i>Other Financing Sources Totals</i>		\$1,796,767.00	\$0.00	\$1,796,767.00	\$149,730.59	\$0.00	\$748,652.95	\$1,048,114.05	42%	\$1,390,980.00
REVENUE TOTALS		\$2,993,790.00	\$0.00	\$2,993,790.00	\$355,958.32	\$0.00	\$1,335,891.24	\$1,657,898.76	45%	\$2,595,611.67
EXPENSE										
<i>Personnel Services</i>										
702.020	Salaries Regular	788,664.00	.00	788,664.00	54,300.05	.00	256,951.94	531,712.06	33	578,207.29
702.030	Salaries Overtime	29,400.00	.00	29,400.00	490.49	.00	5,240.75	24,159.25	18	18,689.69
702.035	Salaries Overtime Training	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
702.050	Salaries S & A	500.00	.00	500.00	1,264.00	.00	3,037.65	(2,537.65)	608	889.20
702.100	Salaries Corona	.00	.00	.00	.00	.00	.00	.00	+++	3,193.28
703.000	Longevity Pay Expense	1,000.00	.00	1,000.00	2,000.00	.00	2,000.00	(1,000.00)	200	1,000.00
704.020	Other Pay PTO/Sick	500.00	.00	500.00	.00	.00	.00	500.00	0	9,076.20
704.030	Other Pay Bereavement	.00	.00	.00	.00	.00	1,094.40	(1,094.40)	+++	1,717.35
706.000	Termination Pay Expense	.00	.00	.00	2,375.97	.00	2,375.97	(2,375.97)	+++	6,254.40
710.000	Payment in Lieu Insurance	11,750.00	.00	11,750.00	800.00	.00	4,000.00	7,750.00	34	10,800.00
715.030	Allowance Cell Phone	3,240.00	.00	3,240.00	220.00	.00	1,030.00	2,210.00	32	3,490.00
<i>Personnel Services Totals</i>		\$835,554.00	\$0.00	\$835,554.00	\$61,450.51	\$0.00	\$275,730.71	\$559,823.29	33%	\$633,317.41
<i>Fringe Benefit</i>										
719.000	Worker's Comp Expense	24,208.00	.00	24,208.00	1,253.60	.00	7,869.62	16,338.38	33	18,313.87
720.010	Insurance Benefits Hospitalization	171,356.00	.00	171,356.00	11,860.01	.00	50,495.80	120,860.20	29	111,525.02
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	9,750.00	(9,750.00)	+++	6,750.00
720.020	Insurance Benefits Dental	13,676.00	.00	13,676.00	993.25	.00	5,094.68	8,581.32	37	10,795.63
720.030	Insurance Benefits Vision	5,090.00	.00	5,090.00	369.62	.00	1,918.93	3,171.07	38	4,041.36
720.040	Insurance Benefits Life	590.00	.00	590.00	45.82	.00	195.33	394.67	33	406.54
720.050	Insurance Benefits Unemployment	1,432.00	.00	1,432.00	.00	.00	735.94	696.06	51	990.24
721.000	Social Security Expense	62,820.00	.00	62,820.00	4,504.97	.00	21,603.58	41,216.42	34	45,036.39
724.020	Retirement MERS Non-Supervisory	25,851.00	.00	25,851.00	4,247.65	.00	15,433.08	10,417.92	60	20,174.03
724.030	Retirement Defined Benefit	29,661.00	.00	29,661.00	2,527.99	.00	14,596.86	15,064.14	49	31,622.44
724.050	Retirement 401(k) ER	6,023.00	.00	6,023.00	.00	.00	1,517.11	4,505.89	25	1,742.70
<i>Fringe Benefit Totals</i>		\$340,707.00	\$0.00	\$340,707.00	\$25,802.91	\$0.00	\$129,210.93	\$211,496.07	38%	\$251,398.22



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 631 - Buildings & Grounds										
EXPENSE										
<i>Supplies</i>										
727.000	Office Supplies Expense	425.00	.00	425.00	854.00	.00	987.12	(562.12)	232	4,682.30
730.000	Maintenance Supplies Expense	.00	.00	.00	.00	.00	152.02	(152.02)	+++	.00
740.000	Uniform Supplies Expense	3,000.00	.00	3,000.00	119.60	.00	1,418.79	1,581.21	47	6,016.73
	<i>Supplies Totals</i>	\$3,425.00	\$0.00	\$3,425.00	\$973.60	\$0.00	\$2,557.93	\$867.07	75%	\$10,699.03
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	43,583.00	.00	43,583.00	1,811.10	.00	10,604.34	32,978.66	24	45,058.12
805.030	Professional Services Uniform Cleaning	1,000.00	.00	1,000.00	35.00	.00	332.25	667.75	33	1,002.75
805.050	Professional Services Custodial	267,840.00	.00	267,840.00	.00	.00	89,210.24	178,629.76	33	267,630.72
850.010	Communications Data Processing	17,937.00	.00	17,937.00	1,500.00	.00	7,500.00	10,437.00	42	16,884.00
850.020	Communications Cell Phone Service	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
850.030	Communications Telephone Service	8,639.00	.00	8,639.00	1,542.68	.00	5,696.86	2,942.14	66	13,301.50
850.070	Communications Copying	1,076.00	.00	1,076.00	.00	.00	368.70	707.30	34	1,446.15
870.010	Travel Expense Other	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
870.020	Travel Expense Mileage	110.00	.00	110.00	.00	.00	.00	110.00	0	38.53
870.030	Travel Expense Training	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	250.00
873.010	Vehicle Expense Maintenance	3,500.00	.00	3,500.00	24.00	.00	242.97	3,257.03	7	4,013.41
873.020	Vehicle Expense Fuel	4,700.00	.00	4,700.00	.00	.00	1,510.21	3,189.79	32	3,477.06
915.000	Subscription Fees Expense	31,936.00	.00	31,936.00	.00	.00	.00	31,936.00	0	.00
920.010	Utilities Gas	96,525.00	.00	96,525.00	2,576.64	.00	40,485.60	56,039.40	42	90,654.05
920.020	Utilities Electricity	435,150.00	.00	435,150.00	33,902.05	.00	132,806.11	302,343.89	31	422,899.08
920.030	Utilities Water & Sewer	139,900.00	.00	139,900.00	718.89	.00	25,900.93	113,999.07	19	131,288.50
934.010	Maintenance Equipment	91,300.00	.00	91,300.00	1,633.33	1,644.00	42,690.31	46,965.69	49	118,357.36
934.020	Maintenance Buildings	570,929.00	.00	570,929.00	41,106.28	25,284.50	235,598.04	310,046.46	46	573,823.85
955.000	Miscellaneous Operating Expense	39,400.00	.00	39,400.00	632.00	.00	3,761.55	35,638.45	10	9,418.67
968.000	Depreciation and Depletion Expense	47,949.00	.00	47,949.00	.00	.00	.00	47,949.00	0	49,185.25
	<i>Other Services & Charges Totals</i>	\$1,817,574.00	\$0.00	\$1,817,574.00	\$85,481.97	\$26,928.50	\$596,708.11	\$1,193,937.39	34%	\$1,748,729.00
<i>Capital Outlay</i>										
980.010	Equipment Small Equipment	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
	<i>Capital Outlay Totals</i>	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$0.00
	EXPENSE TOTALS	\$2,998,260.00	\$0.00	\$2,998,260.00	\$173,708.99	\$26,928.50	\$1,004,207.68	\$1,967,123.82	34%	\$2,644,143.66
Fund 631 - Buildings & Grounds Totals										
	REVENUE TOTALS	2,993,790.00	.00	2,993,790.00	355,958.32	.00	1,335,891.24	1,657,898.76	45%	2,595,611.67
	EXPENSE TOTALS	2,998,260.00	.00	2,998,260.00	173,708.99	26,928.50	1,004,207.68	1,967,123.82	34%	2,644,143.66
	Fund 631 - Buildings & Grounds Totals	(\$4,470.00)	\$0.00	(\$4,470.00)	\$182,249.33	(\$26,928.50)	\$331,683.56	(\$309,225.06)		(\$48,531.99)



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 636 - Central Services										
REVENUE										
<i>Other Financing Sources</i>										
400.050	Carry Over Miscellaneous	32,729.00	.00	32,729.00	.00	.00	.00	32,729.00	0	.00
<i>Other Financing Sources Totals</i>		\$32,729.00	\$0.00	\$32,729.00	\$0.00	\$0.00	\$0.00	\$32,729.00	0%	\$0.00
<i>Other Revenues</i>										
676.000	Reimbursements Miscellaneous	2,091,665.00	.00	2,091,665.00	171,891.29	.00	833,036.03	1,258,628.97	40	1,855,695.07
<i>Other Revenues Totals</i>		\$2,091,665.00	\$0.00	\$2,091,665.00	\$171,891.29	\$0.00	\$833,036.03	\$1,258,628.97	40%	\$1,855,695.07
REVENUE TOTALS		\$2,124,394.00	\$0.00	\$2,124,394.00	\$171,891.29	\$0.00	\$833,036.03	\$1,291,357.97	39%	\$1,855,695.07
EXPENSE										
<i>Personnel Services</i>										
702.020	Salaries Regular	591,277.00	.00	591,277.00	40,314.27	.00	201,824.47	389,452.53	34	536,141.47
702.030	Salaries Overtime	.00	.00	.00	.00	.00	87.75	(87.75)	+++	3,915.85
702.040	Salaries Casual	10,000.00	.00	10,000.00	573.00	.00	722.80	9,277.20	7	3,881.88
702.050	Salaries S & A	.00	.00	.00	.00	.00	1,791.80	(1,791.80)	+++	1,897.28
702.060	Salaries On Call Allowance	10,400.00	.00	10,400.00	800.00	.00	4,000.00	6,400.00	38	10,600.00
702.100	Salaries Corona	.00	.00	.00	.00	.00	398.16	(398.16)	+++	8,136.32
703.000	Longevity Pay Expense	3,875.00	.00	3,875.00	.00	.00	1,975.00	1,900.00	51	3,800.00
704.020	Other Pay PTO/Sick	.00	.00	.00	.00	.00	.00	.00	+++	7,121.52
704.030	Other Pay Bereavement	.00	.00	.00	.00	.00	312.48	(312.48)	+++	2,156.00
710.000	Payment in Lieu Insurance	2,626.00	.00	2,626.00	202.00	.00	1,010.00	1,616.00	38	2,727.00
715.030	Allowance Cell Phone	4,500.00	.00	4,500.00	350.00	.00	1,400.00	3,100.00	31	4,250.00
<i>Personnel Services Totals</i>		\$622,678.00	\$0.00	\$622,678.00	\$42,239.27	\$0.00	\$213,522.46	\$409,155.54	34%	\$584,627.32
<i>Fringe Benefit</i>										
719.000	Worker's Comp Expense	957.00	.00	957.00	46.47	.00	321.27	635.73	34	885.63
720.010	Insurance Benefits Hospitalization	140,876.00	.00	140,876.00	9,423.04	.00	40,576.72	100,299.28	29	108,107.60
720.015	Insurance Benefits HSA	.00	.00	.00	.00	.00	11,250.00	(11,250.00)	+++	11,250.00
720.020	Insurance Benefits Dental	8,386.00	.00	8,386.00	645.06	.00	3,493.92	4,892.08	42	8,125.14
720.030	Insurance Benefits Vision	3,120.00	.00	3,120.00	240.04	.00	1,320.22	1,799.78	42	3,035.19
720.040	Insurance Benefits Life	363.00	.00	363.00	30.28	.00	151.40	211.60	42	342.57
720.050	Insurance Benefits Unemployment	826.00	.00	826.00	2.57	.00	725.03	100.97	88	723.27
721.000	Social Security Expense	46,052.00	.00	46,052.00	3,014.08	.00	16,958.00	29,094.00	37	40,421.89
724.030	Retirement Defined Benefit	43,728.00	.00	43,728.00	3,366.44	.00	18,487.39	25,240.61	42	38,946.67
724.050	Retirement 401(k) ER	6,269.00	.00	6,269.00	547.77	.00	3,193.94	3,075.06	51	6,847.98
<i>Fringe Benefit Totals</i>		\$250,577.00	\$0.00	\$250,577.00	\$17,315.75	\$0.00	\$96,477.89	\$154,099.11	39%	\$218,685.94
<i>Supplies</i>										
727.000	Office Supplies Expense	6,750.00	.00	6,750.00	630.24	.00	3,499.21	3,250.79	52	7,870.03
<i>Supplies Totals</i>		\$6,750.00	\$0.00	\$6,750.00	\$630.24	\$0.00	\$3,499.21	\$3,250.79	52%	\$7,870.03
<i>Other Services & Charges</i>										
801.010	Contractual Services Misc	.00	.00	.00	.00	.00	8,000.00	(8,000.00)	+++	9,420.00
805.020	Professional Services Consultant Fees	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	300.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 636 - Central Services										
EXPENSE										
<i>Other Services & Charges</i>										
808.000	Association Dues Expense	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
850.010	Communications Data Processing	2,039.00	.00	2,039.00	273.00	.00	1,365.00	674.00	67	3,072.00
850.020	Communications Cell Phone Service	276.00	.00	276.00	.00	.00	95.90	180.10	35	270.30
850.030	Communications Telephone Service	68,840.00	.00	68,840.00	5,579.01	.00	23,336.06	45,503.94	34	70,158.39
850.050	Communications Data Service	38,100.00	.00	38,100.00	3,164.70	.00	12,658.80	25,441.20	33	34,813.09
850.060	Communications Internet Service	.00	.00	.00	.00	.00	.00	.00	+++	1,338.27
850.070	Communications Copying	1,140.00	.00	1,140.00	.00	.00	185.64	954.36	16	1,317.99
850.080	Communications Mailing	124,459.00	.00	124,459.00	13.42	.00	88,059.56	36,399.44	71	122,207.04
870.020	Travel Expense Mileage	4,050.00	.00	4,050.00	.00	.00	.00	4,050.00	0	176.07
870.030	Travel Expense Training	3,895.00	.00	3,895.00	.00	.00	.00	3,895.00	0	.00
873.010	Vehicle Expense Maintenance	200.00	.00	200.00	6.00	.00	30.00	170.00	15	72.00
873.020	Vehicle Expense Fuel	1,350.00	.00	1,350.00	.00	.00	268.48	1,081.52	20	566.19
905.000	Advertising Expense	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
915.000	Subscription Fees Expense	200,000.00	.00	200,000.00	.00	.00	29,641.50	170,358.50	15	197,848.10
934.010	Maintenance Equipment	525,790.00	.00	525,790.00	100,097.97	197,448.97	375,122.42	(46,781.39)	109	333,513.90
940.020	Rentals Equipment	236,856.00	.00	236,856.00	15,498.91	(783.78)	49,020.29	188,619.49	20	114,419.35
955.000	Miscellaneous Operating Expense	16,620.00	.00	16,620.00	165.67	.00	3,790.58	12,829.42	23	18,147.95
968.000	Depreciation and Depletion Expense	5,274.00	.00	5,274.00	.00	.00	.00	5,274.00	0	102,490.77
<i>Other Services & Charges Totals</i>		\$1,239,389.00	\$0.00	\$1,239,389.00	\$124,798.68	\$196,665.19	\$591,574.23	\$451,149.58	64%	\$1,010,131.41
<i>Capital Outlay</i>										
980.010	Equipment Small Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	8,525.17
<i>Capital Outlay Totals</i>		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$8,525.17
EXPENSE TOTALS		\$2,124,394.00	\$0.00	\$2,124,394.00	\$184,983.94	\$196,665.19	\$905,073.79	\$1,022,655.02	52%	\$1,829,839.87
Fund 636 - Central Services Totals										
REVENUE TOTALS		2,124,394.00	.00	2,124,394.00	171,891.29	.00	833,036.03	1,291,357.97	39%	1,855,695.07
EXPENSE TOTALS		2,124,394.00	.00	2,124,394.00	184,983.94	196,665.19	905,073.79	1,022,655.02	52%	1,829,839.87
Fund 636 - Central Services Totals		\$0.00	\$0.00	\$0.00	(\$13,092.65)	(\$196,665.19)	(\$72,037.76)	\$268,702.95		\$25,855.20
Fund 801 - Drain										
REVENUE										
<i>Local Contributions</i>										
580.000	Local Contribution Revenue	321,760.00	.00	321,760.00	.00	.00	.00	321,760.00	0	233,299.93
<i>Local Contributions Totals</i>		\$321,760.00	\$0.00	\$321,760.00	\$0.00	\$0.00	\$0.00	\$321,760.00	0%	\$233,299.93
<i>Interest & Rents</i>										
664.000	Interest and Dividends Revenue	.00	.00	.00	.00	.00	.00	.00	+++	927.50
<i>Interest & Rents Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$927.50
<i>Other Revenues</i>										
671.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	1,115.10	(1,115.10)	+++	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 801 - Drain										
REVENUE										
Other Revenues										
672.010	Special Assessments Current	601,136.00	.00	601,136.00	36,491.12	.00	703,760.82	(102,624.82)	117	842,729.78
676.000	Reimbursements Miscellaneous	1,500.00	.00	1,500.00	.00	.00	1,040.10	459.90	69	50,399.07
Other Revenues Totals		\$602,636.00	\$0.00	\$602,636.00	\$36,491.12	\$0.00	\$705,916.02	(\$103,280.02)	117%	\$893,128.85
Other Financing Sources										
696.010	Proceeds Notes	865,651.00	.00	865,651.00	.00	.00	.00	865,651.00	0	.00
696.020	Proceeds Bonds	.00	.00	.00	.00	.00	.00	.00	+++	1,350,000.00
Other Financing Sources Totals		\$865,651.00	\$0.00	\$865,651.00	\$0.00	\$0.00	\$0.00	\$865,651.00	0%	\$1,350,000.00
REVENUE TOTALS		\$1,790,047.00	\$0.00	\$1,790,047.00	\$36,491.12	\$0.00	\$705,916.02	\$1,084,130.98	39%	\$2,477,356.28
EXPENSE										
Personnel Services										
702.020	Salaries Regular	60,598.00	.00	60,598.00	3,881.30	.00	18,214.08	42,383.92	30	47,679.82
Personnel Services Totals		\$60,598.00	\$0.00	\$60,598.00	\$3,881.30	\$0.00	\$18,214.08	\$42,383.92	30%	\$47,679.82
Fringe Benefit										
719.000	Worker's Comp Expense	537.00	.00	537.00	25.54	.00	181.89	355.11	34	302.04
720.010	Insurance Benefits Hospitalization	14,382.00	.00	14,382.00	772.00	.00	4,284.25	10,097.75	30	6,116.84
720.020	Insurance Benefits Dental	808.00	.00	808.00	47.44	.00	263.22	544.78	33	392.43
720.030	Insurance Benefits Vision	301.00	.00	301.00	17.65	.00	97.93	203.07	33	156.49
720.040	Insurance Benefits Life	37.00	.00	37.00	2.10	.00	10.42	26.58	28	17.31
720.050	Insurance Benefits Unemployment	162.00	.00	162.00	6.10	.00	80.36	81.64	50	71.54
721.000	Social Security Expense	4,660.00	.00	4,660.00	285.97	.00	1,436.42	3,223.58	31	2,421.50
724.030	Retirement Defined Benefit	4,166.00	.00	4,166.00	331.69	.00	1,880.54	2,285.46	45	2,529.48
724.050	Retirement 401(k) ER	896.00	.00	896.00	41.58	.00	53.46	842.54	6	310.35
Fringe Benefit Totals		\$25,949.00	\$0.00	\$25,949.00	\$1,530.07	\$0.00	\$8,288.49	\$17,660.51	32%	\$12,317.98
Other Services & Charges										
801.010	Contractual Services Misc	800,000.00	.00	800,000.00	10,290.00	.00	25,380.77	774,619.23	3	624,462.78
805.010	Professional Services Misc	60,000.00	.00	60,000.00	.00	.00	1,490.50	58,509.50	2	157,560.94
813.010	Legal Fees Misc	15,000.00	.00	15,000.00	.00	.00	2,930.92	12,069.08	20	87.50
850.080	Communications Mailing	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	25.57
870.020	Travel Expense Mileage	8,500.00	.00	8,500.00	188.16	.00	1,335.60	7,164.40	16	7,969.00
870.030	Travel Expense Training	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
874.000	Refunds Expense	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	902.33
955.000	Miscellaneous Operating Expense	50,000.00	.00	50,000.00	32,440.00	.00	50,098.78	(98.78)	100	88,783.35
Other Services & Charges Totals		\$937,750.00	\$0.00	\$937,750.00	\$42,918.16	\$0.00	\$81,236.57	\$856,513.43	9%	\$879,791.47
Debt Service										
990.010	Bonds Principal	387,000.00	.00	387,000.00	90,000.00	.00	90,000.00	297,000.00	23	300,000.00
990.020	Bonds Interest	104,000.00	.00	104,000.00	17,835.03	.00	17,835.03	86,164.97	17	69,537.87
990.050	Bonds Agency	2,250.00	.00	2,250.00	125.00	.00	1,125.00	1,125.00	50	1,750.00



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 801 - Drain										
EXPENSE										
Debt Service										
993.010	Notes Principal	237,000.00	.00	237,000.00	338,000.00	.00	338,000.00	(101,000.00)	143	258,850.00
993.020	Notes Interest	35,500.00	.00	35,500.00	34,883.77	.00	34,883.77	616.23	98	31,098.65
Debt Service Totals		\$765,750.00	\$0.00	\$765,750.00	\$480,843.80	\$0.00	\$481,843.80	\$283,906.20	63%	\$661,236.52
EXPENSE TOTALS		\$1,790,047.00	\$0.00	\$1,790,047.00	\$529,173.33	\$0.00	\$589,582.94	\$1,200,464.06	33%	\$1,601,025.79
Fund 801 - Drain Totals										
REVENUE TOTALS		1,790,047.00	.00	1,790,047.00	36,491.12	.00	705,916.02	1,084,130.98	39%	2,477,356.28
EXPENSE TOTALS		1,790,047.00	.00	1,790,047.00	529,173.33	.00	589,582.94	1,200,464.06	33%	1,601,025.79
Fund 801 - Drain Totals		\$0.00	\$0.00	\$0.00	(\$492,682.21)	\$0.00	\$116,333.08	(\$116,333.08)		\$876,330.49
Fund 841 - Lake Level										
REVENUE										
Other Financing Sources										
400.050	Carry Over Miscellaneous	(58,325.00)	.00	(58,325.00)	.00	.00	.00	(58,325.00)	0	.00
Other Financing Sources Totals		(\$58,325.00)	\$0.00	(\$58,325.00)	\$0.00	\$0.00	\$0.00	(\$58,325.00)	0%	\$0.00
Local Contributions										
580.000	Local Contribution Revenue	8,600.00	.00	8,600.00	.00	.00	.00	8,600.00	0	11,100.00
Local Contributions Totals		\$8,600.00	\$0.00	\$8,600.00	\$0.00	\$0.00	\$0.00	\$8,600.00	0%	\$11,100.00
Other Revenues										
672.010	Special Assessments Current	86,650.00	.00	86,650.00	4,169.30	.00	87,509.28	(859.28)	101	111,382.51
Other Revenues Totals		\$86,650.00	\$0.00	\$86,650.00	\$4,169.30	\$0.00	\$87,509.28	(\$859.28)	101%	\$111,382.51
REVENUE TOTALS		\$36,925.00	\$0.00	\$36,925.00	\$4,169.30	\$0.00	\$87,509.28	(\$50,584.28)	237%	\$122,482.51
EXPENSE										
Personnel Services										
702.020	Salaries Regular	5,744.00	.00	5,744.00	1,104.18	.00	2,652.94	3,091.06	46	7,257.89
Personnel Services Totals		\$5,744.00	\$0.00	\$5,744.00	\$1,104.18	\$0.00	\$2,652.94	\$3,091.06	46%	\$7,257.89
Fringe Benefit										
719.000	Worker's Comp Expense	68.00	.00	68.00	10.56	.00	31.82	36.18	47	83.98
720.010	Insurance Benefits Hospitalization	1,550.00	.00	1,550.00	337.86	.00	890.98	659.02	57	1,796.83
720.020	Insurance Benefits Dental	95.00	.00	95.00	20.75	.00	54.72	40.28	58	118.41
720.030	Insurance Benefits Vision	35.00	.00	35.00	7.72	.00	20.39	14.61	58	46.11
720.040	Insurance Benefits Life	3.00	.00	3.00	.95	.00	1.43	1.57	48	4.87
720.050	Insurance Benefits Unemployment	6.00	.00	6.00	.00	.00	5.65	.35	94	3.75
721.000	Social Security Expense	446.00	.00	446.00	79.69	.00	196.53	249.47	44	414.10
724.030	Retirement Defined Benefit	305.00	.00	305.00	85.72	.00	249.33	55.67	82	475.49
724.050	Retirement 401(k) ER	98.00	.00	98.00	17.82	.00	17.82	80.18	18	30.06
Fringe Benefit Totals		\$2,606.00	\$0.00	\$2,606.00	\$561.07	\$0.00	\$1,468.67	\$1,137.33	56%	\$2,973.60



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 841 - Lake Level										
EXPENSE										
Other Services & Charges										
801.010	Contractual Services Misc	.00	.00	.00	.00	.00	.00	.00	+++	6,290.00
805.010	Professional Services Misc	.00	.00	.00	.00	.00	1,400.00	(1,400.00)	+++	.00
870.020	Travel Expense Mileage	1,500.00	.00	1,500.00	101.92	.00	236.88	1,263.12	16	2,939.40
874.000	Refunds Expense	75.00	.00	75.00	.00	.00	.00	75.00	0	72.13
920.020	Utilities Electricity	22,000.00	.00	22,000.00	287.93	.00	1,548.47	20,451.53	7	8,808.14
955.000	Miscellaneous Operating Expense	5,000.00	.00	5,000.00	1,413.04	.00	1,413.04	3,586.96	28	2,165.36
Other Services & Charges Totals		\$28,575.00	\$0.00	\$28,575.00	\$1,802.89	\$0.00	\$4,598.39	\$23,976.61	16%	\$20,275.03
EXPENSE TOTALS		\$36,925.00	\$0.00	\$36,925.00	\$3,468.14	\$0.00	\$8,720.00	\$28,205.00	24%	\$30,506.52
Fund 841 - Lake Level Totals										
REVENUE TOTALS		36,925.00	.00	36,925.00	4,169.30	.00	87,509.28	(50,584.28)	237%	122,482.51
EXPENSE TOTALS		36,925.00	.00	36,925.00	3,468.14	.00	8,720.00	28,205.00	24%	30,506.52
Fund 841 - Lake Level Totals		\$0.00	\$0.00	\$0.00	\$701.16	\$0.00	\$78,789.28	(\$78,789.28)		\$91,975.99
Grand Totals										
REVENUE TOTALS		57,370,713.00	3,003,199.00	60,373,912.00	4,769,947.11	.00	24,759,442.15	35,614,469.85	41%	55,153,798.27
EXPENSE TOTALS		57,322,979.00	3,003,199.00	60,326,178.00	4,025,792.05	811,641.53	21,785,144.89	37,729,391.58	37%	50,331,014.92
Grand Totals		\$47,734.00	\$0.00	\$47,734.00	\$744,155.06	(\$811,641.53)	\$2,974,297.26	(\$2,114,921.73)		\$4,822,783.35

Business Unit	Division	Program Name	YTD Total Revenues	Rev % of Budget	Total Rev Budget	Unrealized Rev Balance	Difference From Rev Expectation	YTD Total Expenditures	Exp % of Budget	Total Exp Budget	Unrealized Exp Balance	Difference From Exp Expectation
1101	Legislative	Board of Commissioners	-	0.00%	-	-	0.00%	47,563.35	32.72%	145,351.00	97,787.65	8.94%
1131	Judicial	Circuit Court	99,109.50	33.24%	298,144.00	199,034.50	8.42%	365,432.99	39.85%	916,950.00	551,517.01	1.81%
1132	Judicial	Due Process	65,490.65	25.89%	252,984.00	187,493.35	15.78%	618,503.62	42.67%	1,449,612.00	831,108.38	-1.00%
1133	Judicial	Circuit Court - Family	29,310.29	21.12%	138,772.00	109,461.71	20.55%	311,789.94	39.70%	785,277.00	473,487.06	1.96%
1136	Judicial	District Court	635,780.12	29.76%	2,136,665.00	1,500,884.88	11.91%	1,274,326.66	38.18%	3,337,273.00	2,062,946.34	3.48%
1141	Judicial	Friend of the Court Approp	311,632.59	33.08%	942,043.00	630,410.41	8.59%	656,727.10	41.67%	1,576,145.00	919,417.90	0.00%
1148	Judicial	Probate Court	75,539.04	30.19%	250,184.00	174,644.96	11.47%	240,790.69	36.38%	661,846.00	421,055.31	5.28%
1151	Judicial	Circuit Court Probation	-	0.00%	-	-	0.00%	6,228.99	27.38%	22,751.00	16,522.01	14.29%
1169	Judicial	Court Services	-	0.00%	-	-	0.00%	27,544.23	39.82%	69,175.00	41,630.77	1.85%
1172	Administration	County Administrator	15,061,609.18	248.09%	6,071,114.00	(8,990,495.18)	-206.42%	155,502.95	36.67%	424,071.00	268,568.05	5.00%
1173	Administration	Communications	5,000.00	17.81%	28,070.00	23,070.00	23.85%	50,726.51	32.15%	157,790.00	107,063.49	9.52%
1175	Administration	Admin Services	-	0.00%	-	-	0.00%	23,617.55	23.24%	101,614.00	77,996.45	18.42%
1191	Clerk	Elections	369.73	4.35%	8,500.00	8,130.27	37.32%	47,292.28	40.73%	116,122.00	68,829.72	0.94%
1205	Administration	Finance	140.00	2.83%	4,950.00	4,810.00	38.84%	187,278.06	38.82%	482,427.00	295,148.94	2.85%
1210	Administration	Civil Counsel	753.67	2.75%	27,400.00	26,646.33	38.92%	127,276.81	45.39%	280,387.00	153,110.19	-3.73%
1216	Clerk	Circuit Court Clerk	50,182.66	36.15%	138,832.00	88,649.34	5.52%	313,046.01	35.06%	892,842.00	579,795.99	6.60%
1219	Clerk	Register of Deeds	655,469.73	54.69%	1,198,601.00	543,131.27	-13.02%	245,363.98	35.80%	685,374.00	440,010.02	5.87%
1224	Administration	Contract Assessing	-	0.00%	-	-	0.00%	-	0.00%	-	-	0.00%
1225	Administration	Equalization	7,906.83	109.57%	7,216.00	(690.83)	-67.91%	142,766.62	34.86%	409,562.00	266,795.38	6.81%
1226	Administration	Human Resources	12,999.25	99.99%	13,000.00	0.75	-58.33%	152,767.55	35.56%	429,601.00	276,833.45	6.11%
1229	Prosecuting Attorney	Prosecuting Attorney	32,620.37	11.38%	286,767.00	254,146.63	30.29%	1,187,849.19	37.60%	3,159,497.00	1,971,647.81	4.07%
1233	Administration	Purchasing	-	0.00%	4,000.00	4,000.00	41.67%	20,818.85	24.97%	83,374.00	62,555.15	16.70%
1253	Treasurer	Treasurer	2,010,340.60	8.80%	22,840,793.00	20,830,452.40	32.87%	111,630.89	30.01%	372,036.00	260,405.11	11.66%
1257	Community Development	MSU Extension	-	0.00%	-	-	0.00%	57,104.08	41.46%	137,744.00	80,639.92	0.21%
1275	Water Resources	Water Resources	250.00	16.78%	1,490.00	1,240.00	24.89%	98,658.72	42.43%	232,516.00	133,857.28	-0.76%
1305	Public Safety	Sheriff Admin	(27,649.65)	-53.64%	51,549.00	79,198.65	95.30%	292,823.05	31.40%	932,498.00	639,674.95	10.26%
1306	Public Safety	Sheriff Support	4,199.50	30.90%	13,592.00	9,392.50	10.77%	168,519.15	41.27%	408,348.00	239,828.85	0.40%
1307	Public Safety	Sheriff TEAM	-	0.00%	-	-	0.00%	-	0.00%	-	-	0.00%
1308	Public Safety	Sheriff CISD	30,128.67	36.84%	81,775.00	51,646.33	4.82%	34,295.36	47.20%	72,658.00	38,362.64	-5.53%
1309	Public Safety	Sheriff Pennfield School	31,041.07	52.09%	59,593.00	28,551.93	-10.42%	34,863.29	49.25%	70,789.00	35,925.71	-7.58%
1310	Public Safety	Sheriff Homer	59,884.39	24.76%	241,881.00	181,996.61	16.91%	66,289.89	29.36%	225,756.00	159,466.11	12.30%
1311	Public Safety	Sheriff Detective	-	0.00%	-	-	0.00%	70,576.79	39.06%	180,685.00	110,108.21	2.61%
1315	Public Safety	Sheriff Road Patrol	2,259.00	9.20%	24,564.00	22,305.00	32.47%	1,054,509.58	42.35%	2,489,770.00	1,435,260.42	-0.69%
1316	Public Safety	Sheriff Pennfield	308,099.09	31.28%	985,068.00	676,968.91	10.39%	355,496.60	38.67%	919,396.00	563,899.40	3.00%
1317	Public Safety	Sheriff Springfield	302,789.41	32.31%	937,061.00	634,271.59	9.35%	330,631.22	37.80%	874,590.00	543,958.78	3.86%
1318	Public Safety	Sheriff ATF	-	0.00%	787.00	787.00	41.67%	-	0.00%	772.00	772.00	41.67%
1319	Public Safety	Sheriff Convis	26,546.30	25.04%	106,006.00	79,459.70	16.62%	29,775.77	31.53%	94,443.00	64,667.23	10.14%
1320	Public Safety	Sheriff Training	11,371.76	59.85%	19,000.00	7,628.24	-18.18%	53,498.97	33.25%	160,894.00	107,395.03	8.42%
1321	Public Safety	Sheriff IRS	19,972.78	37.78%	52,865.00	32,892.22	3.89%	22,274.32	42.84%	52,000.00	29,725.68	-1.17%
1322	Public Safety	Sheriff FOC Warrant Officer	24,998.68	25.94%	96,353.00	71,354.32	15.72%	24,998.68	26.47%	94,428.00	69,429.32	15.19%
1325	Public Safety	Sheriff Chemical Waste	285.00	9.50%	3,000.00	2,715.00	32.17%	285.00	9.69%	2,940.00	2,655.00	31.97%
1326	Public Safety	Sheriff Civil Process	54,469.37	23.33%	233,449.00	178,979.63	18.33%	53,142.92	28.80%	184,522.00	131,379.08	12.87%
1331	Public Safety	Sheriff Marine	18,327.62	70.70%	25,923.00	7,595.38	-29.03%	3,543.43	5.81%	60,945.00	57,401.57	35.85%
1351	Public Safety	Sheriff Corrections	1,549,062.15	25.35%	6,110,886.00	4,561,823.85	16.32%	4,894,359.39	38.66%	12,660,969.00	7,766,609.61	3.01%
1370	Public Safety	Sheriff Community Corrections	6,507.00	130.14%	5,000.00	(1,507.00)	-88.47%	114,537.25	35.86%	319,442.00	204,904.75	5.81%
1421	Community Development	Planning	6,675.00	51.35%	13,000.00	6,325.00	-9.68%	224.84	30.47%	738.00	513.16	11.20%
1426	Public Safety	Sheriff Emergency Management	-	0.00%	35,000.00	35,000.00	41.67%	39,749.53	35.33%	112,494.00	72,744.47	6.33%
1430	Public Safety	Sheriff Animal Control	25,667.00	47.43%	54,110.00	28,443.00	-5.77%	63,341.43	37.31%	169,790.00	106,448.57	4.36%
1445	Water Resources	Drain Assessment	-	0.00%	157,625.00	157,625.00	41.67%	-	0.00%	330,360.00	330,360.00	41.67%
1616	Treasurer	DTRF	-	0.00%	1,500,000.00	1,500,000.00	41.67%	-	0.00%	-	-	0.00%
1631	Appropriation	Substance Abuse	154,376.00	46.44%	332,415.00	178,039.00	-4.77%	-	0.00%	332,415.00	332,415.00	41.67%
1648	Health & Welfare	Medical Examiner	-	0.00%	-	-	0.00%	144,378.75	41.67%	346,509.00	202,130.25	0.00%
1673	Appropriation	MRLEC Appropriation	-	0.00%	-	-	0.00%	30,553.75	41.67%	73,329.00	42,775.25	0.00%
1748	Community Development	Community Development	34,114.61	32.96%	103,500.00	69,385.39	8.71%	74,284.89	33.63%	220,913.00	146,628.11	8.04%
1749	Community Development	GIS	32,988.30	38.78%	85,060.00	52,071.70	2.88%	74,445.47	39.51%	188,442.00	113,996.53	2.16%
1875	Appropriation	Intragovernmental Service	-	0.00%	-	-	0.00%	1,009,474.15	43.77%	2,306,188.00	1,296,713.85	-2.11%
1890	Contingency	Contingency	-	0.00%	-	-	0.00%	-	0.00%	(1,268,000.00)	(1,268,000.00)	0.00%
1910	Debt Service	Court Complex Bond Appropriation	-	0.00%	-	-	0.00%	569,262.50	96.33%	590,957.00	21,694.50	-54.66%
1911	Debt Service	Installment Purchase Bond Appropriation	-	0.00%	-	-	0.00%	-	0.00%	68,551.00	68,551.00	41.67%
1912	Debt Service	Sungard Appropriation	-	0.00%	-	-	0.00%	-	0.00%	73,646.00	73,646.00	41.67%
1913	Debt Service	GOLT Debt Appropriation	-	0.00%	-	-	0.00%	852,167.47	55.33%	1,540,293.00	688,125.53	-13.66%
1914	Debt Service	MRLEC Debt Appropriation	-	0.00%	-	-	0.00%	128,122.00	75.31%	170,116.00	41,994.00	-33.65%
1966	Health & Welfare	Health Fund Appropriation	-	0.00%	-	-	0.00%	545,729.45	55.56%	982,313.00	436,583.55	-13.89%
1967	Health & Welfare	Mental Health Appropriation	-	0.00%	-	-	0.00%	66,250.00	25.00%	265,000.00	198,750.00	16.67%

1968 Health & Welfare	Medical Care Facility MOE	-	0.00%	-	-	✓	0.00%	-	0.00%	-	-	✓	0.00%
1969 Health & Welfare	Child Care Fund Appropriation	-	0.00%	-	-	✓	0.00%	708,562.90	41.67%	1,700,551.00	991,988.10	✓	0.00%
1970 Health & Welfare	DHS Appropriation	-	0.00%	-	-	✓	0.00%	413,458.35	41.67%	992,300.00	578,841.65	⚠	0.00%
1971 Appropriation	Potowatomi Appropriation	-	0.00%	-	-	✓	0.00%	-	0.00%	-	-	✓	0.00%
1972 Appropriation	Soil Conservation Appropriation	-	0.00%	-	-	✓	0.00%	8,000.00	100.00%	8,000.00	-	✗	-58.33%
1974 Appropriation	Homer Lake Appropriation	-	0.00%	-	-	✓	0.00%	2,500.00	100.00%	2,500.00	-	✗	-58.33%
1991 Administration	ERI Incentive Bonus	-	0.00%	-	-	✓	0.00%	-	0.00%	-	-	✓	0.00%
1992 Administration	COVID 19	287,527.18	0.00%	-	(287,527.18)	✓	0.00%	77,259.12	0.00%	-	(77,259.12)	✓	0.00%
215 Judicial	Friend of the Court	1,676,319.63	33.12%	5,061,203.00	3,384,883.37	✓	8.55%	1,890,324.67	37.35%	5,061,203.00	3,170,878.33	✓	4.32%
221 Health & Welfare	Health Fund	3,779,219.12	37.93%	9,962,481.00	6,183,261.88	✓	3.73%	3,218,400.61	32.31%	9,962,481.00	6,744,080.39	✓	9.36%
229 Treasurer	Accommodations Tax	366,269.95	24.41%	1,500,200.00	1,133,930.05	✗	17.25%	243,490.32	16.23%	1,500,200.00	1,256,709.68	✓	25.44%
230 Community Development	Solid Waste	90,878.17	25.76%	352,844.00	261,965.83	✗	15.91%	60,915.71	17.26%	352,844.00	291,928.29	✓	24.40%
236 Judicial	Circuit Drug Court	108,085.00	30.32%	356,470.00	248,385.00	⚠	11.35%	117,565.83	32.98%	356,470.00	238,904.17	✓	8.69%
243 Community Development	Parks	751,629.65	85.54%	878,693.00	127,063.35	✓	-43.87%	427,605.76	51.74%	826,489.00	398,883.24	✗	-10.07%
245 Community Development	Remonumentation	93,716.60	94.11%	99,582.00	5,865.40	✓	-52.44%	15,204.35	15.27%	99,582.00	84,377.65	✓	26.40%
256 Clerk	Register of Deeds Tech Fund	66,271.56	58.39%	113,500.00	47,228.44	✓	-16.72%	37,462.64	33.01%	113,500.00	76,037.36	✓	8.66%
260 Administration	Indigent Defense	931,837.10	26.06%	3,575,140.00	2,643,302.90	✗	15.60%	1,096,905.93	30.68%	3,575,140.00	2,478,234.07	✓	10.99%
262 Clerk	Concealed Pistol Licensing	42,955.79	57.36%	74,892.00	31,936.21	✓	-15.69%	28,389.53	37.91%	74,892.00	46,502.47	✓	3.76%
269 Judicial	Law Library	12,226.25	79.91%	15,300.00	3,073.75	✓	-38.24%	6,177.75	40.38%	15,300.00	9,122.25	✓	1.29%
273 Public Safety	Sheriff Community Corrections G	-	0.00%	-	-	✓	0.00%	-	0.00%	-	-	✓	0.00%
276 Community Development	Senior Millage	3,142,228.15	88.89%	3,535,000.00	392,771.85	✓	-47.22%	919,608.71	26.01%	3,535,000.00	2,615,391.29	✓	15.65%
281 Prosecuting Attorney	PA - Grants	275,669.04	29.72%	927,675.00	652,005.96	⚠	11.95%	322,462.85	34.76%	927,675.00	605,212.15	✓	6.91%
291 Health & Welfare	Medical Care Facility	6,826,508.67	39.80%	17,150,181.00	10,323,672.33	✓	1.86%	7,158,273.02	41.74%	17,150,181.00	9,991,907.98	⚠	-0.07%
292 Health & Welfare	Child Care Fund	1,342,417.67	23.33%	5,753,634.00	4,411,216.33	✗	18.34%	1,140,451.78	19.82%	5,753,634.00	4,613,182.22	✓	21.85%
293 Health & Welfare	Veteran's Millage	456,910.33	89.30%	511,681.00	54,770.67	✓	-47.63%	172,323.84	33.68%	511,681.00	339,357.16	✓	7.99%
294 Health & Welfare	Veteran's Trust Fund	-	0.00%	-	-	✓	0.00%	-	0.00%	-	-	✓	0.00%
403 Administration	Capital Improvement Fund	93,692.76	3.62%	2,587,467.00	2,493,774.24	✗	38.05%	623,807.33	24.11%	2,587,467.00	1,963,659.67	✓	17.56%
595 Public Safety	Sheriff Inmate Concession	75,293.59	33.69%	223,500.00	148,206.41	✓	7.98%	32,902.40	14.72%	223,500.00	190,597.60	✓	26.95%
631 Administration	Buildings & Grounds	1,335,891.24	44.62%	2,993,790.00	1,657,898.76	✓	-2.96%	1,004,207.68	33.49%	2,998,260.00	1,994,052.32	✓	8.17%
636 Administration	Central Services	833,036.03	39.21%	2,124,394.00	1,291,357.97	✓	2.45%	905,073.79	42.60%	2,124,394.00	1,219,320.21	⚠	-0.94%
801 Water Resources	Drain Fund	705,916.02	39.44%	1,790,047.00	1,084,130.98	✓	2.23%	589,582.94	32.94%	1,790,047.00	1,200,464.06	✓	8.73%
841 Water Resources	Lake Fund	87,509.28	236.99%	36,925.00	(50,584.28)	✓	-195.33%	8,720.00	23.62%	36,925.00	28,205.00	✓	18.05%

Calhoun County Road Department

2021 FINANCIAL STATEMENTS

	BUDGET	BUDGET ADJUSTMENTS	AMENDED BUDGET	May-21	YTD Total	PERCENT OF ANNUAL BUDGET
REVENUES						
<u>Taxes</u>						
46 County Wide Millage	\$ -	\$ -	\$ -	\$ -	\$ -	
47 Other	\$ -	\$ -	\$ -	\$ -	\$ -	
48 Total Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<u>Licenses and Permits</u>						
49 Specify	\$ 150,000	\$ -	\$ 150,000	\$ 9,640	\$ 112,756	75%
<u>Federal Sources</u>						
50 Surface Trans. Program (STP)	\$ 1,697,575	\$ -	\$ 1,697,575	\$ -	\$ 197,808	
51 C Funds - Federal	\$ -	\$ -	\$ -	\$ -	\$ -	
52 D Funds - Federal	\$ -	\$ -	\$ -	\$ -	\$ 74,798	
53 Bridge	\$ -	\$ -	\$ -	\$ -	\$ -	
54 High Priority	\$ 866,147	\$ -	\$ 866,147	\$ -	\$ 1,344	
55 Other	\$ 700,000	\$ -	\$ 700,000	\$ -	\$ 5,881	
56 Total Federal Sources	\$ 3,263,722	\$ -	\$ 3,263,722	\$ -	\$ 279,830	9%
<u>STATE SOURCES</u>						
<u>Michigan Transportation Fund</u>						
57 Engineering	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	
58 Snow Removal	\$ -	\$ -	\$ -	\$ -	\$ -	
59 Urban Road	\$ 1,435,000	\$ -	\$ 1,435,000	\$ 131,320	\$ 410,237	
60 Allocation	\$ 13,038,079	\$ -	\$ 13,038,079	\$ 1,075,053	\$ 3,352,199	
61 Total MTF	\$ 14,483,079	\$ -	\$ 14,483,079	\$ 1,206,372	\$ 3,762,435	26%
<u>Other</u>						
62 Local Bridge	\$ -	\$ -	\$ -	\$ -	\$ -	
63 Other	\$ -	\$ -	\$ -	\$ -	\$ -	
64 Total Other	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<u>Economic Development Fund</u>						
65 Target Industries (A)	\$ -	\$ -	\$ -	\$ -	\$ -	
66 Urban Congestion [C]	\$ -	\$ -	\$ -	\$ -	\$ -	
67 Rural Primary (D)	\$ -	\$ -	\$ -	\$ -	\$ -	
68 Forest Road [E]	\$ -	\$ -	\$ -	\$ -	\$ -	
69 Urban Area (F)	\$ 344,220	\$ -	\$ 344,220	\$ -	\$ -	
70 Other	\$ -	\$ -	\$ -	\$ -	\$ -	
71 Total EDF	\$ 344,220	\$ -	\$ 344,220	\$ -	\$ -	0%
72 Total State Sources	\$ 14,827,299	\$ -	\$ 14,827,299	\$ 1,206,372	\$ 3,762,435	25%
<u>Contributions from Local Units</u>						
73 City and Village	\$ -	\$ -	\$ -	\$ -	\$ -	
74 Township Contributions	\$ 3,665,000	\$ -	\$ 3,665,000	\$ 399,691	\$ 550,857	
75 Other	\$ 62,400	\$ -	\$ 62,400	\$ 4,126	\$ 5,402	
76 Total Contributions	\$ 3,727,400	\$ -	\$ 3,727,400	\$ 403,817	\$ 556,259	15%
<u>Charges for Services</u>						
77 Trunkline Maintenance	\$ 2,237,950	\$ -	\$ 2,237,950	\$ 103,597	\$ 1,033,170	
78 Trunkline Non-Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	
79 Salvage Sales	\$ 15,000	\$ -	\$ 15,000	\$ 1,163	\$ 4,583	
80 Other	\$ 105,250	\$ -	\$ 105,250	\$ 878	\$ 17,782	
81 Total Charges	\$ 2,358,200	\$ -	\$ 2,358,200	\$ 105,638	\$ 1,055,536	45%
<u>Interest and Rents</u>						
82 Interest Earned	\$ 40,000	\$ -	\$ 40,000	\$ 85	\$ 313	
83 Property Rentals	\$ 5,400	\$ -	\$ 5,400	\$ 450	\$ 2,250	
84 Total Interest/Rents	\$ 45,400	\$ -	\$ 45,400	\$ 535	\$ 2,563	6%
<u>Other</u>						
85 Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	
86 Land and Bldg Sales	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	
87 Sundry Refunds	\$ -	\$ -	\$ -	\$ -	\$ 5,074	
88 Gain (Loss) Equipment Disposals	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 465,000	

Calhoun County Road Department

2021 FINANCIAL STATEMENTS

	BUDGET	BUDGET ADJUSTMENTS	AMENDED BUDGET	May-21	YTD Total	PERCENT OF ANNUAL BUDGET
89 Contributions from Private Sources	\$ -	\$ -	\$ -	\$ -	\$ -	
90 Other	\$ 591,654	\$ -	\$ 591,654	\$ -	\$ 519,525	
91 Total Other	\$ 608,154	\$ -	\$ 608,154	\$ -	\$ 989,598	163%

Other Financing Sources

92 County Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -	
93 Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	
94 Note Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	
95 Installment Purchases/Leases	\$ 1,410,410	\$ -	\$ 1,410,410	\$ -	\$ -	
96 Total Other Financing Sources	\$ 1,410,410	\$ -	\$ 1,410,410	\$ -	\$ -	0%

97 TOTAL REVENUE AND OTHER FINANCING SOURCES

	\$ 26,390,585	\$ -	\$ 26,390,585	\$ 1,726,003	\$ 6,758,978	26%

EXPENDITURES

Construction/Capacity Improvement

98 Roads	\$ -	\$ -	\$ -	\$ -	\$ -	
99 Structures	\$ -	\$ -	\$ -	\$ -	\$ -	
100 Roadside Parks	\$ -	\$ -	\$ -	\$ -	\$ -	
101 Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	
102 Other	\$ -	\$ -	\$ -	\$ -	\$ -	
103 Total Construction/Capacity improvement	\$ -	\$ -	\$ -	\$ -	\$ -	0%

Preservation - Structural Improvements

104 Roads	\$ 11,441,015	\$ -	\$ 11,441,015	\$ 704,433	\$ 1,804,935	
105 Structures	\$ 768,807	\$ -	\$ 768,807	\$ 5,031	\$ 47,957	
106 Safety Projects	\$ 1,091,657	\$ -	\$ 1,091,657	\$ 1,750	\$ 5,240	
107 Roadside Parks	\$ -	\$ -	\$ -	\$ -	\$ -	
108 Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	
109 Other	\$ -	\$ -	\$ -	\$ -	\$ 1,589	
110 Total Preservation - Struct. Imp.	\$ 13,301,479	\$ -	\$ 13,301,479	\$ 711,214	\$ 1,859,722	14%

Maintenance

111 Roads	\$ 6,612,159	\$ -	\$ 6,612,159	\$ 644,203	\$ 1,982,542	
112 Structures	\$ 183,273	\$ -	\$ 183,273	\$ 1,592	\$ 6,957	
113 Roadside Parks	\$ -	\$ -	\$ -	\$ -	\$ -	
114 Winter Maintenance	\$ 1,942,885	\$ -	\$ 1,942,885	\$ -	\$ 1,147,697	
115 Traffic Control	\$ 396,924	\$ -	\$ 396,924	\$ 32,897	\$ 105,894	
116 Total Maintenance	\$ 9,135,241	\$ -	\$ 9,135,241	\$ 678,692	\$ 3,243,090	36%
117 Total Construction, Preservation and Maintenance	\$ 22,436,720	\$ -	\$ 22,436,720	\$ 1,389,906	\$ 5,102,812	23%

Other

118 Trunkline Maintenance	\$ 2,037,950	\$ -	\$ 2,037,950	\$ 103,597	\$ 1,104,107	
119 Trunkline Non-Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	
120 Administrative Expense	\$ 740,720	\$ -	\$ 740,720	\$ 63,567	\$ 319,652	
121 Equipment - Net	\$ 481,903	\$ -	\$ 481,903	\$ 36,413	\$ (286,163)	
122 Capital Outlay - Net	\$ (1,053,889)	\$ -	\$ (1,053,889)	\$ (158,888)	\$ (783,161)	
123 Debt Principal Payment	\$ 5,020,280	\$ -	\$ 5,020,280	\$ -	\$ 2,996,708	
124 Interest Expense	\$ 1,965,326	\$ -	\$ 1,965,326	\$ 18,327	\$ 926,624	
125 Drain Assessment	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	
126 Other	\$ 576,748	\$ -	\$ 576,748	\$ 41,988	\$ 197,028	
127 Total Other	\$ 9,784,039	\$ -	\$ 9,784,039	\$ 105,005	\$ 4,474,794	46%
Contingency	\$ 500,000	\$ -	\$ 500,000			0%
128 Total Expenditures	\$ 32,720,760	\$ -	\$ 32,720,760	\$ 1,494,912	\$ 9,577,606	29%

TOTAL REVENUE	\$ 26,390,585	\$ -	\$ 26,390,585	\$ 1,726,003	\$ 6,758,978	26%
TOTAL EXPENSE	\$ 32,720,760	\$ -	\$ 32,720,760	\$ 1,494,912	\$ 9,577,606	29%
NET	\$ (6,330,175)	\$ -	\$ (6,330,175)	\$ 231,091	\$ (2,818,628)	

AI-3613

12. B. 7.

BOC Regular

Meeting Date: 06/17/2021

Calhoun County 2021 Fee Schedule Updates

Submitted For: Megan Banning, Finance

FROM:

Megan Banning, Finance

Department: Finance

Information

RESOLUTION:

Resolved, the Calhoun County Board of Commissioners does approve the proposed changes to the 2021 County Fee Schedule and resulting budget adjustments as presented.

RECOMMENDATION:

Finance recommends the proposed changes to the 2021 County Fee Schedule and resulting budget adjustments as presented.

BACKGROUND:

In May 2019, with Board approval, County Administration contracted with MGT Consulting Group to conduct a County Wide User Fee Study in an effort to gain insight on the full cost of providing certain services within various departments. As of May 2021, the User Fee Study has been finalized and the results have been discussed with respective Department Heads and Elected Officials. As a result of those discussions, Finance (in collaboration with those Department Heads and Officials) is recommending changes to a few fees County Wide that not only benefit the public as users of County Services, but in turn also benefit the County in an effort to recoup costs of providing those services or creating efficiencies associated with that service.

There were many recommendations for fee changes indicated in the final report (attached). Only the presented fees are being proposed for change after analyzing the impact to our residents and the impact on the demand of the service itself.

Dog Licensing: Proposing a discount to residents who choose to purchase a three year license rather than annually. The proposal is to decrease the current charge, indicating a "Buy 2, Get one 50% off" rate - the intention is to get residents to pay for additional years up front in an effort to keep dogs licensed

Clerk Vital Records: Proposing an increase from \$10 to \$20 for vital record requests based on the full cost to provide the service calculating to between \$22 and \$32 depending on the record. Also proposing no change to any vital records provided to Seniors in an effort to help curb costs for our older residents on fixed incomes.

Certificate of Notary: Proposed increase from \$1 to \$5 per instance, full cost to provide service calculates to over \$6.

Driveway permits - Update Approach: Proposing increase from \$40 to \$65 for residential and \$125 to \$140 for commercial properties

Residential Soil Erosion Permit: Proposed increase from \$50 to \$100, providing relief to residents from the full cost of over \$800 to provide the service.

Speed Studies and Traffic Counts: Proposed increase to both fees from \$105 to \$220 based on the full cost to provide the service

ALTERNATIVES:

The Board could choose to approve all, a selection, or none of the proposed fee changes.

SUMMARY:

Fiscal Impact

BUDGETARY IMPACT:

Annual impact to the County budget is a projected increase of \$56,150 in departmental user fees. Total impact expected for 2021 adopted budget is just over \$23,000.

Attachments

[Updated Fee Schedule](#)

[Final User Fee Report](#)

DEPARTMENT	FEE TITLE	ADOPTED 2021	PROPOSED CHANGE	ANNUAL BUDGET CHANGE
Sheriff	Dog License - Spayed/Neutered 1 yr	\$13.50		N/A
	Dog License - Spayed/Neutered 3 yr	\$38.50	\$33.75	N/A
	Dog License - Intact 1 yr	\$27.00		N/A
	Dog License - Intact 3 yr	\$77.00	\$67.50	N/A
Clerk	Vital Records - On System	\$10.00	\$20.00	\$51,630.00
	Vital Records - pre 1945	\$10.00	\$20.00	see above
	Senior Vital Records - On System	\$10.00	\$10.00	N/A
	Senior Vital Records - pre 1945	\$10.00	\$10.00	N/A
	Certificate of Notary	\$1.00	\$5.00	\$20.00
Road Department	Update Residential Driveway Approach	\$40.00	\$65.00	\$1,400.00
	Update Commercial Driveway Approach	\$125.00	\$140.00	\$150.00
	Residential Earth Change - Up to and incl 2 acres 30 Days	\$50.00	\$100.00	\$1,800.00
	Basic Speed Study- New Data	\$105.00	\$220.00	\$575.00
	Basic Traffic Count- New Data	\$105.00	\$220.00	\$575.00



CALHOUN COUNTY, MICHIGAN

COST OF SERVICES ANALYSIS

**FINAL REPORT
MAY 2021**

BASED ON
BUDGETED EXPENDITURES
FOR
FISCAL YEAR 2020

2343 Delta Road | Bay City, Michigan 48706
(989) 316-2220

WWW.MGTCONSULTING.COM



CALHOUN COUNTY COST OF SERVICE ANALYSIS

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CALHOUN COUNTY, MICHIGAN

COST OF SERVICE ANALYSIS INTRODUCTION

In Michigan, local governments are being forced to adopt a new approach to the delivery of traditional services. Often this entails the explicit consideration of the full cost of services being provided to the citizens balanced against the revenue generated by user fees and/or government subsidies. The loss of federal and state revenue sharing funds, as well as tax limitations, has necessitated this approach. The resulting effect of this condition requires local government to take a closer look at the determination of service costs.

The elected officials and administration face a difficult decision on how to maintain current service levels in view of tax limitations and local economic conditions. There are four alternatives:

- 1. Increase the General Tax Levels,**
- 2. Reduce Staffing Levels,**
- 3. Eliminate or Reduce of Non-Mandated Services, or**
- 4. Increase or Establish User Fees.**

The pricing of certain public services at cost has a number of benefits. These include:

- ◆ User charges are paid by all users, including those exempt from general tax sources.
- ◆ User charges are paid by non-residents, reducing the burden on taxpayers.
- ◆ Appropriately priced user charges avoid subsidization in instances where the service is not being provided to the general public, but rather is for the specific benefit of the person or groups charged.
- ◆ User charges are a means of rationing the provision of certain services, and of gauging the demand for service level increases.

Project Objectives

Calhoun County contracted with **MGT of America Consulting, LLC. (MGT)** to perform a comprehensive analysis of departments where services are being offered to citizens for which user fees can be collected. The specific departments that were reviewed as part of this study were:

- Animal Control
- Community Correction
- Planning / Community Development
- District Court
- Juvenile Court
- Circuit Court
- Specialty Courts
- Equalization
- GIS
- Sheriff / Jail
- Juvenile Detention
- Clerk / Register of Deeds
- Parks and Rec
- Prosecuting Attorney
- Treasurer
- Road Department

User fees have come to play an important role in local government finance. In addition to generating much needed revenue, it is a matter of simple fairness and equity. The underlying philosophy for fee setting is that those who generate a very specific cost of government should pay for that service, and not have it subsidized by the general citizenry. There are, of course, many shades of “gray” between the two polar extremes of full cost recovery and full cost subsidization, and these issues are also addressed in this report.

The classic definition of a user fee activity is that it is a service provided by a government agency that specifically benefits a particular class of individuals as opposed to the general population. This benefit can either be requested, or be a part of the regulatory or enforcement activity of government.

The primary purpose of this cost study is to **document the cost of providing services** for which service fees are, or could be, assessed. Costs are not limited to direct departmental charges, but are based on all-inclusive costs incurred in providing services. Total costs include the allocation of administrative departments and costs not traditionally organized in departmental budgets (including crossover costs). The emphasis of this project is to determine the comprehensive costs of services, rather than the flow of resources, which is the traditional methodology of government accounting, budgeting, and reporting.

This report also identifies the methods of funding for each service analyzed. Existing charges indicate that it is the intent to recover related costs, or portions of them, for such services.

It was the County's desire that this Cost of Services Study accomplish the following:

- Identify opportunities within the reviewed departments for increased revenue by reducing subsidies for fee-based services and establishing charges in new areas.
- Identify the full cost of providing certain fee-based services. Full cost to include both the direct and indirect costs.
- Utilize a central services 2 CFR Part 200 cost allocation plan that will identify countywide indirect costs.

Approach

MGT performed the following tasks in order to accomplish the aforementioned objectives:

- ⇒ **MGT** conducted extensive interviews with supervisors and select personnel to identify all fee related services. This allowed for the development of a comprehensive cost study with a particular emphasis on identifying areas where service fees were insufficient or non-existent.
- ⇒ Extensive data collection and a detailed research process were undertaken to develop an understanding of the County's operations.
- ⇒ Interaction with County officials ensured that project results were consistent with the objectives of the County and could be implemented.
- ⇒ A 2 CFR Part 200 Countywide Central Services Cost Allocation Plan was utilized to allocate county overhead costs to the departments that utilize those services.
- ⇒ A computer-based analysis was conducted which documented the cost structure of County services.
- ⇒ A review of user fee client bases, with respect to how increases may or may not affect service utilization, was conducted upon completion of the costing phase of the report.

Economic and Policy Considerations in Setting Fees

The purpose of this section is to provide background considerations in the setting of user fees. Setting fees is essentially equivalent to establishing prices for services. In the private sector, fees are set to maximize profits. Profits are not an objective of the County when providing services. Therefore, fees should be established at a level that will recover the actual cost of providing each service. There are circumstances, however, in which it might be regarded as a reasonable policy to set fees at a level that does not reflect the full cost of providing the service, including but not limited to:

(1) Elasticity of Demand

The degree to which unit volume is affected by the fee level is referred to as the “elasticity of demand”. For example, fees for services such as a building permit for a construction project are likely to be inelastic. The permit fees are such a negligible portion of the overall cost of the project that builders are willing to pay the permit fees, regardless of the cost. In contrast, fees for recreation services are likely to be highly elastic. Children and senior citizens are likely to stop using a recreational service if fees are raised significantly. They may regard the service as desirable, but not essential, and find other means of recreation.

In some instances, the unit cost of service is affected by the volume produced. This poses a special problem for the County in attempting to set fees on a basis which will recover the full cost of providing the services. If the unit cost of a service currently exceeds the fee charged for that service, it would be necessary to raise the fee to recover the full cost. However, the fee may discourage some citizens from using the service. The resulting decrease in volume would increase the unit cost, necessitating further fee increases to fully recover the costs.

(2) Subsidization Policy

The principle of user fees dictates that those who use a service pay for the cost of producing it. Although this principle is firmly established in private enterprise, there may be cases of County activities for which it is regarded as inappropriate. The ramifications should be understood. It may be preferable to set fees for some services below cost depending upon the circumstances.

Subsidies are provided for two basic purposes: to permit identified groups to participate in services that they cannot otherwise afford and to provide benefits for groups beyond the immediate recipients of a service.

Assuring access to important services to the public without regard to ability to pay is a legitimate function of government. While such subsidies could be granted based solely upon economic status, administrative ease and concern for dignity suggest subsidies to particular groups. These groups (senior citizens, children, public assistance recipients) may include those able to afford the full cost of a service. These subsidies may be achieved either through rate structures or through a reduction of fees for services favored by particular groups.

(3) Economic Incentives

It may be desirable to use fees as a means of encouraging or discouraging certain activities or patterns of use. For example, setting a relatively high fee for re-inspections or false alarm runs may minimize use of this service. Inexpensive products or services, on the other hand, often encourage waste.

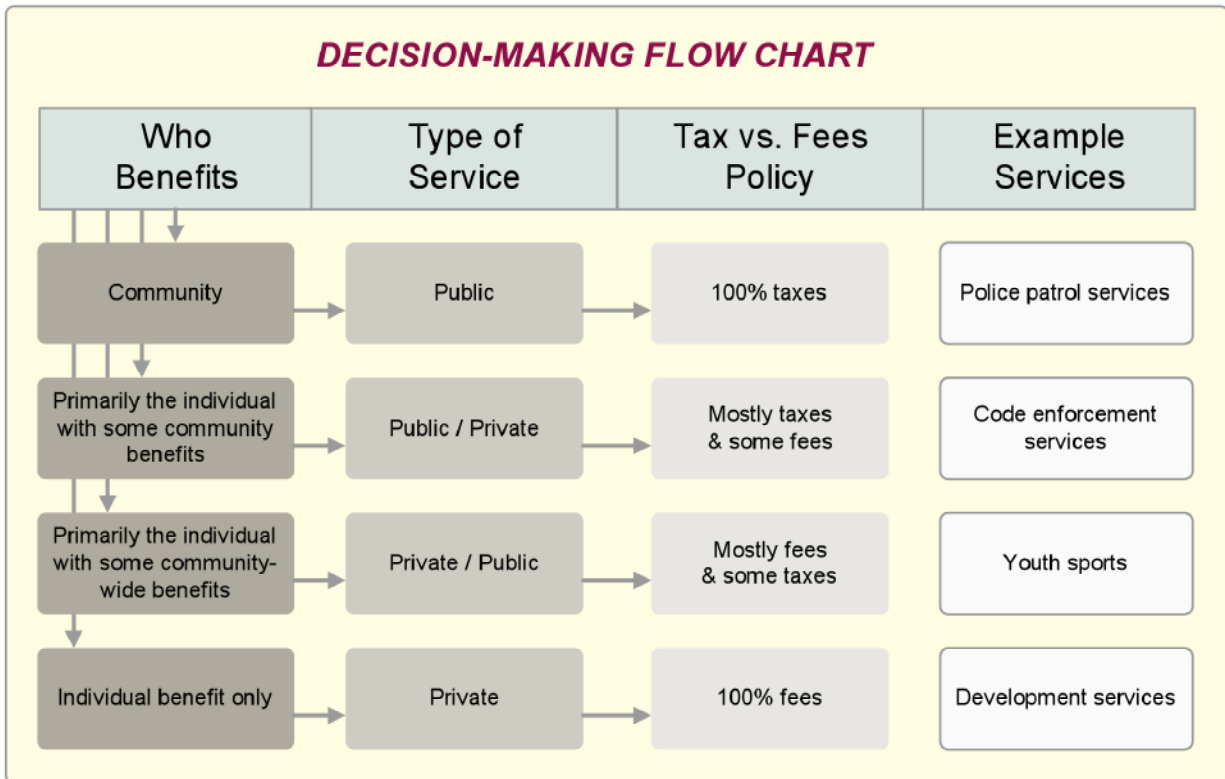
There are several ways to modify patterns of use. It may be desirable to shift time of day or season in which services are in greater demand. For example, controlling when a service is provided may allow the local unit to operate more efficiently, resulting in lower cost that could justify a lower rate. Changing fee structures, by offering lower rates during off peak hours or seasons, may also change these patterns.

(4) Competitive Constraints

Although the County may monopolize certain services within its boundaries, there are instances of competitive pressures that constrain the ability to raise fees. Recreational services offered by the local unit of government to residents often compete with private recreational operations.

Where there are alternatives available, the County may decide that the private sector or other governmental agencies can provide cheaper and more efficient service. This may allow the County to provide more efficient service in the areas that they are obligated to provide.

The following flow chart helps illustrate the economic and policy considerations listed above.



As shown above, services such as police patrol or fire suppression are considered community-oriented and paid for from general taxes. At the opposite extreme are those services, e.g. development-related where an individual or business is gaining a monetary advantage, for which it is appropriate that the specific beneficiary bear the full cost burden. In between those extremes are services that are quasi-public or quasi-private and a greater or lesser degree of cost recovery is considered appropriate.

At the conclusion of the fee study, the County will weigh the desirability of full cost recovery and cost-neutral service delivery, versus modified subsidization. ***Our experience is that governing bodies tend to accept full cost recovery for those activities where a person or organization is receiving a financial benefit (current or future), and will accept partial subsidization where the benefit is non-monetary or counter-productive.*** The former is exemplified by development services; the latter by recreational. Even within broad categories, however, there is room for micro-adjustment. Charging a fee for an activity that approaches the cost of the item purchased, i.e. a water heater

fee, is self-defeating and counter-productive. In these (few) instances it is better to accept the subsidy.

User Fee Methodology

There are several methods used to calculate user fees, the primary two being:

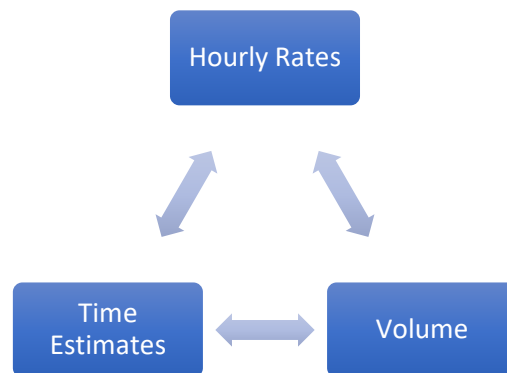
1. *Proportionate Cost:* In this method, the time to complete activities within a particular budget unit is divided by the total time available – then correlated to the number of units processed for that activity. For example, if 5% of a planning department's time is spent on processing variances (time usually being determined by estimation) and the total cost of the department is \$1,000,000, then the variance component equals \$50,000. If the department processes fifteen variances, then the individual fee is \$3,333. The issue with this method is that it has to be re-calculated every year as unit volumes (and proportionate times) change...along with total departmental costs.
2. *Standard Cost:* In this method, the average, or standardized cost, is determined and multiplied by a productive hourly rate. This not only has the benefit of continuity, but it can also be used to forecast required staffing workloads as volume changes. Two critical requirements of this approach are the proper development of the productive hourly rate, and the capturing of all fee and non-fee activities within any single budget unit.

MGT conducted extensive, on-site interviews with the departments in the data gathering stage, and the review stage. All data is derived from the client's sources. We do not use "industry standards" or examples from other studies. We use documented information, i.e. unit volume, where available, and best-estimates from client's staff where data has not been collected. Our computer models provide crosschecking and validation of the estimates, i.e. estimated time to complete all services multiplied by unit volume must equal total net available time. The result of this documentation is an extremely high reliability factor, which is additionally correlated with our database of fee services plus our consultant's experience.

In our hundreds of user fee studies, dating back to 1983, we have never had one study challenged due to the final cost calculation. All public discussion has related to the cost recovery and/or subsidy levels.

Process Model

MGT uses a computer model to analyze fee for service (and non-fee) activities. The model recognizes that there are three principal linked components to the analysis: hourly rates, time-to-complete totals, and volume. The first two components determine the fee; the latter component assures accuracy via internally produced balancing.



- ❖ The productive hourly rate is perhaps the most critical of the three components and is developed by initially subtracting all non-work hours from a base number (generally 2,080 hours). Time deductions include vacations, holidays, sick time, plus training, internal and external meetings, internal administration, and any structured “non-productive” time, i.e. public counter staffing. Many departments have an average “work-available” time total of 1,600 to 1,800 hours. The result is the productive, or net available, hours.

The second step in the rate calculation is the addition of all direct and indirect costs. Direct costs include program level costs (wages, fringe, materials and supplies, etc.), and indirect overhead costs (department and county-wide). Depending on the cost component, other non-direct budget costs (e.g. a specific computer system) may be included in this calculation, or the cost (fee-related but not specific to the hourly rate, e.g. a portion of the long-range plan) may be included in a subsequent equation.

- ❖ Time estimates. For each activity in the reviewed department, fee or non-fee, we ask staff to identify staff time spent directly on each activity or task (intake, review, inspection, processing, staff report generation, etc). Specific tasks are developed for each department according to

that specific department's work processes. It should be noted this effort is not a prelude to an efficiency study. We have found by experience that identifying, and time-recording individual tasks, that the effort results in a well-developed and well-documented final report.

- ❖ Volume. The total time expended for each fee or non-fee activity is multiplied by the actual or anticipated unit volume to develop total time expended within the year being studied. This number is correlated to the total net available time as defined in the net hourly calculation. The metric must balance for each individual and the department as a whole for the analysis to be finalized.

User Fee Model Descriptions

The computer user fee calculation model is a series of linked schedules that begins with the development of the productive hourly rate and culminates in an Executive Summary schedule that displays service designation (fee or non-fee), volume, individual unit costs, current individual subsidy or overcharge, and program-level detail. The detailed user fee calculation models for each of the departments reviewed have been provided under Appendix A. Each of the models contain the following information:

1. Cover page: Identifies the Department being reviewed and the total annual budget for the Department.
2. Personnel page: Identifies the staffing assigned to the Department, detailed by job description, productive hours, annual salaries and percentage of administrative time.
3. Other Direct page: Identifies the non-wage budgeted expenditures for this Department. It includes the budgeted fringe benefits for the staff, line-item budgeted expenditures, and any adjustments that were required to account for differences between salary reports and general ledger budget amounts.
4. Central Services page: Identifies the amount of indirect costs allocated to the Department from the County's annual cost allocation plan.
5. Other Miscellaneous page: Identifies any additional costs that were not identified in the previous pages.
6. Costing page: Identifies the fee areas that were reviewed for this Department. The model identifies the staff performing the services and the amount time spent (minutes per activity) performing the services. The total annual number of services performed is then detailed. The

proportionate share of the budgeted expenditures and indirect costs for each fee area is then calculated. Finally, in this section of the model is detailed the Total Annual Cost for the Fee Area and the Per Unit Cost for each Fee Area.

7. Summary page: This page summarizes the previous pages and provides a recommended fee adjustment based on the cost of the services, or by recommendation of the Department.

There is an embedded “count-down” clock in the Costing page that links cumulative work time multiplied by unit volumes and compares that number against individual and total net time available (per the productive hourly rate analysis). It is this level of detail that delivers the level of confidence that the fee calculations are correct.

Overhead Cost Calculation

The analysis of the departments’ fee-for-service activities included both direct and indirect costs. Direct costs were obtained from the 2020 actual budgeted expenditures. Indirect costs were obtained from the central services indirect cost allocation plan (CAP) that is completed annually for the County. The CAP is an accounting process that distributes overhead costs according to the provisions of the Federal Office of Management & Budget rules and regulations set out in 2 CFR Part 200.

The following sections detail our finding for the reviewed departments.

**CALHOUN COUNTY,
MICHIGAN
ANIMAL CONTROL
COST OF SERVICE ANALYSIS
SERVICE FEE DETAIL**



Description of Office

The Calhoun County Animal Control provides dog licensing and enforcement services for the entire County, except for the City of Battle Creek. Animal Control will pick up animals from owners that can no-longer care for the animal when requested. An owner release fee is charged for this service.

The Animal Control Department is a division within the Calhoun County Sheriff's Department. A portion of the Sheriff Department's administrative costs have been allocated to the Animal Control Department.

For purposes of this User Fee Analysis the County Treasurer costs associated with administrating the dog license program for the County have been reallocated to the Animal Control Division so that the full cost of providing animal control enforcement services could be calculated and the costs spread over the total number of animal licenses issued.

The annual cost for animal control enforcement is used to calculate the full cost for dog licenses. It is estimated that there is a dog population of 12,000 dogs in Calhoun County, excluding the City of Battle Creek.

All of the costs identified in this report are fiscal year 2020 budgeted costs for the Department and indirect costs identified in the annual cost allocation plan.

Recommendations

It is recommended that the following fees be established or increased within the Animal Control Department. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations.

The following section details the current fee being collected for the services, the full cost to provide the service and the recommended fee for each service area. The recommended fee is the amount required to cover the full cost of providing the service, or the legislatively established fee.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
Animal Control			
Owner Release Fee	\$ 20.00	\$ 65.07	\$ 65.00
Dog Licenses			
Replacement Tag – One Year	\$ 2.00		\$ 5.00
Replacement Tag – Three Year	\$ 2.00		\$ 5.00
Spayed / Neutered – One Year	\$ 13.50	\$ 18.10	\$ 18.10
Intact – One Year	\$ 27.00	\$ 18.10	\$ 36.20
Spayed / Neutered – Three Year	\$ 38.50	\$ 18.10	\$ 54.31
Intact – Three Year	\$ 77.00	\$ 18.10	\$ 108.61
Service Animal	No charge	\$ 18.10	No charge
Animal Control Enforcement ¹		\$ 18.10	
Kennel Licenses ²			
5 – 10 dogs	\$ 25.00	\$ 83.67	\$ 83.67
11 – 15 dogs	\$ 50.00	\$ 83.67	\$ 83.67
16 – 20 dogs	\$ 75.00	\$ 83.67	\$ 83.67
Every 10 dogs over 20	\$ 25.00		no change
¹ Animal Control Enforcement is the cost of the Department providing enforcement services to ensure that all dogs in Calhoun County are properly licensed. The \$ 18.10 cost should be the base cost for a single year license for a Spayed/Neutered Dog. Historically the County doubles that fee for an intact dog. The fee for a three-year license is the annual cost x 3. ² The time and cost to license a kennel does not change based on the number of dogs in the kennel. It would be recommended that a single flat fee of \$ 83.67 for all kennel licensing be charged.			

User Fee Model Summary Pages

The summary pages from the user fee model for the Animal Control Division have been provided on the following pages.

**Calhoun County Michigan
Sheriff
Animal Control - 1430**

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
1 year - not Spayed/Neutered	\$0	\$6,426	\$6,426	\$27.00	238	\$0.00	\$36.20	\$2,190
1 year - spayed/Neutered	\$0	\$8,532	\$8,532	\$13.50	632	\$0.00	\$18.10	\$2,908
3 year - not Spayed/Neutered	\$0	\$3,003	\$3,003	\$77.00	39	\$0.00	\$108.61	\$1,233
3 year - spayed/Neutered	\$0	\$19,905	\$19,905	\$38.50	517	\$0.00	\$54.31	\$8,171
Service Dog	\$0	\$0	\$0	\$0.00	6	\$0.00	\$0.00	\$0
Replacement Tag 1 Year	\$0	\$10	\$10	\$2.00	5	\$0.00	\$5.00	\$15
Replacement Tag 3 year	\$0	\$10	\$10	\$2.00	5	\$0.00	\$5.00	\$15
Owner Release	\$976	\$300	(\$676)	\$20.00	15	\$65.07	\$65.00	\$675
Kennel License	\$0	\$0	\$0	\$0.00	1	\$0.00	\$0.00	\$0
5-10 dogs	\$753	\$225	(\$528)	\$25.00	9	\$83.67	\$83.67	\$528
11-15 dogs	\$167	\$100	(\$67)	\$50.00	2	\$83.67	\$83.67	\$67
16 - 20 dogs	\$84	\$75	(\$9)	\$75.00	1	\$83.67	\$83.67	\$9
Every 10 dogs over 20 dogs	\$0	\$0	\$0	\$25.00	1	\$0.00	no change	\$0
Animal Control Enforcement	\$217,221	\$0	(\$217,221)	\$0.00	12,000	\$18.10	\$0.00	\$0
TOTALS	\$219,201	\$38,586	(\$180,615)					\$15,812

CALHOUN COUNTY, MICHIGAN
COMMUNITY CORRECTIONS
COST OF SERVICE ANALYSIS
SERVICE FEE DETAIL



Description of Department

The Calhoun County Community Corrections department oversees programming that serves as jail alternatives, for the purposes of reducing the jail population, saving money, and making the community safer for all residents. The Department is a division of the Calhoun County Sheriff's Office.

Services being provided include case management, drug testing, tethering, bond recommendations, child support furlough and pretrial services.

All of the costs identified in this report are fiscal year 2020 budgeted costs for the Department and indirect costs identified in the annual cost allocation plan.

Recommendations

It is recommended that the following fees be established or increased within the Community Corrections Department. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations.

The following section details the current fee being collected for the services, the full cost to provide the service and the recommended fee for each service area. The recommended fee is the amount required to cover the full cost of providing the service, or the legislatively established fee.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
Community Corrections			
Drug Testing	\$ 10.00	\$ 17.09	\$ 17.09
Weekly Teather Monitoring	\$ 25.00	\$ 90.98	\$ 90.98
Bond Recommendation	\$ -	\$ 13.44	\$ 13.44
Walk-in Arraignments	\$ -	\$ 20.10	\$ 20.10
PBT testing	\$ 5.00	\$ 2.69	no change
Child Support Furlough	\$ -	\$ 73.90	\$ 73.90
Pretrial - community supvr	\$ -	\$ 2.84	\$ 2.84

User Fee Model Summary Pages

The summary pages from the user fee model for the Community Corrections Department Divisions have been provided on the following pages

**Sheriff
Community Corrections -1370**

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Drug Testing	\$8,169	\$4,780	(\$3,389)	58.5%	\$10.00	478	\$17.09	\$17.09	\$3,389
Weekly Teather Monitoring	\$28,387	\$7,800	(\$20,587)	27.5%	\$25.00	312	\$90.98	\$90.98	\$20,586
Bond Recommendation	\$242	\$0	(\$242)	0.0%	\$0.00	18	\$13.44	\$13.44	\$242
Walk-in Arraignments	\$14,674	\$0	(\$14,674)	0.0%	\$0.00	730	\$20.10	\$20.10	\$14,673
PBT testing	\$419	\$780	\$361	186.1%	\$5.00	156	\$2.69	no change	\$0
Child Support Furlough	\$1,330	\$0	(\$1,330)	0.0%	\$0.00	18	\$73.90	\$73.90	\$1,330
Pretrial - community supvr	\$3,216	\$0	(\$3,216)	0.0%	\$0.00	1,132	\$2.84	\$2.84	\$3,215
T O T A L S	\$56,438	\$13,360	(\$43,078)						\$43,435

CALHOUN COUNTY, MICHIGAN
COMMUNITY DEVELOPMENT
COST OF SERVICE ANALYSIS
SERVICE FEE DETAIL



Description of Department

The Community Development Office is comprised of multiple county government departments that provide a myriad of services to Calhoun County residents. Community Development oversees Community Planning, Parks and Recreation, GIS, MSU Extension, Senior Millage, Veterans Affairs and Recycling and Solid Waste. This report reviews the services within the Planning, GIS and Parks and Recreation divisions.

All of the costs identified in this report are fiscal year 2020 budgeted costs for the Department and indirect costs identified in the annual cost allocation plan.

Recommendations

It is recommended that the following fees be established or increased within the Community Development Department. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations.

The following section details the current fee being collected for the services, the full cost to provide the service and the recommended fee for each service area. The recommended fee is the amount required to cover the full cost of providing the service, or the legislatively established fee.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
Planning Division			
Land Division - First Division	\$ 125.00	\$ 79.12	no change
Land Division - Each Add'l Div.	\$ 25.00	\$ 6.55	no change
Parks and Recreation			
Pavilion Rental	\$ 50.00	\$ 90.02	\$ 90.02
GIS / Mapping			
Fully Loaded Hourly Rate - Manager	\$ -	\$ 62.15	\$ 62.15
Fully loaded Hourly Rate - Technician	\$ -	\$ 49.50	\$ 49.50

User Fee Model Summary Pages

The summary pages from the user fee models for the Planning, Parks and Recreation and GIS Mapping division have been provided on the following pages.

Planning - Community Development

101 - 1421 / 1748

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Land Division - First Division	\$633	\$1,000	\$367	158.0%	\$125.00	8	\$79.12	no change	\$0
Land Division - Each Add'l Div.	\$7	\$0	(\$7)	0.0%	\$25.00	1	\$6.55	no change	\$0

Parks

Historic Bridge Park - 2715

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Pavilion Rental	\$4,051	\$2,250	(\$1,801)	55.5%	\$50.00	45	\$90.02	\$90.02	\$1,801

Calhoun County Michigan

GIS

101 - 1749

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Hourly Rate - Manager	\$62	\$0	(\$62)	0.0%	\$0.00	1	\$62.15	\$62.15	\$0
Hourly Rate - Technician	\$49	\$0	(\$49)	0.0%	\$0.00	1	\$49.50	\$49.50	\$0

**CALHOUN COUNTY, MICHIGAN
EQUALIZATION
DEPARTMENT
COST OF SERVICE ANALYSIS
SERVICE FEE DETAIL**



Description of Department

Michigan Compiled Law 211.34 requires that the County Board of Commissioners establish and maintain a department to survey assessments and assist the Board of Commissioners in equalizing assessments. For Calhoun County, the department established to meet this requirement is known simply as the Equalization Department. By law, the Equalization Department may furnish assistance to local assessing officers. Such assistance may include the development and maintenance of accurate property descriptions; the discovery, listing, and valuation of properties for tax purposes; and the development and use of uniform valuation standards and techniques for the assessment of property. The Equalization Department plays an important role in establishing a fair and equitable property tax base upon which Calhoun County and many other taxing entities rely heavily.

The Equalization Department maintains a property information database for the County's 77,500 parcels. Included in the database is information regarding property ownership, property descriptions, school districts, property taxes and tax rates, property sales history and trends, and a host of other land-related information.

Using guidelines set by the State Tax Commission, the Equalization Department works with township and city assessors to assure proper equalized values for real and personal property throughout the county. The Equalization Department's main purpose is to measure, and when necessary, correct the inequities that may occur between local units of government as a result of under or over assessment of a property class. The Equalization Department does not determine an individual assessment, that is the sole responsibility of the local assessor.

Sales and appraisal studies are performed on individual property classes in each township and city throughout the county to measure the level of

assessment by class and by jurisdiction. The results of these sales and appraisal studies are used to determine the true cash value of each property class (residential, commercial, industrial, agricultural, developmental, timber cutover, and personal property). The department's equalization studies are compared to the corresponding property class totals as determined by the assessor for each township and city. If necessary, the department applies a "County Equalization Factor" to those classes that have an "average level" of assessment above or below 50% of true cash value.

Other information the Equalization Department makes available to the public includes computerized assessment rolls for current years, equalization reports, apportionment reports, tax maps and property descriptions of the entire county.

Services reviewed for the Equalization Department included:

- Sale of county-wide assessment data on a per parcel cost basis

Recommendations

It is recommended that the following fees be established or increased within the Equalization Department.

It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations.

The following section details the current fee being collected for the services, the full cost to provide the service and the recommended fee for each service area. The recommended fee is the amount required to cover the full cost of providing the service, or the legislatively established fee.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
Equalization Department			
Electric data – Per parcel	\$ 0.05	\$ 0.02	No change

User Fee Model Summary Pages

The summary page from the user fee model for the Equalization Department has been provided on the following page.

**Calhoun County Michigan
Equalization
101 - 1225**

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Electronic Data - per parcel	\$6,113	\$8,000	\$1,887	130.9%	\$0.05	310,000	\$0.02	no change	\$0
T O T A L S	\$6,113	\$8,000	\$1,887						\$0

CALHOUN COUNTY, MICHIGAN

SHERIFF and JAIL

COST OF SERVICE ANALYSIS SERVICE FEE DETAIL



Description of Office

The mission of the Calhoun County Sheriff's Office is to preserve public order and support the constitution of the State of Michigan, through enforcement of state and local laws. The Sheriff provides 24-hour service to the community in the areas of criminal investigation, traffic enforcement, and general assistance to the public. Services from three of the Divisions under the Sheriff's Department (detailed below) are being reviewed in this section. Animal Control and Community Corrections were reviewed in other sections of this report.

	Division Name	BU #
1	Support Services	1306
2	Law Enforcement – Road Patrol	1315
3	Corrections Division (Jail)	1351

The Sheriff Department BU 1305 provides administrative oversight over all the Sheriff Divisions. The wages, fringes and proportionate share of other budgeted expenses have been distributed to all seven Sheriff Divisions based on the number of FTEs supervised.

Services reviewed within the Sheriff Support Services Division included Live Scan and ink fingerprinting services upon request by citizens of Calhoun County, background record checks, and FOIA – Videos and police report copies.

Services reviewed within the Law Enforcement – Road Patrol Division include OWI investigations, salvage vehicle inspections and calculated fully loaded hourly rates for law enforcement deputies.

The service reviewed within the Corrections Division (Jail) was the daily bed rental rate.

All of the costs identified in this report are fiscal year 2020 budgeted costs for the Department and indirect costs identified in the annual cost allocation plan.

Recommendations

It is recommended that the following fees be established or increased within the Sheriff's Department. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
Support Services			
Finger Printing Live Scan ¹	\$77 - \$71 - \$15	\$ 13.07	no change
Finger Printing Ink	\$ 20.00	\$ 25.83	\$ 25.83
Background Record Checks	\$ 2.00	\$ 3.27	\$ 3.27
FOIA - Video	\$ -	\$ 121.82	\$ 121.82
Police Reports - on line	\$ 12.00	\$ 3.54	no change
Police Report - Mail	\$ 12.00	\$ 14.16	\$ 14.16
Police report Front Counter	\$ 12.00	\$ 28.31	\$ 28.31
Road Patrol			
OWI Arrest w/o blood draw	\$ -	\$ 287.25	\$ 287.25
OWI Arrest with blood draw	\$ -	\$ 344.66	\$ 344.66
Salvage Vehicle Inspection	\$ 100.00	\$ 79.53	no change
Hourly Rate - Deputy	\$ -	\$ 76.54	\$ 76.54
Sheriff - Corrections (Jail)			
Jail - Daily rate	\$35 - \$72	\$ 83.70	\$ 83.70

¹ \$77.00 Live Scan fee is split 61% to the State and 39% to the County.
 \$71.00 fee is a negotiated rate with the CISD.
 \$15.00 is the fee for a CCW application (set by statute).

User Fee Model Summary Pages

The summary pages from the user fee model for the Sheriff Divisions have been provided on the following pages.

Support Services 1306

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Finger Printing Live Scan	\$15,756	\$27,435	\$11,679	174.1%	*\$77 - \$71 - \$15	1,206	\$13.07	no change	\$ -
Finger Printing Ink	\$3,977	\$3,080	(\$897)	77.4%	\$20.00	154	\$25.83	\$25.83	\$ 897.82
Background Record Check	\$3	\$2	(\$1)	61.2%	\$2.00	1	\$3.27	\$3.27	\$ 1.27
FOIA - Video	\$122	\$0	(\$122)	0.0%	\$0.00	1	\$121.82	\$121.82	\$ 121.82
Police Reports - on line	\$449	\$1,524	\$1,075	339.1%	\$12.00	127	\$3.54	no change	\$ -
Police Report - Mail	\$510	\$432	(\$78)	84.8%	\$12.00	36	\$14.16	\$14.16	\$ 77.76
Police report Front Counter	\$538	\$228	(\$310)	42.4%	\$12.00	19	\$28.31	\$28.31	\$ 309.89
TOTALS	\$21,356	\$32,701	\$11,345						\$ 1,408.56

* Live scan fingerprinting current fees: \$71 for Cisd negotiated rate; \$15 for CCW application (set by statute); \$77 all others

Road Patrol - 1315

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
OWI Arrest w/o blood draw	\$38,779	\$0	(\$38,779)	0.0%	\$0.00	135	\$287.25	\$287.25	\$ 38,779
OWI Arrest with blood draw	\$345	\$0	(\$345)	0.0%	\$0.00	1	\$344.66	\$344.67	\$ 345
Salvage Vehicle Inspection	\$2,704	\$3,400	\$696	125.7%	\$100.00	34	\$79.53	no change	\$ -
Hourly Rate - Deputy	\$77	\$0	(\$77)	0.0%	\$0.00	1	\$76.54	\$76.54	\$ -
TOTALS	\$41,917	\$3,400	(\$38,517)						\$ 39,123

Jail - 1351

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Daily Jail Rate	\$16,405,651	\$0	(\$16,405,651)	0.0%	\$ 35 - \$72	196,005	\$83.70	\$83.70	\$1,146,629
Hourly rates									
Sergeant	\$91	\$0	(\$91)	0.0%	\$0.00	1	\$91.16	\$90.38	\$0
Transport	\$72	\$0	(\$72)	0.0%	\$0.00	1	\$71.96	\$71.18	\$0
Correctional Officer	\$81	\$0	(\$81)	0.0%	\$0.00	1	\$80.88	\$80.09	\$0
TOTALS	\$16,435,330	\$0	(\$16,435,330)						\$1,146,629

Note: Jail rate additional revenue has been adjusted to account for a 50% collection rate.



CALHOUN COUNTY, MICHIGAN

PROSECUTING ATTORNEY OFFICE

COST OF SERVICE ANALYSIS

SERVICE FEE DETAIL

Description of Office

The Prosecuting Attorney's office is responsible for a wide array of functions for the County, including:

- Act as chief law enforcement official for the County.
- Review, authorize and prosecute violations of felony and misdemeanor criminal laws of the State of Michigan and County ordinances committed inside the County.
- Authorize and prosecute felony and misdemeanor juvenile delinquency offenses.
- Represent the County in criminal matters before the District and Circuit Courts; Juvenile delinquency, parental neglect and miscellaneous probate matters in Family Court, and appeals in the Court of Appeals and Michigan Supreme Court.

Cost calculations for OWI prosecutions include average time estimates from other Michigan counties performing similar services.

All of the costs identified in this report are fiscal year 2020 budgeted costs for the Department and indirect costs identified in the annual cost allocation plan.

Recommendations

It is recommended that the following fees be established or increased within the County Prosecuting Office. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to

determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee being collected for the services, the full cost to provide the service and the recommended fee for each service area. The recommended fee is the amount required to cover the full cost of providing the service, or the legislatively established fee.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
OWI Prosecutions			
OWI - Plea at 1st Arraignment	\$ -	\$ 69.37	\$ 69.37
OWI - Plea w / o Trial	\$ -	\$ 127.12	\$ 127.12
OWI with Bench Trial	\$ -	\$ 684.16	\$ 684.16
OWI with Jury Trial	\$ -	\$ 889.50	\$ 889.50

User Fee Model Summary Pages

The summary page from the user fee model for the Prosecuting Attorney Office has been provided on the following page.

Calhoun County Michigan
Prosecuting Attorney
101 - 1229

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
OWI - Plea at 1st Arraignme	\$6,105	\$0	(\$6,105)	0.0%	\$0.00	88	\$69.37	\$69.37	\$6,105
OWI - Plea w/o Trial	\$38,137	\$0	(\$38,137)	0.0%	\$0.00	300	\$127.12	\$127.12	\$38,136
OWI with Bench Trial	\$684	\$0	(\$684)	0.0%	\$0.00	1	\$684.16	\$684.16	\$684
OWI with Jury Trial	\$889	\$0	(\$889)	0.0%	\$0.00	1	\$889.50	\$889.50	\$890
TOTALS	\$45,815	\$0	(\$45,815)						\$45,814



CALHOUN COUNTY, MICHIGAN

COUNTY TREASURER

COST OF SERVICE ANALYSIS

SERVICE FEE DETAIL

Description of Office

The County Treasurer is the custodian of all county funds, records revenue, collects delinquent property taxes, conducts tax foreclosures, is the custodian of all property tax rolls and certifications, and manages dog licenses.



For dog licensing specifically, the cost to administer the program is \$ 17,159 annually. For purposes of this user fee study the dog license administration costs have been moved over to the Animal Control department to establish the full cost of providing animal control services. The full cost of providing animal control services is then used to calculate the full cost of issuing dog licenses.

All of the costs identified in this report are fiscal year 2020 budgeted costs for the Department and indirect costs identified in the annual cost allocation plan.

Recommendations

It is recommended that the following fees be established or increased within the County Treasurer. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations.

The following section details the current fee being collected for the services, the full cost to provide the service and the recommended fee for each service area. The recommended fee is the amount required to cover the full cost of providing the service, or the legislatively established fee.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
County Treasurer			
Dog License Administration		\$ 17,159.27	Costs moved to Animal Control
Dog License Sales (does not include dog license or admin. costs)	\$13.50 - \$77	\$ 2.44	
Property Split/Combine Certificate	\$ 5.00	\$ 7.61	\$ 7.61
Deed Certifications	\$ 5.00	\$ 9.20	\$ 9.20
NSF Check (does not include bank fees)	\$ 30.00	\$ 7.61	\$ 7.61 + bank fees
Accommodation Tax Admin		\$ 1,761.24	
Trailer Tax Administration	\$ 6.00	\$.27	No change

User Fee Model Summary Pages

The summary page from the user fee model for the County Treasurer has been provided on the following page.

**Treasurer
101-1253**

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Dog License Admin	\$17,159	\$0	(\$17,159)	0.0%	\$0.00	1	\$17,159.27	Moved cost to Animal Control	
Dog License Sales	\$2	\$0	(\$2)	0.0%	\$0.00	1	\$2.44	\$0.00	\$0
Property Split/Combine Cert	\$913	\$600	(\$313)	65.7%	\$5.00	120	\$7.61	\$7.61	\$313
Deed Certifications	\$15,238	\$8,280	(\$6,958)	54.3%	\$5.00	1,656	\$9.20	\$9.20	\$6,955
NSF Check	\$114	\$450	\$336	394.4%	\$30.00	15	\$7.61	No change	\$0
Annual Accom Tax Admin	\$1,761	\$0	(\$1,761)	0.0%	\$0.00	1	\$1,761.24	\$0.00	\$0
Trailer Tax Admin	\$706	\$15,480	\$14,774	2191.8%	\$6.00	2,580	\$0.27	No change	\$0
TOTALS	\$35,894	\$24,810	(\$11,084)						\$7,268

CALHOUN COUNTY, MICHIGAN

COUNTY CLERK / REGISTER OF DEEDS

COST OF SERVICE ANALYSIS SERVICE FEE DETAIL

Description of Office

Like many Michigan counties Calhoun County has consolidated the County Clerk and Register of Deeds functions to be administered by one elected official. The County Clerk/Register of Deeds is an elected official and provides administrative oversight for both areas. The goal of the office is to provide excellence in the preservation of the County's public records and superior customer service to the citizens of Calhoun County.

Specific functions within the office include:

- Vital Records (Birth, Death and Marriage Certificates)
- Recording of Land Documents (Deeds, Mortgages, etc.)
- Overseeing County Election Procedures
- Processing Concealed Pistol License Applications
- Processing DBA (Doing Business As) Applications

All of the costs identified in this report are fiscal year 2020 budgeted costs for the Department and indirect costs identified in the annual cost allocation plan.

Many of the fees for the services provided by the County Clerk and Register of Deeds are established by State legislation. For example, State legislation allows the State registrar to charge a \$34.00 fee to search for a vital record and make a certified copy of the vital record when found. The State can also charge a \$16.00 fee for each additional certified copy of the identical vital record ordered at the same time. The same legislation allows a County governing board to adopt a system of fees for making copies of vital records that are the same or less than the fees charged by the State.

Currently Calhoun County is charging \$10.00 for the first certified copy of a vital record and \$5.00 for each identical copy of the same record. These amounts are significantly below the legislatively approved maximum amounts.

Recommendations

It is recommended that the following fees be established or increased within the County Clerk and Register of Deeds Offices. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee being collected for the services, the full cost to provide the service and the recommended fee for each service area. The recommended fee is the amount required to cover the full cost of providing the service, or the legislatively established fee.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
COUNTY CLERK			
VITAL RECORDS – On System			
Certified Copies: 1 st copy *	\$ 10.00	\$ 10.32	\$ 24.04 *
Each Additional Certified copy	\$ 5.00	\$ 1.38	No Change
VITAL RECORDS – Pre 1945			
Certified Copies: 1 st copy *	\$ 10.00	\$ 20.64	\$34.00 *
Each Additional Certified copy	\$ 5.00	\$ 1.38	No Change
Vital Records Maintenance Cost	\$ -	\$ 13.72	Inc above in 1st copy
Marriage License			
In County	\$ 20.00	\$ 30.96	No Change
Out of County	\$ 30.00	\$ 30.96	No Change
3 Day Waiver	\$ 15.00	\$ 3.44	No Change
Military Discharge Records			
Record	\$ -	\$ 6.88	No Change
Copy	\$ -	\$ 10.32	No Change
Veterans Card	\$ 10.00	\$ 6.88	No Change
Veterans Peddler License	\$ -	\$ 10.32	No Change

(continued)

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
Notary Service	\$ -	\$ 6.88	\$ 6.88
Notary Registration	\$ 20.00	\$ 10.32	No Change
Clerk Certificate of Notary	\$ 1.00	\$ 6.88	\$ 6.88
Concealed Pistol License			
New Application w / card	\$ 100.00	\$ 34.80	No Change
Renewal Application w / card	\$ 115.00	\$ 15.47	No Change
Replacement card	\$ 10.00	\$ 11.60	No Change
Assumed Name (DBA)			
New – Renewal application	\$ 10.00	\$ 6.88	No Change
Copy	\$ 10.00	\$ 6.88	No Change
Dissolution / Amendment	\$ 10.00	\$ 10.32	\$ 10.32
Address Change	\$ 5.00	\$ 10.32	\$ 10.32
REGISTER OF DEEDS			
Land Records – Certified Copy	\$ 5.00	\$ 6.88	\$ 7.08
Land Records – Per Page Fee	\$ 1.00	\$ 0.69	No Change
Land Records Maintenance	\$ -	\$ 0.20	Inc above in 1st page
Rejected Documents **	\$ -	\$ 10.82	under advisement
Recorded Documents - Upload	\$ -	\$ 10.32	\$ 10.32

* Certified Copy Fee should include the full-cost of making the copy plus the Cost to Record and Maintain the document, i.e.; Certified Marriage Record would be \$ 10.32 (certified copy fee) + \$ 13.72 (cost to record marriage record) = \$ 24.04. State maximum allowed amount is \$34.00.

**A fee for rejecting a ROD document is not currently allowed by the Michigan legislature. The full cost of the service has been provided to be used at a later date.

User Fee Model Summary Pages

The summary pages from the user fee model for both the County Clerk and Register of Deeds has been provided on the following pages.

**Calhoun County Michigan
Clerk - ROD
1219 / 1216 / 1191 / 2560 / 2262**

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Vital Records - On System									
First Page	\$83,985	\$81,380	(\$2,605)	96.9%	\$10.00	8,138	\$10.32	\$ 24.04 *	\$114,288
Extra Pages	\$3,011	\$10,940	\$7,929	363.4%	\$5.00	2,188	\$1.38	No Change	\$0
Vital Records - Pre 1945									
First Page	\$21	\$10	(\$11)	48.4%	\$10.00	1	\$20.64	\$34.00 *	\$24
Extra Pages	\$1	\$5	\$4	363.4%	\$5.00	1	\$1.38	No Change	\$0
Vital Record Maint Cost	\$53,906	\$0	(\$53,906)	0.0%	\$0.00	3,928	\$13.72	Inc above in 1st copy	\$0
Marriage License									
In County	\$24,768	\$16,000	(\$8,768)	64.6%	\$20.00	800	\$30.96	No Change	\$0
Out County	\$31	\$30	(\$1)	96.9%	\$30.00	1	\$30.96	No Change	\$0
3 Day Waiver	\$3	\$15	\$12	436.0%	\$15.00	1	\$3.44	No Change	\$0
Military Discharge Records									
Record	\$7	\$0	(\$7)	0.0%	\$0.00	1	\$6.88	No Change	\$0
Copy	\$10	\$0	(\$10)	0.0%	\$0.00	1	\$10.32	No Change	\$0
Veterans ID card	\$385	\$560	\$175	145.3%	\$10.00	56	\$6.88	No Change	\$0
Veterans Peddler Lic	\$52	\$0	(\$52)	0.0%	\$0.00	5	\$10.32	No Change	\$0
Notary Service	\$7	\$0	(\$7)	0.0%	\$0.00	1	\$6.88	\$6.88	\$7
Notary Registration	\$2,425	\$4,700	\$2,275	193.8%	\$20.00	235	\$10.32	No Change	\$0
Clerk Cert. of Notary	\$7	\$1	(\$6)	14.5%	\$1.00	1	\$6.88	\$6.88	\$6
Concealed Pistol License									
New App w/card	\$24,636	\$70,800	\$46,164	287.4%	\$100.00	708	\$34.80	No Change	\$0
Renewal App w/card	\$20,275	\$150,765	\$130,490	743.6%	\$115.00	1,311	\$15.47	No Change	\$0
Replacement Card	\$290	\$250	(\$40)	86.2%	\$10.00	25	\$11.60	No Change	\$0
Assumed Name: new-renewal	\$4,094	\$5,950	\$1,856	145.3%	\$10.00	595	\$6.88	No Change	\$0
Assumed Name: Copy	\$289	\$420	\$131	145.3%	\$10.00	42	\$6.88	No Change	\$0
Assum.Name Dissolution/ Amen	\$289	\$280	(\$9)	96.9%	\$10.00	28	\$10.32	\$10.32	\$0
Assum Name: Address Change	\$10	\$5	(\$5)	48.4%	\$5.00	1	\$10.32	\$10.32	\$5

Continued

**Calhoun County Michigan
Clerk - ROD
1219 / 1216 / 1191 / 2560 / 2262**

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Register of Deeds									
Land Records - Certified Copy	\$11,146	\$8,100	(\$3,046)	72.7%	\$5.00	1,620	\$6.88	\$7.08	\$3,367
Land Records - Per Page fee	\$4,064	\$5,907	\$1,843	145.3%	\$1.00	5,907	\$0.69	No Change	\$0
Land Records Maintenance	\$354,559	\$0	(\$354,559)	0.0%	\$0.00	1,785,221	\$0.20	Inc above in 1st page	\$0
Rejected Document Fee	\$11	\$0	(\$11)	0.0%	\$0.00	1	\$10.82	under advisement	\$0
Recorded Doc - Upload	\$10	\$0	(\$10)	0.0%	\$0.00	1	\$10.32	\$10.32	\$10
TOTALS	\$588,293	\$356,118	(\$232,175)						\$117,708

* Recommended Fee for Vital Records - Pre 1945 has been capped at the State Legislative maximum allowed amount (\$34.00).



CALHOUN COUNTY JUVENILE DETENTION COST OF SERVICE ANALYSIS SERVICE FEE DETAIL

Description of Office

Calhoun County administers a Juvenile Detention home for the placement of youths ages 11 to 17 who have committed a crime or violated a court order and are placed at the juvenile Home by order of a judge or referee. In addition to the placement of Calhoun County youth, the juvenile home will also take court ordered placements from neighboring counties as space is available.

The Detention Program at the Calhoun County Juvenile Home provides a short-term, safe, and humane environment for detained youth pending further court action.

The Calhoun County Juvenile Home Staff is trained year-round and is dedicated to making a positive difference. They are supportive of the challenges youth face and encourage youth to be successful, law-abiding citizens. The staff is knowledgeable, experienced, and passionate about making positive change in young people's lives.

All of the costs identified in this report are fiscal year 2020 budgeted costs for the Department and indirect costs identified in the annual cost allocation plan.

Recommendations

The purpose of this study is to detail the full cost of providing the service. For the Juvenile Detention program, the full cost to operate the program is calculated and is then divided by the average daily population to determine a full cost daily rate.

It is recommended that the County work with the staff at the Detention facility to set rates based on the cost of providing the service, the ability to pay for the service and the availability of space in neighboring detention facilities.

It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee being collected for the services and the full cost to provide the service.

Service	Current Fee	Full Cost to Provide Service	Recommended Fee
Daily rate	\$ 150.00	\$ 298.96	\$ 175.00

User Fee Model Summary Pages

The summary page from the user fee model for the Juvenile Detention Department has been provided on the following page.

**Calhoun County Michigan
Juvenile Detention
2263 - 2662**

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Daily Rate	\$2,749,306	\$585,775	(\$2,163,531)	21.3%	\$150.00	9,196	\$298.96	\$175.00	\$89,825
T O T A L S	\$2,749,306	\$585,775	(\$2,163,531)						\$89,825

Note: The daily rate is calculated using the total average annual daily population of 9,196. The proposed additional revenue is calculated using only the annual daily number of out-of-county placements of 3,593. The Recommended rate of \$175 is below the full cost to reflect current market conditions.

CALHOUN COUNTY, MICHIGAN
DISTRICT COURT

COST OF SERVICE ANALYSIS
SERVICE FEE DETAIL



Description of Department

The 10th District Court has jurisdiction in all misdemeanors, civil infractions, and the preliminary examinations of all felony cases. The court also has jurisdiction in all civil matters under certain dollar limitations, small claims matters, landlord-tenant and land contract summary proceedings.

In addition to Court functions, probation services are provided by the District Court probation staff and civil marriage ceremonies are performed by the Court magistrates.

District Court is also responsible for administering services through Specialty Courts. Below are the Specialty Courts in Calhoun County.

- Sobriety Court
- Veterans Court, and
- Mental Health Court

Each of the Specialty Courts have been fully funded through grants and no County general fund dollars are spent for these activities.

All of the costs identified in this report are fiscal year 2020 budgeted costs for the Department and indirect costs identified in the annual cost allocation plan.

Recommendations

It is recommended that the following fees be established or increased to the full costs within the District Court.

It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal

authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations.

The following section details the current fee being collected for the services, the full cost to provide the service and the recommended fee for each service area. The recommended fee is the amount required to cover the full cost of providing the service, or the legislatively established fee.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
District Court			
Certified Copy Fee	\$10.00	\$ 3.09	No Change
Bond History Record	\$ 5.00	\$ 3.09	No Change
Probation Oversight Fee - Monthly	\$30.00 / mt	\$ 25.90 /mt	No Change
Drug Testing Fee	\$0	\$ 12.95	\$ 12.95

User Fee Model Summary Pages

The summary page from the user fee model for the District Court has been provided on the following page.

**Calhoun County Michigan
District Court
101-1136**

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Certified Copy Fee	\$155	\$500	\$345	323.2%	\$10.00	50	\$3.09	No Change	\$0
Bond History Record	\$31	\$50	\$19	161.6%	\$5.00	10	\$3.09	No Change	\$0
Probation Oversight Fee - mo	\$50,976	\$59,040	\$8,064	115.8%	\$30.00	1,968	\$25.90	No Change	\$0
Drug Testing Fee	\$64,756	\$0	(\$64,756)	0.0%	\$0.00	5,000	\$12.95	\$12.95	\$64,750
TOTALS	\$115,918	\$59,715	(\$56,203)						\$64,750

**CALHOUN COUNTY,
MICHIGAN
ROAD DEPARTMENT
COST OF SERVICE ANALYSIS
SERVICE FEE DETAIL**



Description of Department

The Calhoun County Road Department (CCRD) directly maintains and repairs 87 bridges and more than 1,400 miles of county roads. It also maintains more than 450 miles of state highways throughout Calhoun County on a contract basis.

Most of the funding for Michigan roads, streets and highways comes from gasoline, diesel fuel and license plate taxes. No general fund (property tax) money from the County is directed to roads in Calhoun County; however, townships contribute money on a matching basis for local road improvements. Federal and state money may also be available for specified roads.

The Road Department's primary responsibility is to provide reasonably safe roads through construction and maintenance. Other services include issuing permits for residential and commercial driveways, establishing housing street addresses, providing utility easements, reviewing roads for plats and subdivisions, abandonments and issuing road and soil erosion permits.

Recommendations

It is recommended that the following fees within the Road Department be reviewed to determine if fee changes are necessary. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations.

The following section details the current fees being collected for the services, the full cost to provide the service and the recommended fee for each service area. The recommended fee is the amount required to cover the full cost of providing the service.

Service	Current Fee Charged	Full Cost to Provide the Service	Recommended Fee
DRIVEWAYS			
Residential Driveway	\$ 75.00	\$ 65.84	No Change
Update Residential Approach	\$ 40.00	\$ 65.84	\$ 65.84
Commercial Driveway	\$ 250.00	\$ 139.63	No Change
Update Commercial Approach	\$ 125.00	\$ 139.63	\$ 139.63
PRIVATE/PUBLIC ROAD			
Temp Construction Access	\$ 75.00	\$ 65.84	No Change
New Private/Public Road App	\$ 260.00	\$ 95.74	No Change
INSPECTION FEE			
Approach Detail Review	\$ 135.00	\$ 65.84	No Change
Inspection Fee w/o permit	\$ 75.00	\$ 65.84	No Change
UTILITIES			
Single Day Permit	\$ 75.00	\$ 65.84	No Change
Annual Blanket Permit	\$ 350.00	\$ 131.69	No Change
Overhead/Underground Permit	\$145 + .05 ft	\$ 98.77	No Change
Road Bore	\$ 155.00	\$ 98.77	No Change
Bituminous Roadcut	\$ 410.00	\$ 98.77	No Change
Gravel Road Cut	\$ 280.00	\$ 98.77	No Change
SPECIAL USE / RIGHT OF WAY			
Seismic Testing	\$ 300.00	\$ 98.77	No Change
Temp Road Closure - one day	\$ 180.00	\$ 98.77	No Change
Miscellaneous Right-of-Way	\$ 105.00	\$ 98.77	No Change
Detour Routes	\$14.15/mile per day	\$ 98.77	No Change
TRANSPORTATION			
Annual Cab Card per Vehicle	\$ 180.00	\$ 98.77	No Change
Single Move Permit	\$ 45.00	\$ 21.95	No Change
FROST LAW PERMIT	\$ 105.00	\$ 21.95	No Change
Soil Erosion - Residential	\$ 50.00	\$ 894.16	\$ 894.16
Soil Erosion - Commercial	\$ 125.00	\$ 1,747.08	\$ 1,747.08
TRAFFIC	\$ 105.00	\$ -	\$ -
Basic Traffic Count	\$ 105.00	\$ 221.36	\$ 221.36
Basic Speed Study	\$ 105.00	\$ 221.36	\$ 221.36
ADDRESSING FEES New address	\$ 80.00	\$ 65.84	No Change

User Fee Model Summary Pages

The summary page from the user fee model for the Road Department has been provided on the following page.

**ROAD DEPARTMENT
515 / 516 ROADS**

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
DRIVEWAYS									
Residential Driveway	\$4,565	\$5,175	\$610	113.4%	\$75.00	69	\$65.84	No Change	\$0
Update Residential Approach	\$66	\$40	(\$26)	60.7%	\$40.00	1	\$65.84	\$65.84	\$26
Commercial Driveway	\$419	\$750	\$331	179.0%	\$250.00	3	\$139.63	No Change	\$0
Update Commercial Approach	\$140	\$125	(\$15)	89.5%	\$125.00	1	\$139.63	\$139.63	\$15
PRIVATE/PUBLIC ROAD									
Temp Construction Access	\$66	\$75	\$9	113.9%	\$75.00	1	\$65.84	No Change	\$0
New Private/Public Road App	\$96	\$260	\$164	271.6%	\$260.00	1	\$95.74	No Change	\$0
INSPECTION FEE									
Approach Detail Review	\$66	\$135	\$69	205.0%	\$135.00	1	\$65.84	No Change	\$0
Inspection Fee w/o permit	\$66	\$75	\$9	113.9%	\$75.00	1	\$65.84	No Change	\$0
UTILITIES									
Single Day Permit	\$66	\$75	\$9	113.9%	\$75.00	1	\$65.84	No Change	\$0
Annual Blanket Permit	\$1,449	\$3,850	\$2,401	265.8%	\$350.00	11	\$131.69	No Change	\$0
Overhead/Underground Permit	\$5,333	\$7,830	\$2,497	146.8%	\$145 + .05 ft	54	\$98.77	No Change	\$0
Road Bore	\$1,778	\$2,790	\$1,012	156.9%	\$155.00	18	\$98.77	No Change	\$0
Bituminous Roadcut	\$296	\$1,230	\$934	415.1%	\$410.00	3	\$98.77	No Change	\$0
Gravel Road Cut	\$99	\$280	\$181	283.5%	\$280.00	1	\$98.77	No Change	\$0
SPECIAL USE / RIGHTOF WAY									
Seismic Testing	\$1,185	\$3,600	\$2,415	303.7%	\$300.00	12	\$98.77	No Change	\$0
Temp Road Closure - one day	\$494	\$900	\$406	182.2%	\$180.00	5	\$98.77	No Change	\$0
Miscellaneous Right-of-Way	\$3,259	\$3,465	\$206	106.3%	\$105.00	33	\$98.77	No Change	\$0
Detour Routes	\$790	\$113	(\$677)	14.3%	\$14.15/mile per day	8	\$98.77	No Change	\$0
TRANSPORTATION									
Annual Cab Card per Vehicle	\$17,976	\$32,760	\$14,784	182.2%	\$180.00	182	\$98.77	No Change	\$0
Single Move Permit	\$4,412	\$9,045	\$4,633	205.0%	\$45.00	201	\$21.95	No Change	\$0
FROST LAW PERMIT	\$1,427	\$6,825	\$5,398	478.4%	\$105.00	65	\$21.95	No Change	\$0
Soil Erosion - Residential	\$32,190	\$1,800	(\$30,390)	5.6%	\$50.00	36	\$894.16	\$894.16	\$30,390
Soil Erosion - Commercial	\$1,747	\$125	(\$1,622)	7.2%	\$125.00	1	\$1,747.08	\$1,747.08	\$1,622
TRAFFIC									
Basic Traffic Count	\$1,107	\$525	(\$582)	47.4%	\$105.00	5	\$221.36	\$221.36	\$582
Basic Speed Study	\$1,107	\$525	(\$582)	47.4%	\$105.00	5	\$221.36	\$221.36	\$582
ADDRESSING FEES New add	\$4,082	\$4,960	\$878	121.5%	\$80.00	62	\$65.84	No Change	\$0
TOTALS	\$84,279	\$87,333	\$3,055						\$33,111

CALHOUN COUNTY – Road Department
Cost of Services Analysis

CALHOUN COUNTY

COST OF SERVICE STUDY SUMMARY

Background

Calhoun County engaged **MGT Consulting Group (MGT)** to conduct a detailed cost of service analysis. The study focuses on an analysis of user fee or potential user fee services within the following departments:

- Animal Control
- Community Corrections
- Planning
- District Court
- Juvenile Court
- Circuit Court
- Equalization (GIS)
- Jail
- Juvenile Detention
- Administrative Services
- Health *
- County Clerk/Register of Deeds
- Parks and Recreation
- Prosecuting Attorney
- Sheriff
- Treasurer
- Medical Examiner
- Road Department
- Specialty Courts

* Note that due to increased operations at the Calhoun County Public Health Department due to COVID, the CCPHD section of this report will be issued separately, at a later date.

The objectives were to:

- ♦ **Calculate the full costs of providing specific services,**
- ♦ **Compare costs with fees currently being charged for these services, and**
- ♦ **Recommend levels to recover more of the full cost of services when such fees are practical.**

As traditional revenue sources become increasingly difficult to forecast and depend upon, alternative methods of financing become necessary. One such alternative is the movement towards “user fee” related charges. This analysis reviews the current methods of providing user fee related services. Total costs are calculated and a cost versus revenue analysis is developed.

Note that in this Cost Study when we speak of “costs” we are typically referring to Full Costs. Full costs comprise both direct and indirect costs in which the latter includes all program, divisional, departmental, and countywide overhead layers.

Project Scope

This cost of service study features the identification of service costs and fee levels when providing fee-for-service activities.

A service for which a user fee is charged can be viewed as the time and/or material costs paid by the government agency on behalf of a private citizen or group. The underlying assumption of user fees is that for any services benefiting individuals, and not society as a whole, the individuals should pay for some portion of the cost of providing the service.

Full costs developed for services rendered include: direct labor costs, divisional and departmental supervision and administration, and supplies and material costs. All appropriate indirect costs are allocated from central service departments to the department or division performing the service.

Cost / Revenue

The County has requested a review of the services detailed in the following tables to determine the full cost of providing the services. As is common in most jurisdictions, statistical data regarding how often a service was provided by the county offices has not been uniformly maintained. There are many reasons for not maintaining statistical data, partly because no fees are currently being collected for the services and partly because any fees collected are deposited daily without any specific detail. For purposes of this study, where volume data was not available, the cost for a single unit of service was calculated.

The following table shows the departments that were reviewed and the potential new user fee revenue that could be obtained by implementing the full cost recommendations. As previously stated in this report, there may be many reasons why the County may not want to charge the full cost. It is recommended that the County review this report with each Department for input into the feasibility of collecting the full cost.

Report Section	Department	Potential New Fee Revenue
A	Animal Control	\$ 15,812
B	Community Corrections	\$ 43,435
C	Planning – GIS – Parks & Recreation	\$ 1,801
D	Equalization	\$ -
E	Sheriff – Jail	\$ 1,187,161
F	Prosecuting Attorney	\$ 45,814
G	Treasurer	\$ 7,268
H	Clerk – Register of Deeds	\$ 117,708
I	Juvenile Detention	\$ 89,825
J	District Court – Specialty Court	\$ 64,750
K	Road Department	\$ 33,111
Potential New Fee Revenue		\$ 1,606,685

It is important to note that the recommended fee increases are provided only as options for the County's consideration. Any final fee adjustments will need to be addressed by County Officials. It is equally important to note that the additional revenue projections are based upon current levels of service, whereas actual activity for most services generally varies from year to year. Any reduction in demand for a particular service would result in the estimated additional revenue projections not being fully realized. It should be noted that the recommendations for fee adjustments include some areas that may need further legal interpretation. **MGT** recommends that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to establish new fees or adjust existing fees, as well as to identify any implementation procedures prior to any formal fee determinations. **MGT** further recommends that the County review any additional revenue projections with Department Heads and Elected Officials, legal advisors, and administration prior to adjusting budgeted user fee revenue.

AI-3610

12. B. 8.

BOC Regular

Meeting Date: 06/17/2021

BCATS FY 2022 Local Funding Resolution

FROM: Kelli Scott, Administrator/Controller,
Administration

Department: Administration

Information

RESOLUTION:

Resolved, the Calhoun County Board of Commissioners does hereby approve the Battle Creek Area Transportation Study's Fiscal Year 2022 Local Funding Resolution as presented.

RECOMMENDATION:

It is recommended the Calhoun County Board of Commissioners approve the Battle Creek Area Transportation Study's Fiscal Year 2022 Local Funding Resolution as presented.

BACKGROUND:

Local funding for BCATS is used to support the BCATS work program by matching available Federal transportation planning funds. BCATS' work program also provides funds to the CCRD to participate in BCATS work activities and plans. The FY 2022 Unified Work Program will make up to \$11,000 in federal and local funds available to the CCRD for its participation in the traffic count program and up to \$3,507 in 100% state funds available for asset management activities. In addition to these activities, the existence of BCATS makes it possible for local units of government to receive surface transportation, transit, rail, and Congestion Mitigation Air Quality (CMAQ) funds from the U.S. Department of Transportation.

ALTERNATIVES:

SUMMARY:

Fiscal Impact

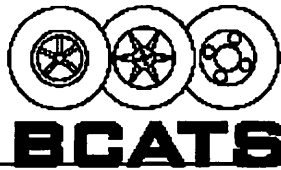
BUDGETARY IMPACT:

The Road Department's share of funding for the FY2022 BCATS Work Plan is \$20,827. This amount will be budgeted within Road Department Funds for 2022.

Attachments

BCATS 2022

BCATS 2022 table



BATTLE CREEK AREA TRANSPORTATION STUDY

601 Avenue A • Springfield, MI 49037 • 269-963-1158 • Fax 269-963-4951

May 27, 2021

Ms. Kelli D. Scott, Administrator/Controller
Calhoun County, Michigan
315 W. Green Street
Marshall, MI 49068

Dear Ms. Scott:

RE: BCATS FY 2022 Local Funding Resolution

Enclosed is a resolution for local funding of the Battle Creek Area Transportation Study (BCATS) for FY 2022 (October 1, 2021-September 30, 2022). This distribution of local share costs was recommended by the BCATS Policy Committee at its May 26, 2021 meeting and is provided for action by the Calhoun County Board of Commissioners on behalf of the Calhoun County Road Department. The 2022 cash local share total for the Calhoun County/Calhoun County Road Department (CCRD) is \$20,827. This total is \$16 less than last year's request.

Local funding for BCATS is used to support the BCATS work program by matching available Federal transportation planning funds. BCATS' work program also provides funds to the CCRD to participate in BCATS work activities and plans. The FY 2021 Unified Work Program will make up to \$11,000 in federal and local funds available to the CCRD for its participation in the traffic count program and up to \$3,507 in 100% state funds available for asset management activities. In addition to these activities, the existence of BCATS makes it possible for local units of government to receive surface transportation, transit, rail, and Congestion Mitigation Air Quality (CMAQ) funds from the U.S. Department of Transportation.

The requested local funds are consistent with a budget approved by the BCATS Policy Committee on May 26, 2021 for the 2022 fiscal year in the new FY 2022 Unified Work Program (UWP). The necessary local funding for the BCATS staff office is divided among the local financially participating units of government on the basis of population, based on the BCATS Policy Committee bylaws. The local share percent participation is determined by the decennial (2010) U.S. Census figures. It is anticipated that the percent shares will be adjusted for the FY 2023 UWP utilizing the 2020 U.S. Census figures. The funding table included with this letter details the local share funding distribution for FY 2022.

Please schedule this resolution for action by the Calhoun County Board of Commissioners as soon as possible. If you need any further information or have questions about this request, please feel free to contact me. BCATS appreciates the County's continued support of the BCATS program on behalf of the Calhoun County Road Department.

Sincerely,

Patricia Karr
Executive Director

cc: John Midgley, Calhoun County Road Department

BATTLE CREEK AREA TRANSPORTATION STUDY

LOCAL SHARE FUNDING TABLE FY 2022

UNIT	Federally Required Cash Contribution	Total Cash Contribution
City of Battle Creek (55.7%* of \$48,658 for cash, plus \$1,996 for CBC Public Works activity)	29,099	29,099
Calhoun County/Calhoun County Road Department (38.7%* of \$48,658 for cash plus, \$1,996 for CCRD specific activity)	20,827	20,827
City of Springfield (5.6%* of \$48,658 for cash)	2,725	2,725
TOTAL	52,651	52,651

NOTES:

1. *Shares based on U.S. Census 2010 population figures

BOC Regular

Meeting Date: 06/17/2021

Construction Contract for J Drive South

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Kelli Scott, Administrator/Controller, Administration

Department: Road Department

Information**RESOLUTION:**

Resolved that the Calhoun County Board of Commissioners does hereby approve the award of the construction contract for the J Dr. S Road Improvement Project, which includes pulverization, ditching, addition of aggregate base & double chip sealing, Hoffman Brothers. This resolution authorizes the Board Chair and the County Administrator/Controller to sign the contract on behalf of Calhoun County.

RECOMMENDATION:

It is the Calhoun County Road Department's (CCRD) recommendation to approve the award of the construction contract to Hoffman Brothers for the improvements to J Dr. S in Albion Township between 27 Mile Rd. and M-99. Approving this contract allows CCRD to begin the construction process so that the project can take place this year. Without board approval, the Road Department would not be able to get the project built within the timeframe for a chip seal project to take place and the project would not be completed.

BACKGROUND:

The Calhoun County Road Department, in cooperation with Albion Township, have agreed to fund the repairs to J Dr. S between 27 Mile Rd. and M-99 at a 50/50 cost share. This project was put out for competitive bid and three bids were received. They are as follows:

Hoffman Brothers \$485,549.70

Hunter Prell \$608,834.60

Concord Excavating \$617,894.73

The Abion Township Board approved an updated Local Road Agreement based on these revised bids on June 14, 2021.

ALTERNATIVES:

The Board could choose not to approve this contract. If the contract is not approved, the Road Department would not be able to construct this project this year.

SUMMARY:

It is the Calhoun County Road Department's (CCRD) recommendation to approve the award of the construction contract to Hoffman Brothers for the improvements to J Dr. S in Albion Township between 27 Mile Rd. and M-99. Approving this contract allows CCRD to begin the construction process so that the project can take place this year. Without board approval, the Road Department would not be able to get the project built within the timeframe for a chip seal project to take place and the project would not be completed.

BUDGETARY IMPACT:

This contract will be paid for according to the County's Road Department Board Policy 509, sharing cost with Albion Township and with the Road Department's budgeted 2021 funds.

Attachments

J Drive S bid tabs

J Dr S Township agreement

Bid Comparison

Contract ID: L21002
Description: Double seal reconstruction & Ditching
Location: J Dr S 27 Mile to M-99
Projects(s): L21002

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$398,829.25	-17.86%	0.00%
1	(00134) Hoffman Bros., Inc.	\$485,549.70	0.00%	21.74%
2	(00779) Hunter-Prell Company	\$608,834.60	25.39%	52.65%
3	(05598) Concord Excavating & Grading, Inc.	\$617,894.73	27.25%	54.92%

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE	(1) Hoffman Bros., Inc.	(2) Hunter-Prell Company
Description				Bid Price Total	Bid Price Total	Bid Price Total
0001 1500001	1 LSUM			\$36,200.00 \$36,200.00	\$48,500.00 \$48,500.00	\$57,000.00 \$57,000.00
Mobilization, Max 10%						
0002 2040025	50 Ft			\$1.00 \$50.00	\$4.50 \$225.00	\$30.00 \$1,500.00
Fence, Rem						
0003 2057002	105 Sta			\$700.00 \$73,500.00	\$1,390.00 \$145,950.00	\$1,800.00 \$189,000.00
_ Station Grading						
0004 2087001	794 Ft			\$15.00 \$11,910.00	\$29.80 \$23,661.20	\$25.00 \$19,850.00
_ Erosion Control, Check Dam, Stone, Special						
0005 3020001	3,450 Ton			\$24.00 \$82,800.00	\$23.15 \$79,867.50	\$30.00 \$103,500.00
Aggregate Base						
0006 3050002	13,672 Syd			\$1.25 \$17,090.00	\$0.75 \$10,254.00	\$1.80 \$24,609.60
HMA Base Crushing and Shaping						
0007 3070001	252 Ton			\$45.00 \$11,340.00	\$40.00 \$10,080.00	\$48.00 \$12,096.00
Approach, CI I						
0008 4010047	2 Ea			\$700.00 \$1,400.00	\$700.00 \$1,400.00	\$1,200.00 \$2,400.00
Culv End Sect, Conc, 12 inch						
0009 4010573	56 Ft			\$55.00 \$3,080.00	\$90.00 \$5,040.00	\$85.00 \$4,760.00
Culv, CI E, Conc, 12 inch						
0010 4010607	648 Ft			\$35.00 \$22,680.00	\$33.10 \$21,448.80	\$58.00 \$37,584.00
Culv, CI F, 12 inch						
0011 5010005	138 Syd			\$10.00 \$1,380.00	\$9.00 \$1,242.00	\$9.00 \$1,242.00
HMA Surface, Rem						
0012 5010061	21 Ton			\$150.00 \$3,150.00	\$250.00 \$5,250.00	\$500.00 \$10,500.00
HMA Approach						
0013 5057011	12,773 Syd			\$4.25 \$54,285.25	\$4.50 \$57,478.50	\$4.50 \$57,478.50
_ Seal, Double Chip, Special						
0014 8070095	7 Ea			\$100.00 \$700.00	\$26.50 \$185.50	\$150.00 \$1,050.00
Post, Mailbox						

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Hoffman Bros., Inc.		(2) Hunter-Prell Company	
Description				Bid Price	Total	Bid Price	Total	Bid Price	Total
0015	8100403	1	Ea	\$20.00	\$20.00	\$50.00	\$50.00	\$200.00	\$200.00
Sign, Type III, Rem									
0016	8120012	4	Ea	\$100.00	\$400.00	\$116.00	\$464.00	\$260.00	\$1,040.00
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn									
0017	8120013	4	Ea	\$10.00	\$40.00	\$2.90	\$11.60	\$5.00	\$20.00
Barricade, Type III, High Intensity, Double Sided, Lighted, Oper									
0018	8120035	50	Ea	\$15.00	\$750.00	\$17.40	\$870.00	\$30.00	\$1,500.00
Channelizing Device, 42 inch, Fluorescent, Furn									
0019	8120036	50	Ea	\$1.00	\$50.00	\$0.58	\$29.00	\$5.00	\$250.00
Channelizing Device, 42 inch, Fluorescent, Oper									
0020	8120170	1	LSUM	\$2,500.00	\$2,500.00	\$6,574.00	\$6,574.00	\$15,000.00	\$15,000.00
Minor Traf Devices									
0021	8120350	57	Sft	\$5.00	\$285.00	\$4.15	\$236.55	\$5.00	\$285.00
Sign, Type B, Temp, Prismatic, Furn									
0022	8120351	57	Sft	\$1.00	\$57.00	\$0.05	\$2.85	\$5.00	\$285.00
Sign, Type B, Temp, Prismatic, Oper									
0023	8160101	15,282	Syd	\$3.50	\$53,487.00	\$3.10	\$47,374.20	\$3.50	\$53,487.00
Slope Restoration, Type B									
0024	8160102	2,168	Syd	\$4.50	\$9,756.00	\$3.15	\$6,829.20	\$3.50	\$7,588.00
Slope Restoration, Type C									
0025	8160103	1,517	Syd	\$7.00	\$10,619.00	\$7.40	\$11,225.80	\$3.50	\$5,309.50
Slope Restoration, Type D									
0026	8210001	1	Ea	\$800.00	\$800.00	\$800.00	\$800.00	\$550.00	\$550.00
Monument Box									
0027	8210010	1	Ea	\$500.00	\$500.00	\$500.00	\$500.00	\$750.00	\$750.00
Monument Preservation									
Bid Totals:				\$398,829.25		\$485,549.70		\$608,834.60	

Line	Pay Item Code	Description	Quantity	Units	(3) Concord Excavating & Grading, Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
0001	1500001	Mobilization, Max 10%	1	LSUM			\$60,000.00	\$60,000.00		\$0.00		\$0.00
0002	2040025	Fence, Rem	50	Ft			\$10.00	\$500.00		\$0.00		\$0.00
0003	2057002	_ Station Grading	105	Sta			\$2,400.00	\$252,000.00		\$0.00		\$0.00
0004	2087001	_ Erosion Control, Check Dam, Stone, Special	794	Ft			\$10.00	\$7,940.00		\$0.00		\$0.00
0005	3020001	Aggregate Base	3,450	Ton			\$27.25	\$94,012.50		\$0.00		\$0.00
0006	3050002	HMA Base Crushing and Shaping	13,672	Syd			\$1.90	\$25,976.80		\$0.00		\$0.00
0007	3070001	Approach, CI I	252	Ton			\$40.00	\$10,080.00		\$0.00		\$0.00
0008	4010047	Culv End Sect, Conc, 12 inch	2	Ea			\$600.00	\$1,200.00		\$0.00		\$0.00
0009	4010573	Culv, CI E, Conc, 12 inch	56	Ft			\$60.00	\$3,360.00		\$0.00		\$0.00
0010	4010607	Culv, CI F, 12 inch	648	Ft			\$38.00	\$24,624.00		\$0.00		\$0.00
0011	5010005	HMA Surface, Rem	138	Syd			\$10.00	\$1,380.00		\$0.00		\$0.00
0012	5010061	HMA Approach	21	Ton			\$250.00	\$5,250.00		\$0.00		\$0.00
0013	5057011	_ Seal, Double Chip, Special	12,773	Syd			\$5.00	\$63,865.00		\$0.00		\$0.00
0014	8070095	Post, Mailbox	7	Ea			\$140.00	\$980.00		\$0.00		\$0.00
0015	8100403	Sign, Type III, Rem	1	Ea			\$100.00	\$100.00		\$0.00		\$0.00
0016	8120012	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	4	Ea			\$127.60	\$510.40		\$0.00		\$0.00

Line	Pay Item Code	Description	Quantity	Units	(3) Concord Excavating & Grading, Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
0017	8120013	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	4	Ea			\$3.19	\$12.76		\$0.00		\$0.00
0018	8120035	Channelizing Device, 42 inch, Fluorescent, Furn	50	Ea			\$19.14	\$957.00		\$0.00		\$0.00
0019	8120036	Channelizing Device, 42 inch, Fluorescent, Oper	50	Ea			\$0.63	\$31.50		\$0.00		\$0.00
0020	8120170	Minor Traf Devices	1	LSUM			\$2,000.00	\$2,000.00		\$0.00		\$0.00
0021	8120350	Sign, Type B, Temp, Prismatic, Furn	57	Sft			\$4.56	\$259.92		\$0.00		\$0.00
0022	8120351	Sign, Type B, Temp, Prismatic, Oper	57	Sft			\$0.05	\$2.85		\$0.00		\$0.00
0023	8160101	Slope Restoration, Type B	15,282	Syd			\$3.00	\$45,846.00		\$0.00		\$0.00
0024	8160102	Slope Restoration, Type C	2,168	Syd			\$3.00	\$6,504.00		\$0.00		\$0.00
0025	8160103	Slope Restoration, Type D	1,517	Syd			\$6.00	\$9,102.00		\$0.00		\$0.00
0026	8210001	Monument Box	1	Ea			\$700.00	\$700.00		\$0.00		\$0.00
0027	8210010	Monument Preservation	1	Ea			\$700.00	\$700.00		\$0.00		\$0.00
Bid Totals:							\$617,894.73					



CALHOUN COUNTY
ROAD DEPARTMENT

13300 15 Mile Road | Marshall, MI 49068

ESTIMATE

Estimate Prepared For:

Albion Township
28051 F Drive South
Albion, MI 49224

Date	06/09/2021		
Project Name/Location	J Drive South from M-99 to 27 Mile Road		
Type of Work	Double Seal		
Length of Project	1.004 MILES	5,301	Feet
Work Order	L21002		

SCOPE OF WORK

J Drive South from M-99 to 27 Mile Road- Double Seal. If signed, this agreement replaces the existing agreement dated 1-12-2021

COST ESTIMATE

Project costs are ESTIMATED based on the proposed scope of work and current costs. Once signed by both parties, this ESTIMATE becomes contractually binding. However, commodity price and quantity are subject to change due to actual field conditions. Final costs are subject to change if the project is delayed due to utility relocations, right of way issues, DNR Permits, weather, completion of prior project(s), wage adjustments, equipment rental, material cost changes, and other similar issues. Any changes will be documented by a Change Order signed by both parties.

Work or Material Description	Approx. Quantity	Unit Measurement	Unit Costs	Opinion of Cost
Mobilization, Max	1.00	LSUM	\$ 48,500.00	\$ 48,500.00
Fence, Rem	50.00	Ft	\$ 4.50	\$ 225.00
Station Grading	105	Sta	\$ 1,390.00	\$ 145,950.00
Erosion Control, Check Dam, Stone	794	Ft	\$ 29.80	\$ 23,661.20
Aggregate Base	3,450	Ton	\$ 23.15	\$ 79,867.50
HMA Base Crushing & Shaping	13,672	Syd	\$ 0.75	\$ 10,254.00
Approach, CI I	252	Ton	\$ 40.00	\$ 10,080.00
Culv End Sect, Conc, 12 inch	2	Ea	\$ 700.00	\$ 1,400.00
Culv, CI E, Conc, 12 inch	56	Ft	\$ 90.00	\$ 5,040.00
Culv, CI F, 12 inch	648	Ft	\$ 33.10	\$ 21,448.80
HMA Surface, Rem	138	Syd	\$ 9.00	\$ 1,242.00
HMA Approach	21	Ton	\$ 250.00	\$ 5,250.00
Seal, Double Chip	12,773	Syd	\$ 4.50	\$ 57,478.50
Post, Mailbox	7	Ea	\$ 26.50	\$ 185.50
Sign, Type III, Rem	1	Ea	\$ 50.00	\$ 50.00
Barricade III, H I, Lgt, Furn	4	Ea	\$ 116.00	\$ 464.00
Barricade, III, H I, Lgt, Oper	4	Ea	\$ 2.90	\$ 11.60
Channelizing Device, 42" Furn	50	Ea	\$ 17.40	\$ 870.00
Channelizing Device, 42", Oper	50	Ea	\$ 0.58	\$ 29.00
Minor Traf Devices	1	LSUM	\$ 6,574.00	\$ 6,574.00
Sign, TypeB,Temp, Prism, Furn	57	Sft	\$ 4.15	\$ 236.55
Sign, TypeB,Temp, Prism, Oper	57	Sft	\$ 0.05	\$ 2.85
Slope Restoration, Type B	15,282	Syd	\$ 3.10	\$ 47,374.20
Slope Restoration, Type C	2,168	Syd	\$ 3.15	\$ 6,829.20
Slope Restoration, Type D	1,517	Syd	\$ 7.40	\$ 11,225.80
Monument Box	1	Ea	\$ 800.00	\$ 800.00
Monument Preservation	1	Ea	\$ 500.00	\$ 500.00
Opinion of Probable Construction Cost			\$	485,549.70
Project Design and Administration Costs			\$	30,988.28
Contingency			\$	36,456.80
TOTAL Estimated Probable Project Cost			\$	552,994.78

Township Match (50%) \$ 276,497.39

CCRD Match (50%) \$ 276,497.39

TOTAL Estimated Probable Project Cost \$ 552,994.78

Township Advance Amount* \$ 69,124.35

*Advance must be received before construction may commence.

MATCH AUTHORIZATION

Calhoun County is authorized to use money distributed from the Michigan Transportation Fund to participate in Local Road Construction by Public Act 51 of 1951 (MCL 247.662 (15)), which states, "Michigan Transportation Funds may be expended for construction purposes on Local Roads only to the extent matched money from other sources..." Calhoun County's Policy 509 lays out the guidelines for a County match provided that sufficient funds are available for local road improvement projects. The township hereby agrees to match as stated above. Calhoun County implements this program through the Calhoun County Road Department.

AGREEMENT

TOWNSHIP APPROVAL

This agreement is approved by _____ Township on the _____ day of _____, 20_____.

Signed: _____
Supervisor

COUNTY APPROVAL

This agreement is approved by Calhoun County on the _____ day of _____, 20_____.

Signed: _____
Managing Director, Calhoun County Road Department

AI-3599

13. a.

BOC Regular

Meeting Date: 06/17/2021

Citizens Time

FROM: Kelli Scott, Administrator/Controller,
Administration

Department: Administration

Information

RESOLUTION:

RECOMMENDATION:

Citizens Time Zoom Info

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Fiscal Impact

Attachments

Citizens Time Call In Numbers

CITIZENS' TIME

You may dial any of the available numbers below:

+1 646 558 8656

+1 301 715 8592

+1 312 626 6799

+1 669 900 9128

+1 253 215 8782

+1 346 248 7799

Webinar ID: 860 5642 8340

Passcode: 609182

***9 to raise your hand**



AI-3615

15. a.

BOC Regular

Meeting Date: 06/17/2021

Claims Payable for May 28, 2021 through June 9, 2021 in the amount of \$2,783,883.85

Submitted For: Kelli Scott, Administrator/Controller, Administration

FROM: Kelli Scott, Administrator/Controller, Administration

Department: Administration

Information

RESOLUTION:

RECOMMENDATION:

Claims Payable for May 28, 2021 through June 9, 2021 in the amount of \$2,783,883.85

BACKGROUND:

ALTERNATIVES:

SUMMARY:

Fiscal Impact

Attachments

Claims Payable Cover

Claims Payable County

Claims Payable Road

CALHOUN COUNTY & ROAD DEPARTMENT CLAIMS PAYABLE LIST

THE ATTACHED CLAIMS PAYABLE HAVE BEEN PROCESSED BY THE ACCOUNTS PAYABLE DEPT.
THE BOARD OF COMMISSIONERS ARE REQUESTED TO APPROVE PAYMENT IN THE AMOUNT OF:

** \$2,783,883.85 ✓ From May 28, 2021 Thru June 9, 2021

Approved: _____

Steve Frisbie
Chairman
Board of Commissioners

** Total includes both Calhoun County and Calhoun County Road Department as follows:

Calhoun County:	\$1,908,130.75 ✓
CC Road Dept:	<u>\$875,753.10</u> ✓
Total	\$2,783,883.85 ✓

CALHOUN COUNTY CLAIMS PAYABLE MAY 28, 2021 THRU JUNE 09, 2021

PRIOR APPROVED COUNTY & ROAD CLAIMS PAYABLE ENDING 5/27/21		\$2,468,331.36
ADDITIONS:	\$8,097.35	
REDUCTIONS (voided checks):	(\$3,121.29)	
TOTAL ADJUSTMENTS FROM PRIOR REPORT:		<u>\$4,976.06</u>
ADJUSTED CLAIMS PAYABLE ENDING 5/27/21		\$2,473,307.42

Current:

COUNTY CLAIMS PAYABLE ENDING 6/9/21	\$1,903,154.69 ✓	current report total
COUNTY PRIOR ADJUSTMENTS:	<u>\$4,976.06</u> ✓	total from above
NET COUNTY ENDING 6/9/21:	<u>\$1,908,130.75</u> ✓	*to cover sheet Calhoun County
ROAD DEPT CLAIMS PAYABLE ENDING 6/9/21:	<u>\$875,753.10</u> ✓	
TOTAL COUNTY & ROAD DEPT CLAIMS PAYABLE ENDING 6/9/21:	\$2,783,883.85 ✓	



CALHOUN COUNTY CLAIMS PAYABLE 05/28/21 - 06/09/21

Payment Date Range 05/28/21 - 06/09/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 101 - General Fund										
Account 229.030 - Due to Federal Government Social Security										
8605 - US DEPT OF TREASURY - EFT ONLY	Medicare PP10	Medicare Payment - PP 10	Paid by EFT # 3739		05/28/2021	05/28/2021	05/28/2021		05/28/2021	16,709.96
Account 229.030 - Due to Federal Government Social Security Totals									Invoice Transactions 1	\$16,709.96
Account 231.140 - Payroll Deductions Payable Sheriff Purchase Program										
10462 - WALDEN ARMS LLC	CCSODEP05132 1PT	1/2 LIGHTS, OPTICS, AND SIGHTS FOR DEPT PURCHASE	Paid by Check # 695305		05/13/2021	06/01/2021	06/01/2021		06/01/2021	16,244.00
Account 231.140 - Payroll Deductions Payable Sheriff Purchase Program Totals									Invoice Transactions 1	\$16,244.00
Account 265.040 - Bonds Payable Circuit Court										
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32428	BOND 2012-3001 DP SWINTON V ATCHISON	Paid by Check # 695227		05/28/2021	05/28/2021	05/28/2021		06/01/2021	500.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32429	BOND 2013-0742 DS FLEMISTER V MOSS	Paid by Check # 695227		05/28/2021	05/28/2021	05/28/2021		06/01/2021	50.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32430	BOND 2014-1680 DS GRIMES V MITCHELL	Paid by Check # 695227		05/28/2021	05/28/2021	05/28/2021		06/01/2021	979.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32431	BOND 2015-2971 DP BAILEY V MITCHELL	Paid by Check # 695227		05/28/2021	05/28/2021	05/28/2021		06/01/2021	500.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32441	BOND 2005-2810 DZ BURRESS V TIDWELL	Paid by Check # 695341		06/04/2021	06/04/2021	06/04/2021		06/08/2021	2,816.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32442	BOND 1995-0902 DS THAYER V CLEAR	Paid by Check # 695341		06/04/2021	06/04/2021	06/04/2021		06/08/2021	200.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32443	BOND 2007-3468 DS CCFC V CLEAR	Paid by Check # 695341		06/04/2021	06/04/2021	06/04/2021		06/08/2021	200.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32444	BOND 2007-3474 DS CCFC V CLEAR	Paid by Check # 695341		06/04/2021	06/04/2021	06/04/2021		06/08/2021	200.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32445	BOND 2007-3475 DS CCFC V CLEAR	Paid by Check # 695341		06/04/2021	06/04/2021	06/04/2021		06/08/2021	200.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32446	BOND 2012-1317 DP ELSWICK V CLEAR	Paid by Check # 695341		06/04/2021	06/04/2021	06/04/2021		06/08/2021	200.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32447	BOND 2019-0871 DM SHAFFER V SHAFFER	Paid by Check # 695341		06/04/2021	06/04/2021	06/04/2021		06/08/2021	100.00
1719 - CALHOUN COUNTY FRIEND OF THE COURT	CC32448	BOND 2020-1345 DP ANGUIANO V CLEAR	Paid by Check # 695341		06/04/2021	06/04/2021	06/04/2021		06/08/2021	200.00
Account 265.040 - Bonds Payable Circuit Court Totals									Invoice Transactions 12	\$6,145.00
Department 10 - County Administrator/Controller										
Division 101 - Appropriation										
Business Unit 1968 - Medical Care Facility MOE										
Account 676.000 - Reimbursements Miscellaneous										
5443 - STATE OF MICHIGAN	21-382	MOE INV 491-392493	Paid by Check # 695297		05/24/2021	06/24/2021	05/26/2021		06/01/2021	5,950.72
Account 676.000 - Reimbursements Miscellaneous Totals									Invoice Transactions 1	\$5,950.72
Business Unit 1968 - Medical Care Facility MOE Totals									Invoice Transactions 1	\$5,950.72
Division 101 - Appropriation Totals									Invoice Transactions 1	\$5,950.72



CALHOUN COUNTY CLAIMS PAYABLE 05/28/21 - 06/09/21

Payment Date Range 05/28/21 - 06/09/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 101 - General Fund										
Department 10 - County Administrator/Controller										
Division 104 - County Administrator										
Business Unit 1172 - County Administrator										
Account 801.010 - Contractual Services Misc										
11112 - TENURGY LLC	CALH-114	UTILITY REVIEW - 50% SAVINGS	Paid by Check # 695423		05/21/2021	06/20/2021	06/02/2021		06/08/2021	597.72
Account 801.010 - Contractual Services Misc Totals							Invoice Transactions	1		\$597.72
Business Unit 1172 - County Administrator Totals							Invoice Transactions	1		\$597.72
Business Unit 1992 - COVID 19										
Account 801.010 - Contractual Services Misc										
9249 - GDI SERVICES INC	MIINV20205428	CUST# 131-CAL001 APRIL 2021 COVID-19 SANITIZING	Paid by Check # 695257		04/30/2021	05/30/2021	05/26/2021		06/01/2021	7,978.50
Account 801.010 - Contractual Services Misc Totals							Invoice Transactions	1		\$7,978.50
Business Unit 1992 - COVID 19 Totals							Invoice Transactions	1		\$7,978.50
Division 104 - County Administrator Totals							Invoice Transactions	2		\$8,576.22
Division 105 - Equalization										
Business Unit 1225 - Equalization										
Account 801.010 - Contractual Services Misc										
10475 - MATHEW L HANSEN	JUNE 2021	JUNE 2021 MONTHLY COMPENSATION PER AGREEMENT	Paid by Check # 695371		06/01/2021	06/18/2021	06/02/2021		06/08/2021	2,083.33
Account 801.010 - Contractual Services Misc Totals							Invoice Transactions	1		\$2,083.33
Business Unit 1225 - Equalization Totals							Invoice Transactions	1		\$2,083.33
Division 105 - Equalization Totals							Invoice Transactions	1		\$2,083.33
Division 106 - Finance										
Business Unit 1205 - Finance										
Account 801.010 - Contractual Services Misc										
7337 - MGT OF AMERICA CONSULTING LLC	39623	PROJECT: FSG FY20 CALHOUN COUNTY USER FEE STUDY 12545	Paid by Check # 695388		05/28/2021	06/27/2021	06/02/2021		06/08/2021	50,760.00
Account 801.010 - Contractual Services Misc Totals							Invoice Transactions	1		\$50,760.00
Business Unit 1205 - Finance Totals							Invoice Transactions	1		\$50,760.00
Division 106 - Finance Totals							Invoice Transactions	1		\$50,760.00
Department 10 - County Administrator/Controller Totals							Invoice Transactions	5		\$67,370.27



CALHOUN COUNTY CLAIMS PAYABLE 05/28/21 - 06/09/21

Payment Date Range 05/28/21 - 06/09/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 101 - General Fund										
Department 15 - Administration										
Division 157 - Community Development										
Business Unit 1748 - Community Development										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	343.95
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions	1		\$343.95
Business Unit 1748 - Community Development Totals							Invoice Transactions	1		\$343.95
Division 157 - Community Development Totals							Invoice Transactions	1		\$343.95
Department 15 - Administration Totals							Invoice Transactions	1		\$343.95
Department 20 - Clerk-Register of Deeds										
Division 201 - Clerk - Register										
Business Unit 1219 - Clerk - Register of Deeds										
Account 727.000 - Office Supplies Expense										
1429 - BESCO WATER TREATMENT INC	3650404	Water Delivery-Acct #38191	Paid by Check # 695334		05/08/2021	06/08/2021	06/01/2021		06/08/2021	15.30
1429 - BESCO WATER TREATMENT INC	3654981	Water Delivery-Acct #38191	Paid by Check # 695334		05/21/2021	06/20/2021	06/01/2021		06/08/2021	10.70
6700 - RR DONNELLEY	160749992	State Certified Paper-BIRTH	Paid by Check # 695407		05/26/2021	07/09/2021	06/04/2021		06/08/2021	628.00
Account 727.000 - Office Supplies Expense Totals							Invoice Transactions	3		\$654.00
Account 870.030 - Travel Expense Training										
4147 - MICHIGAN ASSOC OF COUNTY CLERKS	2021-00000705	MACC SUMMER CONFERENCE REGISTRATION	Paid by Check # 695389		06/03/2021	07/16/2021	06/03/2021		06/08/2021	350.00
Account 870.030 - Travel Expense Training Totals							Invoice Transactions	1		\$350.00
Account 934.010 - Maintenance Equipment										
5356 - SOLUTIONS OF SOUTHWEST MICHIGAN LLC	9969	Maintenance Agreement	Paid by Check # 695411		05/21/2021	06/20/2021	06/01/2021		06/08/2021	133.75
Account 934.010 - Maintenance Equipment Totals							Invoice Transactions	1		\$133.75
Business Unit 1219 - Clerk - Register of Deeds Totals							Invoice Transactions	5		\$1,137.75
Division 201 - Clerk - Register Totals							Invoice Transactions	5		\$1,137.75
Division 202 - Court Clerk										
Business Unit 1216 - Clerk of Circuit Court										
Account 727.000 - Office Supplies Expense										
6828 - CALHOUN COUNTY CLERKS OFFICE	2021-00000706	NOTARY APPLICATION FEE - J HEATH	Paid by Check # 695340		06/03/2021	06/03/2021	06/03/2021		06/08/2021	10.00
5443 - STATE OF MICHIGAN	2021-00000707	NOTARY APPLICATION FEE - J HEATH	Paid by Check # 695419		06/03/2021	06/03/2021	06/03/2021		06/08/2021	10.00



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Fund 101 - General Fund										
Department 20 - Clerk-Register of Deeds										
Division 202 - Court Clerk										
Business Unit 1216 - Clerk of Circuit Court										
Account 727.000 - Office Supplies Expense										
5434 - STAPLES BUSINESS ADVANTAGE	8062278559	CUST# DET 223455 5/15/21	Paid by Check # 695413		05/15/2021	06/14/2021	06/02/2021		06/08/2021	197.61
Account 727.000 - Office Supplies Expense Totals							Invoice Transactions	3		\$217.61
Business Unit 1216 - Clerk of Circuit Court Totals							Invoice Transactions	3		\$217.61
Division 202 - Court Clerk Totals							Invoice Transactions	3		\$217.61
Department 20 - Clerk-Register of Deeds Totals							Invoice Transactions	8		\$1,355.36
Department 25 - Judicial										
Division 251 - Judicial Council										
Business Unit 1132 - Due Process Costs										
Account 813.030 - Legal Fees Circuit Family										
5351 - LARRY L SNYDER	2021-00000690	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695295		05/27/2021	06/27/2021	05/27/2021		06/01/2021	825.00
11167 - JULIE A BRADFIELD	2021-00000682	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695225		05/27/2021	06/27/2021	05/27/2021		06/01/2021	600.00
8639 - SHELLEY A HUFFMAN PLLC	2021-00000684	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695259		05/27/2021	06/27/2021	05/27/2021		06/01/2021	300.00
11331 - ALLISON GREENLEE KORR	2021-00000683	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695267		05/27/2021	06/27/2021	05/27/2021		06/01/2021	225.00
11322 - MICHAEL L KUJACZNSKI	2021-00000685	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695268		05/27/2021	06/27/2021	05/27/2021		06/01/2021	150.00
10184 - MIDWAY LAW FIRM PLLC	2021-00000686	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695273		05/27/2021	06/27/2021	05/27/2021		06/01/2021	1,331.25
4275 - MOORE & MARSH	2021-00000687	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695275		05/27/2021	06/27/2021	05/27/2021		06/01/2021	525.00
10783 - STEVEN E PARKS	2021-00000688	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695281		05/27/2021	06/27/2021	05/27/2021		06/01/2021	937.50



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Fund 101 - General Fund										
Department 25 - Judicial										
Division 251 - Judicial Council										
Business Unit 1132 - Due Process Costs										
Account 813.030 - Legal Fees Circuit Family										
4651 - LISA M PERKINS	2021-00000689	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695283		05/27/2021	06/27/2021	05/27/2021		06/01/2021	3,150.00
7145 - PODOLSKY AND WICKHAM PLLC	2021-00000703	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695401		06/03/2021	07/03/2021	06/03/2021		06/08/2021	3,976.12
10783 - STEVEN E PARKS	2021-00000702	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695399		06/03/2021	07/03/2021	06/03/2021		06/08/2021	825.00
4275 - MOORE & MARSH	2021-00000700	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695393		06/03/2021	07/03/2021	06/03/2021		06/08/2021	600.00
4358 - MUMFORD SCHUBEL MACFARLANE & BARNETT PLLC	2021-00000701	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695395		06/03/2021	07/03/2021	06/03/2021		06/08/2021	1,125.00
10184 - MIDWAY LAW FIRM PLLC	2021-00000699	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695392		06/03/2021	07/03/2021	06/03/2021		06/08/2021	1,087.50
10912 - MCINTYRE LAW OFFICE PC	2021-00000698	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695386		06/03/2021	07/03/2021	06/03/2021		06/08/2021	225.00
8639 - SHELLEY A HUFFMAN PLLC	2021-00000697	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695373		06/03/2021	07/03/2021	06/03/2021		06/08/2021	375.00
11175 - EVELYN K CALOGERO	2021-00000696	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695344		06/03/2021	07/03/2021	06/03/2021		06/08/2021	1,443.75
5351 - LARRY L SNYDER	2021-00000704	2021 JUVENILE REPRESENTATION VOUCHERS	Paid by Check # 695410		06/03/2021	07/03/2021	06/03/2021		06/08/2021	637.50
Account 813.030 - Legal Fees Circuit Family Totals								Invoice Transactions	18	\$18,338.62
Account 816.020 - Appeals Circuit Court										
10995 - SCOTT M NEUMAN	2021-00000695	MAACS STMT: PEO V JAMES BRUCE DAMBERG 20-381 FH	Paid by Check # 695396		05/25/2021	06/25/2021	06/02/2021		06/08/2021	727.02
Account 816.020 - Appeals Circuit Court Totals								Invoice Transactions	1	\$727.02
Account 817.030 - Civil Contempt Circuit Family										
10184 - MIDWAY LAW FIRM PLLC	0524212114PP	PPO VIOL #2 & #3: JAMIE ROWE 20-2114 PP	Paid by Check # 695273		05/24/2021	06/24/2021	05/24/2021		06/01/2021	220.00



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Fund 101 - General Fund										
Department 25 - Judicial										
Division 251 - Judicial Council										
Business Unit 1132 - Due Process Costs										
Account 817.030 - Civil Contempt Circuit Family										
4651 - LISA M PERKINS	05-21-21-01	PPO VIOL: D.COLLINS 20-2577 PH	Paid by Check # 695283		05/21/2021	06/21/2021	05/24/2021		06/01/2021	110.00
5514 - JOHN B SULLIVAN	51	PPO VIOL: P.PHILLIPS	Paid by Check # 695422		05/27/2021	06/27/2021	06/02/2021		06/08/2021	110.00
10184 - MIDWAY LAW FIRM PLLC	0524212472PP	PPO VIOL: TRAVIS ASHER 20-2472 PH (VIOL #1)	Paid by Check # 695392		05/24/2021	06/24/2021	06/02/2021		06/08/2021	110.00
10184 - MIDWAY LAW FIRM PLLC	0526211321PP	PPO VIOL: J.COOK 20-1321 PP (VIOL #1 AND VIOL #2)	Paid by Check # 695392		05/26/2021	06/26/2021	06/02/2021		06/08/2021	220.00
Account 817.030 - Civil Contempt Circuit Family Totals									Invoice Transactions 5	\$770.00
Account 818.040 - Transcripts District Court										
6955 - BRENDA COURT TRANSCRIBING	1143	TRANSCRIPT C212039 MCDONALD	Paid by Check # 695226		05/18/2021	06/18/2021	05/27/2021		06/01/2021	51.25
7165 - SHANA M PAYNE	05172021	TRANSCRIPT C209951 FIELDS	Paid by Check # 695282		05/17/2021	06/17/2021	05/27/2021		06/01/2021	149.65
Account 818.040 - Transcripts District Court Totals									Invoice Transactions 2	\$200.90
Account 820.040 - Interpreter Fees District Court										
3684 - LANGUAGE LINK	392	INTERPRETER 20X3826241 & C213381	Paid by Check # 695269		05/13/2021	06/13/2021	05/27/2021		06/01/2021	116.00
10225 - UNIVERSITY TRANSLATORS SERVICES LLC	33036	INTERPRETER C2010456 GAUDET	Paid by Check # 695304		05/26/2021	06/26/2021	05/27/2021		06/01/2021	198.00
Account 820.040 - Interpreter Fees District Court Totals									Invoice Transactions 2	\$314.00
Business Unit 1132 - Due Process Costs Totals									Invoice Transactions 28	\$20,350.54
Division 251 - Judicial Council Totals									Invoice Transactions 28	\$20,350.54
Division 252 - Circuit Court										
Business Unit 1133 - Circuit Court - Family Division										
Account 835.060 - Medical Services Psychological Testing										
1353 - BATTLE CREEK COUNSELING ASSOCIATES. P.C.	20210518	PSYCH EVAL 4/28/21 RE 21-2585 DL	Paid by Check # 695222		05/18/2021	06/18/2021	05/24/2021		06/01/2021	500.00
1353 - BATTLE CREEK COUNSELING ASSOCIATES. P.C.	20210429	PSYCH EVAL 4/29/21 RE 21-41 DL	Paid by Check # 695222		05/18/2021	06/18/2021	05/24/2021		06/01/2021	500.00
Account 835.060 - Medical Services Psychological Testing Totals									Invoice Transactions 2	\$1,000.00
Account 870.020 - Travel Expense Mileage										
8498 - JENNIFER MILLER	2021-00000655	TRAVEL (APRIL 2021)	Paid by Check # 695274		05/14/2021	06/14/2021	05/24/2021		06/01/2021	58.80
Account 870.020 - Travel Expense Mileage Totals									Invoice Transactions 1	\$58.80



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Fund 101 - General Fund										
Department 25 - Judicial										
Division 252 - Circuit Court										
Business Unit 1133 - Circuit Court - Family Division										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	23.99
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions	1		\$23.99
Business Unit 1133 - Circuit Court - Family Division Totals							Invoice Transactions	4		\$1,082.79
Business Unit 1151 - Circuit Court Probation										
Account 727.000 - Office Supplies Expense										
5434 - STAPLES BUSINESS ADVANTAGE	8062208267	CUST# DET 223455 5/8/21	Paid by Check # 695296		05/08/2021	06/07/2021	05/26/2021	05/25/2021	06/01/2021	408.55
5434 - STAPLES BUSINESS ADVANTAGE	8062278559	CUST# DET 223455 5/15/21	Paid by Check # 695413		05/15/2021	06/14/2021	06/02/2021		06/08/2021	21.34
Account 727.000 - Office Supplies Expense Totals							Invoice Transactions	2		\$429.89
Business Unit 1151 - Circuit Court Probation Totals							Invoice Transactions	2		\$429.89
Division 252 - Circuit Court Totals							Invoice Transactions	6		\$1,512.68
Division 253 - District Court										
Business Unit 1136 - District Court										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	148.54
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions	1		\$148.54
Business Unit 1136 - District Court Totals							Invoice Transactions	1		\$148.54
Division 253 - District Court Totals							Invoice Transactions	1		\$148.54
Department 25 - Judicial Totals							Invoice Transactions	35		\$22,011.76
Department 30 - Prosecutor										
Division 300 - Prosecutor										
Business Unit 1229 - Prosecuting Attorney										
Account 801.010 - Contractual Services Misc										
9894 - BRONSON BATTLE CREEK HOSPITAL	06042021	payroll w/e 03/05/2021	Paid by Check # 695338		06/04/2021	06/04/2021	06/04/2021		06/08/2021	86.19
9894 - BRONSON BATTLE CREEK HOSPITAL	06042021-1	payroll w/e 02/05/2021	Paid by Check # 695338		06/04/2021	06/04/2021	06/04/2021		06/08/2021	210.88
9894 - BRONSON BATTLE CREEK HOSPITAL	06042021-2	payroll w/e 04/23/2021	Paid by Check # 695338		06/04/2021	06/04/2021	06/04/2021		06/08/2021	57.46
9894 - BRONSON BATTLE CREEK HOSPITAL	06042021-4	payroll w/e 06/04/2021	Paid by Check # 695338		06/04/2021	06/04/2021	06/04/2021		06/08/2021	57.46



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Fund 101 - General Fund										
Department 30 - Prosecutor										
Division 300 - Prosecutor										
Business Unit 1229 - Prosecuting Attorney										
Account 801.010 - Contractual Services Misc										
10193 - GERALD STONEBRAKER	06042021	payroll w/e 06/03/2021	Paid by Check # 695421		06/04/2021	06/04/2021	06/04/2021		06/08/2021	718.56
Account 801.010 - Contractual Services Misc Totals									Invoice Transactions 5	\$1,130.55
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	83.03
Account 873.020 - Vehicle Expense Fuel Totals									Invoice Transactions 1	\$83.03
Business Unit 1229 - Prosecuting Attorney Totals									Invoice Transactions 6	\$1,213.58
Division 300 - Prosecutor Totals									Invoice Transactions 6	\$1,213.58
Department 30 - Prosecutor Totals									Invoice Transactions 6	\$1,213.58
Department 40 - Sheriff										
Division 401 - Sheriff Administration										
Business Unit 1305 - Administration										
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	159.00
Account 805.030 - Professional Services Uniform Cleaning Totals									Invoice Transactions 1	\$159.00
Account 850.060 - Communications Internet Service										
1952 - COMCAST	05-17-2021-468	ACCT 8529 11 366 0483468 - ADMIN	Paid by Check # 695242		05/17/2021	06/07/2021	05/27/2021	05/27/2021	06/01/2021	69.95
Account 850.060 - Communications Internet Service Totals									Invoice Transactions 1	\$69.95
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	200.76
Account 873.020 - Vehicle Expense Fuel Totals									Invoice Transactions 1	\$200.76
Account 934.010 - Maintenance Equipment										
3291 - ID NETWORKS	277646	CUST CAL100	Paid by Check # 695262		06/01/2021	06/11/2021	05/24/2021	05/24/2021	06/01/2021	3,495.00
Account 934.010 - Maintenance Equipment Totals									Invoice Transactions 1	\$3,495.00
Business Unit 1305 - Administration Totals									Invoice Transactions 4	\$3,924.71



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Fund 101 - General Fund										
Department 40 - Sheriff										
Division 401 - Sheriff Administration										
Business Unit 1306 - Support Services										
Account 727.000 - Office Supplies Expense										
5434 - STAPLES BUSINESS ADVANTAGE	8062278559	CUST# DET 223455 5/15/21	Paid by Check # 695413		05/15/2021	06/14/2021	06/02/2021		06/08/2021	49.74
11003 - LD PRODUCTS	SIP-012228152	CUST 9203193 TONER CARTRIDGE	Paid by Check # 695381		02/24/2021	03/21/2021	06/04/2021	06/04/2021	06/08/2021	128.77
11003 - LD PRODUCTS	SIP-012241811	CUST 9203193 TONER CARTRIDGE	Paid by Check # 695381		03/02/2021	04/02/2021	06/04/2021	06/04/2021	06/08/2021	16.79
Account 727.000 - Office Supplies Expense Totals							Invoice Transactions 3			\$195.30
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	58.20
Account 805.030 - Professional Services Uniform Cleaning Totals							Invoice Transactions 1			\$58.20
Business Unit 1306 - Support Services Totals							Invoice Transactions 4			\$253.50
Business Unit 1326 - Civil Process										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	452.73
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions 1			\$452.73
Business Unit 1326 - Civil Process Totals							Invoice Transactions 1			\$452.73
Division 401 - Sheriff Administration Totals							Invoice Transactions 9			\$4,630.94
Division 402 - Corrections										
Business Unit 1351 - Corrections Jail										
Account 727.000 - Office Supplies Expense										
5434 - STAPLES BUSINESS ADVANTAGE	8062208267	CUST# DET 223455 5/8/21	Paid by Check # 695296		05/08/2021	06/07/2021	05/26/2021	05/25/2021	06/01/2021	130.98
5434 - STAPLES BUSINESS ADVANTAGE	8062278559	CUST# DET 223455 5/15/21	Paid by Check # 695413		05/15/2021	06/14/2021	06/02/2021		06/08/2021	1,229.34
Account 727.000 - Office Supplies Expense Totals							Invoice Transactions 2			\$1,360.32
Account 730.000 - Maintenance Supplies Expense										
5434 - STAPLES BUSINESS ADVANTAGE	8062450819	CUST# DET 223455 05/31/2021 JAIL MAINTENANCE	Paid by Check # 695412		05/31/2021	06/15/2021	06/02/2021	06/02/2021	06/08/2021	2,150.85
Account 730.000 - Maintenance Supplies Expense Totals							Invoice Transactions 1			\$2,150.85
Account 740.000 - Uniform Supplies Expense										
2641 - GALLS LLC	018347205	ACCT 4223176 - GALLS	Paid by Check # 695256		05/12/2021	06/11/2021	05/24/2021	05/24/2021	06/01/2021	132.00
2641 - GALLS LLC	018365494	ACCT 4223176 - GALLS	Paid by Check # 695256		05/14/2021	06/13/2021	05/24/2021	05/24/2021	06/01/2021	357.06
2641 - GALLS LLC	018371731	ACCT 4223176 - GALLS	Paid by Check # 695256		05/14/2021	06/13/2021	05/24/2021	05/24/2021	06/01/2021	70.84



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Fund 101 - General Fund										
Department 40 - Sheriff										
Division 402 - Corrections										
Business Unit 1351 - Corrections Jail										
Account 740.000 - Uniform Supplies Expense										
2641 - GALLS LLC	018371732	ACCT 4223176 - GALLS	Paid by Check # 695256		05/14/2021	06/13/2021	05/24/2021	05/24/2021	06/01/2021	70.84
2641 - GALLS LLC	018388545	ACCT 4223176 - GALLS	Paid by Check # 695369		05/18/2021	06/17/2021	05/28/2021	05/28/2021	06/08/2021	45.50
2641 - GALLS LLC	018388541	ACCT 4223176 - GALLS	Paid by Check # 695369		05/18/2021	06/17/2021	05/28/2021	05/28/2021	06/08/2021	40.02
2641 - GALLS LLC	018403033	ACCT 4223176 - GALLS	Paid by Check # 695369		05/19/2021	06/18/2021	05/28/2021	05/28/2021	06/08/2021	31.60
2641 - GALLS LLC	018400521	ACCT 4223176 - GALLS	Paid by Check # 695369		05/19/2021	06/18/2021	05/28/2021	05/28/2021	06/08/2021	38.59
2641 - GALLS LLC	018399990	ACCT 4223176 - GALLS	Paid by Check # 695369		05/19/2021	06/18/2021	05/28/2021	05/28/2021	06/08/2021	39.00
2641 - GALLS LLC	018399957	ACCT 4223176 - GALLS	Paid by Check # 695369		05/19/2021	06/18/2021	05/28/2021	05/28/2021	06/08/2021	26.99
2641 - GALLS LLC	018399922	ACCT 4223176 - GALLS	Paid by Check # 695369		05/19/2021	06/18/2021	05/28/2021	05/28/2021	06/08/2021	455.56
2641 - GALLS LLC	018396307	ACCT 4223176 - GALLS	Paid by Check # 695369		05/18/2021	06/17/2021	05/28/2021	05/28/2021	06/08/2021	70.84
2641 - GALLS LLC	018419489	GALLS 4223176	Paid by Check # 695369		05/21/2021	06/20/2021	06/02/2021	06/02/2021	06/08/2021	291.84
2641 - GALLS LLC	018419460	GALLS 4223176	Paid by Check # 695369		05/21/2021	06/20/2021	06/02/2021	06/02/2021	06/08/2021	36.35
2641 - GALLS LLC	018418812	GALLS 4223176	Paid by Check # 695369		05/21/2021	06/20/2021	06/02/2021	06/02/2021	06/08/2021	30.55
2641 - GALLS LLC	018418807	GALLS 4223176	Paid by Check # 695369		05/21/2021	06/20/2021	06/02/2021	06/02/2021	06/08/2021	117.00
2641 - GALLS LLC	018418763	GALLS 4223176	Paid by Check # 695369		05/21/2021	06/20/2021	06/02/2021	06/02/2021	06/08/2021	473.67
2641 - GALLS LLC	018416056	GALLS 4223176	Paid by Check # 695369		05/20/2021	06/21/2021	06/02/2021	06/02/2021	06/08/2021	388.96
Account 740.000 - Uniform Supplies Expense Totals Invoice Transactions 18										\$2,717.21
Account 755.000 - Laundry Supplies Expense										
2354 - ECOLAB	6261699835	CUST 7499	Paid by Check # 695364		05/26/2021	06/25/2021	06/04/2021	06/04/2021	06/08/2021	1,647.77
Account 755.000 - Laundry Supplies Expense Totals Invoice Transactions 1										\$1,647.77
Account 801.010 - Contractual Services Misc										
1755 - CANTEEN SERVICES	106967	INMATE MEALS	Paid by Check # 695232		05/08/2021	05/08/2021	05/24/2021	05/24/2021	06/01/2021	7,435.15
1755 - CANTEEN SERVICES	106969	OFFICER MEALS	Paid by Check # 695232		05/08/2021	05/08/2021	05/24/2021	05/24/2021	06/01/2021	460.60



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Fund 101 - General Fund										
Department 40 - Sheriff										
Division 402 - Corrections										
Business Unit 1351 - Corrections Jail										
Account 801.010 - Contractual Services Misc										
1755 - CANTEEN SERVICES	106968	TRAYS LIDS CUPS - COVID	Paid by Check # 695232		05/08/2021	05/08/2021	05/24/2021	05/24/2021	06/01/2021	763.52
1755 - CANTEEN SERVICES	107147	INMATE MEALS	Paid by Check # 695232		05/15/2021	05/15/2021	05/24/2021	05/24/2021	06/01/2021	7,418.80
1755 - CANTEEN SERVICES	107148	TRAYS LIDS CUPS - COVID	Paid by Check # 695232		05/15/2021	05/15/2021	05/24/2021	05/24/2021	06/01/2021	763.52
1755 - CANTEEN SERVICES	107149	OFFICER MEALS	Paid by Check # 695232		05/15/2021	05/15/2021	05/24/2021	05/24/2021	06/01/2021	495.85
1755 - CANTEEN SERVICES	107330	OFFICER MEALS	Paid by Check # 695345		05/22/2021	05/22/2021	06/02/2021	06/02/2021	06/08/2021	472.35
1755 - CANTEEN SERVICES	107329	INMATE MEALS	Paid by Check # 695345		05/22/2021	05/22/2021	06/02/2021	06/02/2021	06/08/2021	7,666.95
1755 - CANTEEN SERVICES	107500	OFFICER MEALS	Paid by Check # 695345		05/29/2021	05/29/2021	06/04/2021	06/04/2021	06/08/2021	542.85
1755 - CANTEEN SERVICES	107499	TRAYS LIDS CUPS - COVID	Paid by Check # 695345		05/29/2021	05/29/2021	06/04/2021	06/04/2021	06/08/2021	778.15
1755 - CANTEEN SERVICES	107498	INMATE MEALS	Paid by Check # 695345		05/29/2021	05/29/2021	06/04/2021	06/04/2021	06/08/2021	7,973.95
Account 801.010 - Contractual Services Misc Totals								Invoice Transactions	11	\$34,771.69
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	598.75
Account 805.030 - Professional Services Uniform Cleaning Totals								Invoice Transactions	1	\$598.75
Account 850.060 - Communications Internet Service										
1952 - COMCAST	05-17-2021-476	ACCT 8529 11 366 0483476 JAIL	Paid by Check # 695243		05/17/2021	06/07/2021	05/27/2021	05/27/2021	06/01/2021	69.95
Account 850.060 - Communications Internet Service Totals								Invoice Transactions	1	\$69.95
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	808.12
Account 873.020 - Vehicle Expense Fuel Totals								Invoice Transactions	1	\$808.12
Account 934.010 - Maintenance Equipment										
3291 - ID NETWORKS	277646	CUST CAL100	Paid by Check # 695262		06/01/2021	06/11/2021	05/24/2021	05/24/2021	06/01/2021	3,495.00
Account 934.010 - Maintenance Equipment Totals								Invoice Transactions	1	\$3,495.00
Account 956.000 - Health Care Expense										
2012 - CORIZON INC	CZN000025174	CUST 0632 BASE FEES JUNE 2021	Paid by Check # 695358		06/01/2021	07/01/2021	06/04/2021	06/04/2021	06/08/2021	178,064.08



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Fund 101 - General Fund										
Department 40 - Sheriff										
Division 402 - Corrections										
Business Unit 1351 - Corrections Jail										
Account 956.000 - Health Care Expense										
2012 - CORIZON INC	CZN000025191	CUST 0632 POPULATION ADJUSTMENT MAY 2021	Paid by Check # 695358		06/02/2021	07/02/2021	06/04/2021	06/04/2021	06/08/2021	(9,197.70)
Account 956.000 - Health Care Expense Totals							Invoice Transactions	2		\$168,866.38
Business Unit 1351 - Corrections Jail Totals							Invoice Transactions	39		\$216,486.04
Division 402 - Corrections Totals							Invoice Transactions	39		\$216,486.04
Division 403 - Emergency Management										
Business Unit 1426 - Emergency Services										
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	45.75
Account 805.030 - Professional Services Uniform Cleaning Totals							Invoice Transactions	1		\$45.75
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	69.12
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions	1		\$69.12
Business Unit 1426 - Emergency Services Totals							Invoice Transactions	2		\$114.87
Division 403 - Emergency Management Totals							Invoice Transactions	2		\$114.87
Division 404 - Law Enforcement										
Business Unit 1308 - CISD										
Account 740.000 - Uniform Supplies Expense										
2641 - GALLS LLC	018347210	ACCT 4223176 - GALLS	Paid by Check # 695256		05/12/2021	06/11/2021	05/24/2021	05/24/2021	06/01/2021	241.98
Account 740.000 - Uniform Supplies Expense Totals							Invoice Transactions	1		\$241.98
Business Unit 1308 - CISD Totals							Invoice Transactions	1		\$241.98
Business Unit 1310 - Homer Village										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	401.67
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions	1		\$401.67
Business Unit 1310 - Homer Village Totals							Invoice Transactions	1		\$401.67



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 101 - General Fund										
Department 40 - Sheriff										
Division 404 - Law Enforcement										
Business Unit 1311 - Detective Division										
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	50.00
Account 805.030 - Professional Services Uniform Cleaning Totals										Invoice Transactions 1
										\$50.00
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	375.30
Account 873.020 - Vehicle Expense Fuel Totals										Invoice Transactions 1
										\$375.30
Business Unit 1311 - Detective Division Totals										Invoice Transactions 2
										\$425.30
Business Unit 1315 - Law Enforcement										
Account 727.000 - Office Supplies Expense										
5434 - STAPLES BUSINESS ADVANTAGE	8062278559	CUST# DET 223455 5/15/21	Paid by Check # 695413		05/15/2021	06/14/2021	06/02/2021		06/08/2021	78.73
Account 727.000 - Office Supplies Expense Totals										Invoice Transactions 1
										\$78.73
Account 740.000 - Uniform Supplies Expense										
2641 - GALLS LLC	018347358	ACCT 4223176 - GALLS	Paid by Check # 695256		05/12/2021	06/11/2021	05/24/2021	05/24/2021	06/01/2021	55.20
2641 - GALLS LLC	018399944	ACCT 4223176 - GALLS	Paid by Check # 695369		05/19/2021	06/18/2021	05/28/2021	05/28/2021	06/08/2021	203.84
2641 - GALLS LLC	018388350	ACCT 4223176 - GALLS	Paid by Check # 695369		05/18/2021	06/17/2021	05/28/2021	05/28/2021	06/08/2021	92.00
2641 - GALLS LLC	018419866	GALLS 4223176	Paid by Check # 695369		05/21/2021	06/20/2021	06/02/2021	06/02/2021	06/08/2021	192.66
2641 - GALLS LLC	018419460	GALLS 4223176	Paid by Check # 695369		05/21/2021	06/20/2021	06/02/2021	06/02/2021	06/08/2021	90.00
2641 - GALLS LLC	018418756	GALLS 4223176	Paid by Check # 695369		05/21/2021	06/20/2021	06/02/2021	06/02/2021	06/08/2021	52.00
Account 740.000 - Uniform Supplies Expense Totals										Invoice Transactions 6
										\$685.70
Account 801.010 - Contractual Services Misc										
5236 - SHRED-IT, c/o STERICYCLE INC	8182072872	CUST 14414444	Paid by Check # 695293		05/22/2021	06/21/2021	05/27/2021	05/27/2021	06/01/2021	193.20
Account 801.010 - Contractual Services Misc Totals										Invoice Transactions 1
										\$193.20
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	245.50
Account 805.030 - Professional Services Uniform Cleaning Totals										Invoice Transactions 1
										\$245.50
Account 873.010 - Vehicle Expense Maintenance										
9789 - OREILLY AUTO PARTS	4788-282476	CUST 1880075	Paid by Check # 695280		05/10/2021	05/10/2021	05/24/2021	05/24/2021	06/01/2021	53.23
Account 873.010 - Vehicle Expense Maintenance Totals										Invoice Transactions 1
										\$53.23



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Fund 101 - General Fund										
Department 40 - Sheriff										
Division 404 - Law Enforcement										
Business Unit 1315 - Law Enforcement										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	6,108.26
Account 873.020 - Vehicle Expense Fuel Totals										Invoice Transactions 1
										\$6,108.26
Account 934.010 - Maintenance Equipment										
3291 - ID NETWORKS	277646	CUST CAL100	Paid by Check # 695262		06/01/2021	06/11/2021	05/24/2021	05/24/2021	06/01/2021	4,495.00
4811 - RADIO COMMUNICATIONS INC	14585	Ticket 51862	Paid by Check # 695288		05/21/2021	06/20/2021	05/24/2021	05/24/2021	06/01/2021	118.75
Account 934.010 - Maintenance Equipment Totals										Invoice Transactions 2
										\$4,613.75
Account 955.000 - Miscellaneous Operating Expense										
9789 - OREILLY AUTO PARTS	4788-283533	CUST 1880075	Paid by Check # 695280		05/20/2021	05/20/2021	05/24/2021	05/24/2021	06/01/2021	15.24
3783 - LIFELOC TECHNOLOGIES INC	351335	CUST 15CA49068	Paid by Check # 695383		05/17/2021	06/16/2021	06/02/2021	06/02/2021	06/08/2021	87.56
Account 955.000 - Miscellaneous Operating Expense Totals										Invoice Transactions 2
										\$102.80
Business Unit 1315 - Law Enforcement Totals										Invoice Transactions 15
										\$12,081.17
Business Unit 1316 - Pennfield Township										
Account 740.000 - Uniform Supplies Expense										
2641 - GALLS LLC	018399950	ACCT 4223176 - GALLS	Paid by Check # 695369		05/19/2021	06/18/2021	05/28/2021	05/28/2021	06/08/2021	101.92
Account 740.000 - Uniform Supplies Expense Totals										Invoice Transactions 1
										\$101.92
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	54.50
Account 805.030 - Professional Services Uniform Cleaning Totals										Invoice Transactions 1
										\$54.50
Account 873.010 - Vehicle Expense Maintenance										
10066 - EVC LLC	1185	UNIT 508	Paid by Check # 695252		04/13/2021	04/28/2021	05/27/2021	05/27/2021	06/01/2021	6,187.00
10066 - EVC LLC	1184	UNIT 506	Paid by Check # 695252		04/13/2021	04/28/2021	05/27/2021	05/27/2021	06/01/2021	10,298.12
1633 - BUDS TOWING & AUTO INC	48027	1FM5K8AB3MGA07614	Paid by Check # 695339		06/01/2021	06/01/2021	06/02/2021	06/02/2021	06/08/2021	81.30
Account 873.010 - Vehicle Expense Maintenance Totals										Invoice Transactions 3
										\$16,566.42
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	1,728.01
Account 873.020 - Vehicle Expense Fuel Totals										Invoice Transactions 1
										\$1,728.01
Business Unit 1316 - Pennfield Township Totals										Invoice Transactions 6
										\$18,450.85



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Fund 101 - General Fund										
Department 40 - Sheriff										
Division 404 - Law Enforcement										
Business Unit 1317 - City of Springfield										
Account 740.000 - Uniform Supplies Expense										
2641 - GALLS LLC	018410833	GALLS 4223176	Paid by Check # 695369		05/20/2021	06/19/2021	06/02/2021	06/02/2021	06/08/2021	349.37
Account 740.000 - Uniform Supplies Expense Totals									Invoice Transactions 1	\$349.37
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	45.00
Account 805.030 - Professional Services Uniform Cleaning Totals									Invoice Transactions 1	\$45.00
Account 955.000 - Miscellaneous Operating Expense										
1815 - CEREAL CITY AUTO PARTS INC	761221	Shop Towels	Paid by Check # 695346		05/24/2021	06/20/2021	06/02/2021	06/02/2021	06/08/2021	5.99
Account 955.000 - Miscellaneous Operating Expense Totals									Invoice Transactions 1	\$5.99
Business Unit 1317 - City of Springfield Totals									Invoice Transactions 3	\$400.36
Business Unit 1319 - Convis Township										
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	8.25
Account 805.030 - Professional Services Uniform Cleaning Totals									Invoice Transactions 1	\$8.25
Business Unit 1319 - Convis Township Totals									Invoice Transactions 1	\$8.25
Business Unit 1322 - FOC Warrant Officer										
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	28.25
Account 805.030 - Professional Services Uniform Cleaning Totals									Invoice Transactions 1	\$28.25
Business Unit 1322 - FOC Warrant Officer Totals									Invoice Transactions 1	\$28.25
Business Unit 1331 - Marine Safety										
Account 740.000 - Uniform Supplies Expense										
2641 - GALLS LLC	018378680	ACCT 4223176 - GALLS	Paid by Check # 695369		05/17/2021	06/16/2021	05/28/2021	05/28/2021	06/08/2021	47.10
Account 740.000 - Uniform Supplies Expense Totals									Invoice Transactions 1	\$47.10
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	159.65
Account 873.020 - Vehicle Expense Fuel Totals									Invoice Transactions 1	\$159.65
Account 980.010 - Equipment Small Equipment										
4811 - RADIO COMMUNICATIONS INC	14595	Ticket51883	Paid by Check # 695404		05/28/2021	06/27/2021	06/02/2021	06/02/2021	06/08/2021	124.99
Account 980.010 - Equipment Small Equipment Totals									Invoice Transactions 1	\$124.99
Business Unit 1331 - Marine Safety Totals									Invoice Transactions 3	\$331.74



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Fund 101 - General Fund										
Department 40 - Sheriff										
Division 404 - Law Enforcement										
Business Unit 1430 - Animal Control										
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	110.00
Account 805.030 - Professional Services Uniform Cleaning Totals									Invoice Transactions 1	\$110.00
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	421.28
Account 873.020 - Vehicle Expense Fuel Totals									Invoice Transactions 1	\$421.28
Business Unit 1430 - Animal Control Totals									Invoice Transactions 2	\$531.28
Division 404 - Law Enforcement Totals									Invoice Transactions 35	\$32,900.85
Division 405 - Community Corrections										
Business Unit 1370 - Community Corrections Admin										
Account 955.000 - Miscellaneous Operating Expense										
5443 - STATE OF MICHIGAN	05-2021	CURFEW MONITORING - APRIL 2021	Paid by Check # 695300		05/10/2021	05/10/2021	05/27/2021	05/27/2021	06/01/2021	1,404.00
Account 955.000 - Miscellaneous Operating Expense Totals									Invoice Transactions 1	\$1,404.00
Business Unit 1370 - Community Corrections Admin Totals									Invoice Transactions 1	\$1,404.00
Division 405 - Community Corrections Totals									Invoice Transactions 1	\$1,404.00
Department 40 - Sheriff Totals									Invoice Transactions 86	\$255,536.70
Department 45 - Treasurer										
Division 450 - Treasurer										
Business Unit 1253 - Treasurer										
Account 402.000 - Property Taxes Current										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	52.16
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	344.40
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	828.27
1731 - CALHOUN COUNTY TREASURER	21-381	MTT: VALUE DECREASE FOR 2020 TY P# 0061-00-220-0	Paid by Check # 695231		05/24/2021	06/24/2021	05/26/2021		06/01/2021	413.95



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Fund 101 - General Fund										
Department 45 - Treasurer										
Division 450 - Treasurer										
Business Unit 1253 - Treasurer										
Account 402.000 - Property Taxes Current										
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	6,998.28
Account 402.000 - Property Taxes Current Totals										Invoice Transactions 5
										\$8,637.06
Account 445.000 - Penalties & Interest on Taxes Revenue										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	1.83
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	11.87
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	23.19
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	269.13
Account 445.000 - Penalties & Interest on Taxes Revenue Totals										Invoice Transactions 4
										\$306.02
Business Unit 1253 - Treasurer Totals										Invoice Transactions 9
										\$8,943.08
Division 450 - Treasurer Totals										Invoice Transactions 9
										\$8,943.08
Department 45 - Treasurer Totals										Invoice Transactions 9
										\$8,943.08
Department 50 - Water Resources										
Division 501 - Drain										
Business Unit 1275 - Drain										
Account 870.020 - Travel Expense Mileage										
11330 - RON SMITH	0531-RS	MAY 2021 TRAVEL EXPENSE	Paid by Check # 695409		06/01/2021	06/18/2021	06/01/2021	06/01/2021	06/08/2021	29.12
Account 870.020 - Travel Expense Mileage Totals										Invoice Transactions 1
										\$29.12
Business Unit 1275 - Drain Totals										Invoice Transactions 1
										\$29.12
Division 501 - Drain Totals										Invoice Transactions 1
										\$29.12
Department 50 - Water Resources Totals										Invoice Transactions 1
										\$29.12
Fund 101 - General Fund Totals										Invoice Transactions 165
										\$395,902.78



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 201 - County Road Commission										
Department 45 - Treasurer										
Division 456 - Road Commission										
Business Unit 2450 - Road Department - Insurance										
Account 958.081 - Insurance Road Dept - Health										
7820 - AON RISK SERVICES CENTRAL INC	5600000042738	Service Fee Installment 3 of 4	Paid by Check # 695221		05/17/2021	05/31/2021	05/25/2021		06/01/2021	1,530.00
1030 - BLUE CROSS BLUE SHIELD OF MICHIGAN	210506149338	INSURANCE PREMIUMS	Paid by Check # 695224		05/06/2021	06/01/2021	05/25/2021		06/01/2021	798.72
1030 - BLUE CROSS BLUE SHIELD OF MICHIGAN	124267305	Bill Period 5/22/21 - 5/28/21	Paid by EFT # 3741		05/31/2021	06/02/2021	06/01/2021		06/01/2021	4,053.88
8679 - CAREHERE	159112	CareHere Program Fees 6/2021	Paid by EFT # 3744		06/01/2021	06/03/2021	06/03/2021		06/03/2021	1,408.75
1030 - BLUE CROSS BLUE SHIELD OF MICHIGAN	124568416	Bill Period 5/29/2021 - 6/4/2021	Paid by EFT # 3747		06/07/2021	06/09/2021	06/08/2021		06/08/2021	(26,788.04)
Account 958.081 - Insurance Road Dept - Health Totals									Invoice Transactions 5	(\$18,996.69)
Account 958.082 - Insurance Road Dept - Gen Liab										
4173 - MICHIGAN MUNICIPAL RISK MGT	M0001163 03/2021	POLICY #M0001163 3RD INSTALLMENT 1/1/21 - 1/1/22	Paid by Check # 695390		05/20/2021	07/04/2021	06/02/2021		06/08/2021	47,890.13
4173 - MICHIGAN MUNICIPAL RISK MGT	R0001163 03/2021	POLICY #R0001163 3RD INSTALLMENT 1/1/21 - 1/1/22	Paid by Check # 695391		05/20/2021	07/04/2021	06/02/2021		06/08/2021	11,621.66
Account 958.082 - Insurance Road Dept - Gen Liab Totals									Invoice Transactions 2	\$59,511.79
Account 958.083 - Insurance Road Dept - Workers Comp										
10797 - COMPREHENSIVE RISK SERVICES LLC	6382LF	Checks issued 5/1/2021 - 5/31/2021	Paid by EFT # 3746		05/31/2021	06/03/2021	06/03/2021		06/03/2021	908.45
10797 - COMPREHENSIVE RISK SERVICES LLC	6371	Quarterly Service Fee 7/1/2021 - 9/30/2021	Paid by Check # 695355		06/03/2021	07/01/2021	06/07/2021		06/08/2021	1,071.75
Account 958.083 - Insurance Road Dept - Workers Comp Totals									Invoice Transactions 2	\$1,980.20
Account 958.085 - Insurance Road Dept - Rx										
1031 - EXPRESS SCRIPTS, INC	41574661C	Rx Activity 5/16/2021 - 5/31/2021 & Fees for 5/2021	Paid by EFT # 3745		06/01/2021	06/03/2021	06/03/2021		06/03/2021	31,996.17
Account 958.085 - Insurance Road Dept - Rx Totals									Invoice Transactions 1	\$31,996.17
Business Unit 2450 - Road Department - Insurance Totals									Invoice Transactions 10	\$74,491.47
Division 456 - Road Commission Totals									Invoice Transactions 10	\$74,491.47
Department 45 - Treasurer Totals									Invoice Transactions 10	\$74,491.47
Fund 201 - County Road Commission Totals									Invoice Transactions 10	\$74,491.47



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Fund 216 - Circuit Court Counseling										
Department 25 - Judicial										
Division 252 - Circuit Court										
Business Unit 2216 - Circuit Court Family Counseling										
Account 801.010 - Contractual Services Misc										
7145 - PODOLSKY AND WICKHAM PLLC	18909	GAL SERVICES (4.22, 5.23 & 5.25.21 RE 18-3360 AY & 18-3361 AY)	Paid by Check # 695285		05/25/2021	06/25/2021	05/24/2021		06/01/2021	198.75
Account 801.010 - Contractual Services Misc Totals								Invoice Transactions	1	\$198.75
Business Unit 2216 - Circuit Court Family Counseling Totals								Invoice Transactions	1	\$198.75
Division 252 - Circuit Court Totals								Invoice Transactions	1	\$198.75
Department 25 - Judicial Totals								Invoice Transactions	1	\$198.75
Fund 216 - Circuit Court Counseling Totals								Invoice Transactions	1	\$198.75



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 221 - Health Fund										
Department 35 - Health										
Division 351 - Health Administration										
Business Unit 2604 - Nurse Family Partnership										
Account 801.010 - Contractual Services Misc										
8982 - TY'ASIA REESE	051821TR	NFP PARENT ADVISOR REMIBURSEMENT 5.18.21	Paid by Check # 695289		05/18/2021	05/26/2021	05/26/2021		06/01/2021	25.50
10809 - ANN LINTZ	052521AL	NFP REFLECTIVE SUPERVISION 5.25.21	Paid by Check # 695384		05/25/2021	06/01/2021	06/01/2021		06/08/2021	200.00
Account 801.010 - Contractual Services Misc Totals							Invoice Transactions	2		\$225.50
Account 808.000 - Association Dues Expense										
11396 - SARA SKUTT	05192021SS	REIMBURSEMENT FOR NURSING LICENSE	Paid by Check # 695294		05/19/2021	05/26/2021	05/26/2021		06/01/2021	128.50
Account 808.000 - Association Dues Expense Totals							Invoice Transactions	1		\$128.50
Account 850.020 - Communications Cell Phone Service										
5811 - VERIZON	9879864634	ACCT 586059228 APRI 16-MAY 15 2021	Paid by Check # 695430		05/15/2021	06/07/2021	06/01/2021		06/08/2021	148.23
Account 850.020 - Communications Cell Phone Service Totals							Invoice Transactions	1		\$148.23
Account 955.000 - Miscellaneous Operating Expense										
1429 - BESCO WATER TREATMENT INC	3652034	CUST 2003756 DOS 5.13.21 WIC WATER	Paid by Check # 695334		05/13/2021	06/12/2021	06/02/2021		06/08/2021	2.63
Account 955.000 - Miscellaneous Operating Expense Totals							Invoice Transactions	1		\$2.63
Business Unit 2604 - Nurse Family Partnership Totals							Invoice Transactions	5		\$504.86
Business Unit 2610 - Administration										
Account 850.020 - Communications Cell Phone Service										
5811 - VERIZON	9879864634	ACCT 586059228 APRI 16-MAY 15 2021	Paid by Check # 695430		05/15/2021	06/07/2021	06/01/2021		06/08/2021	1,290.10
Account 850.020 - Communications Cell Phone Service Totals							Invoice Transactions	1		\$1,290.10
Business Unit 2610 - Administration Totals							Invoice Transactions	1		\$1,290.10
Business Unit 2640 - Emergency Preparedness										
Account 850.020 - Communications Cell Phone Service										
5811 - VERIZON	9879864634	ACCT 586059228 APRI 16-MAY 15 2021	Paid by Check # 695430		05/15/2021	06/07/2021	06/01/2021		06/08/2021	200.19
Account 850.020 - Communications Cell Phone Service Totals							Invoice Transactions	1		\$200.19
Business Unit 2640 - Emergency Preparedness Totals							Invoice Transactions	1		\$200.19
Division 351 - Health Administration Totals							Invoice Transactions	7		\$1,995.15
Division 352 - Environmental Health										
Business Unit 2608 - EH - Onsite										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	153.52
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions	1		\$153.52
Business Unit 2608 - EH - Onsite Totals							Invoice Transactions	1		\$153.52



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 221 - Health Fund										
Department 35 - Health										
Division 352 - Environmental Health										
Business Unit 2609 - EH - Type 2										
Account 835.070 - Medical Services Laboratory										
11023 - ALLIANCE ANALYTICAL LABORATORIES	59426	EH WATER SAMPLE TESTING	Paid by Check # 695220		04/23/2021	05/08/2021	05/26/2021		06/01/2021	327.50
11023 - ALLIANCE ANALYTICAL LABORATORIES	59595	EH WATER SAMPLE TESTING	Paid by Check # 695329		04/30/2021	05/15/2021	06/02/2021		06/08/2021	142.00
Account 835.070 - Medical Services Laboratory Totals									Invoice Transactions 2	\$469.50
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	53.72
Account 873.020 - Vehicle Expense Fuel Totals									Invoice Transactions 1	\$53.72
Business Unit 2609 - EH - Type 2 Totals									Invoice Transactions 3	\$523.22
Business Unit 2611 - EH - Food										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	91.70
Account 873.020 - Vehicle Expense Fuel Totals									Invoice Transactions 1	\$91.70
Business Unit 2611 - EH - Food Totals									Invoice Transactions 1	\$91.70
Business Unit 2612 - EH - P3										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	243.77
Account 873.020 - Vehicle Expense Fuel Totals									Invoice Transactions 1	\$243.77
Business Unit 2612 - EH - P3 Totals									Invoice Transactions 1	\$243.77
Business Unit 2613 - EH - General										
Account 835.070 - Medical Services Laboratory										
11023 - ALLIANCE ANALYTICAL LABORATORIES	59426	EH WATER SAMPLE TESTING	Paid by Check # 695220		04/23/2021	05/08/2021	05/26/2021		06/01/2021	733.25
11023 - ALLIANCE ANALYTICAL LABORATORIES	59595	EH WATER SAMPLE TESTING	Paid by Check # 695329		04/30/2021	05/15/2021	06/02/2021		06/08/2021	283.25
Account 835.070 - Medical Services Laboratory Totals									Invoice Transactions 2	\$1,016.50
Account 850.080 - Communications Mailing										
2478 - FEDEX	738403190	ACCT 1458-9959-1 EH 5.19.21 MAILING	Paid by Check # 695365		05/26/2021	06/02/2021	06/02/2021		06/08/2021	52.80
Account 850.080 - Communications Mailing Totals									Invoice Transactions 1	\$52.80
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	198.80
Account 873.020 - Vehicle Expense Fuel Totals									Invoice Transactions 1	\$198.80



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 221 - Health Fund										
Department 35 - Health										
Division 352 - Environmental Health										
Business Unit 2613 - EH - General										
Account 900.000 - Printing Expense										
10387 - IMPACT SOLUTIONS	C165187	FC7000 RECEIPT BOOKS	Paid by Check # 695375		05/25/2021	06/24/2021	06/01/2021		06/08/2021	282.45
Account 900.000 - Printing Expense Totals								Invoice Transactions	1	\$282.45
Business Unit 2613 - EH - General Totals								Invoice Transactions	5	\$1,550.55
Division 352 - Environmental Health Totals								Invoice Transactions	11	\$2,562.76
Division 354 - Health Education										
Business Unit 2615 - Hearing Clinic										
Account 850.020 - Communications Cell Phone Service										
5811 - VERIZON	9879864634	ACCT 586059228 APRI 16-MAY 15 2021	Paid by Check # 695430		05/15/2021	06/07/2021	06/01/2021		06/08/2021	80.08
Account 850.020 - Communications Cell Phone Service Totals								Invoice Transactions	1	\$80.08
Account 870.020 - Travel Expense Mileage										
2471 - HEIDI M FAST	051921HF	TRAVEL EXPENSE APRIL-MAY 2021	Paid by Check # 695253		05/19/2021	05/26/2021	05/26/2021		06/01/2021	98.56
Account 870.020 - Travel Expense Mileage Totals								Invoice Transactions	1	\$98.56
Business Unit 2615 - Hearing Clinic Totals								Invoice Transactions	2	\$178.64
Division 354 - Health Education Totals								Invoice Transactions	2	\$178.64
Division 355 - Personal Health										
Business Unit 2598 - Immunizations										
Account 765.010 - Medical Supplies Misc										
11296 - PURITY CYLINDER GASES INC	01203240	ACCT 81619 5.20.21 DRY ICE	Paid by Check # 695287		05/20/2021	06/19/2021	05/26/2021		06/01/2021	60.50
Account 765.010 - Medical Supplies Misc Totals								Invoice Transactions	1	\$60.50
Account 801.010 - Contractual Services Misc										
6188 - XEROX CORPORATION	013370832	CUST 722066883 ALBION XEROX APR 2021	Paid by Check # 695433		05/06/2021	06/01/2021	06/01/2021		06/08/2021	23.28
Account 801.010 - Contractual Services Misc Totals								Invoice Transactions	1	\$23.28
Account 850.020 - Communications Cell Phone Service										
5811 - VERIZON	9879864634	ACCT 586059228 APRI 16-MAY 15 2021	Paid by Check # 695430		05/15/2021	06/07/2021	06/01/2021		06/08/2021	80.06
Account 850.020 - Communications Cell Phone Service Totals								Invoice Transactions	1	\$80.06
Account 870.020 - Travel Expense Mileage										
7489 - MICHELLE R THORNE	051521MT	TRAVEL EXPENSE MAR 2021	Paid by Check # 695303		05/15/2021	05/26/2021	05/26/2021		06/01/2021	85.68



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Fund 221 - Health Fund										
Department 35 - Health										
Division 355 - Personal Health										
Business Unit 2598 - Immunizations										
Account 870.020 - Travel Expense Mileage										
7489 - MICHELLE R THORNE	051421MT	TRAVEL EXPENSE APRIL 2021	Paid by Check # 695303		05/14/2021	05/26/2021	05/26/2021		06/01/2021	73.58
Account 870.020 - Travel Expense Mileage Totals										Invoice Transactions 2
										<u>\$159.26</u>
Account 905.000 - Advertising Expense										
4305 - MORNING STAR - ALBION	104516	4.25.21 AD COVID CLINIC	Paid by Check # 695276		05/16/2021	05/26/2021	05/26/2021		06/01/2021	293.44
Account 905.000 - Advertising Expense Totals										Invoice Transactions 1
										<u>\$293.44</u>
Account 955.000 - Miscellaneous Operating Expense										
1429 - BESCO WATER TREATMENT INC	3662757	CUST 2039325 6.1.21 ALBION COOLER RENTAL	Paid by Check # 695334		06/01/2021	07/01/2021	06/02/2021		06/08/2021	1.60
1429 - BESCO WATER TREATMENT INC	3652041	CUST 0044571 5.13.21 CLINIC WATER	Paid by Check # 695334		05/13/2021	06/12/2021	06/02/2021		06/08/2021	6.25
Account 955.000 - Miscellaneous Operating Expense Totals										Invoice Transactions 2
Business Unit 2598 - Immunizations Totals										Invoice Transactions 8
										<u>\$7.85</u>
										<u>\$624.39</u>
Business Unit 2614 - Communicable Disease										
Account 808.000 - Association Dues Expense										
8342 - LAURA KORTEN	052821LK	REIMBURSEMENT FOR NURSING LICENSE	Paid by Check # 695380		06/02/2021	06/02/2021	06/02/2021		06/08/2021	128.50
Account 808.000 - Association Dues Expense Totals										Invoice Transactions 1
Business Unit 2614 - Communicable Disease Totals										Invoice Transactions 1
										<u>\$128.50</u>
										<u>\$128.50</u>
Business Unit 2619 - STD Clinic										
Account 801.010 - Contractual Services Misc										
6188 - XEROX CORPORATION	013370832	CUST 722066883 ALBION XEROX APR 2021	Paid by Check # 695433		05/06/2021	06/01/2021	06/01/2021		06/08/2021	23.28
Account 801.010 - Contractual Services Misc Totals										Invoice Transactions 1
										<u>\$23.28</u>
Account 850.020 - Communications Cell Phone Service										
5811 - VERIZON	9879864634	ACCT 586059228 APRI 16-MAY 15 2021	Paid by Check # 695430		05/15/2021	06/07/2021	06/01/2021		06/08/2021	49.46
Account 850.020 - Communications Cell Phone Service Totals										Invoice Transactions 1
										<u>\$49.46</u>
Account 955.000 - Miscellaneous Operating Expense										
1429 - BESCO WATER TREATMENT INC	3662757	CUST 2039325 6.1.21 ALBION COOLER RENTAL	Paid by Check # 695334		06/01/2021	07/01/2021	06/02/2021		06/08/2021	1.60



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Fund 221 - Health Fund										
Department 35 - Health										
Division 355 - Personal Health										
Business Unit 2619 - STD Clinic										
Account 955.000 - Miscellaneous Operating Expense										
1429 - BESCO WATER TREATMENT INC	3652041	CUST 0044571 5.13.21 CLINIC WATER	Paid by Check # 695334		05/13/2021	06/12/2021	06/02/2021		06/08/2021	6.25
Account 955.000 - Miscellaneous Operating Expense Totals								Invoice Transactions	2	\$7.85
Business Unit 2619 - STD Clinic Totals								Invoice Transactions	4	\$80.59
Business Unit 2620 - Family Planning										
Account 801.010 - Contractual Services Misc										
6188 - XEROX CORPORATION	013370832	CUST 722066883 ALBION XEROX APR 2021	Paid by Check # 695433		05/06/2021	06/01/2021	06/01/2021		06/08/2021	23.28
Account 801.010 - Contractual Services Misc Totals								Invoice Transactions	1	\$23.28
Account 835.070 - Medical Services Laboratory										
5443 - STATE OF MICHIGAN	202105063	CHOICES LAB FEES	Paid by Check # 695299		05/06/2021	05/26/2021	05/26/2021		06/01/2021	11.50
Account 835.070 - Medical Services Laboratory Totals								Invoice Transactions	1	\$11.50
Account 955.000 - Miscellaneous Operating Expense										
1429 - BESCO WATER TREATMENT INC	3662757	CUST 2039325 6.1.21 ALBION COOLER RENTAL	Paid by Check # 695334		06/01/2021	07/01/2021	06/02/2021		06/08/2021	1.60
Account 955.000 - Miscellaneous Operating Expense Totals								Invoice Transactions	1	\$1.60
Business Unit 2620 - Family Planning Totals								Invoice Transactions	3	\$36.38
Business Unit 2622 - Lead										
Account 808.000 - Association Dues Expense										
10540 - CHRISTINE KELLAY	052621CK	REIMBURSEMENT FOR RN LICENSE	Paid by Check # 695377		05/26/2021	06/02/2021	06/02/2021		06/08/2021	128.50
Account 808.000 - Association Dues Expense Totals								Invoice Transactions	1	\$128.50
Business Unit 2622 - Lead Totals								Invoice Transactions	1	\$128.50
Business Unit 2627 - CSHCS-LBS										
Account 850.020 - Communications Cell Phone Service										
5811 - VERIZON	9879864634	ACCT 586059228 APRI 16-MAY 15 2021	Paid by Check # 695430		05/15/2021	06/07/2021	06/01/2021		06/08/2021	99.59
Account 850.020 - Communications Cell Phone Service Totals								Invoice Transactions	1	\$99.59
Business Unit 2627 - CSHCS-LBS Totals								Invoice Transactions	1	\$99.59



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Fund 221 - Health Fund										
Department 35 - Health										
Division 355 - Personal Health										
Business Unit 2637 - Refugee Health Assessment										
Account 801.010 - Contractual Services Misc										
10334 - EMMANUEL NSABIYAREMYE	06012021EN	6.1 SWAHILI INTERPRETATION FOR REFUGEES	Paid by Check # 695398		06/01/2021	06/02/2021	06/02/2021		06/08/2021	340.00
Account 801.010 - Contractual Services Misc Totals									Invoice Transactions 1	\$340.00
Account 955.000 - Miscellaneous Operating Expense										
1429 - BESCO WATER TREATMENT INC	3652041	CUST 0044571 5.13.21 CLINIC WATER	Paid by Check # 695334		05/13/2021	06/12/2021	06/02/2021		06/08/2021	6.25
Account 955.000 - Miscellaneous Operating Expense Totals									Invoice Transactions 1	\$6.25
Business Unit 2637 - Refugee Health Assessment Totals									Invoice Transactions 2	\$346.25
Division 355 - Personal Health Totals									Invoice Transactions 20	\$1,444.20
Division 356 - WIC										
Business Unit 2617 - Peer Counseling										
Account 850.020 - Communications Cell Phone Service										
5811 - VERIZON	9879864634	ACCT 586059228 APRI 16-MAY 15 2021	Paid by Check # 695430		05/15/2021	06/07/2021	06/01/2021		06/08/2021	49.41
Account 850.020 - Communications Cell Phone Service Totals									Invoice Transactions 1	\$49.41
Business Unit 2617 - Peer Counseling Totals									Invoice Transactions 1	\$49.41
Business Unit 2618 - WIC Program										
Account 801.010 - Contractual Services Misc										
6188 - XEROX CORPORATION	013370832	CUST 722066883 ALBION XEROX APR 2021	Paid by Check # 695433		05/06/2021	06/01/2021	06/01/2021		06/08/2021	46.55
Account 801.010 - Contractual Services Misc Totals									Invoice Transactions 1	\$46.55
Account 955.000 - Miscellaneous Operating Expense										
1429 - BESCO WATER TREATMENT INC	3662757	CUST 2039325 6.1.21 ALBION COOLER RENTAL	Paid by Check # 695334		06/01/2021	07/01/2021	06/02/2021		06/08/2021	3.20
1429 - BESCO WATER TREATMENT INC	3652034	CUST 2003756 DOS 5.13.21 WIC WATER	Paid by Check # 695334		05/13/2021	06/12/2021	06/02/2021		06/08/2021	7.87
Account 955.000 - Miscellaneous Operating Expense Totals									Invoice Transactions 2	\$11.07
Business Unit 2618 - WIC Program Totals									Invoice Transactions 3	\$57.62
Division 356 - WIC Totals									Invoice Transactions 4	\$107.03
Department 35 - Health Totals									Invoice Transactions 44	\$6,287.78
Fund 221 - Health Fund Totals									Invoice Transactions 44	\$6,287.78



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Fund 243 - Parks										
Department 15 - Administration										
Division 157 - Community Development										
Business Unit 2751 - Historic Bridge Park										
Account 801.010 - Contractual Services Misc										
7996 - DOCKMASTER	INV-22983	Transportation & Installation of Dock	Paid by Check # 695363		05/11/2021	05/26/2021	05/28/2021		06/08/2021	1,950.00
Account 801.010 - Contractual Services Misc Totals							Invoice Transactions		1	\$1,950.00
Account 801.030 - Contractual Services Property Maintenance										
11300 - 3 HUSKIES OUTDOOR SERVICES	684	Lawn Service - May 2021	Paid by Check # 695328		05/14/2021	06/14/2021	06/01/2021		06/08/2021	378.00
Account 801.030 - Contractual Services Property Maintenance Totals							Invoice Transactions		1	\$378.00
Business Unit 2751 - Historic Bridge Park Totals							Invoice Transactions		2	\$2,328.00
Business Unit 2752 - Kimball Pines										
Account 801.010 - Contractual Services Misc										
3455 - JUSTICE FENCE COMPANY	0001952	Kimball Pines Fence gate and repairs	Paid by Check # 695376		05/18/2021	05/18/2021	05/28/2021		06/08/2021	4,500.00
Account 801.010 - Contractual Services Misc Totals							Invoice Transactions		1	\$4,500.00
Account 801.030 - Contractual Services Property Maintenance										
11300 - 3 HUSKIES OUTDOOR SERVICES	684	Lawn Service - May 2021	Paid by Check # 695328		05/14/2021	06/14/2021	06/01/2021		06/08/2021	42.00
Account 801.030 - Contractual Services Property Maintenance Totals							Invoice Transactions		1	\$42.00
Business Unit 2752 - Kimball Pines Totals							Invoice Transactions		2	\$4,542.00
Business Unit 2754 - Calhoun County Trailway										
Account 801.010 - Contractual Services Misc										
1981 - CONSUMERS ENERGY	9320715726	Land Rents/Lease - Elect MI6227CAL-E Trail	Paid by Check # 695357		05/14/2021	06/04/2021	05/28/2021		06/08/2021	650.00
Account 801.010 - Contractual Services Misc Totals							Invoice Transactions		1	\$650.00
Business Unit 2754 - Calhoun County Trailway Totals							Invoice Transactions		1	\$650.00
Business Unit 2755 - Albion Trailhead										
Account 801.010 - Contractual Services Misc										
8767 - CALHOUN COUNTY LAND BANK AUTHORITY	LB-R2103	Management of Trailhead Park Project 10750&10740 M-99	Paid by Check # 695342		05/27/2021	06/27/2021	05/28/2021		06/08/2021	625.00
Account 801.010 - Contractual Services Misc Totals							Invoice Transactions		1	\$625.00
Business Unit 2755 - Albion Trailhead Totals							Invoice Transactions		1	\$625.00
Business Unit 2756 - Recreation / Park Facilities										
Account 402.000 - Property Taxes Current										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	1.93



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Fund 243 - Parks										
Department 15 - Administration										
Division 157 - Community Development										
Business Unit 2756 - Recreation / Park Facilities										
Account 402.000 - Property Taxes Current										
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	12.80
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	30.80
1731 - CALHOUN COUNTY TREASURER	21-381	MTT: VALUE DECREASE FOR 2020 TY P# 0061-00-220-0	Paid by Check # 695231		05/24/2021	06/24/2021	05/26/2021		06/01/2021	15.39
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	260.26
Account 402.000 - Property Taxes Current Totals										Invoice Transactions 5
										\$321.18
Account 445.000 - Penalties & Interest on Taxes Revenue										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.02
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.15
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.13
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	3.42
Account 445.000 - Penalties & Interest on Taxes Revenue Totals										Invoice Transactions 4
										\$3.72
Account 934.010 - Maintenance Equipment										
2131 - DARLING ACE HARDWARE	583493	A/C 769 Hardware	Paid by Check # 695360		05/12/2021	06/12/2021	05/28/2021		06/08/2021	111.62
2131 - DARLING ACE HARDWARE	583617	A/C 769 Hardware	Paid by Check # 695360		05/14/2021	06/14/2021	05/28/2021		06/08/2021	58.26
2131 - DARLING ACE HARDWARE	583767	A/C 769 Wasp killer/grass seed	Paid by Check # 695360		05/18/2021	06/18/2021	05/28/2021		06/08/2021	26.38
2131 - DARLING ACE HARDWARE	583847	A/C 769 Fly and Wasp Killer/traps	Paid by Check # 695360		05/19/2021	06/19/2021	05/28/2021		06/08/2021	17.78
4123 - MENARDS INC	82107	A/C 31510254 Barrel Lock	Paid by Check # 695387		05/06/2021	06/06/2021	05/28/2021		06/08/2021	14.99
4123 - MENARDS INC	81728	A/C 31510254 Hardware	Paid by Check # 695387		04/29/2021	05/29/2021	05/28/2021		06/08/2021	128.94



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Fund 243 - Parks										
Department 15 - Administration										
Division 157 - Community Development										
Business Unit 2756 - Recreation / Park Facilities										
Account 934.010 - Maintenance Equipment										
4123 - MENARDS INC	82105	A/C 31510254 Hardware/Tools	Paid by Check # 695387		05/06/2021	06/06/2021	05/28/2021		06/08/2021	286.70
Account 934.010 - Maintenance Equipment Totals							Invoice Transactions	7		\$644.67
Business Unit 2756 - Recreation / Park Facilities Totals							Invoice Transactions	16		\$969.57
Division 157 - Community Development Totals							Invoice Transactions	22		\$9,114.57
Department 15 - Administration Totals							Invoice Transactions	22		\$9,114.57
Fund 243 - Parks Totals							Invoice Transactions	22		\$9,114.57



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Fund 245 - Remonumentation										
Department 15 - Administration										
Division 157 - Community Development										
Business Unit 2425 - Remonumentation Grant										
Account 810.000 - Administrative Fees Expense										
2040 - CRANE LAND SURVEYING PC	42381-1	2021 Calhoun County Remonumentation Org/Sup 1st Qtr	Paid by Check # 695359		05/24/2021	06/24/2021	05/28/2021		06/08/2021	3,300.00
Account 810.000 - Administrative Fees Expense Totals							Invoice Transactions	1		\$3,300.00
Business Unit 2425 - Remonumentation Grant Totals							Invoice Transactions	1		\$3,300.00
Division 157 - Community Development Totals							Invoice Transactions	1		\$3,300.00
Department 15 - Administration Totals							Invoice Transactions	1		\$3,300.00
Fund 245 - Remonumentation Totals							Invoice Transactions	1		\$3,300.00



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Fund 260 - Indigent Defense Fund										
Department 25 - Judicial										
Division 251 - Judicial Council										
Business Unit 2260 - MIDC										
Account 813.020 - Legal Fees Felony										
4499 - PATRICK M OCONNELL	OconnelApril2021	CCPD Cases - April 2021	Paid by Check # 695279		05/27/2021	05/27/2021	05/27/2021		06/01/2021	7,600.00
Account 813.020 - Legal Fees Felony Totals									Invoice Transactions 1	\$7,600.00
Account 813.040 - Legal Fees Misdemeanor										
4499 - PATRICK M OCONNELL	OconnelApril2021	CCPD Cases - April 2021	Paid by Check # 695279		05/27/2021	05/27/2021	05/27/2021		06/01/2021	360.00
Account 813.040 - Legal Fees Misdemeanor Totals									Invoice Transactions 1	\$360.00
Account 980.000 - Equipment Equipment										
1520 - BOSKER BRICK	711299	ACCT# CALCLE, ORDER# 509353	Paid by Check # 695337		05/27/2021	06/27/2021	06/03/2021		06/08/2021	1,395.04
Account 980.000 - Equipment Equipment Totals									Invoice Transactions 1	\$1,395.04
Business Unit 2260 - MIDC Totals									Invoice Transactions 3	\$9,355.04
Division 251 - Judicial Council Totals									Invoice Transactions 3	\$9,355.04
Department 25 - Judicial Totals									Invoice Transactions 3	\$9,355.04
Fund 260 - Indigent Defense Fund Totals									Invoice Transactions 3	\$9,355.04



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Fund 265 - Special Revenue - Sheriff										
Department 40 - Sheriff										
Division 401 - Sheriff Administration										
Business Unit 2335 - Special Response Team										
Account 955.000 - Miscellaneous Operating Expense										
9789 - OREILLY AUTO PARTS	4788-283537	CUST 1880075	Paid by Check # 695280		05/20/2021	05/20/2021	05/24/2021	05/24/2021	06/01/2021	9.99
Account 955.000 - Miscellaneous Operating Expense Totals								Invoice Transactions	1	\$9.99
Business Unit 2335 - Special Response Team Totals								Invoice Transactions	1	\$9.99
Business Unit 2341 - SWET										
Account 955.000 - Miscellaneous Operating Expense										
6624 - VAN BUREN COUNTY	98	Match Cos t- SWAT Equipment purchase.	Paid by Check # 695429		05/29/2021	06/01/2021	06/02/2021	06/02/2021	06/08/2021	1,791.00
Account 955.000 - Miscellaneous Operating Expense Totals								Invoice Transactions	1	\$1,791.00
Business Unit 2341 - SWET Totals								Invoice Transactions	1	\$1,791.00
Division 401 - Sheriff Administration Totals								Invoice Transactions	2	\$1,800.99
Division 404 - Law Enforcement										
Business Unit 2316 - Secondary Road Patrol										
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	26.75
Account 805.030 - Professional Services Uniform Cleaning Totals								Invoice Transactions	1	\$26.75
Business Unit 2316 - Secondary Road Patrol Totals								Invoice Transactions	1	\$26.75
Division 404 - Law Enforcement Totals								Invoice Transactions	1	\$26.75
Division 406 - Training										
Business Unit 2321 - Training/Sheriff										
Account 870.030 - Travel Expense Training										
2225 - DAN DEWOLF & ASSOCIATES LLC	3335	FTO Program - Deputies Diepenhorst and Mahan	Paid by Check # 695247		05/21/2021	06/20/2021	05/24/2021	05/24/2021	06/01/2021	1,590.00
Account 870.030 - Travel Expense Training Totals								Invoice Transactions	1	\$1,590.00
Business Unit 2321 - Training/Sheriff Totals								Invoice Transactions	1	\$1,590.00
Division 406 - Training Totals								Invoice Transactions	1	\$1,590.00
Department 40 - Sheriff Totals								Invoice Transactions	4	\$3,417.74
Fund 265 - Special Revenue - Sheriff Totals								Invoice Transactions	4	\$3,417.74



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Fund 276 - Senior Millage										
Department 15 - Administration										
Division 158 - Senior Services										
Business Unit 2672 - Senior Services - Administration										
Account 402.000 - Property Taxes Current										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	7.23
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	47.72
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	114.77
1731 - CALHOUN COUNTY TREASURER	21-381	MTT: VALUE DECREASE FOR 2020 TY P# 0061-00-220-0	Paid by Check # 695231		05/24/2021	06/24/2021	05/26/2021		06/01/2021	57.35
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	969.73
Account 402.000 - Property Taxes Current Totals										Invoice Transactions 5
										\$1,196.80
Account 445.000 - Penalties & Interest on Taxes Revenue										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.08
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.55
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.49
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	12.76
Account 445.000 - Penalties & Interest on Taxes Revenue Totals										Invoice Transactions 4
										\$13.88
Account 870.020 - Travel Expense Mileage										
11386 - REBECCA de FINTA	May 2021	Mileage May 2021	Paid by Check # 695361		06/01/2021	07/01/2021	06/04/2021		06/08/2021	94.64
10821 - KATE TURNER	May-21	Mileage May 2021	Paid by Check # 695427		06/02/2021	07/02/2021	06/04/2021		06/08/2021	92.40
Account 870.020 - Travel Expense Mileage Totals										Invoice Transactions 2
										\$187.04
Account 905.000 - Advertising Expense										
4434 - NEW-NUEVA OPINION	3354	Spanish Newspaper ad ed. 477 5/27/21	Paid by Check # 695397		05/27/2021	06/11/2021	06/01/2021		06/08/2021	180.00
Account 905.000 - Advertising Expense Totals										Invoice Transactions 1
										\$180.00



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Fund 276 - Senior Millage										
Department 15 - Administration										
Division 158 - Senior Services										
Business Unit 2672 - Senior Services - Administration Totals								Invoice Transactions	12	\$1,577.72
Business Unit 2675 - Senior Srv - Strategic Projects										
Account 801.010 - Contractual Services Misc										
6994 - ALBION HEALTH CARE ALLIANCE	04-28-21	Eye Care Equipment	Paid by Check # 695442		04/28/2021	05/28/2021	05/04/2021		06/08/2021	7,549.10
6994 - ALBION HEALTH CARE ALLIANCE	MARCH 2021 EYE	MARCH 2021 EYE CARE	Paid by Check # 695441		04/05/2021	04/05/2021	04/05/2021		06/08/2021	8,675.90
Account 801.010 - Contractual Services Misc Totals								Invoice Transactions	2	\$16,225.00
Business Unit 2675 - Senior Srv - Strategic Projects Totals								Invoice Transactions	2	\$16,225.00
Division 158 - Senior Services Totals								Invoice Transactions	14	\$17,802.72
Department 15 - Administration Totals								Invoice Transactions	14	\$17,802.72
Fund 276 - Senior Millage Totals								Invoice Transactions	14	\$17,802.72



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Fund 281 - Special Revenue - Prosecutor										
Department 30 - Prosecutor										
Division 300 - Prosecutor										
Business Unit 2230 - Prosecutor - CRP										
Account 801.010 - Contractual Services Misc										
3298 - RICOH USA INC	5061919401	2021_Ricoh Usage 4/01/2021-4/30/2021	Paid by Check # 695405		05/01/2021	06/11/2021	06/01/2021		06/08/2021	13.44
3298 - RICOH USA INC	104983232	2021_Ricoh_Lease May 08 - June 07 2021	Paid by Check # 695406		05/14/2021	06/08/2021	06/01/2021		06/08/2021	197.82
Account 801.010 - Contractual Services Misc Totals									Invoice Transactions 2	\$211.26
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	197.14
Account 873.020 - Vehicle Expense Fuel Totals									Invoice Transactions 1	\$197.14
Business Unit 2230 - Prosecutor - CRP Totals									Invoice Transactions 3	\$408.40
Division 300 - Prosecutor Totals									Invoice Transactions 3	\$408.40
Department 30 - Prosecutor Totals									Invoice Transactions 3	\$408.40
Fund 281 - Special Revenue - Prosecutor Totals									Invoice Transactions 3	\$408.40



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Fund 285 - Housing Rehab										
Department 45 - Treasurer										
Division 451 - Rehab										
Business Unit 2418 - Housing Rehab										
Account 607.060 - Department Fees Program Income										
4349 - MSHDA	21-383	REHAB PROGRMA LOAN MCCARTY LENA 924 WASHINGTON AVE BATTLE CREEK	Paid by Check # 695277		05/27/2021	06/27/2021	05/28/2021		06/01/2021	24,895.00
Account 607.060 - Department Fees Program Income Totals							Invoice Transactions	1		\$24,895.00
Business Unit 2418 - Housing Rehab Totals							Invoice Transactions	1		\$24,895.00
Division 451 - Rehab Totals							Invoice Transactions	1		\$24,895.00
Department 45 - Treasurer Totals							Invoice Transactions	1		\$24,895.00
Fund 285 - Housing Rehab Totals							Invoice Transactions	1		\$24,895.00



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Fund 291 - DHS - Medical Care Facility										
Department 45 - Treasurer										
Division 454 - Medical Care Facility										
Business Unit 2771 - DHS Medical Care Facility										
Account 402.000 - Property Taxes Current										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	2.40
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	15.89
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	38.22
1731 - CALHOUN COUNTY TREASURER	21-381	MTT: VALUE DECREASE FOR 2020 TY P# 0061-00-220-0	Paid by Check # 695231		05/24/2021	06/24/2021	05/26/2021		06/01/2021	19.10
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	322.98
Account 402.000 - Property Taxes Current Totals										Invoice Transactions 5
										\$398.59
Account 445.000 - Penalties & Interest on Taxes Revenue										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.03
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.18
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.16
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	4.25
Account 445.000 - Penalties & Interest on Taxes Revenue Totals										Invoice Transactions 4
										\$4.62
Business Unit 2771 - DHS Medical Care Facility Totals										Invoice Transactions 9
										\$403.21
Division 454 - Medical Care Facility Totals										Invoice Transactions 9
										\$403.21
Department 45 - Treasurer Totals										Invoice Transactions 9
										\$403.21
Fund 291 - DHS - Medical Care Facility Totals										Invoice Transactions 9
										\$403.21



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 292 - Child Care Fund										
Department 15 - Administration										
Division 160 - Juvenile Home										
Business Unit 2263 - Juvenile Home Building										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	156.79
Account 873.020 - Vehicle Expense Fuel Totals Invoice Transactions 1										<u>156.79</u>
Account 920.020 - Utilities Electricity										
1865 - CITY OF MARSHALL	3100900000 0521	ACCT# 3100900000 SERV 4/6 - 5/6/21 & #3100901000 FINAL BILL-CRED	Paid by Check # 695350		05/06/2021	06/11/2021	06/07/2021	06/07/2021	06/08/2021	980.99
Account 920.020 - Utilities Electricity Totals Invoice Transactions 1										<u>980.99</u>
Account 920.030 - Utilities Water & Sewer										
1865 - CITY OF MARSHALL	3100900000 0521	ACCT# 3100900000 SERV 4/6 - 5/6/21 & #3100901000 FINAL BILL-CRED	Paid by Check # 695350		05/06/2021	06/11/2021	06/07/2021	06/07/2021	06/08/2021	1,077.33
Account 920.030 - Utilities Water & Sewer Totals Invoice Transactions 1										<u>1,077.33</u>
Account 934.020 - Maintenance Buildings										
2497 - FIBERS OF KALAMAZOO INCORPORATED	074039	CUST# 0001238 MAINTENANCE SUPPLIES	Paid by Check # 695254		05/07/2021	06/07/2021	05/26/2021		06/01/2021	136.05
Account 934.020 - Maintenance Buildings Totals Invoice Transactions 1										<u>136.05</u>
Business Unit 2263 - Juvenile Home Building Totals Invoice Transactions 4										<u>\$2,351.16</u>
Business Unit 2662 - Juvenile Home										
Account 727.000 - Office Supplies Expense										
5434 - STAPLES BUSINESS ADVANTAGE	8062208267	CUST# DET 223455 5/8/21	Paid by Check # 695296		05/08/2021	06/07/2021	05/26/2021	05/25/2021	06/01/2021	(83.06)
Account 727.000 - Office Supplies Expense Totals Invoice Transactions 1										<u>(\$83.06)</u>
Account 750.010 - Inmate Supplies Misc										
5075 - SAMS CLUB DIRECT	CCJH 052021	E101-24316644996	Paid by Check # 695290		05/20/2021	06/08/2021	05/25/2021	05/25/2021	06/01/2021	26.94
Account 750.010 - Inmate Supplies Misc Totals Invoice Transactions 1										<u>26.94</u>
Account 760.000 - Kitchen Supplies Expense										
2761 - GORDON FOOD SERVICE INC	210273234	FOOD SUPPLIES	Paid by Check # 695258		05/25/2021	06/10/2021	05/25/2021	05/25/2021	06/01/2021	126.21
2761 - GORDON FOOD SERVICE INC	209264663	FOOD SUPPLIES	Paid by Check # 695370		04/13/2021	05/10/2021	06/03/2021	04/13/2021	06/08/2021	83.00
2761 - GORDON FOOD SERVICE INC	210426936	FOOD SUPPLIES	Paid by Check # 695370		06/01/2021	07/10/2021	06/03/2021	06/01/2021	06/08/2021	71.70
Account 760.000 - Kitchen Supplies Expense Totals Invoice Transactions 3										<u>\$280.91</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 292 - Child Care Fund										
Department 15 - Administration										
Division 160 - Juvenile Home										
Business Unit 2662 - Juvenile Home										
Account 764.000 - Food Supplies Expense										
2761 - GORDON FOOD SERVICE INC	210273234	FOOD SUPPLIES	Paid by Check # 695258		05/25/2021	06/10/2021	05/25/2021	05/25/2021	06/01/2021	1,259.26
3261 - HUNGRY HOWIES PIZZA	47 05232021	PIZZA	Paid by Check # 695260		05/23/2021	05/25/2021	05/25/2021	05/23/2021	06/01/2021	35.00
4742 - PRAIRIE FARMS DAIRY	9039351	MILK	Paid by Check # 695286		05/21/2021	05/25/2021	05/25/2021	05/21/2021	06/01/2021	95.45
4742 - PRAIRIE FARMS DAIRY	9048136	MILK	Paid by Check # 695402		05/28/2021	06/03/2021	06/03/2021	05/28/2021	06/08/2021	143.18
3261 - HUNGRY HOWIES PIZZA	49 05302021	PIZZA	Paid by Check # 695374		05/30/2021	06/03/2021	06/03/2021	05/30/2021	06/08/2021	35.00
2761 - GORDON FOOD SERVICE INC	209264663	FOOD SUPPLIES	Paid by Check # 695370		04/13/2021	05/10/2021	06/03/2021	04/13/2021	06/08/2021	859.21
2761 - GORDON FOOD SERVICE INC	210426936	FOOD SUPPLIES	Paid by Check # 695370		06/01/2021	07/10/2021	06/03/2021	06/01/2021	06/08/2021	1,107.63
1239 - AUNT MILLIE'S BAKERIES	0003033152111	FOOD SUPPLIES	Paid by Check # 695330		06/01/2021	06/03/2021	06/03/2021	06/01/2021	06/08/2021	25.36
Account 764.000 - Food Supplies Expense Totals							Invoice Transactions 8			\$3,560.09
Account 765.010 - Medical Supplies Misc										
4502 - OAKLAWN HOSPITAL	0131	INMATE MEDICAL	Paid by Check # 695278		05/17/2021	05/25/2021	05/25/2021	05/21/2021	06/01/2021	1,657.53
Account 765.010 - Medical Supplies Misc Totals							Invoice Transactions 1			\$1,657.53
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	141.07
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions 1			\$141.07
Account 955.100 - Miscellaneous Operating Other Activities										
3305 - IMPERIAL BEVERAGE	2980518	FAYGO	Paid by Check # 695263		05/20/2021	05/25/2021	05/25/2021	05/20/2021	06/01/2021	231.60
5075 - SAMS CLUB DIRECT	CCJH 052021	E101-24316644996	Paid by Check # 695290		05/20/2021	06/08/2021	05/25/2021	05/25/2021	06/01/2021	42.80
Account 955.100 - Miscellaneous Operating Other Activities Totals							Invoice Transactions 2			\$274.40
Account 956.000 - Health Care Expense										
10284 - WHOLE FAMILY DIRECT CARE	313 06012021	HEALTH CARE	Paid by Check # 695431		06/01/2021	06/03/2021	06/03/2021	06/01/2021	06/08/2021	3,333.00
Account 956.000 - Health Care Expense Totals							Invoice Transactions 1			\$3,333.00
Business Unit 2662 - Juvenile Home Totals							Invoice Transactions 18			\$9,190.88
Division 160 - Juvenile Home Totals							Invoice Transactions 22			\$11,542.04
Department 15 - Administration Totals							Invoice Transactions 22			\$11,542.04



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 292 - Child Care Fund										
Department 25 - Judicial										
Division 252 - Circuit Court										
Business Unit 2667 - Intensive Supervision										
Account 870.020 - Travel Expense Mileage										
8498 - JENNIFER MILLER	2021-00000655	TRAVEL (APRIL 2021)	Paid by Check # 695274		05/14/2021	06/14/2021	05/24/2021		06/01/2021	82.88
Account 870.020 - Travel Expense Mileage Totals							Invoice Transactions	1		\$82.88
Business Unit 2667 - Intensive Supervision Totals							Invoice Transactions	1		\$82.88
Division 252 - Circuit Court Totals							Invoice Transactions	1		\$82.88
Department 25 - Judicial Totals							Invoice Transactions	1		\$82.88
Fund 292 - Child Care Fund Totals							Invoice Transactions	23		\$11,624.92



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Fund 293 - Veterans Services										
Department 15 - Administration										
Division 159 - Veterans Affairs										
Business Unit 2689 - Veterans Services										
Account 402.000 - Property Taxes Current										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.96
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	6.40
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	15.40
1731 - CALHOUN COUNTY TREASURER	21-381	MTT: VALUE DECREASE FOR 2020 TY P# 0061-00-220-0	Paid by Check # 695231		05/24/2021	06/24/2021	05/26/2021		06/01/2021	7.69
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	130.13
Account 402.000 - Property Taxes Current Totals									Invoice Transactions 5	\$160.58
Account 445.000 - Penalties & Interest on Taxes Revenue										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.01
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.08
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	.07
1731 - CALHOUN COUNTY TREASURER	21-395	SEQ 85 MTT: VALUE DECREASE FOR 2020 TY 0390-00-125-0	Paid by Check # 695343		06/04/2021	07/04/2021	06/04/2021		06/08/2021	1.71
Account 445.000 - Penalties & Interest on Taxes Revenue Totals									Invoice Transactions 4	\$1.87
Business Unit 2689 - Veterans Services Totals									Invoice Transactions 9	\$162.45
Division 159 - Veterans Affairs Totals									Invoice Transactions 9	\$162.45
Department 15 - Administration Totals									Invoice Transactions 9	\$162.45
Fund 293 - Veterans Services Totals									Invoice Transactions 9	\$162.45



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Fund 403 - Capital Improvement Plan										
Department 15 - Administration										
Division 153 - Capital Improvement Plan										
Business Unit 4340 - Information Technology										
Account 980.000 - Equipment Equipment										
7927 - PLANTE MORAN PLC	1956158	CLIENT# 103754 SERVICES THRU JANUARY 2021 - ERP SOFTWARE	Paid by Check # 695284		02/04/2021	03/04/2021	05/26/2021	05/25/2021	06/01/2021	15,180.00
Account 980.000 - Equipment Equipment Totals							Invoice Transactions	1		\$15,180.00
Business Unit 4340 - Information Technology Totals							Invoice Transactions	1		\$15,180.00
Division 153 - Capital Improvement Plan Totals							Invoice Transactions	1		\$15,180.00
Department 15 - Administration Totals							Invoice Transactions	1		\$15,180.00
Fund 403 - Capital Improvement Plan Totals							Invoice Transactions	1		\$15,180.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 518 - Delinquent Tax Foreclosure										
Department 45 - Treasurer										
Division 452 - DTR										
Business Unit 5258 - Personal Service - Inspection										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	33.60
Account 873.020 - Vehicle Expense Fuel Totals								Invoice Transactions	1	\$33.60
Business Unit 5258 - Personal Service - Inspection Totals								Invoice Transactions	1	\$33.60
Business Unit 5260 - Land Reutilization Admin										
Account 801.010 - Contractual Services Misc										
1981 - CONSUMERS ENERGY	201896745385	ACCT: 1030 4117 6639 - 151 INDIAN RD	Paid by Check # 695244		05/19/2021	06/11/2021	05/26/2021		06/01/2021	24.60
Account 801.010 - Contractual Services Misc Totals								Invoice Transactions	1	\$24.60
Account 801.030 - Contractual Services Property Maintenance										
10618 - DIAMOND CUT LAWN & SNOW LLC	2827	LAWN MAINTENANCE 151 INDIAN RD, B.C., MI	Paid by Check # 695362		05/27/2021	06/26/2021	06/03/2021		06/08/2021	2,600.00
Account 801.030 - Contractual Services Property Maintenance Totals								Invoice Transactions	1	\$2,600.00
Account 801.033 - Contractual Services Secure / Clear Property										
9343 - KM FIELD SERVICE LLC	6339	REMOVED DEBRIS & TIRES EXTERIOR	Paid by Check # 695378		05/19/2021	06/19/2021	06/03/2021		06/08/2021	900.00
Account 801.033 - Contractual Services Secure / Clear Property Totals								Invoice Transactions	1	\$900.00
Account 915.000 - Subscription Fees Expense										
3778 - LEXISNEXIS RISK SOLUTIONS	1535272-20210531	MONTHLY SUBSCRIPTION FEE FOR MAY 2021	Paid by Check # 695382		05/31/2021	06/30/2021	06/03/2021		06/08/2021	103.00
Account 915.000 - Subscription Fees Expense Totals								Invoice Transactions	1	\$103.00
Business Unit 5260 - Land Reutilization Admin Totals								Invoice Transactions	4	\$3,627.60
Division 452 - DTR Totals								Invoice Transactions	5	\$3,661.20
Department 45 - Treasurer Totals								Invoice Transactions	5	\$3,661.20
Fund 518 - Delinquent Tax Foreclosure Totals								Invoice Transactions	5	\$3,661.20



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 519 - Land Bank Authority										
Department 45 - Treasurer										
Division 453 - Land Bank										
Business Unit 5263 - Land Bank Administration										
Account 727.000 - Office Supplies Expense										
4750 - PRECISION PRINTER SERVICES INC	167011	LAND BANK COLOR PRINTER TONER CARTRIDGES	Paid by Check # 695325		05/13/2021	06/12/2021	06/03/2021		06/08/2021	233.91
Account 727.000 - Office Supplies Expense Totals								Invoice Transactions	1	\$233.91
Account 801.010 - Contractual Services Misc										
9343 - KM FIELD SERVICE LLC	6340	600 ALBION ST N - BOARD	Paid by Check # 695323		05/24/2021	05/24/2021	06/03/2021		06/08/2021	45.00
9343 - KM FIELD SERVICE LLC	6341	709 CLINTON ST N - OPEN HOUSE PREP	Paid by Check # 695323		05/24/2020	05/24/2021	06/03/2021		06/08/2021	125.00
Account 801.010 - Contractual Services Misc Totals								Invoice Transactions	2	\$170.00
Account 801.030 - Contractual Services Property Maintenance										
11138 - CIRCLE MAINTENANCE LLC	MAY 2021	MOWING LAND BANK PROPERTIES - BC/PENN	Paid by Check # 695321		05/01/2021	05/01/2021	06/03/2021		06/08/2021	4,930.00
10618 - DIAMOND CUT LAWN & SNOW LLC	MAY 2021	MOWING LAND BANK PROPERTIES - BC/BFD/SPR/MSHL	Paid by Check # 695322		05/01/2021	05/01/2021	06/03/2021		06/08/2021	8,245.00
Account 801.030 - Contractual Services Property Maintenance Totals								Invoice Transactions	2	\$13,175.00
Account 801.034 - Contractual Services Rehab / Improve										
6446 - BRATCHER & ASSOCIATES INC	21-153	1000 ERIE ST W - RESTRICTED APPRAISAL	Paid by Check # 695319		05/25/2021	05/25/2021	06/03/2021		06/08/2021	950.00
11252 - OLD SCHOOL CONSTRUCTION	110	26 FREMONT ST - EXT REPAIR CONTRACT 3 - DRAW #3	Paid by Check # 695324		05/20/2021	05/20/2021	06/03/2021		06/08/2021	3,950.00
Account 801.034 - Contractual Services Rehab / Improve Totals								Invoice Transactions	2	\$4,900.00
Account 805.020 - Professional Services Consultant Fees										
9898 - BYRUM FISK COMMUNICATIONS LLC	5254	COMMUNICATIONS CONSULTING SERVICES - EASTSIDE REDEVELOPMENT	Paid by Check # 695320		04/30/2021	04/30/2021	06/03/2021		06/08/2021	750.00
Account 805.020 - Professional Services Consultant Fees Totals								Invoice Transactions	1	\$750.00
Account 813.010 - Legal Fees Misc										
5897 - WARNER NORCROSS & JUDD LLP	2237635	LEGAL SERVICES - GENERAL LAND BANK BUSINESS	Paid by Check # 695327		05/14/2021	05/14/2021	06/03/2021		06/08/2021	439.93
Account 813.010 - Legal Fees Misc Totals								Invoice Transactions	1	\$439.93



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 519 - Land Bank Authority										
Department 45 - Treasurer										
Division 453 - Land Bank										
Business Unit 5263 - Land Bank Administration										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	32.31
Account 873.020 - Vehicle Expense Fuel Totals										Invoice Transactions 1
										\$32.31
Account 955.000 - Miscellaneous Operating Expense										
4750 - PRECISION PRINTER SERVICES INC	167025	LAND BANK COLOR PRINTER - SERVICE	Paid by Check # 695325		05/14/2021	06/13/2021	06/03/2021		06/08/2021	129.00
Account 955.000 - Miscellaneous Operating Expense Totals										Invoice Transactions 1
										\$129.00
Business Unit 5263 - Land Bank Administration Totals										Invoice Transactions 11
										\$19,830.15
Business Unit 5271 - EPA Brownfields										
Account 801.032 - Contractual Services Environmental Survey										
8471 - SME	118317 A	OUTREACH/CONSULTING ALBION	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	467.50
8471 - SME	118317 B	214-222 PEARL ST S - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	4,193.30
8471 - SME	118317 C	277 MICHIGAN AVE W - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	5,167.25
8471 - SME	118317 D	410 EAST DR - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	2,720.90
8471 - SME	118317 E	501 BERRIEN ST N - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	13,091.94
8471 - SME	118317 F	108 FOUNTAIN ST N - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	4,372.48
8471 - SME	118317 G	907 VERONA RD - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	3,999.40
8471 - SME	118317 H	1000 TERRITORIAL W - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	6,292.35
8471 - SME	118317 I	119 MICHIGAN AVE W - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	1,703.50
8471 - SME	118317 J	131 SUPERIOR ST N - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	1,339.00
8471 - SME	118317 K	311 MICHIGAN AVE W - PH2	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	1,059.50
8471 - SME	118317 L	CENTER ST W - CLEAN UP PLANNING	Paid by Check # 695326		05/19/2021	06/18/2021	06/03/2021		06/08/2021	1,694.75
Account 801.032 - Contractual Services Environmental Survey Totals										Invoice Transactions 12
										\$46,101.87
Business Unit 5271 - EPA Brownfields Totals										Invoice Transactions 12
										\$46,101.87
Division 453 - Land Bank Totals										Invoice Transactions 23
										\$65,932.02
Department 45 - Treasurer Totals										Invoice Transactions 23
										\$65,932.02
Fund 519 - Land Bank Authority Totals										Invoice Transactions 23
										\$65,932.02



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Fund 585 - Settlement 2021 (2020 TY)										
Account 081.000 - Due From Other Government Agencies										
KALSEE CREDIT UNION	21-374	SEQ 83-2021 MTT: VALUE DECREASE FOR 2020 TY P# 54-150- 003-00	Paid by Check # 695307		05/19/2021	06/19/2021	05/24/2021		06/01/2021	4,200.12
LAKEVIEW SENIOR LIVING LLC	21-380	SEQ# 84-2021 MTT:VALUE DECREASE FOR 2020 TY P# 0061- 00-220-0	Paid by Check # 695308		05/24/2021	06/24/2021	05/26/2021		06/01/2021	5,086.15
LHG, LLC	21-373	SEQ 82-2021 MTT: VALUE DECREASE FOR 2020 TY P# 54-002- 009-00	Paid by Check # 695310		05/19/2021	06/19/2021	05/24/2021		06/01/2021	636.29
LHG, LLC	21-372	SEQ 81-2021 MTT: VALUE DECREASE FOR 2020 TY P# 54-002- 015-00	Paid by Check # 695309		05/19/2021	06/19/2021	05/24/2021		06/01/2021	10,035.79
5596 - TEKONSHA COMMUNITY SCHOOLS	21-378	CORRECTION: 2020 TAX YEAR 2021 SETTLEMENT DELQ REAL PROPERTY	Paid by Check # 695301		05/19/2021	06/19/2021	05/24/2021		06/01/2021	6,590.81
GSA PROPERTY TAX CONSULTANTS	21-394	SEQ 85-2021 MTT: VALUE DECREASE FOR 2020 TY P# 0390-00- 125-0	Paid by Check # 695437		06/04/2021	07/04/2021	06/04/2021		06/08/2021	87,326.25
Account 081.000 - Due From Other Government Agencies Totals							Invoice Transactions 6		\$113,875.41	
Fund 585 - Settlement 2021 (2020 TY) Totals							Invoice Transactions 6		\$113,875.41	



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Fund 595 - Inmate Concession										
Department 40 - Sheriff										
Division 401 - Sheriff Administration										
Business Unit 5334 - Inmate Concession										
Account 750.010 - Inmate Supplies Misc										
1429 - BESCO WATER TREATMENT INC	3664349	CUST 3003038	Paid by Check # 695334		06/01/2021	07/01/2021	06/02/2021	06/02/2021	06/08/2021	8.48
1488 - BOB BARKER COMPANY INC	INV1621427	CALMI4	Paid by Check # 695336		05/27/2021	06/26/2021	06/04/2021	06/04/2021	06/08/2021	69.03
Account 750.010 - Inmate Supplies Misc Totals									Invoice Transactions 2	\$77.51
Account 801.010 - Contractual Services Misc										
6878 - KEEFE COMMISSARY NETWORK	1442895	CUST 19488	Paid by Check # 695265		05/17/2021	06/16/2021	05/24/2021	05/24/2021	06/01/2021	240.00
6878 - KEEFE COMMISSARY NETWORK	1445029	CUST 19488	Paid by Check # 695265		05/20/2021	06/19/2021	05/27/2021	05/27/2021	06/01/2021	48.00
6878 - KEEFE COMMISSARY NETWORK	1446212	CUST 19488	Paid by Check # 695265		05/24/2021	06/23/2021	05/27/2021	05/27/2021	06/01/2021	104.60
6878 - KEEFE COMMISSARY NETWORK	1446200	CUST 19488	Paid by Check # 695265		05/24/2021	06/23/2021	05/27/2021	05/27/2021	06/01/2021	240.00
10541 - FIRST CHOICE COFFEE SERVICES	773723	ACCT 200835	Paid by Check # 695367		06/04/2021	06/19/2021	06/04/2021	06/04/2021	06/08/2021	554.71
10541 - FIRST CHOICE COFFEE SERVICES	772555	ACCT 200835	Paid by Check # 695367		05/28/2021	06/12/2021	06/04/2021	06/04/2021	06/08/2021	100.00
Account 801.010 - Contractual Services Misc Totals									Invoice Transactions 6	\$1,287.31
Account 955.000 - Miscellaneous Operating Expense										
1429 - BESCO WATER TREATMENT INC	3593493	CUST 3003038	Paid by Check # 695223		02/01/2021	03/03/2021	05/27/2021	05/27/2021	06/01/2021	8.48
1952 - COMCAST	05-15-2021-329	ACCT 8529 11 366 0487329 - JAIL	Paid by Check # 695241		05/15/2021	06/05/2021	05/24/2021	05/24/2021	06/01/2021	23.73
Account 955.000 - Miscellaneous Operating Expense Totals									Invoice Transactions 2	\$32.21
Business Unit 5334 - Inmate Concession Totals									Invoice Transactions 10	\$1,397.03
Division 401 - Sheriff Administration Totals									Invoice Transactions 10	\$1,397.03
Department 40 - Sheriff Totals									Invoice Transactions 10	\$1,397.03
Fund 595 - Inmate Concession Totals									Invoice Transactions 10	\$1,397.03



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Fund 631 - Buildings & Grounds										
Department 15 - Administration										
Division 154 - Facilities										
Business Unit 6264 - Security Committee										
Account 805.030 - Professional Services Uniform Cleaning										
3063 - HERITAGE CLEANERS LLC	05-01-2021	HERITAGE CLEANERS	Paid by Check # 695372		05/01/2021	05/29/2021	05/28/2021	05/27/2021	06/08/2021	35.00
Account 805.030 - Professional Services Uniform Cleaning Totals								Invoice Transactions	1	\$35.00
Business Unit 6264 - Security Committee Totals								Invoice Transactions	1	\$35.00
Business Unit 6265 - Toeller Building										
Account 740.000 - Uniform Supplies Expense										
1858 - CINTAS	1901894098	CUST# 14606755 UNIFORMS EGGLESTON	Paid by Check # 695443		01/14/2021	02/14/2021	03/15/2021	03/11/2021	06/08/2021	315.70
Account 740.000 - Uniform Supplies Expense Totals								Invoice Transactions	1	\$315.70
Account 801.010 - Contractual Services Misc										
2258 - DK SECURITY	143832	CUST# 101721 SECURITY 5/15 - 5/22/21	Paid by Check # 695250		05/25/2021	05/27/2021	05/27/2021		06/01/2021	499.90
Account 801.010 - Contractual Services Misc Totals								Invoice Transactions	1	\$499.90
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	63.41
Account 873.020 - Vehicle Expense Fuel Totals								Invoice Transactions	1	\$63.41
Account 934.020 - Maintenance Buildings										
7543 - DJ LAWN & LANDSCAPING LLC	25509	SNOW PLOWING 1/20, 1/26/21 - TOELLER	Paid by Check # 695249		01/30/2021	03/01/2021	05/26/2021	05/25/2021	06/01/2021	500.00
2642 - GALLAGHER UNIFORM	I0731062	CUST# 229 517 MATS 5/19/21	Paid by Check # 695255		05/19/2021	06/10/2021	05/26/2021		06/01/2021	82.26
2642 - GALLAGHER UNIFORM	I0732054	CUST# 229 517 MATS 5/26/21	Paid by Check # 695368		05/26/2021	06/10/2021	06/03/2021		06/08/2021	82.26
2497 - FIBERS OF KALAMAZOO INCORPORATED	074173	CUST# 0001246 - TAX EXEMPT	Paid by Check # 695366		05/19/2021	06/19/2021	06/03/2021		06/08/2021	399.55
Account 934.020 - Maintenance Buildings Totals								Invoice Transactions	4	\$1,064.07
Business Unit 6265 - Toeller Building Totals								Invoice Transactions	7	\$1,943.08
Business Unit 6266 - Marshall Building										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	179.34
Account 873.020 - Vehicle Expense Fuel Totals								Invoice Transactions	1	\$179.34
Account 920.020 - Utilities Electricity										
1865 - CITY OF MARSHALL	2806000003 0421	ACCT# 2806000003 SERV 4/7 - 5/5/21	Paid by Check # 695237		05/05/2021	06/07/2021	05/27/2021	05/27/2021	06/01/2021	3,403.20
Account 920.020 - Utilities Electricity Totals								Invoice Transactions	1	\$3,403.20



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Fund 631 - Buildings & Grounds										
Department 15 - Administration										
Division 154 - Facilities										
Business Unit 6266 - Marshall Building										
Account 920.030 - Utilities Water & Sewer										
1865 - CITY OF MARSHALL	2806020000 0421	ACCT# 2806020000 SERV 4/7 - 5/5/21	Paid by Check # 695238		05/05/2021	06/07/2021	05/27/2021	05/27/2021	06/01/2021	677.90
Account 920.030 - Utilities Water & Sewer Totals										Invoice Transactions 1
										\$677.90
Account 934.020 - Maintenance Buildings										
1858 - CINTAS	5062060148	CUST# 14606755 MED CABINET - MARSHALL	Paid by Check # 695235		05/13/2021	06/13/2021	05/26/2021		06/01/2021	117.34
3338 - J & K PLUMBING SUPPLY	21363	DELTA BRASS STEM, SEATS & SPREINGS FOR DELTA	Paid by Check # 695264		05/11/2021	06/11/2021	05/26/2021		06/01/2021	24.75
2131 - DARLING ACE HARDWARE	584186	CUST# 1145	Paid by Check # 695360		05/26/2021	06/10/2021	06/03/2021		06/08/2021	40.07
2642 - GALLAGHER UNIFORM	I0731873	CUST# 229 507 MATS 5/25/21	Paid by Check # 695368		05/25/2021	06/10/2021	06/03/2021		06/08/2021	195.70
Account 934.020 - Maintenance Buildings Totals										Invoice Transactions 4
										\$377.86
Business Unit 6266 - Marshall Building Totals										Invoice Transactions 7
										\$4,638.30
Business Unit 6267 - Albion Building										
Account 920.010 - Utilities Gas										
5167 - SEMCO ENERGY	0271060.500 0421	ACCT# 0271060.500 SERV 4/20 - 5/19/21	Paid by Check # 695408		05/19/2021	06/15/2021	06/02/2021		06/08/2021	300.75
Account 920.010 - Utilities Gas Totals										Invoice Transactions 1
										\$300.75
Account 934.020 - Maintenance Buildings										
1992 - COOK JACKSON COMPANY	8756	30X60 GEORGIAN 791C - ALBION BUILDING	Paid by Check # 695246		05/17/2021	05/27/2021	05/26/2021		06/01/2021	1,275.00
Account 934.020 - Maintenance Buildings Totals										Invoice Transactions 1
										\$1,275.00
Business Unit 6267 - Albion Building Totals										Invoice Transactions 2
										\$1,575.75
Business Unit 6269 - Care Here Building										
Account 920.030 - Utilities Water & Sewer										
1864 - CITY OF BATTLE CREEK	75205-001 0421	ACCT# 75205-001 SERV 4/5 - 5/2/21	Paid by Check # 695236		05/02/2021	06/01/2021	05/27/2021	05/27/2021	06/01/2021	65.12
Account 920.030 - Utilities Water & Sewer Totals										Invoice Transactions 1
										\$65.12
Business Unit 6269 - Care Here Building Totals										Invoice Transactions 1
										\$65.12
Business Unit 6270 - Court Complex										
Account 934.020 - Maintenance Buildings										
1052 - A-Z KEY SHOP	55857	LOCKOUT SERVICE	Paid by Check # 695219		05/18/2021	06/18/2021	05/26/2021		06/01/2021	70.00
1858 - CINTAS	4084453365	CUST# 14599716 MATS 5/17/21	Paid by Check # 695234		05/17/2021	06/10/2021	05/26/2021		06/01/2021	354.19



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Fund 631 - Buildings & Grounds										
Department 15 - Administration										
Division 154 - Facilities										
Business Unit 6270 - Court Complex										
Account 934.020 - Maintenance Buildings										
2131 - DARLING ACE HARDWARE	583938	CUST# 1145	Paid by Check # 695248		05/20/2021	06/10/2021	05/26/2021		06/01/2021	359.99
3273 - HURST MECHANICAL	9390387	JOB #21530309 LABOR TO INSPECT COOLING TOWER	Paid by Check # 695261		05/12/2021	06/11/2021	05/26/2021		06/01/2021	60.15
4109 - MEDLER ELECTRIC	S4860750.001	CUST# 958 - DISCOUNT BY 6/10/21	Paid by Check # 695271		05/20/2021	06/10/2021	05/26/2021		06/01/2021	19.11
4123 - MENARDS INC	82535	ACCT# 31510432, TRANSACTION #5042	Paid by Check # 695272		05/13/2021	06/13/2021	05/26/2021		06/01/2021	47.98
5217 - SHERWIN-WILLIAMS PAINT	1310-9	ACCT# 1145-2065-3	Paid by Check # 695292		05/14/2021	06/20/2021	05/26/2021		06/01/2021	49.29
4338 - MOTOR SHOP ELECTRICAL CONSTRUCTION CO.	71473	JOB# 21-3-7071 SERVICE SIEMENS VFD	Paid by Check # 695394		05/28/2021	06/27/2021	06/03/2021		06/08/2021	142.05
9631 - KML INCORPORATED	2101434-IN	CUST# 00-CALHCOU MONTHLY SERVICE FOR DOLPHIN SYSTEM	Paid by Check # 695379		05/18/2021	06/17/2021	06/03/2021		06/08/2021	125.00
1858 - CINTAS	4084946282	CUST# 14599716 MATS 5/21/21	Paid by Check # 695347		05/21/2021	06/10/2021	06/03/2021		06/08/2021	354.19
1429 - BESCO WATER TREATMENT INC	3656267	ACCT# 0061571 DURA CUBE - COURT/JAIL	Paid by Check # 695334		05/21/2021	06/21/2021	06/03/2021		06/08/2021	183.01
1858 - CINTAS	4076518538	CUST# 14599716 MATS 2/22/21	Paid by Check # 695443		02/22/2021	03/10/2021	03/15/2021	03/11/2021	06/08/2021	354.19
1858 - CINTAS	4077181574	CUST# 14599716 MATS 3/1/21	Paid by Check # 695443		03/01/2021	04/10/2021	03/15/2021	03/11/2021	06/08/2021	354.19
1858 - CINTAS	4077796532	CUST# 14599716 MATS 3/8/21	Paid by Check # 695443		03/08/2021	04/10/2021	03/15/2021	03/11/2021	06/08/2021	354.19
Account 934.020 - Maintenance Buildings Totals							Invoice Transactions 14			\$2,827.53
Business Unit 6270 - Court Complex Totals							Invoice Transactions 14			\$2,827.53
Business Unit 6271 - Law Enf/Corr Center										
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel Usage	Paid by EFT # 3743		05/24/2021	06/01/2021	06/01/2021		06/03/2021	123.37
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions 1			\$123.37
Account 934.020 - Maintenance Buildings										
3273 - HURST MECHANICAL	9390387	JOB #21530309 LABOR TO INSPECT COOLING TOWER	Paid by Check # 695261		05/12/2021	06/11/2021	05/26/2021		06/01/2021	180.47
4123 - MENARDS INC	82462	ACCT# 31510432, TRANSACTION #1635	Paid by Check # 695272		05/12/2021	06/12/2021	05/26/2021		06/01/2021	6.98
5217 - SHERWIN-WILLIAMS PAINT	0009-8	ACCT# 1145-2065-3	Paid by Check # 695292		05/17/2021	06/20/2021	05/26/2021		06/01/2021	260.59



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Fund 631 - Buildings & Grounds										
Department 15 - Administration										
Division 154 - Facilities										
Business Unit 6271 - Law Enf/Corr Center										
Account 934.020 - Maintenance Buildings										
10830 - TENNANT SALES AND SERVICE COMPANY	917869266	CUST# 4450775 SERVICE 5/5/21	Paid by Check # 695302		05/11/2021	06/10/2021	05/27/2021		06/01/2021	357.70
9631 - KML INCORPORATED	2101434-IN	CUST# 00-CALHCOU MONTHLY SERVICE FOR DOLPHIN SYSTEM	Paid by Check # 695379		05/18/2021	06/17/2021	06/03/2021		06/08/2021	125.00
1429 - BESCO WATER TREATMENT INC	3656267	ACCT# 0061571 DURA CUBE - COURT/JAIL	Paid by Check # 695334		05/21/2021	06/21/2021	06/03/2021		06/08/2021	549.05
Account 934.020 - Maintenance Buildings Totals							Invoice Transactions	6		\$1,479.79
Business Unit 6271 - Law Enf/Corr Center Totals							Invoice Transactions	7		\$1,603.16
Division 154 - Facilities Totals							Invoice Transactions	39		\$12,687.94
Department 15 - Administration Totals							Invoice Transactions	39		\$12,687.94
Fund 631 - Buildings & Grounds Totals							Invoice Transactions	39		\$12,687.94



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Fund 636 - Central Services										
Department 15 - Administration										
Division 152 - Central Services										
Business Unit 6289 - Printing										
Account 940.020 - Rentals Equipment										
3298 - RICOH USA INC	5061919401	2021_Ricoh Usage	Paid by Check		05/01/2021	06/11/2021	06/01/2021		06/08/2021	466.11
		4/01/2021-4/30/2021	# 695405							
3298 - RICOH USA INC	104983237	2021_Rioch Lease May	Paid by Check		05/14/2021	06/08/2021	06/01/2021		06/08/2021	583.48
		1 - June 7 2021	# 695406							
3298 - RICOH USA INC	104983232	2021_Ricoh_Lease May	Paid by Check		05/14/2021	06/08/2021	06/01/2021		06/08/2021	6,049.01
		08 - June 07 2021	# 695406							
Account 940.020 - Rentals Equipment Totals							Invoice Transactions 3			\$7,098.60
Business Unit 6289 - Printing Totals							Invoice Transactions 3			\$7,098.60
Business Unit 6290 - Mail										
Account 850.080 - Communications Mailing										
4726 - U S POSTMASTER	PS3582-C	2021_Marshall USPS	Paid by Check		06/01/2021	06/01/2021	06/01/2021		06/08/2021	500.00
		Replenish BRM Account	# 695428							
Account 850.080 - Communications Mailing Totals							Invoice Transactions 1			\$500.00
Account 873.020 - Vehicle Expense Fuel										
10393 - WEX BANK	71900761	May 2021 WEX Fuel	Paid by EFT #		05/24/2021	06/01/2021	06/01/2021		06/03/2021	86.51
		Usage	3743							
Account 873.020 - Vehicle Expense Fuel Totals							Invoice Transactions 1			\$86.51
Account 940.020 - Rentals Equipment										
8151 - PITNEY BOWES GLOBAL FINANCIAL SERVICES INC	3313511826	2021_PB_Lease	Paid by Check		05/15/2021	06/18/2021	06/01/2021		06/08/2021	2,078.67
		SendPro P June 18 -	# 695400							
		Sept 17 2021								
Account 940.020 - Rentals Equipment Totals							Invoice Transactions 1			\$2,078.67
Business Unit 6290 - Mail Totals							Invoice Transactions 3			\$2,665.18
Business Unit 6291 - Central Telephone										
Account 850.030 - Communications Telephone Service										
4568 - PTS COMMUNICATIONS	2067503	2021_PTS April 1 -30	Paid by Check		05/17/2021	06/01/2021	06/01/2021		06/08/2021	194.18
		Services	# 695403							
Account 850.030 - Communications Telephone Service Totals							Invoice Transactions 1			\$194.18
Account 934.010 - Maintenance Equipment										
9843 - KEY GOVERNMENT FINANCE INC.	4724519	2021_Key Gov Cisco IP	Paid by Check		05/03/2021	06/30/2021	05/26/2021		06/01/2021	97,216.77
		Phone Maint.	# 695266							
10230 - LOGICALIS INC	INC198081	2021_Logicals XMFax	Paid by Check		05/20/2021	06/19/2021	05/26/2021		06/01/2021	2,881.20
		MSA 7/23/2021-	# 695270							
		7/22/2022								



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Fund 636 - Central Services										
Department 15 - Administration										
Division 152 - Central Services										
Business Unit 6291 - Central Telephone										
Account 934.010 - Maintenance Equipment										
10230 - LOGICALIS INC	S119421	2021_Logicalis SOW May 2021	Paid by Check # 695385		05/11/2021	06/11/2021	06/01/2021		06/08/2021	8,381.43
Account 934.010 - Maintenance Equipment Totals							Invoice Transactions	3		\$108,479.40
Business Unit 6291 - Central Telephone Totals							Invoice Transactions	4		\$108,673.58
Division 152 - Central Services Totals							Invoice Transactions	10		\$118,437.36
Department 15 - Administration Totals							Invoice Transactions	10		\$118,437.36
Fund 636 - Central Services Totals							Invoice Transactions	10		\$118,437.36



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Fund 677 - Insurance										
Department 10 - County Administrator/Controller										
Division 106 - Finance										
Business Unit 6865 - Insurance										
Account 958.010 - Insurance Premium										
4173 - MICHIGAN MUNICIPAL RISK MGT	M0001163 03/2021	POLICY #M0001163 3RD INSTALLMENT 1/1/21 - 1/1/22	Paid by Check # 695390		05/20/2021	07/04/2021	06/02/2021		06/08/2021	158,148.12
4173 - MICHIGAN MUNICIPAL RISK MGT	R0001163 03/2021	POLICY #R0001163 3RD INSTALLMENT 1/1/21 - 1/1/22	Paid by Check # 695391		05/20/2021	07/04/2021	06/02/2021		06/08/2021	38,378.34
Account 958.010 - Insurance Premium Totals							Invoice Transactions	2		\$196,526.46
Business Unit 6865 - Insurance Totals							Invoice Transactions	2		\$196,526.46
Division 106 - Finance Totals							Invoice Transactions	2		\$196,526.46
Department 10 - County Administrator/Controller Totals							Invoice Transactions	2		\$196,526.46
Fund 677 - Insurance Totals							Invoice Transactions	2		\$196,526.46



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Fund 694 - Employee Benefits										
Department 10 - County Administrator/Controller										
Division 107 - Human Resources										
Business Unit 6851 - Health Insurance										
Account 956.000 - Health Care Expense										
8679 - CAREHERE	159112	CareHere Program Fees 6/2021	Paid by EFT # 3744		06/01/2021	06/03/2021	06/03/2021		06/03/2021	10,141.66
Account 956.000 - Health Care Expense Totals									Invoice Transactions 1	\$10,141.66
Account 958.010 - Insurance Premium										
7820 - AON RISK SERVICES CENTRAL INC	5600000042738	Service Fee Installment 3 of 4	Paid by Check # 695221		05/17/2021	05/31/2021	05/25/2021		06/01/2021	9,981.00
1030 - BLUE CROSS BLUE SHIELD OF MICHIGAN	210506149338	INSURANCE PREMIUMS	Paid by Check # 695224		05/06/2021	06/01/2021	05/25/2021		06/01/2021	10,782.72
1030 - BLUE CROSS BLUE SHIELD OF MICHIGAN	124267305	Bill Period 5/22/21 - 5/28/21	Paid by EFT # 3741		05/31/2021	06/02/2021	06/01/2021		06/01/2021	117,499.46
1030 - BLUE CROSS BLUE SHIELD OF MICHIGAN	124568416	Bill Period 5/29/2021 - 6/4/2021	Paid by EFT # 3747		06/07/2021	06/09/2021	06/08/2021		06/08/2021	131,915.38
Account 958.010 - Insurance Premium Totals									Invoice Transactions 4	\$270,178.56
Account 958.020 - Insurance Admin										
1031 - EXPRESS SCRIPTS, INC	41574661C	Rx Activity 5/16/2021 - 5/31/2021 & Fees for 5/2021	Paid by EFT # 3745		06/01/2021	06/03/2021	06/03/2021		06/03/2021	46,793.97
Account 958.020 - Insurance Admin Totals									Invoice Transactions 1	\$46,793.97
Business Unit 6851 - Health Insurance Totals									Invoice Transactions 6	\$327,114.19
Division 107 - Human Resources Totals									Invoice Transactions 6	\$327,114.19
Department 10 - County Administrator/Controller Totals									Invoice Transactions 6	\$327,114.19
Fund 694 - Employee Benefits Totals									Invoice Transactions 6	\$327,114.19



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Fund 695 - Workers Compensation										
Department 10 - County Administrator/Controller										
Division 107 - Human Resources										
Business Unit 6871 - Workers Compensation										
Account 958.010 - Insurance Premium										
10797 - COMPREHENSIVE RISK SERVICES LLC	6382LF	Checks issued 5/1/2021 - 5/31/2021	Paid by EFT # 3746		05/31/2021	06/03/2021	06/03/2021		06/03/2021	11,913.51
10797 - COMPREHENSIVE RISK SERVICES LLC	6371	Quarterly Service Fee 7/1/2021 - 9/30/2021	Paid by Check # 695355		06/03/2021	07/01/2021	06/07/2021		06/08/2021	3,670.50
Account 958.010 - Insurance Premium Totals							Invoice Transactions	2		\$15,584.01
Business Unit 6871 - Workers Compensation Totals							Invoice Transactions	2		\$15,584.01
Division 107 - Human Resources Totals							Invoice Transactions	2		\$15,584.01
Department 10 - County Administrator/Controller Totals							Invoice Transactions	2		\$15,584.01
Fund 695 - Workers Compensation Totals							Invoice Transactions	2		\$15,584.01



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Fund 701 - Trust and Agency										
Department 10 - County Administrator/Controller										
Division 106 - Finance										
Business Unit 7400 - Miscellaneous										
Account 228.330 - Due to State State License Fee										
5443 - STATE OF MICHIGAN	79110622788	CUST 402122 FOOD LICENSE FEES	Paid by Check # 695298		05/19/2021	05/26/2021	05/26/2021		06/01/2021	125.00
Account 228.330 - Due to State State License Fee Totals										Invoice Transactions 1
										<u>\$125.00</u>
Account 268.010 - Escheatable Money Misc										
JASON MAINSTONE	REISSUE #682050	REISSUE PREVIOUS VOIDED CHECK# 682050 DATED 12/3/19 JURY	Paid by Check # 695438		06/02/2021	06/02/2021	06/02/2021		06/08/2021	55.72
HEATHER PLOEHN	REISSUE #675746	REISSUE PREVIOUS VOIDED CHECK# 675746 DATED 6/4/19	Paid by Check # 695439		06/02/2021	06/02/2021	06/02/2021		06/08/2021	98.64
CALEB VADEN	REISSUE #680636	REISSUE PREVIOUS VOIDED CHECK# 680636 DATED 10/22/19	Paid by Check # 695440		06/02/2021	06/02/2021	06/02/2021		06/08/2021	123.15
Account 268.010 - Escheatable Money Misc Totals										Invoice Transactions 3
Business Unit 7400 - Miscellaneous Totals										Invoice Transactions 4
Division 106 - Finance Totals										Invoice Transactions 4
Department 10 - County Administrator/Controller Totals										Invoice Transactions 4
										<u>\$277.51</u>
										<u>\$402.51</u>
										<u>\$402.51</u>
										<u>\$402.51</u>
Department 20 - Clerk-Register of Deeds										
Division 201 - Clerk - Register										
Business Unit 7100 - Circuit Court - Docket										
Account 216.000 - Due to Agency Misc										
1359 - BATTLE CREEK POLICE DEPARTMENT	CC32436	DNA FEE OTHER MAY 2011	Paid by Check # 695331		06/02/2021	06/02/2021	06/02/2021		06/08/2021	30.00
1359 - BATTLE CREEK POLICE DEPARTMENT	CC32440	FORENSIC FEE OTHER MAY 2021	Paid by Check # 695332		06/02/2021	06/02/2021	06/02/2021		06/08/2021	7.50
1865 - CITY OF MARSHALL	CC32438	DNA FEE OTHER MAY 2021	Paid by Check # 695352		06/02/2021	06/02/2021	06/02/2021		06/08/2021	15.00
1867 - CITY OF SPRINGFIELD	CC32439	DNA FEE OTHER MAY 2021	Paid by Check # 695353		06/02/2021	06/02/2021	06/02/2021		06/08/2021	15.00
5682 - TOWNSHIP OF EMMETT	CC32437	DNA FEE OTHER MAY 2021	Paid by Check # 695425		06/02/2021	06/02/2021	06/02/2021		06/08/2021	15.00
Account 216.000 - Due to Agency Misc Totals										Invoice Transactions 5
										<u>\$82.50</u>
Account 228.280 - Due to State Probate Court Ordered Payments										
5443 - STATE OF MICHIGAN	32432	APRIL/MAY 2021-COURT ORDERED PAYMENT FROM PARENTS-ADCF	Paid by Check # 695434		06/01/2021	06/08/2021	06/01/2021		06/08/2021	977.25



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Fund 701 - Trust and Agency										
Department 20 - Clerk-Register of Deeds										
Division 201 - Clerk - Register										
Business Unit 7100 - Circuit Court - Docket										
Account 228.280 - Due to State Probate Court Ordered Payments										
5443 - STATE OF MICHIGAN	32433	APRIL/MAY 2021-COURT ORDERED PAYMENT FROM PARENTS-WARD	Paid by Check # 695435		06/01/2021	06/08/2021	06/01/2021		06/08/2021	2,644.07
Account 228.280 - Due to State Probate Court Ordered Payments Totals									Invoice Transactions 2	\$3,621.32
Account 228.300 - Due to State Drivers License Reinstatement										
5443 - STATE OF MICHIGAN	CC32434	STATE TRANSMITTAL MAY 2021	Paid by Check # 695415		06/02/2021	06/02/2021	06/02/2021		06/08/2021	105.00
Account 228.300 - Due to State Drivers License Reinstatement Totals									Invoice Transactions 1	\$105.00
Account 228.370 - Due to State Crime Victim Rights Fund										
5443 - STATE OF MICHIGAN	CC32434	STATE TRANSMITTAL MAY 2021	Paid by Check # 695415		06/02/2021	06/02/2021	06/02/2021		06/08/2021	3,935.58
Account 228.370 - Due to State Crime Victim Rights Fund Totals									Invoice Transactions 1	\$3,935.58
Account 228.420 - Due to State State Court Fund										
5443 - STATE OF MICHIGAN	CC32434	STATE TRANSMITTAL MAY 2021	Paid by Check # 695415		06/02/2021	06/02/2021	06/02/2021		06/08/2021	1,120.00
Account 228.420 - Due to State State Court Fund Totals									Invoice Transactions 1	\$1,120.00
Account 228.430 - Due to State Filiation Fee										
5443 - STATE OF MICHIGAN	CC32435	ORDER OF FILIATION MAY 2021	Paid by Check # 695416		06/02/2021	06/02/2021	06/02/2021		06/08/2021	100.00
Account 228.430 - Due to State Filiation Fee Totals									Invoice Transactions 1	\$100.00
Account 228.550 - Due to State DNA Assessment										
5443 - STATE OF MICHIGAN	CC32434	STATE TRANSMITTAL MAY 2021	Paid by Check # 695415		06/02/2021	06/02/2021	06/02/2021		06/08/2021	15.00
Account 228.550 - Due to State DNA Assessment Totals									Invoice Transactions 1	\$15.00
Account 228.560 - Due to State Electronic Filing System										
5443 - STATE OF MICHIGAN	CC32434	STATE TRANSMITTAL MAY 2021	Paid by Check # 695415		06/02/2021	06/02/2021	06/02/2021		06/08/2021	1,843.72
Account 228.560 - Due to State Electronic Filing System Totals									Invoice Transactions 1	\$1,843.72
Account 228.570 - Due to State Juror Compensation Reimb										
5443 - STATE OF MICHIGAN	CC32434	STATE TRANSMITTAL MAY 2021	Paid by Check # 695415		06/02/2021	06/02/2021	06/02/2021		06/08/2021	200.00
Account 228.570 - Due to State Juror Compensation Reimb Totals									Invoice Transactions 1	\$200.00
Account 228.580 - Due to State Civil Filing Fund										
5443 - STATE OF MICHIGAN	CC32434	STATE TRANSMITTAL MAY 2021	Paid by Check # 695415		06/02/2021	06/02/2021	06/02/2021		06/08/2021	9,079.20
Account 228.580 - Due to State Civil Filing Fund Totals									Invoice Transactions 1	\$9,079.20



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Fund 701 - Trust and Agency										
Department 20 - Clerk-Register of Deeds										
Division 201 - Clerk - Register										
Business Unit 7100 - Circuit Court - Docket										
Account 228.590 - Due to State Justice System Fund										
5443 - STATE OF MICHIGAN	CC32434	STATE TRANSMITTAL MAY 2021	Paid by Check # 695415		06/02/2021	06/02/2021	06/02/2021		06/08/2021	3,172.54
Account 228.590 - Due to State Justice System Fund Totals							Invoice Transactions 1			\$3,172.54
Business Unit 7100 - Circuit Court - Docket Totals							Invoice Transactions 16			\$23,274.86
Business Unit 7150 - Clerk - Register of Deeds										
Account 228.050 - Due to State Notary Education & Training										
5443 - STATE OF MICHIGAN	2021-00000692	NOTARY EDUCATION FUND-MAY 2021	Paid by Check # 695420		06/01/2021	06/15/2021	06/01/2021		06/08/2021	32.00
Account 228.050 - Due to State Notary Education & Training Totals							Invoice Transactions 1			\$32.00
Account 228.160 - Due to State Pistol Permits										
5443 - STATE OF MICHIGAN	551-586861	CONCEALED PISTOL LICENSE UNIT-MAY 2021	Paid by Check # 695414		06/02/2021	07/02/2021	06/02/2021		06/08/2021	11,497.00
Account 228.160 - Due to State Pistol Permits Totals							Invoice Transactions 1			\$11,497.00
Account 228.440 - Due to State State Transfer Tax										
5443 - STATE OF MICHIGAN	2021-00000693	STATE TRANSFER TAX MAY 2021	Paid by EFT # 3742		06/01/2021	06/15/2021	06/01/2021		06/01/2021	330,262.50
Account 228.440 - Due to State State Transfer Tax Totals							Invoice Transactions 1			\$330,262.50
Business Unit 7150 - Clerk - Register of Deeds Totals							Invoice Transactions 3			\$341,791.50
Division 201 - Clerk - Register Totals							Invoice Transactions 19			\$365,066.36
Department 20 - Clerk-Register of Deeds Totals							Invoice Transactions 19			\$365,066.36
Department 25 - Judicial										
Division 252 - Circuit Court										
Business Unit 7050 - Circuit Court										
Account 217.010 - Due to Individual Case Evaluation										
10998 - RICKY A CARLSON	CE-21-024	CASE EVAL FEES FOR MAY 2021	Paid by Check # 695233		05/20/2021	06/20/2021	05/24/2021		06/01/2021	350.00
5101 - PHILLIP A SCHAEGLER	CE-21-025	CASE EVAL FEES FOR MAY 2021	Paid by Check # 695291		05/20/2021	06/20/2021	05/24/2021		06/01/2021	350.00
1472 - THOMAS H BLASKE	CE-21-023	CASE EVAL FEES FOR MAY 2021	Paid by Check # 695335		05/20/2021	06/20/2021	06/02/2021		06/08/2021	350.00
Account 217.010 - Due to Individual Case Evaluation Totals							Invoice Transactions 3			\$1,050.00
Business Unit 7050 - Circuit Court Totals							Invoice Transactions 3			\$1,050.00
Division 252 - Circuit Court Totals							Invoice Transactions 3			\$1,050.00



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Fund 701 - Trust and Agency										
Department 25 - Judicial										
Division 253 - District Court										
Business Unit 7200 - District Court										
Account 221.000 - Due to Cities Misc										
1020 - CITY OF ALBION	21-388	10TH DISTRICT COURT MAY 2021	Paid by Check # 695348		06/02/2021	07/02/2021	06/04/2021		06/08/2021	487.41
1864 - CITY OF BATTLE CREEK	21-387	10TH DISTRICT COURT MAY 2021	Paid by Check # 695349		06/02/2021	07/02/2021	06/04/2021		06/08/2021	4,595.70
1865 - CITY OF MARSHALL	21-389	10TH DISTRICT COURT MAY 2021	Paid by Check # 695351		06/02/2021	07/02/2021	06/04/2021		06/08/2021	1,019.73
1867 - CITY OF SPRINGFIELD	21-390	10TH DISTRICT COURT MAY 2021	Paid by Check # 695354		06/02/2021	07/02/2021	06/04/2021		06/08/2021	385.40
Account 221.000 - Due to Cities Misc Totals									Invoice Transactions 4	\$6,488.24
Account 226.000 - Due to Townships Misc										
1359 - BATTLE CREEK POLICE DEPARTMENT	21-393	10TH DISTRICT COURT MAY 2021-BEDFORD TWP	Paid by Check # 695333		06/02/2021	07/02/2021	06/04/2021		06/08/2021	44.55
5682 - TOWNSHIP OF EMMETT	21-391	10TH DISTRICT COURT MAY 2021	Paid by Check # 695424		06/02/2021	07/02/2021	06/04/2021		06/08/2021	4,665.42
5690 - TOWNSHIP OF PENNFIELD	21-392	10TH DISTRICT COURT MAY 2021	Paid by Check # 695426		06/02/2021	07/02/2021	06/04/2021		06/08/2021	839.19
Account 226.000 - Due to Townships Misc Totals									Invoice Transactions 3	\$5,549.16
Account 228.200 - Due to State State Conservation Costs										
5443 - STATE OF MICHIGAN	21-386	10TH DISTRICT COURT MAY 2021	Paid by Check # 695418		06/02/2021	07/02/2021	06/04/2021		06/08/2021	10.00
Account 228.200 - Due to State State Conservation Costs Totals									Invoice Transactions 1	\$10.00
Account 228.300 - Due to State Drivers License Reinstatement										
5443 - STATE OF MICHIGAN	21-386	10TH DISTRICT COURT MAY 2021	Paid by Check # 695418		06/02/2021	07/02/2021	06/04/2021		06/08/2021	2,411.16
Account 228.300 - Due to State Drivers License Reinstatement Totals									Invoice Transactions 1	\$2,411.16
Account 228.370 - Due to State Crime Victim Rights Fund										
5443 - STATE OF MICHIGAN	21-386	10TH DISTRICT COURT MAY 2021	Paid by Check # 695418		06/02/2021	07/02/2021	06/04/2021		06/08/2021	6,885.91
Account 228.370 - Due to State Crime Victim Rights Fund Totals									Invoice Transactions 1	\$6,885.91
Account 228.420 - Due to State State Court Fund										
5443 - STATE OF MICHIGAN	21-386	10TH DISTRICT COURT MAY 2021	Paid by Check # 695418		06/02/2021	07/02/2021	06/04/2021		06/08/2021	1,690.00
Account 228.420 - Due to State State Court Fund Totals									Invoice Transactions 1	\$1,690.00
Account 228.560 - Due to State Electronic Filing System										
5443 - STATE OF MICHIGAN	21-386	10TH DISTRICT COURT MAY 2021	Paid by Check # 695418		06/02/2021	07/02/2021	06/04/2021		06/08/2021	4,210.00
Account 228.560 - Due to State Electronic Filing System Totals									Invoice Transactions 1	\$4,210.00



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Fund 701 - Trust and Agency										
Department 25 - Judicial										
Division 253 - District Court										
Business Unit 7200 - District Court										
Account 228.570 - Due to State Juror Compensation Reimb										
5443 - STATE OF MICHIGAN	21-386	10TH DISTRICT COURT MAY 2021	Paid by Check # 695418		06/02/2021	07/02/2021	06/04/2021		06/08/2021	2,410.50
Account 228.570 - Due to State Juror Compensation Reimb Totals									Invoice Transactions 1	\$2,410.50
Account 228.580 - Due to State Civil Filing Fund										
5443 - STATE OF MICHIGAN	21-386	10TH DISTRICT COURT MAY 2021	Paid by Check # 695418		06/02/2021	07/02/2021	06/04/2021		06/08/2021	13,797.00
Account 228.580 - Due to State Civil Filing Fund Totals									Invoice Transactions 1	\$13,797.00
Account 228.590 - Due to State Justice System Fund										
5443 - STATE OF MICHIGAN	21-386	10TH DISTRICT COURT MAY 2021	Paid by Check # 695418		06/02/2021	07/02/2021	06/04/2021		06/08/2021	20,584.27
Account 228.590 - Due to State Justice System Fund Totals									Invoice Transactions 1	\$20,584.27
Business Unit 7200 - District Court Totals									Invoice Transactions 15	\$64,036.24
Division 253 - District Court Totals									Invoice Transactions 15	\$64,036.24
Department 25 - Judicial Totals									Invoice Transactions 18	\$65,086.24
Department 40 - Sheriff										
Division 401 - Sheriff Administration										
Business Unit 7800 - Sheriff's Department										
Account 216.000 - Due to Agency Misc										
5443 - STATE OF MICHIGAN	551-586201	CUST 520	Paid by Check # 695417		05/03/2021	06/03/2021	06/04/2021	06/04/2021	06/08/2021	1,110.00
Account 216.000 - Due to Agency Misc Totals									Invoice Transactions 1	\$1,110.00
Business Unit 7800 - Sheriff's Department Totals									Invoice Transactions 1	\$1,110.00
Division 401 - Sheriff Administration Totals									Invoice Transactions 1	\$1,110.00
Department 40 - Sheriff Totals									Invoice Transactions 1	\$1,110.00
Department 45 - Treasurer										
Division 450 - Treasurer										
Business Unit 7900 - Treasurer										
Account 201.020 - Claims Payable Refunds										
DENSO AIR SYSTEMS MICHIGAN	21-385	PAYMENT FOR REAL & PERSONAL PROPERTY - REISSUE	Paid by Check # 695436		05/04/2021	06/04/2021	06/03/2021		06/08/2021	3,121.29
Account 201.020 - Claims Payable Refunds Totals									Invoice Transactions 1	\$3,121.29
Account 228.010 - Due to State State Education Tax										
1731 - CALHOUN COUNTY TREASURER	21-376	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-009-00	Paid by Check # 695228		05/19/2021	06/19/2021	05/24/2021		06/01/2021	60.23



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Fund 701 - Trust and Agency										
Department 45 - Treasurer										
Division 450 - Treasurer										
Business Unit 7900 - Treasurer										
Account 228.010 - Due to State State Education Tax										
1731 - CALHOUN COUNTY TREASURER	21-377	MTT: VALUE DECREASE FOR 2020 TY P# 54-150-003-00	Paid by Check # 695229		05/19/2021	06/19/2021	05/24/2021		06/01/2021	293.32
1731 - CALHOUN COUNTY TREASURER	21-375	MTT: VALUE DECREASE FOR 2020 TY P# 54-002-015-00	Paid by Check # 695230		05/19/2021	06/19/2021	05/24/2021		06/01/2021	949.95
1731 - CALHOUN COUNTY TREASURER	21-381	MTT: VALUE DECREASE FOR 2020 TY P# 0061-00-220-0	Paid by Check # 695231		05/24/2021	06/24/2021	05/26/2021		06/01/2021	461.83
Account 228.010 - Due to State State Education Tax Totals									Invoice Transactions 4	\$1,765.33
Account 228.460 - Due to State Trailer SET - Ad Valorem										
5443 - STATE OF MICHIGAN	21-384	SET AND TRAILER FEES	Paid by EFT # 3740		05/27/2021	06/01/2021	06/01/2021		06/01/2021	12,230.00
Account 228.460 - Due to State Trailer SET - Ad Valorem Totals									Invoice Transactions 1	\$12,230.00
Business Unit 7900 - Treasurer Totals									Invoice Transactions 6	\$17,116.62
Division 450 - Treasurer Totals									Invoice Transactions 6	\$17,116.62
Department 45 - Treasurer Totals									Invoice Transactions 6	\$17,116.62
Fund 701 - Trust and Agency Totals									Invoice Transactions 48	\$448,781.73



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Fund 801 - Drain										
Department 50 - Water Resources										
Division 501 - Drain										
Business Unit 8595 - Drain										
Account 870.020 - Travel Expense Mileage										
11330 - RON SMITH	0531-RS	MAY 2021 TRAVEL EXPENSE	Paid by Check # 695409		06/01/2021	06/18/2021	06/01/2021	06/01/2021	06/08/2021	198.80
11151 - SHARON M WILLIAMS	0430-SW	APRIL 2021 TRAVEL EXPENSE	Paid by Check # 695432		05/01/2021	06/18/2021	06/01/2021	06/03/2021	06/08/2021	194.32
Account 870.020 - Travel Expense Mileage Totals							Invoice Transactions		2	\$393.12
Account 955.000 - Miscellaneous Operating Expense										
1868 - CIVIL ENGINEERS INC	200602-6	MS4 WORK COMPLETED THRU 4/2/21	Paid by Check # 695240		05/21/2021	06/20/2021	05/26/2021	05/25/2021	06/01/2021	487.50
2347 - EATON COUNTY	DR072-21	CALHOUN PORTION OF SPECIAL ASSESSMENT 2020	Paid by Check # 695251		05/04/2021	06/04/2021	05/26/2021	05/25/2021	06/01/2021	11,900.00
2347 - EATON COUNTY	DR066-21	CALHOUN PORTION OF SPECIAL ASSESSMENT 2020	Paid by Check # 695251		05/04/2021	06/04/2021	05/26/2021	05/25/2021	06/01/2021	10,800.00
Account 955.000 - Miscellaneous Operating Expense Totals							Invoice Transactions		3	\$23,187.50
Business Unit 8595 - Drain Totals							Invoice Transactions		5	\$23,580.62
Division 501 - Drain Totals							Invoice Transactions		5	\$23,580.62
Department 50 - Water Resources Totals							Invoice Transactions		5	\$23,580.62
Fund 801 - Drain Totals							Invoice Transactions		5	\$23,580.62



CALHOUN COUNTY CLAIMS PAYABLE 05/28/21 - 06/09/21

Payment Date Range 05/28/21 - 06/09/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 841 - Lake Level										
Department 50 - Water Resources										
Division 502 - Lake Level										
Business Unit 8596 - Lake Level										
Account 870.020 - Travel Expense Mileage										
11330 - RON SMITH	0531-RS	MAY 2021 TRAVEL EXPENSE	Paid by Check # 695409		06/01/2021	06/18/2021	06/01/2021	06/01/2021	06/08/2021	161.28
11151 - SHARON M WILLIAMS	0430-SW	APRIL 2021 TRAVEL EXPENSE	Paid by Check # 695432		05/01/2021	06/18/2021	06/01/2021	06/03/2021	06/08/2021	320.32
Account 870.020 - Travel Expense Mileage Totals										Invoice Transactions 2
										\$481.60
Account 920.020 - Utilities Electricity										
1865 - CITY OF MARSHALL	2021-00000668	APRIL 2021 ACCT 2404000000	Paid by Check # 695239		04/23/2021	06/04/2021	05/26/2021	05/20/2021	06/01/2021	18.70
1981 - CONSUMERS ENERGY	205990302264	Acct 1000 1114 4985 May 2021	Paid by Check # 695245		05/18/2021	06/10/2021	05/26/2021	05/25/2021	06/01/2021	240.10
1981 - CONSUMERS ENERGY	204032554263	April & May 2021 Acct 1000 1605 2696	Paid by Check # 695356		05/24/2021	06/16/2021	06/01/2021	06/01/2021	06/08/2021	1,749.86
Account 920.020 - Utilities Electricity Totals										Invoice Transactions 3
										\$2,008.66
Account 955.000 - Miscellaneous Operating Expense										
5879 - WALTERS PLUMBING & HEATING SUPPLIES	2021-00000667	Fixing pumps on Goguac Lake	Paid by Check # 695306		05/20/2021	06/04/2021	05/26/2021	05/25/2021	06/01/2021	541.63
Account 955.000 - Miscellaneous Operating Expense Totals										Invoice Transactions 1
										\$541.63
Business Unit 8596 - Lake Level Totals										Invoice Transactions 6
										\$3,031.89
Division 502 - Lake Level Totals										Invoice Transactions 6
										\$3,031.89
Department 50 - Water Resources Totals										Invoice Transactions 6
										\$3,031.89
Fund 841 - Lake Level Totals										Invoice Transactions 6
										\$3,031.89
Grand Totals										Invoice Transactions 472
										\$1,903,154.69

* = Prior Fiscal Year Activity

\$ 1,903,154.69
+ \$ 8,097.35
- \$ (3,121.29)
Net \$1,908,130.75

Date 06/01/2021
Time 07:54:32

Calhoun County Road Department
AP - Check Register

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AASmith

----- Check -----		----- Vendor -----		Check
Number	Date	Number	Name	Amount
60297	05/01/2021	000734	All Weather Construction	18,550.00
60298	05/01/2021	001812	Besco Water Treatment, Inc.	20.25
60299	05/01/2021	000944	Buds Towing & Auto Inc.	45.00
60300	05/01/2021	000991	Cargo Heavy Duty	1,141.43
60301	05/01/2021	000890	City of Battle Creek	5,590.68
60302	05/01/2021	000169	Darling Ace Hardware	26.24
60303	05/01/2021	002066	Diamond Cut Lawn & Snow LLC	29,000.00
60304	05/01/2021	000193	Edwards Industrial Sales, Inc	254.70
60305	05/01/2021	000203	Fastenal Company	242.96
60306	05/01/2021	001881	Gardner Brothers Lawn and	25,067.00
60307	05/01/2021	000345	Lakeland Asphalt Corp.	30,170.77
60308	05/01/2021	000388	Michigan Cat	5,357.50
60309	05/01/2021	000470	Napa Auto Parts of Marshall	177.59
60310	05/01/2021	002094	Next Generation LandscapingLLC	16,837.75
60311	05/01/2021	002096	Shawn Lake	97.00
60312	05/01/2021	001408	Staples Advantage	217.37
60313	05/01/2021	002095	Toby Black	97.00
60314	05/01/2021	000023	Warner Oil Co., Inc.	386.10
60315	05/01/2021	000161	Wells Equipment Sales, Inc.	31.80

Report Total

133,311.14

133,311.140+

1,097.800+

42,678.470+

698,665.690+

004

Road

875,753.100*

Calhoun County Road Department
13300 15 Mile Road
Marshall, MI 49068-0000

6.2.21 PP11 HSA

Vendor Accounts
Voucher Number 60221
Voucher Date 06/02/2021

Check Number	Vendor Name	Gross	Discount	Net
				0.00
	Total Checks			
Electronic	Discovery Benefits, Inc.	1,097.80		1,097.80
	Total Electronic	1,097.80		1,097.80
	Total Expenses	1,097.80		1,097.80

6.2.21

Voucher total matches payment selection detail total.

Ashley Smith

Finance Director

Calhoun County Road Department
13300 15 Mile Road
Marshall, MI 49068-0000

6.2.21 PP11 Alerus, EFTPS, and MISDU

Vendor Accounts
Voucher Number 60221
Voucher Date 06/02/2021

Check Number	Vendor Name	Gross	Discount	Net
				0.00
Total Checks				
Electronic	Alerus Retirement and Benefits	7,284.65		7,284.65
Electronic	EFTPS.GOV	34,882.28		34,882.28
Electronic	MISDU	511.54		511.54
Total Electronic		42,678.47		42,678.47
Total Expenses		42,678.47		42,678.47

Finance Director

Date 06/08/2021
Time 07:53:45

Calhoun County Road Department
AP - Check Register

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AASmith

----- Check -----		----- Vendor -----		Check
Number	Date	Number	Name	Amount
60316	06/08/2021	000734	All Weather Construction	5,675.00
60317	06/08/2021	000796	Arctech & Marshall Welding	4,744.00
60318	06/08/2021	001812	Besco Water Treatment, Inc.	70.50
60319	06/08/2021	000991	Cargo Heavy Duty	794.86
60320	06/08/2021	000945	Caron Chevrolet	115.00
60321	06/08/2021	000004	D & K Truck Company	Void
60322	06/08/2021	000004	D & K Truck Company	84.50
60323	06/08/2021	000169	Darling Ace Hardware	25.19
60324	06/08/2021	000193	Edwards Industrial Sales, Inc	1,013.68
60325	06/08/2021	001971	Gutters R Us LLC dba	18,175.00
60326	06/08/2021	001251	Hi-Tec Building Services, Inc.	9,325.00
60327	06/08/2021	000752	Huntington National Bank	950.00
60328	06/08/2021	000027	Kellogg Small EngineRepair,LLC	207.30
60329	06/08/2021	000345	Lakeland Asphalt Corp.	Void
60330	06/08/2021	000345	Lakeland Asphalt Corp.	618,151.36
60331	06/08/2021	000470	Napa Auto Parts of Marshall	291.03
60332	06/08/2021	002094	Next Generation LandscapingLLC	5,082.00
60333	06/08/2021	000716	Purity Cylinder Gases, Inc.	372.68
60334	06/08/2021	000783	Sherriff-Goslin Company	410.00
60335	06/08/2021	000525	SME	10,157.50
60336	06/08/2021	001942	Soelch Group LLC	1,610.00
60337	06/08/2021	000136	Southeastern Equipment Co. Inc	976.77
60338	06/08/2021	000602	Valley Truck Parts, Inc.	514.40
60339	06/08/2021	001882	Wightman & Associates, Inc.	5,200.00
60340	06/08/2021	001913	Yellow Rose Transport Inc.	14,719.92
Report Total				698,665.69

BOC Regular

Meeting Date: 06/17/2021

Closed Session to Discuss Pending Litigation

FROM: Jim Dyer, Corporation Counsel,
Corporation Counsel

Department: Corporation Counsel

Information**RESOLUTION:**

Resolved, that the Calhoun County Board of Commission will meet in closed session as permitted by Section 8 (e) and (h), of the Michigan Open Meetings Act to consult with its attorneys regarding trial and settlement strategy in connection with *Gunthorpe v. Calhoun County*, case number 20-cv-00382, currently pending in the US District Court for the Western District of Michigan, and to consider related material exempt from disclosure by the Michigan Freedom of Information Act, since an open meeting would have a detrimental financial effect on the County's litigating or settlement position.

RECOMMENDATION:

It is recommended that the resolution be approved by a roll call vote, as provided by Section 7 of the Open Meeting Act.

BACKGROUND:

The County is currently participating in a facilitation hearing, which was adjourned so the attorney's could have consultations with their clients. We are expected to resume this facilitation, before the end of June. If it is not resolved by facilitation, we will also be required to proceed to a judicial settlement conference, which is currently scheduled for June 23, 2021, but most likely be adjourned until August.

The Defendants are represented by Andrew Brege, by assignment through the MMRMA. Mr. Brege will be present at the closed session to discuss our litigation and settlement strategy.

ALTERNATIVES:

None. Direction from the County Commission is necessary to effectively participate in the facilitation and settlement conferences.

SUMMARY:

It is recommended that the County Commission enter into closed session to discuss settlement strategy in *Gunthorpe v. Calhoun County*.

Fiscal Impact**BUDGETARY IMPACT:**

There is no impact on the County's general fund budget.

Attachments

No file(s) attached.
